

MINUTES

OXNARD OVERSIGHT BOARD

Special Meeting

April 25, 2012

A. ROLL CALL/POSTING OF AGENDA

At 11:05 a.m., the special meeting of the Oversight Board convened in the Council Chambers. Commissioners Thomas E. Holden, Jeff Burgh, Mary Anne McNeil, Janice Turner, Paula Driscoll, Dale Dean and Maria Herrera were present. The Board Secretary stated that the agenda was posted on Friday in the Library and City Clerk's Office. Staff members present were: Daniel Martinez, Successor Agency Clerk; Alan Holmberg, General Counsel; Curtis Cannon, Successor Agency Director; Kymberly Horner, Interim Redevelopment Services Manager, ; and Todd Mooney, Kane, Ballmer & Berkman, Special Legal Counsel.

A. OPENING CEREMONIES

Pledge of allegiance to the flag of the United States of America.

C. OVERSIGHT BOARD BUSINESS; PRELIMINARY MATTERS

1. SUBJECT: Election of Chair and Vice-Chair (001)

ACTION: Board member McNeil nominated Board member Holden as Chairperson. Boardmember Holden nominated Boardmember Burgh as Vice-Chairperson. The Successor Agency Clerk asked for any other nominations from the board.

Moved to closed nominations (Dale/Holden), unanimously. The Board Secretary received a positive voice vote from all board members to select Board member Holden as Chairperson and Boardmember Burgh as Vice-Chairperson adopting **Resolution No. 1**.

D. PUBLIC COMMENTS

E. INFORMATION/CONSENT AGENDA

F. OVERSIGHT BOARD BUSINESS

1. SUBJECT: Establishing Rules and Regulations. (005)

RECOMMENDED ACTION(S): Adopt **Resolution No. 2** establishing rules and regulations governing Board meetings and actions.

DISCUSSION: The General Counsel reviewed legal requirements of the meeting including the voting procedures, quorum, duties of secretary and time allowed for public comments.

Comments were received from: Larry Stein, Vincent Daly, and Steve Nash.

Boardmembers discussed duties of secretary, time for public comments, speaking to the board, and written comments from the public.

ACTION: Approved as recommended with changes to be made by staff including removing language of secretary to act as a boardmember. (Dean/Burgh) Ayes: Turner, Driscoll, Dean, Herrera, Holden, Burgh, and McNeil.

2. SUBJECT: Discussion and Approval of Draft Recognized Obligation Payment Schedule, Approved by the Successor Agency on February 14, 2012. (011)
RECOMMENDED ACTION(S): Adopt a resolution approving the Draft Recognized Obligation Payment Schedule, Approved by the Successor Agency on February 14, 2012.
DISCUSSION: The Successor Agency Director commented on the payment schedule and clarification of information.

Boardmembers discussed format being used, being provided information, communications between the County.

The Interim Redevelopment Services Manager commented on the format used, future format to be used, and schedule of future meetings.

Comments were received from: Barbara Macri-Ortiz, Larry Stein, Vincent Daly, Steve Nash, and Carl Renezeder.

ACTION: Boardmembers agreed to continue this item.

3. SUBJECT: Approval of Administrative Budget. (023)
RECOMMENDED ACTION(S): Adopt a resolution approving the Successor Agency Administrative Budget from February 1, 2012, to June 30, 2012.
DISCUSSION: The Successor Agency Director outlined the administrative budget, format being used, personnel services, and membership to organizations.

The Oxnard Chief Financial Officer and Interim Redevelopment Services Manager commented on several financial issues including administrative costs and charges, other services provided by other City department, fixed costs, and attending conferences.

Boardmember discussed several issues including the time period of the administration costs, fixed charges, other services being provided, summary sheet and membership to other organizations.

Comments were received from Steve Nash.

ACTION: Boardmembers agreed to continue this item.

4. SUBJECT: Designation of an official to receive requests from the Department of Finance for review of Oversight Board actions. (027)
RECOMMENDED ACTION(S): Adopt **Resolution No. 3** designating the Interim Redevelopment Services Manager of the Successor Agency as an official to receive requests from the State Department of Finance for review of Oversight Board actions and direct such person to provide to the State Department of Finance a telephone number and email contact.
DISCUSSION: Comments were received from Steve Nash.

