DATE:       June 28, 2016  

TO:         City Council  

THROUGH:    Greg Nyhoff, City Manager  
            Office of the City Manager  

FROM:       Jeri Williams, Police Chief  

SUBJECT:    JAG FY 2016 Grant  

CONTACT:    Eric Sonstegard, Police Department  
            Eric.Sonstegard@oxnardpd.org, 385-8290  

RECOMMENDATION: 

That City Council adopt a resolution:  

1. Authorizing the City Manager to execute and submit an application for U.S. Department of Justice (DOJ) grant funds in the amount of $112,635 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program’s FY 2016 Local Solicitation.  
2. Authorizing the City Manager to execute a Memorandum of Understanding (City of Oxnard Agreement A-7885) with the County of Ventura and the Cities of San Buenaventura, Simi Valley and Thousand Oaks designating the City of Oxnard as the lead agency and fiscal agent for the JAG.  
3. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award.  
4. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve administrative budget adjustments for the use of JAG funds upon award.  
5. Authorizing the Chief of Police or designee to submit all program related progress or status reports.  

BACKGROUND
The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures. A recent JAG funding allocation list provided by the Bureau of Justice Assistance (BJA) announced that the combined award amounts for agencies within Ventura County totals $112,635. Of this amount, the City of Oxnard is eligible to receive an award of $57,038. Matching fund is not required.

BJA requires that a joint application be submitted by agencies within Ventura County. The City of Oxnard, whose award amount is 51% of the overall JAG award eligibility among Ventura County and its cities, will serve as the grant’s lead agency. The lead agency will submit the application on behalf of all parties, and will receive the award and then disburse it to other grantees within Ventura County. The City of Oxnard intends to reallocate five percent (5%), or $5,632 of the total countywide award eligibility to the City of Oxnard for costs related to administering the grant.

Of the $112,635 in countywide JAG funding, the awards will be distributed as follows:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Agency Base Award Eligibility</th>
<th>Lead Agency Administration Fee (5%)</th>
<th>Agency Adjusted Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>VENTURA COUNTY</td>
<td>$10,645</td>
<td>$532</td>
<td>$10,113</td>
</tr>
<tr>
<td>OXNARD CITY</td>
<td>$57,038</td>
<td>$2,852</td>
<td>$54,186</td>
</tr>
<tr>
<td>SAN BUENAVENTURA CITY</td>
<td>$22,623</td>
<td>$1,131</td>
<td>$21,492</td>
</tr>
<tr>
<td>SIMI VALLEY CITY</td>
<td>$11,018</td>
<td>$551</td>
<td>$10,467</td>
</tr>
<tr>
<td>THOUSAND OAKS CITY</td>
<td>$11,311</td>
<td>$566</td>
<td>$10,745</td>
</tr>
<tr>
<td>CITY OF OXNARD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADMINISTRATION FEE</td>
<td></td>
<td></td>
<td>$5,632</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$112,635</strong></td>
<td><strong>$5,632</strong></td>
<td><strong>$112,635</strong></td>
</tr>
</tbody>
</table>

Funds from this grant can be used to improve or enhance law enforcement programs and preserve and/or create jobs, which may include equipment/supplies, training, personnel, and/or contractual support. Grantees may utilize JAG funds for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, as well as research and evaluation activities that will improve or enhance law enforcement programs related to criminal justice. The grant's monies may not supplant or replace funds that have been appropriated for the same purpose.

The Oxnard Police Department intends to apply its $54,186 share of JAG funding towards the following projects:
- Portable radios $30,000
- Crime Analytics software $24,186

The application deadline for JAG grant funding is June 30, 2016.
FINANCIAL IMPACT

Approval of this recommendation will have no effect on the General Fund Operating Reserve. This grant does not require any matching contribution. The funding will serve to supplement public safety and will not supplant existing effort.

ATTACHMENTS:

Attachment A - JAG FY16 Resolution
Attachment B - JAG FY16 App
Attachment C - 2016 JAG MOU
CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING SUBMITTAL OF GRANT APPLICATION AND APPROVING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING DESIGNATING THE CITY OF OXNARD AS THE LEAD AGENCY AND FISCAL AGENT FOR GRANT FUNDS

WHEREAS, City Council Resolution No. 12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, U.S. Department of Justice grant funds in the amount of $112,635 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program has been allocated to law enforcement agencies within the County of Ventura; and

WHEREAS, a joint application for JAG funds must be submitted by law enforcement agencies within the County of Ventura; and

WHEREAS, the County of Ventura and the Cities of San Buenaventura, Simi Valley and Thousand Oaks have designated the City of Oxnard as the lead agency and fiscal agent for the JAG; and

WHEREAS, the Police Department has requested that City Council approve the submittal of a joint application to the U.S. Department of Justice for $112,635 in JAG funds, with the City’s portion to be used for portable radios and crime analysis software enhancements.

NOW, THEREFORE, the City Council of the City of Oxnard resolves as follows:

1. The City Manager is authorized to execute and submit a grant application for the Edward Byrne Memorial Assistance Grant (JAG) Formula Program.

2. The City Manager is authorized to execute a Memorandum of Understanding with the County of Ventura and the City of San Buenaventura, designating the City of Oxnard as the lead agency and fiscal agent for the JAG.

3. The City Manager or designee is authorized to execute grant agreements.

4. The Chief Financial Officer or designee is authorized to submit financial reports and grant claims and approve administrative budget adjustments for the use of grant funds.

/// [This space intentionally left blank.]
5. The Chief of Police or designee is authorized to submit all program related progress or status reports.

