DATE: February 20, 2018

TO: City Council

THROUGH: Scott Whitney
Interim City Manager

FROM: Rosemarie Gaglione
Public Works Director

SUBJECT: Biosolids Hauling Agreement - Finish Line Transport.

CONTACT: Rosemarie Gaglione, Public Works Director
rosemarie.gaglione@oxnard.org, 385-8055

RECOMMENDATION:

That the City Council:
1. Adopt a resolution creating a one-time exemption from Resolution No. 13,932’s requirement to obtain three (3) price quotations for biosolids hauling.
2. Award and authorize the Interim City Manager to execute a First Amendment to an agreement with Finish Line Transport (dba Central Coast Transports) for the period of December 5, 2017, through June 30, 2018, in an amount of $185,000 for a total not to exceed agreement price of $210,000.

BACKGROUND

The City of Oxnard’s (City) wastewater treatment plant generates approximately 100 tons per day of biosolids that need to be hauled off-site for disposal.

The City has an agreement with the Ventura Regional Sanitation District (VRSD) - Agreement No. A-7887 (Agreement) - for the hauling and disposal of biosolids. The Agreement obligates the City to pay VRSD $50 per wet ton for biosolids hauling and disposal. Agreement No. A-7887 has a termination date of June 30, 2018.
During the week of December 5, 2017, VRSD representatives notified City staff that the Toland Road Landfill (VRSD’s disposal site) would be closed for an undetermined amount of time due to the Thomas Fire and resulting damage to VRSD’s facilities.

In response to this, City staff initiated hauling of its biosolids through Finish Line Transport, Inc. (dba Central Coast Transports) to the Simi Valley Landfill. Finish Line Transport, Inc. dba Central Coast Transports is the same vendor that was being used by VRSD under the Agreement. Due to the urgency, the biosolids hauling was identified as an eligible expense under Emergency Bidding Resolution No. 15,072, allowing for an exemption from the public bidding requirement. At the time, the anticipated cost of the hauling was $35,000, equivalent to approximately five (5) weeks of biosolids hauling expense. The anticipated expense was identified in the City Manager’s report of procurements related to the Emergency Bidding Resolution. The actual cost for the five (5) weeks was $42,300.

On January 16, 2018, VRSD staff notified the City (via email) that the Toland Road Landfill, although now open and accepting municipal solid waste, would not be accepting biosolids for disposal until further notice. This action leaves the City without necessary biosolids transportation, and the City has an immediate need to secure an alternative biosolids hauling agreement.

Staff is recommending a First Amendment to an agreement with Finish Line Transport, Inc. dba Central Coast Transports, which staff is in the process of drafting, to cover the period from December 5, 2017, through January 16, 2018 ($42,300), plus an estimated $142,700 for the period beginning January 17, 2018, through June 30, 2018, for a total proposed amount of $185,000. When added to the value of the original contract, the new total contract amount for biosolids hauling would be $210,000. Biosolids disposal will be at the Simi Valley Landfill. Staff has confirmed that the landfill can handle the City’s biosolids through the term of the proposed agreement.

Funding for both the hauling and disposal of biosolids is available in the fiscal year 2017-18 budget. During the interim hauling agreement, staff will issue a request for bids (RFB) for biosolids hauling and disposal with the understanding that a new agreement will be in place beginning July 1, 2018.

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the four strategic plans adopted by City Council on May 17, 2016.

**FINANCIAL IMPACT**

Sufficient funds for the hauling and disposal of biosolids are available in Account No. 621-6202-844-8268.
ATTACHMENTS:

Attachment A - Resolution
RESOLUTION NO. ___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD CREATING A ONE-TIME EXEMPTION FROM RESOLUTION NO. 13,932’S REQUIREMENT TO OBTAIN THREE (3) PRICE QUOTATIONS FOR BIOSOLIDS HAULING

THE CITY COUNCIL OF THE CITY OF OXNARD HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

WHEREAS, the City of Oxnard’s (City) wastewater treatment plant generates approximately 100 tons per day of biosolids that need to be hauled off-site for disposal;

WHEREAS, the City has a currently-effective agreement with the Ventura Regional Sanitation District (VRSD) for the hauling and disposal of these biosolids;

WHEREAS, around December 5, 2017, VRSD representatives notified City staff that the Toland Road Landfill, which is VRSD’s disposal site, would be closed for an undetermined amount of time due to the Thomas Fire and resulting damage to VRSD’s facilities;

WHEREAS, under Emergency Bidding Resolution No. 15,072 and without public bidding due to the urgency, the City immediately initiated hauling to the Simi Valley Landfill of the City’s biosolids;

WHEREAS, five (5) weeks of biosolids hauling expenses amounted to $42,300;

WHEREAS, on January 16, 2018, VRSD staff notified the City that the Toland Road Landfill, although now open and accepting municipal solid waste, would not be accepting the City’s biosolids for disposal until further notice;

WHEREAS, this action leaves the City without needed biosolids transportation, and the City has the immediate need to secure an alternative biosolids hauling agreement;

WHEREAS, the City is obligated under Resolution Number 13,932 to obtain three (3) price quotations for trade services, including biosolids hauling;

WHEREAS, due to the urgency of the situation, the City Council now wishes to exempt City staff from the requirement of public bidding for the purposes of obtaining an amendment to Agreement Number 7978-17-PW to cover the period from December 5, 2017, to January 16, 2018 ($42,300), and for the period from January 17, 2018, through June 30, 2018 ($142,700), for a total amendment value of $185,000, and a total contract value of $210,000, for hauling.
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1: The Council hereby finds and determines that the foregoing recitals are true and correct.

Section 2: The City Council now wishes to exempt City staff from Resolution Number 13,932’s requirement to obtain three (3) price quotations for biosolids hauling. This is a one-time exemption.

Section 3: This Resolution shall take effect immediately upon its adoption.

Section 4: The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 20th day of February, 2018, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_______________________________
Tim Flynn, Mayor

ATTEST: APPROVED AS TO FORM:

Michelle Ascencion, City Clerk

Stephen M. Fischer, City Attorney