CITY OF
OXNARD
CALIFORNIA

Meeting Date: 12/11/2012

ACTION	TYPE OF ITEM
☐ Approved Recommendation	■ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Karen R. Burnham, Interim City Manager Agenda Item No. I-2

Reviewed By: City Manager KRB City Attorney AH Finance JC Other *(Specify)*

DATE: December 5, 2012

TO: City Council

FROM: Karen R. Burnham, Interim City Manager
City Manager's Office

SUBJECT: **Agreements for City Council Review**

RECOMMENDATION

That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than $25,000 but no more than $250,000, which are described on the attached list.

DISCUSSION

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to $25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above $25,000 and up to $250,000.

FINANCIAL IMPACT

Funding information is included on the attached list.

Attachment - #1 – List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office after 10:00 a.m. on Thursday prior to the Council meeting.

City Manager Contract List for 12/11/2012

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
A	Amendment	**Development Services - Traffic Eng. & Operations**	**Overland, Pacific & Cutler, Inc.**	**Real Estate Acquisition and Advisory Services Rice/101 Interchange Project**	**$0**
		Cynthia Daniels	Agreement No. 4512-08-DS	The fifth amendment adds federal contract terms to comply with the federal-aid highway project. There is no change to contract amount. The Consultant was selected originally by RFP process. Due to the additional required language, a new contract is required.	
		385-7871	Amendment 5	**Total Contract Amount: $665,250**	
				FundingSource: Federal-Aid Highway Funds	
B	Amendment	**Development Services - Traffic Eng. & Operations**	**URS Energy & Construction Inc.**	**Professional Surveying Services - Rice/Santa Clara Ave. Interchange**	**$20,000**
		Cynthia Daniels	Agreement No. A-7240	City requires surveying for annexation maps, map for dedication of Ventura Bl. and maps for excess property. Consultant is the original designer for the interchange and the engineer of record. Request for Proposal was issued and vendor was selected as the most responsive and qualified for the scope of project.	
		385-7871	Amendment 9	**Total Contract Amount: $1,788,633**	
				FundingSource: Circulation System Fees	
C	Amendment	**Development Services - Traffic Eng. & Operations**	**URS Energy & Construction, Inc.**	**Professional Services for Engineering Support Rice/Santa Clara Ave. Interchange at Highway 101.**	**$3,162**
		Cynthia Dainels	Agreement No. A-7240	Extends termination date to 12/31/2012 and increases budget for landscape architect's support services. Consultant is the original designer for the interchange and the engineer of record. An RFP was issued and vendor was selected as the most responsive and qualified for the scope of the project.	
		385-7871	Amendment 8	**Total Contract Amount: $1,768,633**	
				FundingSource: Circulation System Improvement Fees	
D	Change Order	**Public Works Construction and Design Services - Eng. Design & Contract Admin.**	**Mladen Buntich Construction Company**	**Hueneme Road Recycled Water Pipeline Project**	**$26,439**
		Lou Balderrama	Agreement No. A-7519	The Ventura County Railroad Company changed its casing thickness specifications. This change order addresses the material cost increase.	
		340-5358	Change Order 1	**Total Contract Amount: $5,722,339**	
				FundingSource: Grants and Water Bonds	

ATTACHMENT #1
PAGE 1 OF 4

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E	**Change Order**	**Public Works Construction and Design Services - Eng. Design & Contract Admin.**	**Mladen Buntich Construction Company**	**Hueneme Road Recycled Water Pipeline Project**	**$229,573**
		Lou Balderrama	Agreement No. A-7519	Costs associated with a required design change to allow for proper traffic control crossing under the Oxnard Industrial Drain for the installation of the GREAT Program Recycled Water Backbone System on Hueneme Road.	
		340-5358	Change Order 2	**Total Contract Amount: $5,951,912**	
				FundingSource: Grants and Water Bonds	
F	**Original Agreement**	**General Services - Parks and Facilities Development**	**Harris Steel Fence Co., Inc.**	**Replace Fence Around Dog Park at College Park**	**$61,775**
		Ralph Alamillo	Agreement No. A-7543	The current fencing is easily damaged by vandals and is in disrepair in many places. Maintenance/repair costs are less cost effective than the cost of a new, better grade of fence. The City received three quotes and the contract was awarded to the lowest bidder. This project is part of College Park Phase 1C and funding was previously approved by City Council on January 11, 2011.	
		385-7341		**Total Contract Amount: $61,775**	
				FundingSource: Measure "O" Funds	
G	**Original Agreement**	**Public Works Utilities Services - Water Production**	**U.S. Bureau of Reclamation**	**Contributed Funds Agreement**	**$35,000**
		Anthony Emmert	Agreement No. 6043-12-PW	To fund the United States Bureau of Reclamation (USBOF) staff time for ongoing grant management activities for the period of December 1, 2012 through September 30, 2013. These costs were previous funded by the American Recovery and Revinvestment Act (ARRA). ARRA funds are no longer available for the necessary USBOR staff time.	
		207-1669		**Total Contract Amount: $35,000**	
				FundingSource: 2010 Water Bonds	
H	**Original Agreement**	**Human Resources**	**Empathia Pacific Inc.**	**Employee Assistance Program**	**$106,920**
		Michelle Tellez	Agreement No. 6012-12-HR	Employee Assistance Program (EAP) which provides employees with access to a variety of work/life counseling and assistance resources. City issued an RFP and received 2 responses. This vendor met all of the requirements and their pricing was the lowest.	
		385-7590		**Total Contract Amount: $106,920**	
				FundingSource: Workers Compensation	

