



The Annual Plan represents the culmination of a lengthy process that included consultation, collaboration, and involvement of residents and public and private agencies. The Annual Plan is also the result of a well-coordinated effort by a City employee team representing various City Departments.

Prior to submitting the Annual Plan for City Council's consideration, the City must afford the public the opportunity to review and comment on the priorities and strategies in the Annual Plan and the annual uses of the federal funds. An initial public hearing was held on January 10, 2012, to solicit comments from residents, public agencies and other parties interested in housing and community development unmet needs.

On April 1, 2012 a notice of the second public hearing was publicized in the Ventura County Star Newspaper scheduling a public hearing on May 1, 2012. The purpose of this hearing is to receive public comments on the proposed activities for the CDBG, ESG and HOME programs, for FY 2012-2013. A public comment period of 30 days on the Draft of the Annual Action Plan (Attachment No. 1) began on April 2, 2012, and copies of the document were made available in the Main Oxnard Library, the Office of the City Clerk, and the Housing Department. In addition, the City will also submit the Plan to the State and the Southern California Association of Governments for area-wide clearinghouse compliance. A summary of all public hearing testimonies and written materials received will be included in the Annual Plan.

## DISCUSSION

### Annual Action Plan FY 2012-2013 Funding

Effective July 1, 2012, the City is expected to receive a total of \$2,944,506, representing a decrease of \$727,998 from the FY 2011-2012 HUD allocations, as follows:

FUND	FY 2011-2012	FY 2012-2013	CHANGE
CDBG	2,472,356	2,063,138	<409,218>
HOME	1,012,662	667,268	<345,394>
ESG	187,486	214,100	26,614
<b>TOTALS</b>	<b>3,672,504</b>	<b>2,944,506</b>	<b>&lt;727,998&gt;</b>

The following table summarizes FY 2012-2013 available funding from the various sources:

<b>GRANT TYPE</b>	<b>FY 2012-13 HUD ALLOCATIONS</b>	<b>REPROGRAMMED FUNDS</b>	<b>ESTIMATED FY 2012-13 PROGRAM INCOME</b>	<b>TOTALS</b>
CDBG	2,063,138	170,566	50,335	2,284,039
HOME	667,268	120,000	0	787,268
ESG	214,100	0	0	214,100
<b>TOTALS</b>	<b>2,944,506</b>	<b>290,566</b>	<b>50,335</b>	<b>3,285,407</b>

**Proposed Projects and Activities**

The proposed eligible activities and distribution mandates for all of the available funds are summarized in Attachment No.1. More detailed information on these proposed projects and activities contained in the Plan are in the section entitled Proposed Projects and Activities. The projects and activities are recommendations and may be amended by Council's direction at the close of this Public Hearing or at any time to include changes, additions or deletion of activities during the year, in accordance with the City's Citizen Participation Plan. The allowable uses of the three grants are outlined in Attachment No. 2.

Attachment No. 3 summarizes the priorities and objectives of the proposed eligible activities for the fiscal year 2012-2013. Briefly, administrative activities for the three entitlements are budgeted to the maximum threshold allowable by HUD, as follows:

	<b>ADMINISTRATIVE AMOUNT</b>	<b>ENTITLEMENT AMOUNT</b>
<b>CDBG</b>	442,695	2,063,138
<b>HOME</b>	66,727	667,268
<b>ESG</b>	16,058	214,100
<b>TOTALS</b>	<b>525,480</b>	<b>2,944,506</b>

Regarding the CDBG Public Services activities, the maximum eligible amount budgeted equals to \$309,471, representing 15 percent of the total allocation. And the City's Recreation and Community Services Department will continue to administer the youth projects using the CDBG Public Services category. And \$1,551,874 is allocated among the direct benefit projects.

### **Matching Requirements**

The HOME Program requires a 25% match for projects activities. The match has been submitted to the Community Development Commission's Successor Agency for review and consideration on the Recognized Obligation Payment Schedule (ROPS), and is pending approval by the Oversight Committee.

The ESG Program requires a 100% match for the grant amount. The match will be provided from the general fund, the CDBG administration portion related to the salaries of the Homeless Coordinator and the administrative expenses as well as the match amount provided by the services providers.

The CDBG Program does not require any match.

### **FINANCIAL IMPACT**

With HUD approval of the Plan, the City will be able to fund \$3,285,407 in eligible programs and projects using the three entitlement grants, including \$2,944,506 HUD allocations \$290,566 reprogrammed funds from completed projects and \$50,335 estimated program income.

- Attachments #1- Draft of the Annual Action Plan  
#2- Program Funding Eligibility  
#3- FY 2012-2013 Strategic Plan Goal Summaries  
#4- Summaries of Projects for FY 2011-2012 and FY 2012-2013  
#5- Resolution for CDBG application  
#6- Resolution for HOME application  
#7- Resolution for ESG application

Note: Attachment #1 has been provided to City Council under separate cover. Copies for review are available at the Help Desk in the Library after 6:00 p.m. on Thursday prior to the Council meeting and in the City Clerk's Office after 8:00 a.m. on Monday prior to the Council meeting.

