

MINUTES

AGENDA ITEM NO.

I-2

OXNARD CITY COUNCIL

Regular Meeting

October 16, 2012

A. ROLL CALL/POSTING OF AGENDA

At 5:36 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers concurrently with the Community Development Successor Agency. Councilmembers Thomas E. Holden, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. Mayor Pro Tem Irene G. Pinkard was absent. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Alan Holmberg, City Attorney; and Curtis P. Cannon, Community Development Director.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 5:39 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54956.9(b)(3)(C), based on existing and circumstances, there is significant exposure to litigation against the City and Successor Agency in one potential case based upon a written threat of litigation which is available for inspection at the City Clerk's Office during normal business hours.

The City Council also recessed to a closed session, pursuant to Government Code section 54956.9(c), based on existing and circumstances, the City Council and Successor Agency shall decide whether to initiate litigation in two potential cases.

The City Council also recessed to a closed session, pursuant to Government Code section 54956.9(b)(3)(C), based on existing and circumstances, there is significant exposure to litigation against the City and Successor Agency in one potential case based upon a claim for damages, number 155 on file with the City Clerk, which is available for inspection at the City Clerk's office during normal business hours.

At 5:46 p.m., Mayor Pro Tem Irene G. Pinkard was present. At 7:14 p.m. the City Council reconvened and recessed to the evening session.

D. OPENING CEREMONIES

At 7:20 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Holden presided. Additional staff members present were: James Cameron, Chief Financial Officer; Matt Winegar, Development Services Director; Rob Roshanian, Interim Public Works Director; Grace Magistrale Hoffman, Deputy City Manager; Michael Henderson, General Services Manager; Sue Martin, Planning and Environmental Services Manager; Martin Erickson, Special Assistant to the City Manager; Michael More, Financial Resources Manager; and Robert Silverstein, Code Compliance Manager.

E. CEREMONIAL CALENDAR

1. **SUBJECT:** Joint Proclamation Designating the Months of October, 2012 as “Breast Cancer Awareness Month” and November, 2012 as “End Domestic Violence Month”.

DISCUSSION: Sharon Jones, Soroptimist International of Oxnard, commented on the need to be aware of both programs.

REMOVED FROM AGENDA

The Council concurred to remove Status of El Rodeo Community Center (N-1) from the agenda.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: Martin Jones; Ed Ellis; Don Tobow; Miquel Espinosa; Edgar Mohorko; Ventura Fernandez; Jim Yarbrough; Omar Ramirez; Elliott Gabriel; Larry Stein; and Orlando Dozier.

Q. APPOINTMENT ITEMS

1. **SUBJECT:** Presentation by Dr. Lowell Novy, Founder of the Valley Veterinary Clinic Charitable Non-Profit Corporation Regarding Spay and Neuter Clinics.

DISCUSSION: Dr. Lowell Novy commented on the efforts to have a “no kill” shelter, the County’s dog population and need to spay/neuter pets in the community.

Received comments from Bert Perello.

The Code Compliance Manager reviewed services provided by the City, the voucher program, working with Dr. Novy, and budget of the program.

The Council discussed programs provided by the City and services provided by other agencies.

ACTION: Received report and provided comments.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

The following individuals provided comments: Eileen Tracy (I-2); Scott Bernstein (I-3); Orlando Dozier (I-2); and Bert Perello (I-4).

G. REVIEW OF INFORMATION/CONSENT AGENDA

The Housing Director commented on ACTION PLAN process and HUD schedule (I-2); the Financial Resources Manager and Development Services Director reviewed the negotiated MOU and the service agreement with County (I-3).

I. INFORMATION/CONSENT AGENDA**City Clerk Department**

1. **SUBJECT:** Minutes of the Regular Meetings of the Oxnard City Council for September 25 and October 2 and 9, 2012. (001)
RECOMMENDATION: Approve with corrections to October 9, 2012 minutes.

City Manager Department

2. **SUBJECT:** Agreements for City Council Review. (033)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.

Finance Department

3. **SUBJECT:** Payment to County of Ventura for Services Provided to Seabridge Community Facilities District No. 4. (035)
RECOMMENDATION: 1) Approve payment in the total amount of \$649,396 to the County of Ventura related to Harbor Patrol services provided to Seabridge Community Facilities District No. 4 pursuant to the Memorandum of Understanding (A-6663) dated September 10, 2002 by and between the City of Oxnard, the County of Ventura, and Oly Mandalay Bay General Partnership; and 2) Approve a special budget appropriation (SBA) in amount of \$116,731 from Seabridge Community Facilities District No. 4.*

Public Works Department

4. **SUBJECT:** Approval of Award of Contract for PW 06-93 Tierra Vista Neighborhood Street/Alley Resurfacing and Storm Drain Project. (041)
RECOMMENDATION: Approve and authorize the Mayor to execute Contract with Toro Enterprises Inc. (A-7529) in the amount of \$4,081,028 for Project Specification Number 06-93 for the reconstruction of streets, sidewalks, curbs and gutters, alleyways, replacing street name signs and the installation of storm drain lines in the Tierra Vista Neighborhood (Tierra Vista Neighborhood Project).

