DATE: March 6, 2017

TO: City Council

FROM: Michelle Ascencion
      City Clerk

SUBJECT: Appointment of Members to Serve on City of Oxnard Citizen Advisory Groups
         (“CAGs”) (5/15/5)

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RECOMMENDATION:

That the City Council ratify the Mayor’s appointments of:

   a. Two (2) members to the Housing Authority Board of Commissioners,
   b. Five (5) members to the Downtown Design Review Committee (DDRC),
   c. Seven (7) members to the Commission on Homelessness,
   d. Nine (9) members to the Cultural Arts Commission,
   e. Five (5) members to the Library Board,
   f. Seven (7) members to the Parks and Recreation and Community Services Commission,
   g. Four (4) members to the Planning Commission, and
   h. Nine (9) members to the Senior Services Commission.

BACKGROUND

Various sections of the Oxnard Municipal Code (Section Chapter 2, Article I for Housing Authority; Chapter 16, Article III for Downtown Design Review; and Chapter 2, Article II for all the others) provide for volunteers to be appointed to serve on Citizen Advisory Groups, commonly referred to as “CAGs.”

The typical eligibility requirements to apply for CAG service are: 18 years of age, Oxnard resident, and not serving on any other CAG. Applications are accepted on an ongoing basis but
are actively recruited in the 2-3 months prior to the terms’ expiration December 31st. Applications are kept on file for one year in case of unexpected vacancies on the CAGs.

The Mayor makes appointments to the CAGs for two year terms (four years for Planning Commission) that coincide with the Mayor’s term. The Mayor’s appointments are then subject to approval by the City Council. For this round of CAG recruitments, Mayor Flynn extended the deadline to January 20, 2017 and invited applicants for an “interview” meeting on February 15, 2017, to allow applicants an opportunity to speak on why they wish to be appointed. Following extensive review of the applications and some individual conversations, Mayor Flynn recommends the attached list of appointments for Council ratification.

(Note: OMC Chapter 2, Article II and Chapter 24, Article I provide for appointments to the Youth Commission and the Mobile Home Park Rent Review Board, respectively. As those Boards are currently inactive, no appointments are being recommended at this time.)

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to build relationships and create opportunities within the community for safe and vibrant neighborhoods, which will showcase the promising future of Oxnard. This item supports the following goals and objectives:

   Goal 3. Strengthen neighborhood development, and connect City, community and culture.

   Objective 3b. Empower and connect our Inter-Neighborhood Council Organizations (INCOs), Community Advisory Groups (CAGs) and Neighborhood Watch Program.

FINANCIAL IMPACT

There is no financial impact from this item.

ATTACHMENTS:

A. Proposed CAG Appointments 3.6.17
2017 CAG APPOINTMENTS (* Incumbent)  

**Commission on Homelessness - 7 seats**
- Andrea Renee Houchin
- Christine Rutter
- Francine Castanon*
- Grant Leichtfuss
- Lizet Melgoza
- Lucy Cartagena Martinez*
- Yukio Okano*

**Parks & Recreation Commission - 7 seats**
- Angela Whitecomb*
- Aurelio Ocampo*
- Gabriel Teran
- Jona Moorghen
- Lilly Guerra
- Roger Poirier*
- Steve Nash

**Cultural Arts Commission - 9 seats**
- Autumn Kelly*
- Deborah De Vries
- Elizabeth M. Botello
- Heather Behrens
- Javier Gomez
- Laura Gallardo
- Margaret Cortese*
- Oneita Hirata*
- René Corado

**Planning Commission - 4 seats open**
- Jim Fuhring
- Orlando Dozier*
- Robert V. Sanchez
- Wilfredo Chua

**Senior Services Commission - 9 seats**
- Albert Clemens*
- Alice Madrid*
- Alice Sweetland*
- Clark Owens*
- Jeffrey D. Nevitt
- Kathie Lanker*
- Kay Brainard*
- Lourdes Villareal Yu*
- Denis Jackson

**Downtown Design Review Committee - 5 seats**
- Elizabeth White
- Gary Blum*
- Miguel Fernandez
- Mike Faulconer*
- Roy Prince

**Housing Authority - 2 seats**
- Francisco Vega*
- Jose Lopez*

**Library Board - 5 seats**
- Felicity Harper
- Irene Milstead
- Irene Rauschenberger
- Pedro A Chavez
- Ruby Durias*