



Meeting Date: 11/27/2012

<b>ACTION</b>	<b>TYPE OF ITEM</b>
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other

Prepared By: Karen R. Burnham, Interim City Manager

Agenda Item No. **I-3**

Reviewed By: City Manager *mmh* City Attorney *OH* Finance *JLC* Other (Specify) \_\_\_\_\_

**DATE:** October 16, 2012

**TO:** City Council

**FROM:** Karen R. Burnham, Interim City Manager  
City Manager's Office

**SUBJECT:** Agreements for City Council Review

**RECOMMENDATION**

That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

**DISCUSSION**

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to \$25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above \$25,000 and up to \$250,000.

**FINANCIAL IMPACT**

Funding information is included on the attached list.

Attachment - #1 – List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Due to the Thanksgiving Holiday copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office after 8:00 a.m. on Monday prior to the Council meeting.

# City Manager Contract List for 11/27/2012

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
A	Change Order	Development Services - Traffic Eng. & Operations Soher Abdelmalik  385-7873	Sully-Miler Contracting Co.  Agreement No. A-7475  Change Order 4	Citywide Intelligent Transportation System Master Plan  Citywide Intelligent Transportation System Master Plan change order due to existing conduits at three intersections being too small to handle the extra fiber optics scheduled to be installed. This action will replace the existing conduits and conductors at the three identified intersections with new 3" conduits to accommodate the signal conductors and the new fiber optics.  <b>Total Contract Amount: \$3,181,187</b> <b>FundingSource: Circulation System Improvement Fees</b>	\$54,533
B	Original Agreement	Development Services - Planning Sue Martin  385-8207	Ron's Signs  Agreement No. 6017-12-DS	Public Hearing Signs  Manufacture, install, maintain, and remove Public Hearing Signs. City posted a request for bid and Ron's Signs was the only vendor of 10 contacted to respond to the RFB. City posted a request for bid and Ron's Signs was the most responsive bid received.  <b>Total Contract Amount: \$75,000</b> <b>FundingSource: Planning Fees</b>	\$75,000
C	Original Agreement	Police - Police Support Services Keith Brooks  385-7597	MJP Technologies, Inc.  Agreement No. A-7539	Public Safety Network Infrastructure Upgrades  Consulting services agreement for public safety network infrastructure upgrades including Active Directory, Microsoft Exchange, and Wireless Access Point under Justice Assistance Grant and Asset Forfeiture Funds. Award to vendor was done under the California Multiple Awards Schedule (CMAS) competitive bid process. All CMAS pricing, products and/or services offered by the State of California have been previously bid and awarded on a Federal General Services Administration (GSA) schedule. This action is to ratify emergency approval due to the necessary lead time in ordering the equipment.  <b>Total Contract Amount: \$101,682</b> <b>FundingSource: JAG Grant Fund &amp; Asset Forfeiture Fund</b>	\$101,682
D	Task Order	Public Works Raymond Williams  797-8206	Leighton Consulting  Agreement No. 4920-09-CM  Task Order 12	On-Call Soils and Materials Testing  On-call and materials testing for the Tierra Vista Neighborhood Street/Alley Resurfacing and Storm Drain Project which includes storm drain pipeline installation and street resurfacing.  <b>Total Contract Amount: \$300,000</b> <b>FundingSource: Half Cent Sales Tax and Storm Drain Facility Fee</b>	\$80,240