INFORMATION/CONSENT AGENDA ACTION: Approve as recommended with correction of minutes of October 9, 2012. (Holden/Ramirez) Ayes: Pinkard; MacDonald; Flynn; Ramirez; and Holden. *Noes: Flynn only I-3

J. TRANSMITTAL OF INFORMATION ONLY ITEMS**K. INFORMATION/CONSENT PUBLIC HEARINGS****L. PUBLIC HEARINGS**

COMMUNITY DEVELOPMENT SUCCESSOR AGENCY

At 8:45 p.m., the joint meeting with the Community Development Successor Agency concluded.

M. REPORT OF CITY MANAGER

The City Manager announced that final test of the Spanish translation service was taking place.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

- 1. SUBJECT: Verbal Report on Status of El Rodeo Community Center.
RECOMMENDATION: Receive and consider report.
ACTION: Removed from the agenda.

The Council commented on: recent loss of lives in the community; a youth rally regarding "voting" information; possible alliance with Oxnard Port of Hueneme regarding the need to promote local jobs and businesses; recent court ruling regarding the South Shore project; possible funding of an EIR regarding plastic trash bags in the community; and grand opening of the water purification plant.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: Greg Runyon; Arthur Munoz; Walter Ontiveros; Pat Barrios; and Pat Brown.

T. ADJOURNMENT

At 9:09 p.m., the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Mayor

MINUTES

OXNARD CITY COUNCIL Regular Meeting October 23, 2012

A. ROLL CALL/POSTING OF AGENDA

At 6:17 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers concurrently with the Community Development Successor Agency. Councilmembers Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. Mayor Thomas E. Holden was absent. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Pro Tem Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Alan Holmberg, City Attorney; and Grace Magistrale Hoffman, Deputy City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 6:18 p.m. the City Council and Successor Agency recessed to a closed session, pursuant to Government Code section 54956.9(c), based on existing facts and circumstances, the City Council and Successor Agency shall decide whether to initiate litigation in two potential cases.

At 6:57 p.m. the City Council reconvened and recessed to the evening session. No announcements were made.

D. OPENING CEREMONIES

At 7:07 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers, concurrently with the Community Development Successor Agency and Housing Authority. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Pro Tem Pinkard presided. Additional staff members present were: Curtis P. Cannon, Community Development Director; Jeri Williams, Police Chief; Michael O'Malia, Interim Fire Chief; Barbara Murray, Library Director; William "Bill" Wilkins, Housing Director; Matthew Winegar, Development Services Director; James Cameron, Chief Financial Officer; Rob Roshanian, Interim Public Works Director; Michael Henderson, General Services Manager; Anthony Emmert, Water Resources Manager; Cyndi Hookstra, Parks and Facilities Management Analyst; Kymberly Horner, Redevelopment Project Manager; Jason M. Samonte, Traffic Engineer; Mark Pumford, Technical Services Manager; and Tom Clock, Systems Administrator.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation to the City of Oxnard by Southern California Edison.
DISCUSSION: Mike Montoya, Northern Regional Director; Nancy M. Williams, Regional Manager; Rosemary Leibermann, New Construction Manager; and Chris Coronel, Accounting Manager, all from Southern California Edison, presented a \$197,190 check to the City for energy efficient programs.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: Inez Tuttle; Ed Ellis; Craig Helmsteter; Preston Davison; Donald Thibeault; David Villanneva; Shirley Godwin; Francisco Romero; Jim Yarbrough; Joanne Gutierrez; Elliot Gabrille; Lucy Cartagena; and Robert Cox.

ITEMS REMOVED FROM AGENDA

The City Council concurred to remove I-3 from the agenda.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The Parks and Facilities Management Analyst commented on an invoice for the Cowboys training camp (I-2(J)) and other camp costs. The Systems Administrator reviewed WiFi use in City libraries and computer connections of City buildings (I-2 (K)).

Q. APPOINTMENT ITEMS

1. **SUBJECT:** Ventura County Watershed Protection District
DISCUSSION: The Interim Public Works Director reviewed the progress of solving levee certification. Mr. Gerard Kapuscik, Special Projects Manager for the Strategic Design Support Group, outlined possible levee construction, proposed nature flood plain protection, funding plan and annual inspections. The Interim Public Works Director stated he would be returning to the Council with more information in the future.