PASSED AND ADOPTED this 21st day of June, 2016, by the following vote:

AYES:

NOES:

ABSENT:

Tim Flynn, Mayor

ATTEST:    APPROVED AS TO FORM:

Daniel Martinez, City Clerk  Stephen M. Fischer, City Attorney
<table>
<thead>
<tr>
<th>APPLICATION FOR FEDERAL ASSISTANCE</th>
<th>2. DATE SUBMITTED</th>
<th>Applicant Identifier</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. TYPE OF SUBMISSION</td>
<td>3. DATE RECEIVED BY STATE</td>
<td>State Application Identifier</td>
</tr>
<tr>
<td>Application Non-Construction</td>
<td>4. DATE RECEIVED BY FEDERAL AGENCY</td>
<td>Federal Identifier</td>
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5. APPLICANT INFORMATION

<table>
<thead>
<tr>
<th>Legal Name</th>
<th>Organizational Unit</th>
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<tbody>
<tr>
<td>City of Oxnard</td>
<td>Oxnard Police Department</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>Name and telephone number of the person to be contacted on matters involving this application</th>
</tr>
</thead>
<tbody>
<tr>
<td>305 West 3rd Street, Oxnard, CA 93030-5790</td>
<td>Van Atta, Amy (805) 385-8369</td>
</tr>
</tbody>
</table>

6. EMPLOYER IDENTIFICATION NUMBER (EIN) 95-6000756

7. TYPE OF APPLICANT Municipal

8. TYPE OF APPLICATION New

9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738

<table>
<thead>
<tr>
<th>CFDA</th>
<th>TITLE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edward Byrne Memorial Justice Assistance</td>
<td>Grant Program</td>
</tr>
</tbody>
</table>

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Ventura County's Edward Byrne Memorial Justice Assistance Grant Program 2016

12. AREAS AFFECTED BY PROJECT Ventura County

13. PROPOSED PROJECT

<table>
<thead>
<tr>
<th>Start Date:</th>
<th>October 01, 2015</th>
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<tr>
<td>End Date:</td>
<td>September 30, 2019</td>
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14. CONGRESSIONAL DISTRICTS OF

<table>
<thead>
<tr>
<th>a. Applicant</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Project</td>
</tr>
<tr>
<td>CA24 CA25 CA26 CA33</td>
</tr>
</tbody>
</table>

15. ESTIMATED FUNDING

<table>
<thead>
<tr>
<th>Federal</th>
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</thead>
<tbody>
<tr>
<td>Applicant</td>
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<tr>
<td>State</td>
<td>$0</td>
</tr>
<tr>
<td>Local</td>
<td>$0</td>
</tr>
<tr>
<td>Other</td>
<td>$0</td>
</tr>
<tr>
<td>Program Income</td>
<td>$0</td>
</tr>
</tbody>
</table>

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

Program is not covered by E.O. 12372

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.
CITY OF OXNARD
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT FY2016 LOCAL SOLICITATION
ABSTRACT NARRATIVE
ATTACHMENT 1

The City of Oxnard shall serve as the lead agency for the following Ventura County agencies: County of Ventura; cities of: Oxnard, San Buenaventura, Simi Valley and Thousand Oaks. The agencies are submitting this Edward Byrne Justice Assistance Grant (JAG) FY 2016 Local Solicitation application with the intention of utilizing funds to improve local law enforcement efforts. The agencies share the goals of using the requested grant funding to avoid reductions and eliminations of vital equipment and supply purchases to enhance public safety. The goal of addressing crime in the community will be assisted with the various equipment and supplies expenditures proposed. The strategies used are having each participating agency assess its needs and submit them to the City of Oxnard. The major deliverables are the timely purchases and payments necessary to enhance each agency. The coordination plans are each agencies timely submission for reimbursement of their approved expenditures to the City of Oxnard. The agencies will be given deadlines for their submissions to the City of Oxnard so the necessary reporting requirements will be adhered to in a timely manner through the Grants staff.

The top five project identifiers associated with this grant funding are the following:
1. Computer software/hardware – crime analysis software
2. Vehicles (Other) – off-road motorcycle
3. Body worn cameras
4. Policing – GPS, radar, night vision goggles
5. Communications – portable radios
The five (5) Ventura County agencies jointly applying for this grant will utilize funding for enhancement items, including: portable radios, radar units, crime analysis software enhancements, an off-road motorcycle, body-worn cameras, and traffic control GPS units. The various expenditures are needed to improve the safety and quality of life of the residents and visitors of Ventura County. The grant funding will be distributed as follows:

<table>
<thead>
<tr>
<th>Jurisdiction Name</th>
<th>5% Fee</th>
<th>Supplies</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ventura County</td>
<td>532</td>
<td>10,113</td>
<td>-</td>
<td>10,645</td>
</tr>
<tr>
<td>Oxnard City</td>
<td>2,852</td>
<td>30,000</td>
<td>24,186</td>
<td>57,038</td>
</tr>
<tr>
<td>San Buenaventura City</td>
<td>1,131</td>
<td>10,185</td>
<td>11,307</td>
<td>22,623</td>
</tr>
<tr>
<td>Simi Valley City</td>
<td>551</td>
<td>-</td>
<td>10,467</td>
<td>11,018</td>
</tr>
<tr>
<td>Thousand Oaks City</td>
<td>566</td>
<td>10,745</td>
<td>-</td>
<td>11,311</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>5,632</td>
<td>85,511</td>
<td>21,492</td>
<td>112,635</td>
</tr>
</tbody>
</table>

**Total Allocation $112,635**

The City of Oxnard, as lead agency, will be charging a 5% administrative fee. The administrative fee will be used to offset the salary for Oxnard Police Department employee Amy Van Atta, Grants Specialist II, who will be responsible for collecting data for quarterly and final reports as well as processing all reimbursements for grant funded purchases to disparate agencies. She will act as the point of contact for modification requests, compliance questions and other needs that may arise throughout the grant period.