ATTACHMENT #1  
 PAGE 4 OF 4

# City Manager Contract List for 11/27/2012

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
E	Original Agreement	Police - Criminal Investigation Mike Adair	Ventura County District Attorney Agreement No. 5820-12-PO	Vertical Prosecution of Criminal Cases  Consulting services agreement with the Ventura County District Attorney for vertical prosecution of criminal cases arising out of violations of the Colonia and Southside Gang Injunction. The Police Department has had a contract with the DA's Office for the Gang Injunction Prosecutor since 2004. Due to recent budgetary constraints and workload, the contract cost was reduced for this year.  <b>Total Contract Amount: \$86,212</b> <b>FundingSource: General Fund</b>	\$86,212
F	Purchase Order	Fire - Fire Prevention Rod Thorp  358-7722	Lowe's Purchase Order No. 4253	Smoke Detectors and Carbon Monoxide Monitors  Assistance to Firefighters Grant Program to distribute 5,000 smoke detectors and 5,000 carbon monoxide monitors. 3 bids received. Lowe's selected as they provide local in store storage of devices until distributed and were the lowest bid received.  <b>Total Contract Amount: \$168,844</b> <b>FundingSource: Federal Law Enforcement Grants</b>	\$168,844
G	Purchase Order	Public Works Construction and Design Services - Surveying Services Lou Balderrama  340-5358	Allen Instruments & Supplies Purchase Order No. 4246	Survey Grade GPS System  Survey Grade GPS equipment to collect new infrastructure data and field verify existing data needed for the modeling software to be more accurate. Sole source of Trimble GPS System after evaluation of alternatives. Trimble is the only brand equipment that meets the City's needs and requirements in terms of accuracy of the data, and also in the format of the files to be compatible with existing GIS formats.  <b>Total Contract Amount: \$68,381</b> <b>FundingSource: Wastewater Collection &amp; Storm Drain Fees</b>	\$68,381
H	Original Agreement	Public Works/Environmental Resources Grant Dunne  340-8365	Turner and Sons Company Agreement No. A-7536	Restoration of the Waste Tipping Floor at the Del Norte Facility  All labor and materials to restore approximately 1,800 square feet at a 2-inch average thickness of the tipping floor. The concrete floor is wearing due to heavy equipment and trash. The last restoration completed for this section of the floor was in March 2007. Floor restoration will prevent damage to load-out port and equipment that process waste. Turner and Sons Company was the lowest bid received.  <b>Total Contract Amount: \$86,500</b> <b>FundingSource: Solid Waste Enterprise Fund</b>	\$86,500

ATTACHMENT #1  
 PAGE 2 OF 4

# City Manager Contract List for 11/27/2012

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
I	Purchase Order	Library - Library Circulation Services Barbara Murray  385-7522	SIRSI DYNIX  Purchase Order No. 4252	Annual Software Maintenance Agreement Library's Integrated Library System  Annual maintenance agreement for Library's Integrated Library System for FY 2012-2013. Sole source request related to computer software and hardware for library collections operations. This Integrated Library System provides the computer system for the checking out and returning of books, supports the library catalog system, ordering of supplies and other vital services in the operation of the Library.  <b>Total Contract Amount: \$60,258</b> <b>FundingSource: General Fund</b>	\$60,258
J	Purchase Order	Police - Community Patrol Danah Palmer  385-7600	Motorola Solutions, Inc.  Purchase Order No. P.O. 4226	New Portable Radios  Purchase of 26 new radios to replace old equipment in the Patrol Division. Selection of lowest bidder.  <b>Total Contract Amount: \$53,286</b> <b>FundingSource: Federal Law Enforcement Grants</b>	\$53,286
K	Purchase Order	Police - Emergency Communications Keith Brooks  385-7600	MJP Computers  Purchase Order No. P.O. 4225	14 Dell Precision Computers for the 911 Center  Award of 14 computers for 911 Center under the CMAS competitive bid process. All CMAS pricing, products and/or services offered by the State of California have been previously bid and awarded on a Federal General Services Administration (GSA) schedule. This action is to ratify emergency approval due to the necessary lead time to order the equipment.  <b>Total Contract Amount: \$26,758</b> <b>FundingSource: Measure "O" Funds</b>	\$26,758
L	Amendment	Police Keith Brooks  385-7597	Siemens Industries, Inc.  Agreement No. A-7419  Amendment 1	Amendment for Installation of Keyless Entry Systems.  Amendment to Professional Services Agreement with Siemens Industries, Inc. for installation of keyless entry systems at Oxnard Police Department under Urban Area Security Initiative (UASI) Security Grant. This is a sole source contract award as Siemens installed the existing security system for the Oxnard Police Department and is familiar with the system, conduit locations and cabling. Also due to security concerns it is prudent to keep the expansion of our security system with the same vendor. This action is to ratify emergency approval due to grant time constraints.  <b>Total Contract Amount: \$350,000</b> <b>FundingSource: UASI Security Grant</b>	\$50,000

ATTACHMENT  
 PAGE 3 OF 4  
 #1

# City Manager Contract List for 11/27/2012

Item	Type	Department/Contact	Vendor/Agreement Number	Description/Purpose	Amount
M	Amendment	Development Services - Traffic Eng. & Operations Cynthia Daniels  385-7871	AECOM Technical Services, Inc.  Agreement No. A-7235  Amendment 6	Construction Management Rice Ave/Santa Clara Ave/ Highway 101 Interchange  The amendment adds budget for additional materials testing, structures inspections, and Native American monitoring during the final months of the project construction.  <b>Total Contract Amount: \$4,084,957</b>  <b>FundingSource: Circulation System Improvement Fees</b>	\$160,957

ATTACHMENT 1  
 PAGE 4 OF 4