The following individuals provided comments: Bert Perello; Steve Offerman; and Larry Stein.

The Council discussed: potential costs; other up-stream levee issues; and construction time line.

ACTION: Provided comments and directions to staff.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The Interim Fire Chief and City Attorney commented on violations and the services to be provided (I-3); the Housing Director reviewed proposed Terreza project and development fees/set-a-side cost per unit (I-7); the Water Manager commented on water meter technology (I-9) and bidding process of chemicals and supplies (I-11); Brian Brennan, BEACON, commented on the proposed report regarding use of single-use plastic bags and the Technical Services Manager reviewed solid waste costs (I-10). The Chief Financial Officer reviewed State Report (I-6).

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

The following individuals provided comments: Orlando Dozier (I-2); Larry Stein (I-6); Pat Brown (I-10); Bert Perello (I-2(J); I-7; I-12); Bill Hickman (I-10); Barbara Macri-Ortiz (I-7); Inez Tuttle (I-8); Robert Davidson (I-10); Donald Thibeault (I-6); and Daniel Lechlitter (I-10).

I. INFORMATION/CONSENT AGENDA**City Manager Department**

2. **SUBJECT:** Agreements for City Council Review. (019)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.
3. **SUBJECT:** Second Amendment to Agreement for On-Call Engineering Services. (023)
RECOMMENDATION: Removed from the agenda.
4. **SUBJECT:** Agreement with Silvas Oil Company for Fuel and Car Wash Service. (041)
RECOMMENDATION: Approve and authorize the Mayor to sign a blanket purchase order (No. 4222) with Silvas Oil Company ("Silvas") for a 120-day period from November 1, 2012, to February 28, 2013, in an amount not to exceed \$1,000,000, for unleaded gasoline and diesel fuel from Silvas' pumps and for off-site car wash service for City vehicles and equipment through a fuel card system.

Development Services Department

5. **SUBJECT:** Victoria Avenue Route Transit Stops Project. (045)
RECOMMENDATION: Adopt plans, specifications and working details for Project Specification No. DS13-09 for the installation of bus stops at two locations along Channel Islands Boulevard, and 11 locations along Victoria Avenue.

Finance Department

6. **SUBJECT:** State Controller Financial Transactions Report. (047)
RECOMMENDATION: Receive the State Controller Financial Transactions Report and make the report available per Sections 53891 and 53893 of the Government Code.

Housing Department

7. **SUBJECT:** Affordable Housing Loan Agreement in the Total Sum of \$3.3 Million and Agreement of Limited Partnership of Terraza de Las Cortes, L.P. Project Located within the Las Brisas Specific Plan. (051)
RECOMMENDATION: Removed from the agenda.

Library Department

8. **SUBJECT:** Library Board Bylaws, Terms of Office, and Powers and Duties. (113)
RECOMMENDATION: 1) Adopt a resolution approving the Library Board Bylaws as amended in Article II Powers and Duties, Article III Membership, and Article IV Officers; and 2) Approve the first reading by title only and subsequent adoption of an ordinance amending the City Code concerning terms of office and powers and duties of the Library Board.