The expenditures will be segregated by the City of Oxnard Grants Division with an assigned grant/project number and account numbers specifically allocated to this grant. The activities will begin upon approval of the grant application. The various agencies will track their performance objectives and submit them to the City of Oxnard prior to each reporting period.
CITY OF OXNARD
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT FY2016 LOCAL SOLICITATION
BUDGET AND BUDGET NARRATIVE
ATTACHMENT 3

Budget Summary

<table>
<thead>
<tr>
<th>Jurisdiction Name</th>
<th>5% Fee</th>
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<td>Total</td>
<td>5,632</td>
<td>85,511</td>
<td>21,492</td>
<td>112,635</td>
</tr>
</tbody>
</table>

Total Allocation $112,635

Budget Narrative

The Ventura County agencies are requesting grant funding for the following items, described by category:

Supplies

Oxnard: Nine (9) portable radios $30,000

The Oxnard Police Department is in the process of replacing aging radios that are no longer in production and cannot be repaired. The replacement radios are costly and only a few radios are able to be purchased each fiscal year. Grant funding will allow the department to deploy additional radios to patrol officers, increasing FCC compliance and safe, reliable communication.

Thousand Oaks: Two (2) Opticom traffic control GPS units $6,481

The Opticom system, developed by Global Traffic Technologies, uses GPS and infrared systems to provide safe and controlled passage of emergency vehicles through signalized intersections using externally developed components.

One (1) radar and accessories $2,678

A radar will allow uniformed patrol deputies to enforce speed limits.

Two (2) privacy shields for crime scenes $1,373

Privacy screens are portable and easy to set-up and take down. The screens will be used to protect the integrity of a major/fatal traffic collision or crime scene.

Two (2) GPS navigators $213
GPS navigators will be used by deputies, SSTs and Cadets to locate addresses and collision scenes safely and efficiently with a reasonable response time.

San Buenaventura:  
- Fifteen (15) body-worn camera systems: $6,600
- Fifteen (15) belt clips/holsters for BWC: $525
- Two (2) evidence.com docks: $2,990
- Two (2) dock wall mounts: $70

In 2015, Ventura Police Department (VPD) implemented a body worn camera policy for the entire police force. Currently 127 officers have their own camera assigned to them. The VPD typically makes in excess of 5,000 arrests and conducts thousands of other enforcement activities each year. Each of these incidents will require evidence in the form of video that must be included as part of the District Attorney’s Office review. By programming each camera to an individual officer, individual accountability and the tagging of videos will be greatly enhanced. At the conclusion of each shift the camera will be placed in a docking station that will upload all evidence while simultaneously charging the cameras to the full extent. This will allow each camera to be fully charged by the time the officer returns for their next shift. VPD is expected to hire an additional 12 Officers over the next year. Purchasing 15 cameras and accessories will allow for the outfitting of the new officers and replacement of broken cameras and extras for training.

Ventura County:  
- Two (2) night vision goggles: $8,906
- Two (2) ATN Corp, clip on power supply: $346

Deputies assigned to West County Patrol Stations have a diverse geographical area to patrol. Their regular beat assignments include rugged mountainous back-country, expansive open farm-land, and sandy beaches fronting the Pacific Ocean. Each of these areas experience specific public safety needs that are difficult to meet using conventional methods (patrol car, foot patrol). Hundreds of hikers, backpackers, and motorcyclists are injured or lost in the Ventura County back county each year. The open farmlands experience high motor vehicle theft, grand theft, and injurious assaults monthly. The beaches have been prime landing areas for panga boats involved in illicit drug and human trafficking crimes. The purchase of night vision goggles would enhance the deputies’ abilities to find the lost, preempt the farmland crime, and intercede in panga boat operations by giving them the equipment needed in extreme low light to no light conditions. This equipment enhances the public’s safety and aids in crime prevention, apprehension and prosecution.

One (1) Pistol locker: $861

Deputies require a secure location to lock their duty weapons while interviewing and processing arrested persons. Doing so prevents arrested persons from disarming the deputy and using the weapon to harm others or themselves. The installation of compact lockers near the processing/interview area will allow deputies to safely secure their weapons while in close quarters with an arrested person, and also provide a place to secure an arrested person’s personal property (cell phone, wallet, keys, purse) until booking at a the jail facility.
Other

Oxnard: Crime Analytics Software $24,186

The Advanced Crime Analytics software is a powerful investigative analytics tool for investigators that helps prevent and solve crime faster by rapidly revealing actionable intelligence hidden in data. This joint project is part of a regionalized approach to Intelligence-Led Policing that will have all county law enforcement agencies working together towards preventing and solving a wide range of crimes.

San Buenaventura: Twelve (12) Evidence.com Storage Plan $8,427
Twelve (12) Evidence.com licenses $2,880

The purchase of BWC requires license and data storage.

Simi Valley: Off-road motorcycle $10,400

The Simi Valley Police Department proposes that the funding be directed towards the addition of an off-road motorcycle to supplement the off-road search and response team. The Police Department currently has two off-road motorcycles that are used several times per month to attempt to locate lost or stranded hikers, or other people who have taken to the hills that surround Simi Valley and need emergency help.

