DATE: October 16, 2018

TO: City Council

FROM: Rosemarie Gaglione
Public Works Director

SUBJECT: Budget Appropriation for Apportionments Within Assessment District 2000-1.

CONTACT: Rosemarie Gaglione, Public Works Director
rosemarie.gaglione@oxnard.org, (805) 385-8055

RECOMMENDATION:

That City Council approve a budget appropriation in the amount of $5,095 to cover unexpected charges associated with apportionments in Assessment District 2000-1 (Oxnard Boulevard/Highway 101 Interchange).

BACKGROUND

The City of Oxnard established Assessment District No. 2000-1 (the “District”) and issued bonds to finance the construction of an interchange on U.S. Highway 101 at Oxnard Boulevard. The District was part of a coordinated financing solution to provide approximately $113.5 million of infrastructure improvements known as the Vineyard Avenue-Johnson Drive Freeway Improvement Project. The improvements consisted of the following four major components: (a) a new 12-lane bridge on Highway 101 over the Santa Clara River; (b) extra lanes to Highway 101 between Vineyard Avenue and Montalvo railroad spur crossing; (c) an elevated rail grade crossing at Johnson Drive; and (d) a freeway interchange at Oxnard Boulevard.

An apportionment takes the assessment lien from an existing parcel or lot that is being split, and respreads that lien to newly created parcels or lots, when the existing parcel lies within a 1915 Act Assessment District. Apportionments must be performed because they are required by law. Parts 10 and 10.5 of Division 10 of the California Streets and Highways Code require an apportionment of an assessment lien every time a subdivision, lot line adjustment or other re-configuration of land occurs to a property within an assessment district that was formed pursuant to the Improvement Bond Act of 1915.
In 2017, the developer requested parcel changes requiring two separate apportionments. Now these parcels are being split further into individual condo parcels that must have the assessment liens apportioned to the new parcels.

The City has retained the services of NBS Government Finance Group to handle apportionments, and this item is the result of its services. Apportionments are not typically a budgeted item; therefore, these services are outside of the current operational Fiscal Year 2018-19 adopted budget of $179,767 which included annual debt service of $165,205.

This is a pass through item, as the City collects the fees from the developer for the apportionment, and then pays NBS for its services.

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

**FINANCIAL IMPACT**

There is no financial impact to the City’s General Fund associated with this action. An additional $5,095 will be required from Assessment District 2000-1 Fund 513 Fund Balance to fund the apportionment services. The estimated unaudited undesignated unreserved fund balance for FY 2017-18 after this appropriation will be approximately $694,461.

*Prepared by Sandra Burkhart, Special Districts Manager*

**ATTACHMENTS:**

BA - Item#2345 AD2000-1 NBS - 10.16.18
REQUEST FOR BUDGET APPROPRIATION

Department: Public Works  
Project/Program:  
Manager: Sandra Burkhart  
Date: October 16, 2018  
Phone: (805) 385-7496

Reason for Appropriation:
To provide additional funding for one-time unanticipated apportionments to Oxnard Blvd./Highway 101 Assessment District.

### Accounts and Descriptions

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<thead>
<tr>
<th>Fund</th>
<th>Expenditures/Transfers Out</th>
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<td>513-1901-871.82-09</td>
<td>CONTRACTS AND SERVICES / SVCS-OTHER PROF/CONT</td>
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<td>5,095</td>
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<tr>
<td>Sub-total Expenditures</td>
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</tbody>
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|  | Net Change to Fund Balance (5,095) |
|  | Net Appropriation Change 5,095 |

### Approvals

Department Director:  
Chief Financial Officer:  
City Manager:  

REQUIRES CITY COUNCIL AUTHORIZATION
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