DATE: December 17, 2014

TO: City Council

FROM: James Williams, Fire Chief
Fire Department

SUBJECT: Accept a Grant Award from the U.S. Department of Homeland Security for the 2014 Emergency Management Performance Grant

RECOMMENDATION

That City Council:

1. Approve the City Manager to accept a grant from the U.S. Department of Homeland Security administered through the California Office of Emergency Services grant in the amount of $47,824, and;

2. Authorize the Finance Director to appropriate grant award and perform all other required financial actions, and;

3. The Fire Chief or designee to submit non-financial reports.

DISCUSSION

The 2014 EMPG is funded by the U.S. Department of Homeland Security and administered through the California Office of Emergency Services. The funds are distributed to the City on a reimbursement basis through the Ventura County Sheriff’s Office of Emergency Services. Grant funds must be used to prevent, prepare, mitigate, or recover from natural or man-made emergencies and disasters.

The City will utilize the grant funds to offset costs associated with the Disaster Preparedness Coordinator salary, and associated equipment and supplies. The specific activities of the Disaster Preparedness Coordinator that meet the purpose of the grant include ensuring National Incident Management System (NIMS) compliance, training of Emergency Operations Center (EOC)/City staff and promotion of community readiness through programs such as Community Emergency Response Team (CERT).
FINANCIAL IMPACT

The reimbursable grant funding will be recognized in Account 217-2226-532-7231. The grant requires a match of $47,824 which will be met from general funds approved in the FY 2014-2015 budget for the salary of the City’s Disaster Preparedness Coordinator.

Attachment #1 - Grant Award Letter
Friday, December 12, 2014

City of Oxnard
Attn: Greg Nyhoff
300 W. Third Street
Oxnard, CA 93030

NOTIFICATION OF SUBGRANT AWARD
Fiscal Year: 2014 Emergency Management Performance Grant
CFDA #: 97.042, Grant #: 2014-0070
Tracking #: 14 EMPG-O-1
EHP Required: No
Performance Period: July 1, 2014 - March 31, 2015

Dear Mr. Nyhoff:

The California Office of Emergency Services (Cal OES) has approved the County of Ventura's FY 2014 Emergency Management Performance Grant application in the amount of $301,694. As a member of the Ventura County Operational Area, your jurisdiction is included as a sub-grantee and has been allocated $47,824.60.

Your grant administrator is responsible for reviewing all federal and state guidance to ensure compliance with federal and state regulations. A meeting with your agency will be scheduled to discuss grant management and compliance requirements outlined in the initial project application. Any project requiring an Environmental and Historical Preservation review and approval are prohibited from expending grant funds on those activities until an EHP clearance has been obtained. Failure to adhere to this requirement will result in the deobligation of grant funds.

This is a reimbursement grant which requires the sub-grantee to provide a dollar-for-dollar match. All grant forms will be sent to your EMPG point of contact electronically. According to our records Susan Duenas is your jurisdiction’s point of contact. If this is not accurate please notify our office as soon as possible.

The Sheriff's Office of Emergency Services must receive all reimbursement requests by no later than April 26, 2015. If you have questions pertaining to Emergency Management Performance Grant items please call Patrick Maynard at (805) 654-3843 or email Patrick.Maynard@ventura.org.

Sincerely,

Kevin McGowan
OES Manager
Ventura County Sheriff’s OES

CC: Susan Duenas