The off-road team bikes are equipped with AED lifesaving devices in order to aid the injured when located. During recent searches, it would have cut down the response time to have had the ability to deploy a third officer on an off-road motorcycle which would have expanded the search capability of the team. In addition to search and rescue type operations, the off-road team helps manage the attendance and fireworks enforcement associated with the July 4th yearly extravaganza; as well as to curb the illegal off-road activity within the City. We have had one fatality collision occur due to illegal off-road vehicles in the City and another officer would enhance our enforcement efforts. With the support of the JAG Grant funding, the Police Department would like to bolster and better support the current capability of the off-road team. The addition of this critical piece of equipment will allow the Police Department to better respond to emergencies beyond the capability of our normal patrol fleet, improve the quality of service rendered to the community and curtail illegal activity in the hills surrounding the City.

Administrative Fee

The City of Oxnard shall receive 5% ($5,632) of the total award amount to cover costs in administering the grant during the grant period. The fee is an allowable cost per the grant application. The rate charged is half the allowable rate of 10%. The City of Oxnard charges the 5% fee to all agencies to help cover the cost of Amy Van Atta, Grants Specialist II, of Oxnard Police Department. Ms. Van Atta assists
agencies with the application process, any budget modifications required, quarterly reporting and the processing of claims. The 5% only represents a fraction of the actual time spent on the JAG grant management. The agencies involved do not have a dedicated grants person and find the 5% fee to be of great value to the successful expenditure of grant funds.
The Oxnard Police Department is not currently designated high risk by another federal grant making agency.
A public notice was published in Vida on May 26, 2016 to announce the opportunity to comment on this grant application. Copies of the grant application were made available for public review on the City of Oxnard’s website: www.oxnard.org and hardcopies were made available at the Oxnard Police Department on May 30, 2016. The grant application was made available to the public and was heard before the Oxnard City Council on Tuesday, June 21, 2016.
The City of Oxnard and the following Ventura County agencies: County of Ventura; cities of: Oxnard, San Buenaventura, Simi Valley and Thousand Oaks do not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative, and worksheet in the application under this solicitation.
## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

### 1. Type of Federal Action:
- a. contract
- b. grant
- c. cooperative agreement
- d. loan
- e. loan guarantee
- f. loan insurance

### 2. Status of Federal Action:
- a. bid/offer/application
- b. initial award
- c. post-award

### 3. Report Type:
- a. initial filing
- b. material change

For Material Change Only:
- year __________ quarter __________
- date of last report __________

### 4. Name and Address of Reporting Entity:
- **Prime**
- **Subawardee**
  - Tier _____, if known:
  - City of Oxnard, Oxnard Police Department
  - 251 South C Street
  - Oxnard, CA 93030
  - Congressional District, if known: 19, 27

### 5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
- Congressional District, if known:

### 6. Federal Department/Agency:
- Department of Justice

### 7. Federal Program Name/Description:
- Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY16
- Local Solicitation
- CFDA Number, if applicable: 16.738

### 8. Federal Action Number, if known:

### 9. Award Amount, if known:
- $ 112,635.00

### 10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):
- Mike Arnold & Associates
- 1127 Eleventh Street, Suite 820
- Sacramento, CA 95814

### 11. b. Individuals Performing Services (including address if different from No. 10a)
- O'Donnell, John - Murray, Montgomery, & O'Donnell
- 101 Constitution Avenue, NW 9th Floor
- Washington, DC 20001

Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the person above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

**Federal Use Only:**

**Signature:** Jeri Williams

**Print Name:** Jeri Williams

**Title:** Chief of Police

**Telephone No.:** (805) 385-7624

**Date:** 6/10/2016

Authorized for Local Reproduction

Standard Form LLL (Rev. 7-97)
INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

2. Identify the status of the covered Federal action.

3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.

6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (Ml).

11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.
PUBLIC NOTICE
2016 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

The Oxnard Police Department is requesting public comment from all Oxnard residents on its application for funding under the U.S. Department of Justice 2016 Edward Byrne Memorial Justice Assistance Local Solicitation Grant (JAG) Program. The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. The JAG Program provides states and units of local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and court programs, prevention and education programs, corrections and community corrections, drug treatment and enforcement, crime victim and witness initiatives, and planning, evaluation, and technology improvement programs.

The City of Oxnard will act as lead agency in administering the JAG Program for the County of Ventura and the Cities of San Buenaventura, Simi Valley, and Thousand Oaks. All parties are eligible to receive a combined total of $112,635 in grant funding through the 2016 JAG Program. The Oxnard Police Department is eligible to receive an allocation of $54,186 of the combined total plus a fee of $5,632 to locally administer the Program. BJA Application No. 2016-H2984-CA-DJ is available for public review and inspection at the Oxnard Police Department during normal business hours.

All comments should be forwarded in writing by June 20, 2016 to:

Oxnard Police Department
251 South C Street
Oxnard, California 93030
Attention: Mary Diamond
(805) 385-7612

Published VCVN Date: 05/26/16
INTERLOCAL AGREEMENT
BETWEEN THE CITY OF OXNARD, CALIFORNIA, ON ONE HAND, AND THE COUNTY OF VENTURA, CALIFORNIA, AND THE CITIES OF SAN BUENAVENTURA, SIMI VALLEY, AND THOUSAND OAKS, CALIFORNIA, ON THE OTHER HAND

Edward Byrne Memorial Justice Assistance Grant Formula Program ("JAG"): FY 2016 Local Solicitation

This Agreement ("Agreement") is made and entered into on this 1st day of June, 2016, in the State of California, County of Ventura, by and between the City of Oxnard ("Oxnard"), on one hand; and on the other hand: the County of Ventura ("County"), and the Cities of San Buenaventura, Simi Valley, and Thousand Oaks all entities within the County of Ventura, California.

WHEREAS, each party to this Agreement, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each party to this Agreement finds that the performance of this Agreement is in the best interest of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under the Agreement: and

WHEREAS, all parties to this Agreement believe it to be in their best interests to procure JAG funds.