# PROGRAM FUNDING ELIGIBILITY

## ***Community Development Block Grant (CDBG):***

The primary purpose of CDBG funds is to assist communities with providing decent housing, a suitable living environment, and expanded economic development opportunities for persons with low incomes.

CDBG funds may be used for public facilities and improvements, urban infrastructure, housing programs, economic development programs, public services (up to 15% as defined by the Federal regulations) and program planning and administrative costs (up to 20% as defined by Federal regulations).

In addition, HUD requires that each year, 70 percent of the entitlement be used for activities benefiting low- and moderate-income persons. The City has historically met this requirement by only using CDBG for projects and activities which are located in low- and moderate-income areas and/or are directed at eligible persons or households.

## ***HOME Partnership Investment Act (HOME):***

The primary purpose of HOME funds is to increase the supply of affordable housing for low- and moderate-income persons. HOME funds can be utilized for construction of new housing units, rehabilitation/reconstruction of existing housing units, demolition prior to new construction of housing, homebuyer programs, land acquisition for new housing construction and development fees and rental assistance.

## ***Emergency Solutions Grant (ESG):***

Under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), the Emergency Solutions Grants (ESG) revises substantially and replaces Emergency Shelter Grants of the McKinney-Vento Homeless Assistance Act. The ESG funds may be used for administrative activities and five program components: street outreach, emergency shelter, homeless prevention, rapid re-housing assistance, and Homeless Management Information System (HMIS).

The primary purpose of ESG funds is to assist homeless individuals and families with essential services and skills' development for independent living. ESG funds can be used for improvements to structures used or to be used for emergency shelters for the homeless, operation costs of emergency shelters, and provision of services to the homeless.

# ONE-YEAR STRATEGIC PLAN GOAL SUMMARY

FY 2012-2013

## 1. HOUSING NEEDS

**Priority:** REHABILITATION

**Goal:** Rehabilitate the City's owner-occupied and mobilehome units through the City's home repair program.

**Objectives:** Provide \$195,000 to rehabilitate 15 owner-occupied housing units.

Provide \$100,000 to rehabilitate ten mobilehomes.

Provide \$100,000 to replace two mobilehomes.

**Priority:** HOMEBUYERS ASSISTANCE

**Goal:** Increase the rate of the citywide homeownership by developing programs to assist developers, non-profit corporations, and public housing tenants with financing through a first-time homebuyer program.

**Objectives:** Provide \$200,000 to assist 10 units through a first-time homebuyers program.

**Priority:** NEW CONSTRUCTION

**Goal:** Construct new housing units for senior citizens, multi-families, and single families.

**Objectives:** Reserve \$125,541 funding as CHDO Set-Asides to fulfill HUD requirements.

## 2. HOMELESS NEEDS

**Priority:** HOMELESS PERSONS AND FAMILIES/SUPPORT FACILITIES

**Goal:** Support non-profit agencies providing assisted housing, services and/or shelter to assist homeless persons/families or those at-risk of becoming homeless.

**Objectives:** Assist service provider to provide essential services to homeless individuals and families.

Assist service providers to offer emergency shelter to homeless people and mentally ill adults.

The total available funding is \$198,042 in ESG program.

### 3. COMMUNITY DEVELOPMENT NEEDS

**Priority:** SUITABLE LIVING ENVIRONMENT

**Goal:** Enhance suitable living environment through new or improved public facility, infrastructure, and Code Compliance.

**Objectives:** Provide \$281,000 additional funding to reconstruct curbs, sidewalks and streets in Blackstock South Neighborhood including compliance with ADA Standards.

Provide \$400,000 additional funding to rehabilitate the North and East Wings of Campus Park Bannister Gym, located at 350 South K Street.

Provide \$170,873 funding to install a new security fence on east side of the Lemonwood Park, located at 2055 East San Mateo Place.

Provide \$200,000 funding to Code Compliance Division to pay for salaries and payroll expenses of officers that will be assigned to the targeted areas. The projected accomplishment number is 1,000 housing units.

Provide \$100,000 to finish the reconstruction of Colonia Road Alley-Phase 2.

**Priority:** OTHER SPECIAL NEEDS

**Goal:** Provide supportive services and housing for persons with special needs.

**Objectives:** Provide \$309,471 funding to assist 4,000 youth in diversified areas of support services.

**Priority:** ECONOMIC DEVELOPMENT

**Goal:** Retain and expand the City's economic opportunities and provide a suitable living environment for businesses and persons, especially low-income persons, through job creation and retention, stabilization and business expansion opportunities.

**Objectives:** No funding is available for economic development due to the reduction of CDBG funding.

### 4. ADMINISTRATION

Provide \$311,863 in CDBG funds for Grants Administration and Support.

