DATE: June 28, 2016

TO: City Council

THROUGH: Greg Nyhoff, City Manager
Office of the City Manager

FROM: Daniel Martinez, City Clerk

SUBJECT: Approve Minutes of the Regular Meetings of the Oxnard Housing Authority for April 12, 19 and 26, May 3, 10, 17, and 24, and June 7, 2016.

CONTACT: Daniel Martinez, City Clerk
Daniel.Martinez@oxnard.org, 385-7803

RECOMMENDATION:

Approve.

ATTACHMENTS:

Attachment A - Housing Minutes
MINUTES
OXNARD HOUSING AUTHORITY
Regular Meeting
April 12, 2016

A. ROLL CALL/POSTING OF AGENDA

At 6:08 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers concurrently with the City Council. Commissioners Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla, Bert Perello, Jose Andrade and Francisco Vega were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Greg Nyhoff, Executive Secretary and Stephen Fischer, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

3. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of the Oxnard Housing Authority for April 21, October 27, November 3, 10 17, and December 1, 8, 15, 2015 and January 5, 12, 19, 26, February 2, 9, 23, March 1, 15, 22, 29, and April 5, 2016.

RECOMMENDATION: Approve.


L. REPORTS

J. PUBLIC HEARINGS
ACTION: Chairperson Flynn declared the public hearing open.

DISCUSSION: The Secretary Designate reported on posting, publication and that there were no written communications received.

Housing Department

1. SUBJECT: Five-Year & Annual Agency Plan and Five-Year Capital Fund for Low Rent Public Housing

RECOMMENDATION: 1) Hold a public hearing to receive comments concerning the second year of the Five-Year Agency Plan and the 2016 Capital Fund Annual Statement and Five-Year Capital Fund Plan; and 2) Adopt Resolution No. 1290: (a) Approving the Five-Year and Annual Agency Plan for the Housing Authority; (b) Authorizing and directing the Chairman to execute the Department of Housing and Urban Development (HUD) Public Housing Agency Certification Compliance Form certifying the Housing Authority’s compliance with HUD’s policies and procedures; (c) Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with HUD’s policies and procedures regarding the Five-Year Agency Plan; (d) Approving the 2016 Capital Fund Annual Statement and Five-Year Capital Fund Plan; and (e) Authorizing the Housing Director to accept and expend the funds as indicated in the revised 2016 Capital Fund Annual Statement and Five-Year Capital Fund Plan.

DISCUSSION: The Housing Program Supervisor reviewed proposed policy changes and public outreach efforts.

Public comment was received from: Barbara Ortiz.

ACTION: Close the public hearing. (Perello/Flynn) unanimously approved.

DISCUSSION: The Commissioners discussed the proposed changes including smoking restrictions, bedroom requirements and providing a safe environment.


K. APPOINTMENT ITEMS

L. REPORTS

K. APPOINTMENT ITEMS

CITY COUNCIL

At 10:24 p.m., the joint meeting with the City Council concluded.

N. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

M. REPORT OF EXECUTIVE DIRECTOR

O. PUBLIC COMMENTS ON REPORTS

P. PUBLIC COMMENTS ON STUDY SESSION
Q. STUDY SESSION

R. ADJOURNMENT

At 10:24 p.m. the Housing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ  TIM FLYNN
Secretary Designate  Chairperson
MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
April 19, 2016

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

TIM FLYNN
Chairperson
MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
April 26, 2016

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ                          TIM FLYNN
Secretary Designate                       Chairperson
MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
May 3, 2016

Because there were no items requiring consideration on this date, there was no regular meeting.

_________________________________________  ______________________________
DANIEL MARTINEZ   TIM FLYNN
Secretary Designate  Chairperson
MINUTES
OXNARD HOUSING AUTHORITY
Regular Meeting
May 10, 2016

A. ROLL CALL/POSTING OF AGENDA
At 6:06 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers, concurrently with the City Council. Commissioners Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla, Bert Perello and Jose Andrade were present. Commissioner Francisco Vega was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Flynn presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Greg Nyhoff, Executive Secretary; Maria Hurtado, Assistant Executive Secretary; Scott Whitney, Assistant Executive Secretary and Stephen Fischer, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. PUBLIC COMMENTS ON STUDY SESSION

E. STUDY SESSION

F. OPENING CEREMONIES
The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

G. CEREMONIAL CALENDAR

H. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

I. REVIEW OF INFORMATION/CONSENT AGENDA
Public Comments were provided by: City Attorney (K-1).

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

K. INFORMATION CONSENT AGENDA
City Attorney Department

1. SUBJECT: Adoption of City Council Procedures Manual.
   RECOMMENDATION: Adopt Resolution No. 1291 to adopt Chapter 3 of the City Council Procedures Manual developed through the City Council Procedures Committee.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (MacDonald/Ramirez) Ayes: MacDonald, Padilla, Perello, Andrade, Flynn and Ramirez. Absent Vega.
L. PUBLIC HEARINGS

M. APPOINTMENT ITEMS

N. REPORTS

O. REPORT OF EXECUTIVE DIRECTOR

P. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

Q. PUBLIC COMMENTS ON REPORTS

CITY COUNCIL

At 10:16 p.m., the joint meeting with the City Council concluded.

R. ADJOURNMENT

At 10:16 p.m. the Housing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

TIM FLYNN
Chairperson
MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
May 17, 2016

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ                              TIM FLYNN
Secretary Designate                          Chairperson
MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
May 24, 2016

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

TIM FLYNN
Chairperson
MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
June 7, 2016

Because there were no items requiring consideration on this date, there was no regular meeting.

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DANIEL MARTINEZ
Secretary Designate

TIM FLYNN
Chairperson