NOW THEREFORE, the parties entering into this Agreement stipulate/agree as follows:

Section 1.
All parties stipulate that Oxnard shall serve as the lead agency for this grant project. The lead agency shall serve as the fiscal agent for this grant and will submit a joint application on behalf of the parties to this Agreement. Oxnard shall assume the role of coordinating the application and administration of the grant.

Section 2.
The JAG allocation list is established by the Bureau of Justice Assistance (BJA) and indicates the amount for which each unit of local government is eligible to apply. The amounts prescribed in this allocation list shall be referred to hereinafter as agency "Base Award Eligibility". The Base Award Eligibility figures are listed in the table in Section 3, below.

Oxnard shall apply a fee of five percent (5%) to each agency's Base Award Eligibility. This percentage shall be applied to costs related to administering the grant during its four year reporting period. Five percent shall be deducted from each party's Base Award Eligibility amount and allocated to Oxnard. The modified agency award amounts are reflected in the "Adjusted Award" portion of the table in Section 3, below.

Section 3.
The parties agree that Oxnard shall allocate the $112,635 JAG award in the following manner to the parties entering into this Agreement as follows:
### Section 4.
JAG funds may be used for state and local initiatives, technical assistance, strategic planning, research and evaluation (including forensics), data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support, and criminal justice information systems that will improve or enhance such areas as:

- Law enforcement programs
- Prosecution and court programs, including indigent defense
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs
- Crime victim and witness programs (other than compensation)

### Section 5.
All parties to this Agreement shall develop individualized spending plans as to each party’s respective grant allocation. JAG funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose.

### Section 6.
Awards to individual agencies of at least $25,000 must be spent within four years, and the award period for grants in that amount will be from October 1, 2015 through September 30, 2019.

Awards to individual agencies of less than $25,000 must be spent within two years, and the award period for grants in that amount will be from October 1, 2015 through September 30, 2017.

All parties to this Agreement should anticipate that awards under this grant are one-time awards and accordingly should propose project activities and deliverables that can be accomplished without additional Department of Justice funding.

### Section 7.
Parties to this Agreement are aware that each unit of local government may draw down any or all JAG funds after acceptance of the award. To do so, a trust fund must be established in which to deposit the funds. The trust fund may or may not be an interest-bearing account. If parties to this Agreement draw down JAG funds in advance, they also must establish a trust fund in which to deposit funds.
JAG APPLICATION NUMBER: 2016-H2984-CA-DJ  
City of Oxnard Agreement # A-7885

Parties to this Agreement understand that recipients of funds, however, should be aware that the authority to retain such advance funding may be withdrawn should the recipient persistently remain delinquent in meeting reporting requirements.

Section 8.  
No JAG funds may be expended outside of the JAG program areas. Even within the program areas, however, JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Additionally, JAG funds may not be used directly or indirectly to pay for any of the following items unless BJA Director certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order:

- Vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters)
- Unmanned aerial vehicles/unmanned aircraft, aircraft system, or aerial vehicles (UA/UAS/UAV)
- Luxury items
- Real estate
- Construction projects (other than penal or correctional institutions)
- Segway, Golf Cart, ATV or similar
- Armored Vehicles
- Bus and/or RV (Recreational Vehicle)
- Truck
- Van
- SUV (Non-police cruiser)
- Any similar matters

Section 9.  
All parties to this Agreement shall designate a point of contact for matters pertaining to the JAG grant, and shall notify Oxnard in the event of any changes. A list of contact persons is attached to this Agreement as Exhibit A.

Section 10.  
All parties to this Agreement shall provide financial reporting documentation, as prescribed in the terms of the JAG grant, to Oxnard in a timely manner.

All parties to this Agreement must certify that they will satisfy the reporting requirement, which requires detailed reporting (including reporting on sub-awards) not later than ten calendar days after the end of each calendar quarter. In order for the lead agency (Oxnard) to meet this demand, all parties must submit their quarterly reports to Oxnard within four days after the end of each calendar quarter beginning October of 2015.

Section 11.  
Nothing in the performance of this Agreement shall impose any liability for claims against Oxnard other than claims for which liability may be imposed by the California Tort Claims Act.
Section 12.
Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by any other party.

Section 13.
The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 14.
By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 15.
All parties agree that this Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

Section 16.
The parties agree that this Agreement will be considered signed when the signature of the party is delivered by facsimile transmission. Such facsimile signature will be treated in all respects having the same effect as an original signature.

Agreed to on this 1st of June, 2016.

CITY OF OXNARD

Greg Nyhoff, City Manager

COUNTY OF VENTURA

Michael Powers, County Executive Officer

CITY OF SAN BUENAVENTURA VALLEY

Mark Watkins, City Manager

CITY OF SIMI

Eric Levitt, City Manager
CITY OF THOUSAND OAKS

__________________________
Scott Mitnick, City Manager

APPROVED AS TO FORM:                APPROVED AS TO INSURANCE:

__________________________
Stephen M. Fischer, City Attorney  Risk Manager

APPROVED AS TO CONTENT:              APPROVED AS TO FORM:

__________________________
Jeri Williams, Oxnard Chief of Police  Andy H. Viets, San Buenaventura City Attorney
EXHIBIT “A”  
CONTACT LIST FOR: JUSTICE ASSISTANCE GRANT PROGRAM AWARD (“JAG”):  
FY 2016 LOCAL SOLICITATION

CITY OF OXNARD

Mary Diamond  
Financial Services Manager  
Oxnard Police Department  
251 South “C” Street  
Oxnard, CA 93030  
(805) 385-7612  
mary.diamond@oxnardpd.org