Provide \$38,400 in CDBG funds for Fair Housing Program Administration.

Provide \$72,432 in CDBG funds for Homeless Program Administration.

Provide \$400,000 in CDBG funds for Housing Rehabilitation Administration.

Provide \$16,058 in ESG funds for Program Administration.

Provide \$66,727 in HOME funds for Program Administration.

**PROPOSED PROJECTS FOR FISCAL YEAR 2012-2013  
WITH APPROVED PROJECTS FOR FISCAL YEAR 2011-2012**

<b>TITLE</b>	<b>FY 2011-12 ACTION PLAN</b>	<b>2012-13 PROPOSED ACTION PLAN</b>
<b>CDBG</b>		
Grants Administration and Support	\$366,920	\$311,863
Fair Housing Program Administration	48,000	\$38,400
Homeless Program Administration	90,540	\$72,432
<b>Administration Subtotal</b>	<b>\$505,460</b>	<b>\$422,695</b>
After School Program	\$105,000	\$105,000
PAL	141,130	\$80,771
Colonia Boxing Center	17,020	\$17,020
Youth Enrichment Program	35,019	\$35,020
Colonia Memorial Park Veteran's Gym	50,740	\$50,740
City Corps	20,920	\$20,920
<b>Public Services Subtotal</b>	<b>\$369,829</b>	<b>\$309,471</b>
Code compliance	220,000	200,000
Business Technical Assistance	50,000	-
Street Improvement-Colonia	-	100,000
Street Improvement-Black stock	1,156,909	281,000
Housing Rehabilitation Admin	465,000	400,000
Campus Park Rehabilitation III	480,600	400,000
Lemonwood Park Rehabilitation	375,000	170,873
<b>Direct Benefit Subtotal</b>	<b>\$2,747,509</b>	<b>\$1,551,873</b>
<b>CDBG TOTAL</b>	<b>\$3,622,798</b>	<b>\$2,284,039</b>
<b>ESG</b>		
Program Administration	\$14,061.00	\$16,058
Homeless Prevention Program	73,425	85,640
Homeless Shelter Program	100,000	100,000
Homeless Management Information System Program (HMIS)	-	12,402
<b>ESG TOTAL</b>	<b>\$187,486.00</b>	<b>\$214,100</b>
<b>HOME</b>		
Program Administration	\$101,266	\$66,727
CHDO Development	\$151,900	\$125,541
First Time Homebuyer	\$300,000	\$200,000
MH Repalcement	\$289,496	\$100,000
Housing Rehabilitation – MH	\$210,000	\$100,000
Housing Rehabilitation – SF	\$150,000	\$195,000
<b>HOME TOTAL</b>	<b>\$1,202,662</b>	<b>\$787,268</b>
<b>GRAND TOTAL</b>	<b>\$5,012,946</b>	<b>\$3,285,407</b>



CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD, CALIFORNIA,  
APPROVING SUBMITTAL OF GRANT APPLICATION

WHEREAS, City Council Resolution No 12,053 sets out the procedure by which City staff may submit grant application, following approval by resolution of the City Council; and,

WHEREAS, the Housing Department-Grants Management Division has requested that City Council approve the submittal of an application to the U.S. Department of Housing and Urban Development (HUD) for \$667,268 in HOME Investment Partnerships Act (HOME) entitlement grant funds, to be used for housing projects which will assist, create and develop affordable homeownership and rental units for the extremely-low to low-income residents through the City's affordable housing projects.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to approve the submittal of a grant application by the City Manager for HOME projects. The City Council further resolves that the City Manager or designee is authorized to execute grant agreements; the Housing Director or designee is authorized to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds, and non-financial reports.

PASSED AND ADOPTED this 1st day of May, 2012, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Dr. Thomas E. Holden, Mayor

ATTEST:

\_\_\_\_\_  
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Alan Holmberg, City Attorney

4-25-12

CITY COUNCIL OF THE CITY OF OXNARD

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WHEREAS, the Housing Department-Grants Management Division has requested that City Council approve the submittal of an application to the U.S. Department of Housing and Urban Development (HUD) for \$214,100 Emergency Solutions Grant (ESG) grant funds, to be used to assist and serve homeless individuals and families through services provided by non-profit organizations.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to approve the submittal of a grant application by the City Manager for ESG projects. The City Council further resolves that the City Manager or designee is authorized to execute grant agreements; the Housing Director or designee is authorized to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds, and non-financial reports.

PASSED AND ADOPTED this 1st day of May, 2012, by the following vote:

AYES:

NOES:

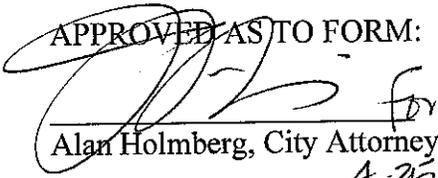
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:

  
Alan Holmberg, City Attorney

4-25-12