DATE: January 6, 2015

TO: City Council

FROM: James A. Williams, Fire Chief
Fire Department

SUBJECT: California Fire Assistance Agreement Terms and Conditions

RECOMMENDATION

That City Council adopt a resolution identifying the terms and conditions for Fire Department response to incidents that are under the California Fire Assistance Agreement (CFAA).

DISCUSSION

Effective January 1, 2015, the California Office of Emergency Services (CalOES) modified their funding process to require local agencies to have a resolution or contract provision to authorize reimbursement.

The City of Oxnard Fire Department routinely responds to requests for assistance to incidents outside of the jurisdiction of the City of Oxnard. These incidents and request for Mutual Aid typically occur from May through November but can occur at other times depending on emergency activity throughout the State. For incidents that are under the CFAA, these requests for resources to respond may be through an “Assistance for Hire” agreement administered by CalOES.

For such incidents, all costs may be reimbursed from the time of dispatch to the incident to time of return to the jurisdiction (portal to portal) for such resources under the “Assistance for Hire” agreement. These costs include identified personnel costs, equipment use, equipment repair or replacement and allowable administrative costs as authorized by the agreement. If the City does not adopt a resolution, CalOES will only reimburse the City for the time the resource(s) are at the incident.

FINANCIAL IMPACT

Adoption of the resolution will provide for full cost reimbursement for Fire Department response to CFAA incidents.

Attachment No. 1 – Resolution
CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE TO INCIDENTS OUTSIDE OF THE JURISDICTION WHEN THE OXNARD FIRE DEPARTMENT IS COMPENSATED OR REIMBURSED FOR SUCH RESPONSE

WHEREAS, the Oxnard Fire Department routinely responds to requests for assistance to incidents outside the jurisdiction; and

WHEREAS, the request for resources to respond for assistance may be through an "Assistance for Hire" agreement; and

WHEREAS, the Oxnard Fire Department may be compensated for resources provided or reimbursed for response expenses through such agreements; and

WHEREAS, Oxnard Fire Department personnel will be compensated for all time (portal to portal) by the City of Oxnard for response through such agreements.

NOW, THEREFORE, the City Council of the City of Oxnard resolves that:

1. When the City of Oxnard receives compensation and/or reimbursement for incident/event response through an agreement, such compensation and/or reimbursement shall be used for personnel compensation, equipment use, repair, and replacement, and allowable administrative costs as authorized by the agreement.

2. Personnel shall be compensated according to a Memorandum of Understanding (MOU), and/or other directive that identifies personnel compensation in the workplace.

3. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document shall be used to compensate such personnel.

4. The Oxnard Fire Department will maintain a current salary survey or acknowledgement of acceptance of the "Base Rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.

5. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
6. Oxnard Fire Department response personnel include: Fire Chief, Assistant Chief, Battalion Chief, Fire Captain, Engineer, Fire Inspector and Firefighter.

PASSED AND ADOPTED THIS 24TH day of February, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

______________________________
Tim Flynn, Mayor

ATTEST:

______________________________
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

______________________________
Stephen M. Fischer, Interim City Attorney