Eric Sonstegard  
Assistant Police Chief  
Oxnard Police Department  
251 South “C” Street  
Oxnard, CA 93030  
(805) 385-7801  
eric.sonstegard@oxnardpd.org

Amy Van Atta  
Grants Specialist  
Oxnard Police Department  
251 South “C” Street  
Oxnard, CA 93030  
(805) 385-8369  
amy.vanatta@oxnardpd.org

COUNTY OF VENTURA

OFFICE OF THE SHERIFF

Patricia Salas  
Captain  
Ventura County Sheriff’s Department  
800 South Victoria Avenue  
Ventura, CA 93009  
(805) 654-2881  
patti.salas@ventura.org
**EXHIBIT “A”**

**CONTACT LIST FOR: JUSTICE ASSISTANCE GRANT PROGRAM AWARD (“JAG”):**

**FY 2016 LOCAL SOLICITATION**

### CITY OF SAN BUENAVENTURA

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ken Corney</td>
<td>Chief of Police</td>
<td>Police Department</td>
<td>1425 Dowell Drive</td>
<td>(805) 339-4400</td>
<td><a href="mailto:kcorney@venturapd.org">kcorney@venturapd.org</a></td>
</tr>
<tr>
<td>Roger Wang</td>
<td>Business Services Officer</td>
<td>Police Department</td>
<td>1425 Dowell Drive</td>
<td>(805) 339-4421</td>
<td><a href="mailto:rwang@venturapd.org">rwang@venturapd.org</a></td>
</tr>
</tbody>
</table>

### CITY OF SIMI VALLEY

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Levitt</td>
<td>City Manager</td>
<td>City of Simi Valley</td>
<td>2929 Tapo Canyon Road</td>
<td>(805) 583-6701</td>
<td><a href="mailto:elevitt@simivalley.org">elevitt@simivalley.org</a></td>
</tr>
<tr>
<td>David Livingstone</td>
<td>Lieutenant</td>
<td>Simi Valley Police</td>
<td>3901 Alamo Street</td>
<td>(805) 583-6914</td>
<td><a href="mailto:dliving@simivalley.org">dliving@simivalley.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzanne Daunt</td>
<td>Senior Management Analyst</td>
<td>Simi Valley Police</td>
<td>3901 Alamo Street</td>
<td>(805) 583-6915</td>
<td><a href="mailto:sdaunt@simivalley.org">sdaunt@simivalley.org</a></td>
</tr>
</tbody>
</table>
EXHIBIT “A”
CONTACT LIST FOR: JUSTICE ASSISTANCE GRANT PROGRAM AWARD (“JAG”):
FY 2016 LOCAL SOLICITATION

CITY OF THOUSAND OAKS

VENTURA COUNTY SHERIFF’S OFFICE

James Fryhoff
Captain
Ventura County Sheriff’s Department

2101 East Olsen Road
Thousand Oaks, CA 91360

(805) 494-8248
James.fryhoff@ventura.org
The financial management system of each non-Federal entity must provide for the following:

- Retention requirements for records
- Requests for transfer of records
- Methods for collection, transmission and storage of information
- Access to records
- Restrictions on public access to records

(1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, name of the Federal agency, and name of the pass-through entity, if any.

(2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.

(3) Records that identify adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

(4) Effective control over, and accountability for, all funds, property, and other assets. The non-Federal entity must adequately safeguard all assets and assure that they are used solely for authorized purposes.

(5) Comparison of expenditures with budget amounts for each Federal award.

(6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury or the pass-through entity and the disbursement by the non-Federal entity whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means.

(7) Written procedures for determining the allowable costs.

**APPLICANT ORGANIZATIONAL INFORMATION**

1. Name of Organization and Address: City of Oxnard
   
   300 West Third Street
   Oxnard, CA 93030

2. Authorized Representative’s Name and Title: Maria Hurtado, Interim Chief Financial Officer

3. Phone: 805 - 385 - 7478 ext. 4. Fax: 805 - 385 - 7595 5. Email: Maria.Hurtado@oxnard.org


8. DUNS Number: 8 - 179 - 214

9. Type of Organization:

- [ ] State  - [ ] Municipality  - [ ] Non-Profit  - [ ] Higher Education  - [ ] Tribal  - [ ] For-Profit  - [ ] Other
### AUDIT INFORMATION

An audit is conducted using generally accepted auditing standards (GAAS) or Generally Accepted Governmental Auditing Standards (GAGAS) and results in an audit report with an opinion.

10. The organization has had the undergone the following types of audit(s) (Please check all that apply):

- [ ] OMB A-133 Single Audit
- [ ] Financial Statement Audit
- [ ] Defense Contract Agency Audit (DCAA)
- [ ] None
- [ ] Programmatic Audit & Agency:

- [ ] Other Audit & Agency:

11. Fiscal Year of Last Audit: 2014

Name of Audit Agency/Firm: White, Nelson, Diehl, Evans

### AUDITOR’S OPINION:

12. On the most recent audit, what was the auditor’s opinion?

- [ ] Unqualified Opinion
- [ ] Qualified Opinion
- [ ] Disclaimer, Going Concern or Adverse Opinions

Please enter the number of findings:

Please enter the amount of questioned costs:

Were material weaknesses noted in either the Financial Statement or Single Audit?

- [ ] Yes
- [ ] No

### ACCOUNTING SYSTEM

13. Which of the following best describes your accounting system:

- [ ] Manual
- [ ] Automated
- [ ] Combination

14. Does the accounting system identify the receipt and expenditure of program funds separately for each grant?

- [ ] Yes
- [ ] No
- [ ] Not Sure

15. Does the accounting system provide for the recording of expenditures for each grant/contract by budget cost categories shown in the approved budget?