ATTACHMENT #1
PAGE 2 OF 4

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Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
I	Original Agreement	**City Manager - Telecommunications**	**Verizon Business Network Services/Verizon California**	**Verizon Centranet Contract**	**$120,000**
		Gayle Elkins	Agreement No. 6053-12-CM	Contract provides discounted rates for City phone lines used for data, modems, alarms, faxes and elevators. This latest contract provides $13,000 savings per year.	
		385-7551		**Total Contract Amount: $120,000**	
				FundingSource: 731 - Information Service	
J	Original Agreement	**Library - Library Services**	**W.T. Cox Information Services**	**Library Periodicals for three Oxnard Public Libraries**	**$36,000**
		Barbara J. Murray	Agreement No. 6041-12-LI	Vendor to provide periodicals subscriptions for three Oxnard Public Libraries for a contract term of three years. This contract is the result of a competitive bid process and the selected vendor was the lowest bidder.	
		385-7522		**Total Contract Amount: $36,000**	
				FundingSource: 101 - General Fund	
K	Original Agreement	**Fire - Fire Suppression & Other Emergency Services**	**Oxnard Harbor District**	**Dive Team Training and Equipment Memorandum of Understanding (MOU)**	**$30,626**
		Bradley Windsor	Agreement No. 5949-12-FI	The Port District has awarded the Police and Fire Dive Team grant funds to be used for training and equipment for the team. An MOU is needed in order for the funds to be distributed. The grant does not require any matching funds from the City.	
		385-7708		**Total Contract Amount: $30,626**	
				FundingSource: Port Security Grant	
L	Original Agreement	**Recreation and Community Services - Recreation Services**	**Art Trek, Incorporated**	**After School Enrichment Classes - Act Out, Acting Classes and Monumental Projects**	**$32,156**
		Sofia Balderrama	Agreement No. 5976-12-CS	To provide for enrichment classes as called for by the agreement. Examples of these classes include; the "Acting Out: Creating a Production Drama Class" and the coordination of monumental projects including large mural, tile walls, mosaic tile stepping stone projects as part of the Oxnard Scholars After School Program Enrichment Classes.	
		385-7995		**Total Contract Amount: $32,156**	
				FundingSource: ASES After School Program	

ATTACHMENT #1
PAGE 3 OF 4

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Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
M	**Purchase Order**	**Public Works Administrative Services - Public Works Administration**	**California Water Technologies**	**Chemical Supply & Delivery**	**$107,740**
		Anthony Emmert	Purchase Order No. 4291	For supply and delivery of Ferric Chloride to the Wastewater Treatment Plant from August 31, 2012 to October 31, 2012 for a total amount of $107,740.12. This covers the cost of required chemicals while the City was conducting a new bidding process for treatment chemicals.	
		207-1669		**Total Contract Amount: $107,740**	
				FundingSource: 621 - Wastewater Treatment	
N	**Purchase Order**	**Public Works/Environmental Resources**	**Wastequip Manufacturing Company**	**For the Purchase of Commerical Metal Refuse Containers**	**$180,616**
		Eric Okada	Purchase Order No. 4283	Purchase of 150 2-yard and 175 4-yard metal refuse containers for commercial refuse and recycling services for ongoing replacement of inoperable commericial containers for refuse and recycling services. Bids were requested and vendor was the lowest responsive bid received.	
		469-3565		**Total Contract Amount: $180,616**	
				FundingSource: Solid Waste Enterprise Fund	

ATTACHMENT #1
PAGE 4 OF 4