Public Works Department

- 9 **SUBJECT:** Purchase Order No. 4195 with Aqua-Metric Sales Company. (129)
RECOMMENDATION: Approve and authorize the Mayor to execute a purchase order with Aqua-Metric Sales Company in the amount of \$800,000 for the purchase of water meters and related parts (Purchase Order No. 4195) in Fiscal Years 2012-13 and 2013-14.
- 10 **SUBJECT:** Participation in Regional Environmental Impact Report on Model Ordinance Regulating Single-Use Plastic Bags. (135)
RECOMMENDATION: Approve and authorize the Mayor to execute the Cooperative Agreement between the member agencies of the Beach Erosion Authority for Clean Oceans and Nourishment in the amount not to exceed \$8,000 to facilitate the development of an Environmental Impact Report for a model ordinance regulating single-use plastic bags (A-7540).
11. **SUBJECT:** Chemical Purchases for Water and Wastewater Treatment Facilities (143)
RECOMMENDATION: Approve and authorize the Mayor to execute the Purchase Orders for the Water and Wastewater Treatment Facilities for Fiscal Years 2012-13 and 2013-14 as follows: 1) Purchase Order 4201 with Hill Brothers Chemical for supply and delivery of Aqueous Ammonia to the Water Facilities in the amount of \$140,508.50; 2) Purchase Order 4202 with JCI Jones Chemical, Inc. for supply and delivery of Sodium Hypochlorite and Sodium Bisulfite to the Wastewater Treatment Plant in the amount of \$131,769.00 and Sodium Hypochlorite to the Water Campus and Water Blending Station No. 3 in the amount of \$124,314.03, for a total purchase amount of \$265,083.03; 3) Purchase Order 4203 with Kemira Water Solutions, Inc. for supply and delivery of Ferric Chloride to the Wastewater Treatment Plant in the amount of \$482,790.00; 4) Purchase Order 4204 with King Lee Chemical Company for supply and delivery of Antiscalant to the Water Campus and Water Blending Station No. 3 in the amount not to exceed \$70,290.00; and 5) Purchase Order 4205 with PVS Minibulk, Inc. for supply and delivery of Sodium Hydroxide to the Wastewater Treatment Plant in the amount \$18,750.60 and to the Water Campus and Water Blending Station No. 3 in the amount \$175,005.60 for a total purchase amount of \$193,756.20.
12. **SUBJECT:** Easement Agreement and Easement Deed for Recycled Water Line with the Owners of Property Located at the North Side of Hueneme Road and East of Edison Drive (APN 223-0-030-275 and APN 223-0-030-285). (173)
RECOMMENDATION: 1) Approve and authorize the Mayor to execute an Easement Agreement with RUBY ISHIMOTO; KENNY KATSUDA; JOHN KATSUDA; JAMES KATSUDA; and NORIKO KAYANO in equal shares as to that portion of said land described in deed recorded April 15, 2002, as Document No. 2002-0091005 of Official Records; JOHN M. KATSUDA, as to an undivided 6/45 interest; JAMES TADASHA KATSUDA, as Trustee of the James Tadasha Katsuda 1991 Trust initially created on April 12, 1991, as to an undivided 16/45 interest; JAMES KATSUDA, as to an undivided 1/90 interest; RUBY MITSUKO KATSUDA, as Trustee of the Ruby Mitsuko Katsuda 1992 Trust, initially created on November 4, 1992, as to an undivided 33/90 interest; KENNETH K. KATSUDA, as to an undivided 6/45 interest in and to the remainder of said land, for the property identified by the County Assessor as APN 223-0-030-275 and APN 223-0-030-285, located at the north side of Hueneme Road and east of Edison Drive, Agreement No. A-7534; and 2) Approve and authorize the Mayor to execute the

Certificate of Acceptance for an Easement Deed with RUBY ISHIMOTO; KENNY KATSUDA; JOHN KATSUDA; JAMES KATSUDA; and NORIKO KAYANO in equal shares as to that portion of said land described in deed recorded April 15, 2002, as Document No. 2002-0091005 of Official Records; JOHN M. KATSUDA, as to an undivided 6/45 interest; JAMES TADASHA KATSUDA, as Trustee of the James Tadasha Katsuda 1991 Trust initially created on April 12, 1991, as to an undivided 16/45 interest; JAMES KATSUDA, as to an undivided 1/90 interest; RUBY MITSUKO KATSUDA, as Trustee of the Ruby Mitsuko Katsuda 1992 Trust, initially created on November 4, 1992, as to an undivided 33/90 interest; KENNETH K. KATSUDA, as to an undivided 6/45 interest in and to the remainder of said land, for the property identified by the County Assessor as APN 223-0-030-275 and APN 223-0-030-285, located at the north side of Hueneme Road and east of Edison Drive.*

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended with the removal of I-3 and I-7 of the agenda. (Pinkard/Ramirez) Ayes: MacDonald, Flynn, Ramirez and Pinkard. Absent: Holden. *Noes: Flynn I-12 only.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

Finance Department

1. SUBJECT: Monthly Budget Status Report for the Period Ending September 30, 2012 (Fiscal Year 2012-13). (197)
RECOMMENDATION: Receive Report
ACTION: Received and filed report.

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF CITY MANAGER

1. SUBJECT: Verbal report on the status of the State Department of Finance's ("DOF") review and determination of enforceable obligations on the Oxnard Community Development Commission Successor Agency's Recognized Obligation Payment Schedule ("ROPS") III, summary of allowable administrative expenses; and summary of Staff's "Meet and Confer" request to the DOF.
RECOMMENDATION: Receive and consider report.
DISCUSSION: The Community Development Director and Redevelopment Project Manager reviewed response from the State regarding several line items of the ROPS report, next steps of process, and supporting documents that were submitted. The Chief Financial Officer reviewed the obligations of City Council and Community Development Successor Agency.

The following individuals provided comments: Barbara Macri-Ortiz and Bert Perello.

The Council discussed the process of State Finance Department and the transfer of assets.

ACTION: Received the report.

COMMUNITY DEVELOPMENT SUCCESSOR AGENCY AND HOUSING AUTHORITY

At 10:27 p.m. the joint meetings with the Community Development Successor Agency and Housing Authority concluded.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council discussed several items including: need that everyone in the community receive the Senior survey; Measure R school bond; citrus pest; helping community families; life guard issue at beaches; repair of sidewalks; Oxnard Kiwanis's Firefighter of the Year; the opening of the Lemonwood Park; PAL fundraiser; and the Clergy Group meetings/activities.