- [ ] Yes
- [ ] No
- [ ] Not Sure

16. Does your accounting system have the capability to document the recording of cost sharing or match for each grant? Can you determine if documentation is available to support recorded match or cost share?

- [ ] Yes
- [ ] No
- [ ] Not Sure

17. Are time distribution records maintained for each employee that specifically identify effort charged to a particular grant or cost objective?

- [ ] Yes
- [ ] No
- [ ] Not Sure

18. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available or by budget cost category (e.g. Personnel, Travel, etc.)?

- [ ] Yes
- [ ] No
- [ ] Not Sure

19. Is the organization familiar with the existing Federal regulation and guidelines containing the Cost Principles and procedures for the determination and allowance of costs in connection with Federal grants?

- [ ] Yes
- [ ] No
- [ ] Not Sure
<table>
<thead>
<tr>
<th>PROPERTY STANDARDS</th>
<th>Yes</th>
<th>No</th>
<th>Not Sure</th>
</tr>
</thead>
<tbody>
<tr>
<td>20. Does your property management system(s) provide for maintaining: (1) a description of the equipment; (2) an identification number; (3) source of the property, including the award number; (4) where title vests; (5) acquisition date; (6) federal share of property cost; (7) location and condition of the property; (8) acquisition cost; &amp; (9) ultimate disposition information?</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROCUREMENT STANDARDS</th>
<th>Yes</th>
<th>No</th>
<th>Not Sure</th>
</tr>
</thead>
<tbody>
<tr>
<td>21. Does your organization maintain written procurement procedures which (1) avoid unnecessary purchases; (2) provide an analysis of lease and purchase alternatives; and (3) provide a process for soliciting goods and services?</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
</tr>
<tr>
<td>22. Does your procurement system provide for the conduct to determine selection on a competitive basis and documentation of cost or price analysis for each procurement action?</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
</tr>
<tr>
<td>23. Does your procurement system include provisions for checking the &quot;Excluded Parties List&quot; system for suspended or debarred sub- grantees and contractors, prior to award? <a href="https://www.sam.gov/">https://www.sam.gov/</a></td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRAVEL POLICY</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>24. Does your organization:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(a) maintain a standard travel policy? ☐ Yes ☐ No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b) adhere to the Federal Travel Regulation? (FTR) ☐ Yes ☐ No</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUBRECIPIENT MANAGEMENT AND MONITORING</th>
<th>Yes</th>
<th>No</th>
<th>Not Sure</th>
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<tr>
<td>25. (For Pass-through entities only). Does your organization have controls in place to monitor activities of subrecipients, as necessary, to determine that Federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of the award and that performance goals are achieved (2 CFR200)?</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STANDARDS FOR FINANCIAL MANAGEMENT SYSTEMS AND APPLICANT CERTIFICATION</th>
<th>Yes</th>
<th>No</th>
<th>Not Sure</th>
</tr>
</thead>
<tbody>
<tr>
<td>I certify that the above information is complete and correct to the best of my knowledge. This document must be certified by the organization's Authorized Representative, Executive Director, Chief Financial Officer, Chairman of the Board of Directors, or similar position.</td>
<td>☐</td>
<td>☑</td>
<td>☐</td>
</tr>
<tr>
<td>Name: Maria Hurtado</td>
<td>Date: 6/27/2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title: ☐ Executive Director ☑ Chief Financial Officer ☐ Chairman ☐ Other:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phone: 805 - 385 - 7478 ext.</td>
<td></td>
<td></td>
<td></td>
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INTERLOCAL AGREEMENT
BETWEEN THE CITY OF OXNARD, CALIFORNIA, ON ONE HAND, AND THE COUNTY OF VENTURA, CALIFORNIA, AND THE CITIES OF SAN BUENAVENTURA, SIMI VALLEY, AND THOUSAND OAKS, CALIFORNIA, ON THE OTHER HAND

Edward Byrne Memorial Justice Assistance Grant Formula Program ("JAG"): FY 2016 Local Solicitation

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<thead>
<tr>
<th>Agency</th>
<th>Agency Base Award Eligibility</th>
<th>Lead Agency Administration Fee (5%)</th>
<th>Agency Adjusted Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>VENTURA COUNTY</td>
<td>$10,645</td>
<td>$532</td>
<td>$10,113</td>
</tr>
<tr>
<td>OXNARD CITY</td>
<td>$57,038</td>
<td>$2,852</td>
<td>$54,186</td>
</tr>
<tr>
<td>SAN BUENAVENTURA CITY</td>
<td>$22,623</td>
<td>$1,131</td>
<td>$21,492</td>
</tr>
<tr>
<td>SIMI VALLEY CITY</td>
<td>$11,018</td>
<td>$551</td>
<td>$10,467</td>
</tr>
<tr>
<td>THOUSAND OAKS CITY</td>
<td>$11,311</td>
<td>$566</td>
<td>$10,745</td>
</tr>
<tr>
<td>CITY OF OXNARD ADMINISTRATION FEE</td>
<td>$112,635</td>
<td>$5,632</td>
<td>$112,635</td>
</tr>
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- Unmanned aerial vehicles/unmanned aircraft, aircraft system, or aerial vehicles (UA/UAS/UAV)
- Luxury items
- Real estate
- Construction projects (other than penal or correctional institutions)
- Segway, Golf Cart, ATV or similar
- Armored Vehicles
- Bus and/or RV (Recreational Vehicle)
- Truck
- Van
- SUV (Non-police cruiser)
- Any similar matters

**Section 9.**
All parties to this Agreement shall designate a point of contact for matters pertaining to the JAG grant, and shall notify Oxnard in the event of any changes. A list of contact persons is attached to this Agreement as **Exhibit A**.

