



Meeting Date: 9//11/

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Karen R. Burnham, Interim City Manager

Agenda Item No. K-3

Reviewed By: City Manager [Signature]

City Attorney [Signature]

Finance [Signature]

Other (Specify) \_\_\_\_\_

**DATE:** September 4, 2012

**TO:** City Council

**FROM:** Karen R. Burnham, Interim City Manager  
City Manager's Office

**SUBJECT:** Agreements for City Council Review

**RECOMMENDATION**

That City Council, pursuant to Ordinance 2835, and Resolution No. 13,932, approve and authorize the City Manager, to execute the agreements/contracts and change orders/amendments in amounts more than \$25,000 but no more than \$250,000, which are described on the attached list.

**DISCUSSION**

On November 16, 2010, the City Council approved changes to the City's Purchasing Procedures reducing the threshold for City agreements/contracts and change orders/amendments requiring City Council approval to \$25,000. The agreements/contract and change orders/amendments described on the attached list involve amounts above \$25,000 and up to \$250,000.

**FINANCIAL IMPACT**

Funding information is included on the attached list.

Attachment - #1 – List of Agreements/Contracts and/or Change Orders/Amendments

NOTE: Copies of the agreement/contracts and change orders/amendments on the list are available in the City Clerk's Office after 8:00 a.m. on Friday prior to the Council meeting.

Item No.	Type	Department/Contact	Vendor/Agreement No.	Description/Purpose	Amount
A	Original	Finance	NBS Government Finance	Special District Administration Services	\$142,500
	Agreement	Mike More 385-7480	Group Agreement No. 5869-12-FIN	Administrative service support for various assessment districts throughout the city.	
				<b>Total Contract Amount: \$142,500</b>	
				<b>Funding Source: Assessment District Funds</b>	
B	Original	Recreation and	Damooei Global Research	Afterschool Program	\$60,000
	Agreement	Community Services Sofia Balderrama 385-7993	Agreement No. 5801-CS	Development of evaluation plan for After School Educational and Safety Program (ASES).	
				<b>Total Contract Amount: \$60,000</b>	
				<b>Funding Source: ASES State Grant</b>	
C	Original	Housing Department	Rafael Vasquez and Maria	Mobilehome Replacement Program Loan	\$106,213
	Agreement	Eva Magana 385-7403	G. Vasquez Agreement No. 5883-12-HO	Loan to Rafael and Maria Vasquez for replacement of mobilehome with security agreement and loan agreement. This action is to ratify prior approval of loan agreement due to funding deadlines.	
				<b>Total Contract Amount: \$106,213</b>	
				<b>Funding Source: HOME Grant Funds</b>	
D	Original	Housing Department	Mayra Pina Robles	Mobilehome Replacement Program Loan	\$107,172
	Agreement	Eva Magana 385-7403	Agreement No. 5886-12-HO	Loan to Mayra Pina Robles for replacement of mobilehome with security agreement and loan agreement. This action is to ratify prior approval of loan agreement due to funding deadlines.	
				<b>Total Contract Amount: \$107,172</b>	
				<b>Funding Source: HOME Grant Funds</b>	
E	Purchase	Fleet Services	Paradise Chevrolet	15 Passenger Van	\$27,709
	Order	Joe Rodriguez 385-8409	Purchase Order No. 004130	Purchase of van for Recreation Department's Senior Services Division for transport of seniors on various excursions and program outings.	
				<b>Total Contract Amount: \$27,709</b>	
				<b>Funding Source: Measure "O" Funds</b>	

Item No.	Type	Department/Contact	Vendor/Agreement No.	Description/Purpose	Amount
F	Purchase	Fire Department	Phillips Medical Systems	Automated External Defibrillators	\$82,572
	Order	Stephanie Huhn 385-8361	Purchase Order No. 004128	Purchase of equipment and cost of training for automated external defibrillators to treat victims of sudden cardiac arrest. This action will ratify prior approval due to the need of ordering timeline and anticipated training dates	
				<b>Total Contract Amount: \$82,572</b>	
				<b>Funding Source: Public Liability Fund</b>	
G	Task Order	General Services	Penfield & Smith Engineers	On-Call Engineering Services	\$67,471
		Ralph Alamillo 385-7821	Agreement No. A-7425	Repair to the Oxnard Transportation Center sewer line.	
				<b>Total Contract Amount: \$500,000</b>	
				<b>Funding Source: TDA Capital Account</b>	
H	Amendment	Housing Department	Omega Construction Co. Inc.	Neighborhood Stabilization Program Property	\$34,450
		Ruth Hopkins 385-7404	Agreement No. HO1-A-7494	Rehab	
				Additional lead-based paint and asbestos abatement, architectural design drawings, complete re-plumbing, demolition of interior garage walls, replacement of water heater and installation of drywall.	
				<b>Total Contract Amount: \$208,432</b>	
				<b>Funding Source: Neighborhood Stabilization Program Funds</b>	
I	Original Agreement	City Attorney	Colantuono & Levin, PC	Special Counsel Services for Assembly Bill 1484	\$30,000
		Alan Holmberg 385-7483	Agreement No. 5933-12-CA	To represent the City and its Successor Agency in a lawsuit to challenge certain provisions of AB1484	
				<b>Total Contract Amount: \$30,000</b>	
				<b>Funding Source: General Fund</b>	
K	Original Agreement	General Services	Kaneko Landscaping	Landscape Maintenance Services	\$28,800
		Sergio Cervantes 385-8245	Agreement No. 5923-12-CM	Provide landscape maintenance services for Villa Santa Cruz/Villa Carmen Landscape District #36	
				<b>Total Contract Amount: \$28,800</b>	
				<b>Funding Source: Landscape Maintenance District Funds</b>	