O. REPORTSDevelopment Services Department

1. **SUBJECT:** Verbal Update on the Intelligent Transportation System (ITS) Construction Integration.
RECOMMENDATION: Receive a report about the ITS Construction and Integration Project. (A-7475 with Sully-Miller Contracting Company).
DISCUSSION: The Traffic Engineer outlined the process of the ITS system including installation of equipment, place of fiber opium lines and working with CalTrans.

Comments were received from: Larry Stein; Pat Brown; and Bert Perello.

ACTION: Receive report and provided comments.

Public Works Department

2. **SUBJECT:** Second Amendment to Agreement for Consulting Services with HF and H Consultants, LLC. (213).
RECOMMENDATION: 1.) Approve and authorize the Mayor to execute the Second Amendment to the Agreement for Consulting Services with HF & H Consultants, LLC. ("HFH") for the implementation, management and facilitation of the Request for Proposal (RFP) for the operation and maintenance of the Del Norte Regional Recycling and Transfer Station (Del Norte Facility) and to increase the value of the Agreement by \$168,866 from \$25,000 to \$193,866 and to extend the term from October 25, 2013 to December 31, 2013; and 2.) Approve a special budget appropriation in the amount of \$168,866 from the Solid Waste Enterprise Fund to provide funding for Second Amendment to Agreement with HFH.
DISCUSSION: Mr. Bob Hilton, HFH, reviewed the process of selecting a recycler of solid waste material, expertise of company and schedule of the selection process. The Chief Financial Officer commented on past selection process.

Comments received from Pat Brown; Bert Perello; Larry Stein; Dan Rosenthal, BLT; Gerard Kapuscik; and Stephen MacIntosh.

The Council discussed the selection process including possibility of selection the City

ACTION: Approved as recommended. (MacDonald/Pinkard). Ayes: Flynn, Ramirez, Pinkard and MacDonald. Absent: Holden.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: Martin Jones; Greg Runyon; Theadora Daritt-Corryn; Bert Perello; Thomas Hernandez; Larry Stein; Carlos Landeros; Daniel Lechliter; Abel Magana; and Arthur Munoz.

T. ADJOURNMENT

At 12:39 a.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

DR. IRENE G. PINKARD
Mayor Pro Tem

MINUTES

OXNARD CITY COUNCIL
Regular Meeting
November 6, 2012

The regular scheduled meeting was cancelled by the Council on June 26, 2012.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Mayor