**Section 10.**
All parties to this Agreement shall provide financial reporting documentation, as prescribed in the terms of the JAG grant, to Oxnard in a timely manner.

All parties to this Agreement must certify that they will satisfy the reporting requirement, which requires detailed reporting (including reporting on sub-awards) not later than ten calendar days after the end of each calendar quarter. In order for the lead agency (Oxnard) to meet this demand, all parties must submit their quarterly reports to Oxnard within four days after the end of each calendar quarter beginning October of 2015.

**Section 11.**
Nothing in the performance of this Agreement shall impose any liability for claims against Oxnard other than claims for which liability may be imposed by the California Tort Claims Act.
Section 12.
Each party to this Agreement will be responsible for its own actions in providing services under this
Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services
by any other party.

Section 13.
The parties to this Agreement do not intend for any third party to obtain a right by virtue of this
Agreement.

Section 14.
By entering into this Agreement, the parties do not intend to create any obligations express or implied
other than those set out herein; further, this Agreement shall not create any rights in any party not a
signatory hereto.

Section 15.
All parties agree that this Agreement may be executed in two or more counterparts, each of which shall
be deemed an original.

Section 16.
The parties agree that this Agreement will be considered signed when the signature of the party is
delivered by facsimile transmission. Such facsimile signature will be treated in all respects having
the same effect as an original signature.

Agreed to on this 1st of June, 2016.

CITY OF OXNARD                     COUNTY OF VENTURA

______________________________  ______________________________
Greg Nyhoff, City Manager         Michael Powers, County Executive Officer

CITY OF SAN BUENAVENTURA          CITY OF SIMI VALLEY

______________________________  ______________________________
Mark Watkins, City Manager        Eric Levitt, City Manager
CITY OF THOUSAND OAKS

Scott Mitnick, City Manager

APPROVED AS TO FORM:  
APPROVED AS TO INSURANCE:

Stephen M. Fischer, City Attorney  
Risk Manager

APPROVED AS TO CONTENT:

Jeri Williams, Oxnard Chief of Police
EXHIBIT “A”
CONTACT LIST FOR: JUSTICE ASSISTANCE GRANT PROGRAM AWARD (“JAG”): FY 2016 LOCAL SOLICITATION

CITY OF OXNARD

Mary Diamond
Financial Services Manager
Oxnard Police Department
251 South “C” Street
Oxnard, CA 93030
(805) 385-7612
mary.diamond@oxnardpd.org

Eric Sonstegard
Assistant Police Chief
Oxnard Police Department
251 South “C” Street
Oxnard, CA 93030
(805) 385-7801
eric.sonstegard@oxnardpd.org

Amy Van Atta
Grants Specialist
Oxnard Police Department
251 South “C” Street
Oxnard, CA 93030
(805) 385-8369
amy.vanatta@oxnardpd.org

COUNTY OF VENTURA

OFFICE OF THE SHERIFF

Patricia Salas
Captain
Ventura County Sheriff’s Department
800 South Victoria Avenue
Ventura, CA 93009
(805) 654-2881
patti.salas@ventura.org
EXHIBIT “A”
CONTACT LIST FOR: JUSTICE ASSISTANCE GRANT PROGRAM AWARD ("JAG"): FY 2016 LOCAL SOLICITATION

**CITY OF SAN BUENAVENTURA**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Agency</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ken Corney</td>
<td>Chief of Police</td>
<td>Ventura Police Department</td>
<td>1425 Dowell Drive, Ventura, CA 93003</td>
<td>(805) 339-4400</td>
<td><a href="mailto:kcorney@venturapd.org">kcorney@venturapd.org</a></td>
</tr>
<tr>
<td>Roger Wang</td>
<td>Business Services Officer</td>
<td>Ventura Police Department</td>
<td>1425 Dowell Drive, Ventura, CA 93003</td>
<td>(805) 339-4421</td>
<td><a href="mailto:rwang@venturapd.org">rwang@venturapd.org</a></td>
</tr>
</tbody>
</table>

**CITY OF SIMI VALLEY**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Agency</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Levitt</td>
<td>City Manager</td>
<td>City of Simi Valley</td>
<td>2929 Tapo Canyon Road, Simi Valley, CA 93063</td>
<td>(805) 583-6701</td>
<td><a href="mailto:elevitt@simivalley.org">elevitt@simivalley.org</a></td>
</tr>
<tr>
<td>David Livingstone</td>
<td>Lieutenant</td>
<td>Simi Valley Police Department</td>
<td>3901 Alamo Street, Simi Valley, CA 93063</td>
<td>(805) 583-6914</td>
<td><a href="mailto:dlivings@simivalley.org">dlivings@simivalley.org</a></td>
</tr>
<tr>
<td>Suzanne Daunt</td>
<td>Senior Management Analyst</td>
<td>Simi Valley Police Department</td>
<td>3901 Alamo Street, Simi Valley, CA 93063</td>
<td>(805) 583-6915</td>
<td><a href="mailto:sdaunt@simivalley.org">sdaunt@simivalley.org</a></td>
</tr>
</tbody>
</table>
EXHIBIT “A”
CONTACT LIST FOR: JUSTICE ASSISTANCE GRANT PROGRAM AWARD (“JAG”): FY 2016 LOCAL SOLICITATION

CITY OF THOUSAND OAKS

VENTURA COUNTY SHERIFF’S OFFICE

James Fryhoff
Captain
Ventura County Sheriff’s Department

2101 East Olsen Road
Thousand Oaks, CA 91360

(805) 494-8248
James.fryhoff@ventura.org