ACTION: Move to approve as recommended (Burgh/Holden) Ayes: Driscoll, Dean, Herrera, Holden, Burgh, McNeil, and Turner.

5. SUBJECT: Establish a Meeting Schedule. (031)
RECOMMENDED ACTION(S): Adopt a resolution establishing a meeting schedule.
DISCUSSION: The General Counsel requested a meeting within a month. The Interim Redevelopment Services Manager reviewed future requirements. The General Counsel suggested the first meeting be continue to May 9, 2012.

Boardmember discussed possible dates and items to be discussed.

ACTION: Boardmembers agreed to continue this item.

6. SUBJECT: Agreement with Strand Cinemas, LLC, Oxnard Theatre Group, LLC, and San Carlos Cinemas, Inc. to extend the current tolling agreement regarding claims related to the RiverPark theater approvals. (035)
RECOMMENDED ACTION(S): Adopt **Resolution No. 4** approving the execution of the attached Extension of Tolling Agreement with Strand Cinemas, LLC, Oxnard Theatre Group, LLC, and San Carlos Cinemas, Inc.
DISCUSSION: The General Counsel discussed the downtown theater agreement, the RiverPark theater agreement and the tolling agreement.

Comments were received from: Larry Stein, Steve Nash, and Barbara Macri-Ortiz.

Boardmembers commented on: theater project to promote an area and any financial changes this action may cause.

ACTION: Move to approve as recommended (Dale/Turner) Ayes: Dean, Herrera, Holden, Burgh, McNeil, Turner, and Driscoll.

G. INFORMATION ITEMS

1. SUBJECT: Summary of the Role of the Oversight Board. (041)
RECOMMENDED ACTION(S): Receive and review the attached summary concerning the Role of the Oversight Board.
ACTION: Move to approve as recommended (Holden/Turner), unanimously.

H. ADJOURNMENT

At 12:35 p.m., the Oversight Board concurred to adjourn to 11:00 a.m., May 9, 11:00 a.m., (Holden/Burgh), unanimously.

DANIEL MARTINEZ
Board Secretary

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD OVERSIGHT BOARD

Adjourned Meeting

May 9, 2012

A. ROLL CALL/POSTING OF AGENDA

At 11:01 a.m., the adjourned special meeting of the Oversight Board convened in the Council Chambers. Commissioners Thomas E. Holden, Jeff Burgh, Mary Anne McNeil, Janice Turner, Paula Driscoll, Dale Dean and Maria Herrera were present. The Board Secretary stated that the agenda was posted at the Library and City Clerk's Office. Staff members present were: Daniel Martinez, Board Secretary; Alan Holmberg, General Counsel; Curtis Cannon, Successor Agency Director; Grace Magistrale Hoffman, Deputy City Manager; Kymberly Horner, Interim Redevelopment Services Manager; and Todd Mooney, Kane, Ballmer & Berkman, Special Legal Counsel.

A. OPENING CEREMONIES

Pledge of allegiance to the flag of the United States of America.

C. OVERSIGHT BOARD BUSINESS; PRELIMINARY MATTERS

D. PUBLIC COMMENTS

E. INFORMATION/CONSENT AGENDA

F. OVERSIGHT BOARD BUSINESS

2. SUBJECT: Discussion and Approval of Draft Recognized Obligation Payment Schedule, Approved by the Successor Agency on February 14, 2012. (011)
RECOMMENDED ACTION(S): Adopt **Resolution No. 5** approving the Draft Recognized Obligation Payment Schedule, Approved by the Successor Agency on February 14, 2012.
DISCUSSION: The Successor Agency Director answered questions of the board members and briefly outlined the information being presented. The Special Legal Counsel reviewed deadline requirements and related contract law. The Chief Financial Officer commented regarding payment of work space.

Comments were received from: Vincent Daley; Steve Nash; Thomas Shank, attorney representing Vincent Daly; Barbara Maci-Ortiz; Jim Lavery; von Lighen, representing Wagon Wheel property.

Boardmembers discussed: duties of the board, question, legal questions, deadline to submit list to the State, .

ACTION: Approved as recommended. (Holden/Dean) Ayes: Burgh, Dean, Herrera, and Holden. Noes: McNeil, Turner, and Driscoll.