PREPARED BY

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
September 11, 2012

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
September 18, 2012

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY

Regular Meeting
September 25, 2012

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY

Regular Meeting

October 2, 2012

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
October 9, 2012

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
October 16, 2012

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson

DRAFT

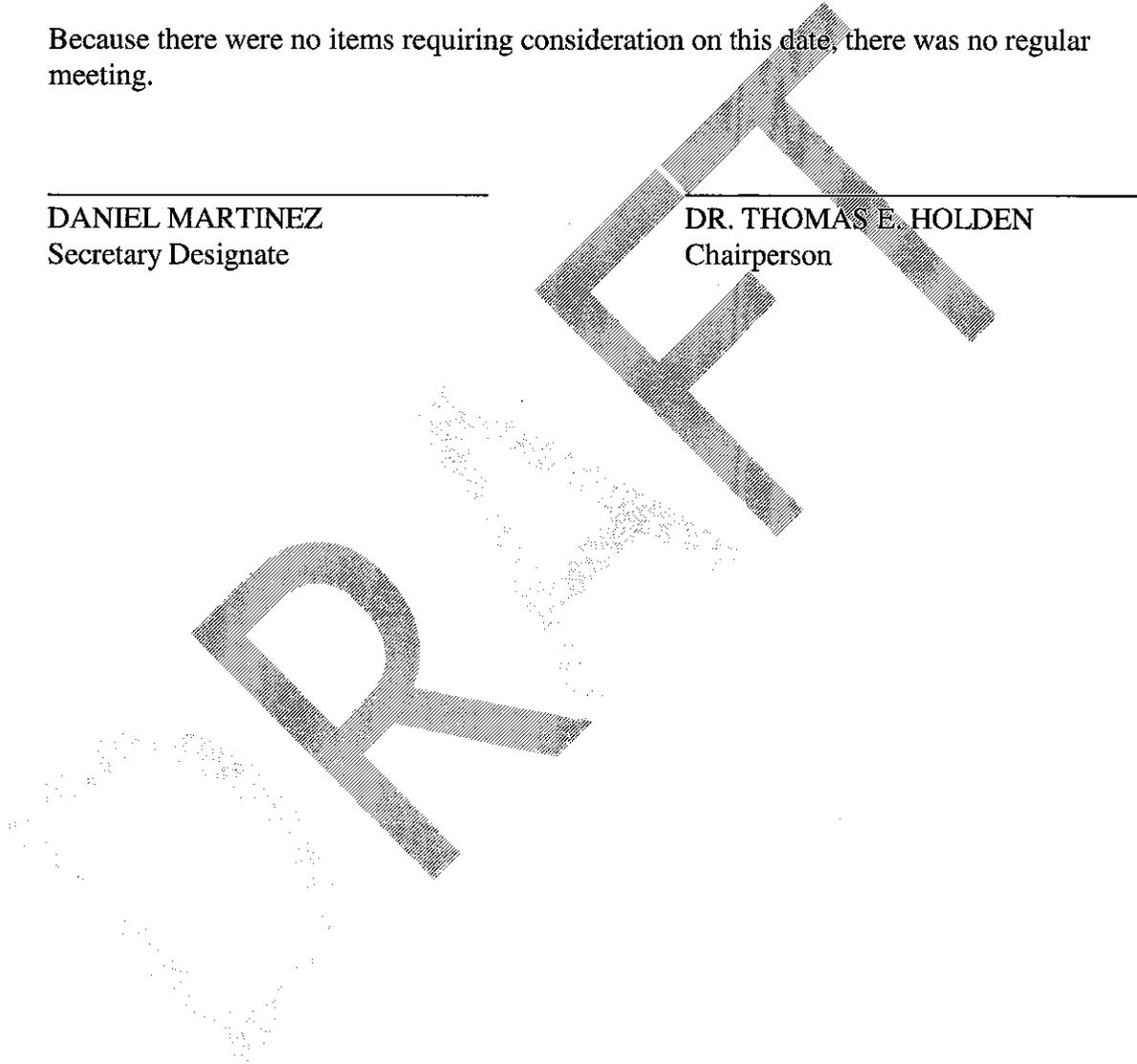
MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
October 23, 2012

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson



MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
November 6, 2012

The regular scheduled meeting was canceled by the City Council on June 26, 2012.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairperson

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY

Special Meeting

July 31, 2012

A. ROLL CALL/POSTING OF AGENDA

At 7:04 p.m., the special meeting of the Oxnard Financing Authority convened in the Council Chambers, concurrently with the City Council, Community Development Successor Agency and Housing Authority. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Karen Burnham, Interim Executive Secretary; Alan Holmberg, General Counsel; Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States by 3211 Cub Scouts, followed by a moment of silence for Susan Gonzalez, wife of Salvador Gonzalez former Housing Director.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meeting of the Oxnard Financing Authority of June 26, and July 10, 17 and 24, 2012. (001)
RECOMMENDATION: Approve.

Finance Department

10. SUBJECT: Refunding of Certificates of Participation, Series 1999. (105)
ACTION: Removed from information/consent agenda.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Holden/Ramirez)
Ayes: Ramirez, Holden, Pinkard, MacDonald, and Flynn.

Finance Department

10. SUBJECT: Refunding of Certificates of Participation, Series 1999. (105)

RECOMMENDATION: Adopt **Resolution No. 44** approving the form of and authorizing the execution and delivery of a site lease, a lease/purchase agreement and an assignment agreement, and authorizing certain additional actions.

ACTION: Approved as recommended. (Ramirez/Holden) Ayes: Holden, Pinkard, MacDonald, Flynn, Ramirez.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. FINANCING AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY/HOUSING AUTHORITY

At 11:19 p.m. the joint meetings with the City Council, Community Development Commission Successor Agency and Housing Authority concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 11:19 p.m., the Financing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD HOUSING AUTHORITY

Regular Meeting

October 23, 2012

A. ROLL CALL/POSTING OF AGENDA

At 7:07 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers concurrently with the City Council and Community Development Successor Agency. Commissioners Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, Carmen Ramirez and Jose Andrade were present. Chairperson Thomas E. Holden and Commissioner Francisco Vega were absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairperson Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Karen Burnham, Interim Executive Secretary; Alan Holmberg, General Counsel; and Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of the Oxnard Housing Authority for June 26, 2012, July 10, 17 and 24, 2012, September 11, 18 and 25, 2012, and October 2, 9 and 16, 2012; and Minutes of the Special Meeting of the Oxnard Housing Authority for July 31, 2012. (001)
RECOMMENDATION: Approve.

Housing Department

7. SUBJECT: Affordable Housing Loan Agreement in the Total Sum of \$3.3 Million and Agreement of Limited Partnership of Terraza de Las Cortes, L.P. Project Located within the Las Brisas Specific Plan. (051)
RECOMMENDATION: Removed from the agenda.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Andrade/Pinkard) with the removal of Housing Loan Agreement (I-7). Ayes: MacDonald, Flynn, Ramirez, Andrade and Pinkard. Absent: Holden and Vega.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. HOUSING AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/COMMUNITY DEVELOPMENT SUCCESSOR AGENCY

At 10:27 p.m. the joint meetings with the City Council and Community Development Successor Agency concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 10:27 p.m. the Housing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. IRENE G. PINKARD
Vice-Chairperson

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
November 6, 2012

The regular scheduled meeting was cancelled by the Commissioners on June 26, 2012.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD PARKING AUTHORITY
Regular Meeting
May 1, 2001

A. ROLL CALL/POSTING OF AGENDA

At 7:04 p.m., the regular meeting of the Oxnard Parking Authority convened in the Council Chambers concurrent with the Oxnard City Council, Housing Authority and Community Development Commission. Commissioners Manuel M. Lopez, John C. Zaragoza, Bedford Pinkard, Thomas E. Holden, and Dean Maulhardt were present. The Deputy City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Lopez presided. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Secretary; Karen Burnham, Assistant Secretary; and Gary L. Gillig, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States led by Mr. Ron Fischer, Commission on Aging. This was followed by a moment of silence for Edward Bustamente.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

Community Development Commission

4. (031) SUBJECT: Oxnard Downtown Management District (ODMD) Ballot and Appropriation of Funds.

RECOMMENDATION: Approve and authorize the Secretary to sign, on behalf of the Oxnard Parking Authority, as owners of certain properties located in the proposed ODMD, the ballot in support of the establishment of the ODMD.

INFORMATION/CONSENT AGENDA ACTION: Commissioner Maulhardt moved to approve the Information/Consent agenda as recommended. Vice-Chairperson Zaragoza seconded and the motion carried by the following vote: Ayes: Commissioners Pinkard, Holden, Maulhardt, and Zaragoza. Abstain: Chairperson Lopez.

J. INFORMATION/CONSENT PUBLIC HEARINGS

K. PUBLIC HEARINGS

L. REPORT OF SECRETARY

M. PARKING AUTHORITY BUSINESS

N. PUBLIC COMMENTS ON REPORTS

O. REPORTS

CITY COUNCIL/HOUSING AUTHORITY/COMMUNITY DEVELOPMENT COMMISSION

At 8:25 p.m., the joint meetings with the City Council, Housing Authority and Community Development Commission concluded.

P. APPOINTMENT ITEMS

Q. PUBLIC COMMENTS ON STUDY SESSION

R. STUDY SESSION

S. ADJOURNMENT

At 8:25 p.m., the Parking Authority concurred to adjourn.

DANIEL MARTINEZ
Secretary Designate

DR. MANUEL M. LOPEZ
Chairperson

LULY ARENAS
Deputy City Clerk

MINUTES

OXNARD PARKING AUTHORITY

Regular Meeting
November 21, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:02 p.m., the regular meeting of the Oxnard Parking Authority convened in the Council Chambers concurrently with the Oxnard City Council, Community Development Commission, and Oxnard Financing Authority. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Assistant City Manager; Gary L. Gillig, City Attorney; and Grace Magistrale Hoffman, Deputy City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Additional staff members present were: Edmund Sotelo, City Manager and Michael More, Finance Manager.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

ACTION: Chairman Holden declared the public hearing open.

DISCUSSION: The City Clerk reported on posting, publication and that there were no written communications received.

Finance Department

1. SUBJECT: Issuance of Variable Rate Demand Lease Revenue Bonds (Civic Center Phase 2 Project), Series 2006. (065)
RECOMMENDATION: That the City Council, acting as the legislative body of the Oxnard Parking Authority, approve and authorize the Mayor to execute a quitclaim deed for Parking Authority property located at 324 South B Street to the City.
DISCUSSION: The Finance Manager reviewed the financial issues of the bonds of the Civic Center Phase II and schedule of the bond financing.

George Major, Swap (Finance) Advisor, commented on the duties and responsibilities of the swap advisor.

Larry Stein questioned the CDC assets and balance sheet.

ACTION: Close the public hearing. (Holden/Zaragoza) Ayes: Unanimously. Move approval as recommended. (Maulhardt/Zaragoza) Ayes: Zaragoza, Flynn, Holden, Herrera, and Maulhardt.

M. REPORT OF EXECUTIVE DIRECTOR/SECRETARYN. PARKING AUTHORITY BUSINESS/COMMITTEE REPORTSCITY COUNCIL/COMMUNITY DEVELOPMENT AND FINANCING AUTHORITY

At 8:55 p.m. the joint meetings with the City Council, Community Development Commission and Financing Authority concluded.