3. **SUBJECT:** Approval of Administrative Budget. (023)
RECOMMENDED ACTION(S): Adopt **Resolution No. 6** approving the Successor Agency Administrative Budget from February 1, 2012, to June 30, 2012.
ACTION: Approved as recommended. (Holden/Dean) Ayes: Burgh, Dean, Herrera, and Holden. Noes: McNeil, Turner, and Driscoll.
7. **SUBJECT:** Discussion and Approval of Draft Recognized Obligation Payment Schedule for the time period July 1, 2012, through December 31, 2012, Approved by the Successor Agency on May 8, 2012.
RECOMMENDED ACTION(S): Adopt **Resolution No. 7** approving the Draft Recognized Obligation Payment Schedule for the time period July 1, 2012, through December 31, 2012, approved by the Successor Agency on May 8, 2012.*
ACTION: Approved as recommended. (Holden/Herrera) Ayes: Dean, Herrera, Holden, and Burgh. Noes: McNeil, Turner, and Driscoll.
8. **SUBJECT:** Approval of Administrative Budget.
RECOMMENDED ACTION(S): Adopt **Resolution No. 8** approving the Successor Agency Administrative Budget from July 1, 2012, through December 31, 2012, approved by the Successor Agency on May 8, 2012.
ACTION: Approved as recommended. (Holden/Herrera) Ayes: Dean, Herrera, Holden, and Burgh. Noes: McNeil, Turner, and Driscoll.
5. **SUBJECT:** Establish a Meeting Schedule. (031)
RECOMMENDED ACTION(S): Adopt a resolution establishing a meeting schedule.
DISCUSSION: The General Counsel requested a meeting within a month. The Interim Redevelopment Services Manager reviewed future requirements.
ACTION: Moved to hold the next meeting on June 13, 2012 and discuss future schedule at that meeting. (Burgh/Holden) unanimously.

G. INFORMATION ITEMS

Special Meeting

At 1:28 p.m., the concurrent meeting with the second special meeting concluded.

H. ADJOURNMENT

At 1:28 p.m., the Oversight Board concurred to adjourn.

DANIEL MARTINEZ
Board Secretary

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD OVERSIGHT BOARD

Second Special Meeting

May 9, 2012

A. ROLL CALL/POSTING OF AGENDA

At 11:01 a.m., the second special meeting of the Oversight Board convened in the Council Chambers. Commissioners Thomas E. Holden, Jeff Burgh, Mary Anne McNeil, Janice Turner, Paula Driscoll, Dale Dean and Maria Herrera were present. The Board Secretary stated that the agenda was posted at the Library and City Clerk's Office. Staff members present were: Daniel Martinez, Successor Agency Clerk; Alan Holmberg, General Counsel; Curtis Cannon, Successor Agency Director; Grace Magistrale Hoffman, Deputy City Manager; Kymberly Horner, Interim Redevelopment Services Manager; and Todd Mooney, Kane, Ballmer & Berkman, Special Legal Counsel.

B. OPENING CEREMONIES

Pledge of allegiance to the flag of the United States of America.

C. PUBLIC COMMENTS

D. INFORMATION/CONSENT AGENDA

E. OVERSIGHT BOARD BUSINESS

1. SUBJECT: Discussion and Approval of Draft Recognized Obligation Payment Schedule for the time period July 1, 2012, through December 31, 2012.
RECOMMENDED ACTION(S): Adopt **Resolution No. 7** approving the Draft Recognized Obligation Payment Schedule for the time period July 1, 2012, through December 31, 2012, approved by the Successor Agency on May 8, 2012.
ACTION: Approved as recommended. (Holden/Herrera) Ayes: Dean, Herrera, Holden, and Burgh. Noes: McNeil, Turner, and Driscoll.
2. SUBJECT: Discussion and Approval of Administrative Budget for the time period July 1, 2012, through December 31, 2012.
RECOMMENDED ACTION(S): Adopt **Resolution No. 8** approving the Successor Agency Administrative Budget form July 1, 2012, through December 31, 2012, approved by the Successor Agency on May 8, 2012.
ACTION: Approved as recommended. (Holden/Dean) Ayes: Dean, Herrera, Holden, and Burgh. Noes: McNeil, Turner, and Driscoll.

F. ADJOURNMENT

At 1:28 p.m., the Oversight Board concurred to adjourn.

DANIEL MARTINEZ
Board Secretary

DR. THOMAS E. HOLDEN
Chairman