O. REPORTSP. PUBLIC COMMENTS ON REPORTSQ. APPOINTMENT ITEMSR. STUDY SESSIONS. PUBLIC COMMENTS ON STUDY SESSIONT. ADJOURNMENT

At 8:55 p.m. the Parking Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD PARKING AUTHORITY
Special Meeting
July 25, 2006

A. ROLL CALL/POSTING OF AGENDA

At 7:02 p.m., the special meeting of the Oxnard Parking Authority convened in the Council Chambers, concurrently with the City Council, Community Development Commission, and Housing Authority. Commissioners Thomas E. Holden, Dean Maulhardt, John C. Zaragoza, and Timothy B. Flynn were present. Vice-Chairperson Andres Herrera was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Karen Burnham, Assistant Executive Director; John Crombach, Police Chief; and Gary L. Gillig, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

2. SUBJECT: Oxnard Downtown Management District (ODMD) Ballot. (013)
RECOMMENDATION: Approve and authorize the City Manager to sign, on behalf of the Oxnard Parking Authority, as owners of certain properties located in the ODMD, the ballot in support of the renewal and expansion of the ODMD.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended.
(Maulhardt/Zaragoza) Ayes: Maulhardt, Zaragoza, Flynn and Holden. Absent: Herrera.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/HOUSING AUTHORITY/PARKING AUTHORITY

At 9:09 p.m. the joint meetings with the City Council, Housing Authority and Parking Authority concluded.

O. PUBLIC COMMENTS ON REPORTS

P. REPORTS

Q. APPOINTMENT ITEMS

R. PUBLIC COMMENTS ON STUDY SESSION

S. STUDY SESSION

T. ADJOURNMENT

At 9:09 p.m., the Parking Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E HOLDEN
Chairman

MINUTES

OXNARD PARKING AUTHORITY

Special Meeting

August 2, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:03 p.m., the special meeting of the Oxnard Parking Authority convened in the Council Chambers concurrent with the Oxnard City Council, Housing Authority and Community Development Commission. Commissioners Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, and Carmen Ramirez were present. Chairman Thomas E. Holden was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairperson Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; and Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. PUBLIC COMMENTS

E. INFORMATION CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Oxnard Parking Authority for May 1, 2001 and July 25, 2006. (001)
RECOMMENDATION: Approve
ACTION: Removed from agenda.

F. REPORTS

Community Development

1. SUBJECT: Oxnard Downtown Management District (ODMD) Ballot. (005)
RECOMMENDATION: That City Council, Community Development Commission, Housing Authority, and Oxnard Parking Authority approve and authorize the City Manager to sign, on behalf of the City of Oxnard, Oxnard Community Development Commission (CDC), Oxnard Housing Authority, and Oxnard Parking Authority, as owners of certain properties located in the Oxnard Downtown Management District (ODMD), the ballot in support of the renewal and boundary modification of the ODMD.
DISCUSSION: The Community Development Director reviewed the ODMC ballot process including the vote of the municipal. The General Counsel commented on minutes and process of collecting signatures.

The following individuals provided comments: Pat Brown; Bert Perello; and Alejandro Rivera.

ACTION: Moved to support the renewal and boundary modification of ODMD (Pinkard/MacDonald) Ayes: MacDonald, Flynn, Ramirez, Andrade, Vega and Pinkard. Absent: Holden.

G. PUBLIC HEARING

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION/HOUSING AUTHORITY

At 8:15 p.m. the joint meetings with the City Council, Community Development Commission and Housing Authority concluded.

H. PUBLIC COMMENTS ON REPORTS

I. ADJOURNMENT

At 8:15 p.m. the Parking Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. IRENE G. PINKARD
Vice-Chairperson

MINUTES

Oxnard Industrial Development Financing Authority
Regular Meeting
September 21, 2010

A. ROLL CALL/POSTING OF AGENDA

At 7:08 p.m. the special meeting of the Oxnard Industrial Development Financing Authority convened in the Council Chambers concurrently with the Oxnard City Council. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, Irene G. Pinkard and Bryan A. MacDonald were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; and Alan Holmberg, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. **SUBJECT:** Minutes of the Regular Meetings of the Industrial Development Financing Authority July 28, 2009. (001)
RECOMMENDATION: Approve.

City Manager Department

2. **SUBJECT:** Annual Meeting and Election of Authority Officers for FY 2010-11. (003)
RECOMMENDATION: Appoint Mayor Holden as Chairperson and Mayor Pro Tem Herrera as Vice Chairperson, each to serve a one-year term.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Maulhardt/
Pinkard) Ayes: Herrera, Maulhardt, Pinkard, MacDonald, and Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECERTARY

N. COMMISSION BUSINESS/COMMITTEE REPORTS

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:22 p.m. the Industrial Development Financing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman