

MINUTES

AGENDA ITEM NO.

I-1

OXNARD CITY COUNCIL
Regular Meeting
April 24, 2012

A. ROLL CALL/POSTING OF AGENDA

At 6:30 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Alan Holmberg, City Attorney; and Grace Magistrale Hoffman, Deputy City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Comments received from: Torch Rivera and Rhea Voll.

C. CLOSED SESSION

At 6:38 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54957.6, to give instructions to negotiators, Karen Burnham, Interim City Manager, and Michelle Tellez, Human Resources Director, regarding salaries, salary schedules and compensation paid in the form of fringe benefits for employees represented by the Service Employees International Union (SEIU), Local No. 721 and other matters within the scope of representation.

At 7:08 p.m. the City Council reconvened and recessed to the evening session.

D. OPENING CEREMONIES

At 7:11 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers, concurrently with the Community Development Commission Successor Agency. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Holden presided. Additional staff members present were: Danielle Navas, City Treasurer; Jeri Williams, Police Chief; Curtis P. Cannon, Community Development Director; Sue Martin, Planning and Environmental Services Manager; and Tammy Gutierrez, Licensing Collector.

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of Commendation to The Martin V. and Martha K. Smith Foundation
DISCUSSION: Mayor Holden presented a commendation to Rick Pearson, The Martin V. and Martha K. Smith Foundation, for granting the funding of planting trees.
2. SUBJECT: Presentation of Commendation to Robert Holden for 15 Years of Exemplary Service to the City of Oxnard
DISCUSSION: Robert Holden thanked the City Council and community for the recognition.
3. SUBJECT: Presentation to Andres Fernandez, Downtown Safety Team
DISCUSSION: Mayor Holden stated Andres Fernandez had been recognized as "2011 Security Officer of the Year" from a pool of over 100,000 applicants.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: Ed Ellis; William Bill Terry; Gloria Roman; Harry Cortez; Stan Hakes & Michelle Perez (McGrath State Beach Park); Edgar Mohorko; Larry Stein; Dean Dale; Steve Nash; Lupe Anguiano; Alice Madrid; and Dave Morse.

G. REVIEW OF INFORMATION/CONSENT AGENDA

Councilmembers Flynn and Ramirez reviewed the information regarding gang suppression activities agreement, goals and time frame (I-2, section 2). The City Treasurer reviewed investment policy (I-3) of the City.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA**I. INFORMATION/CONSENT AGENDA****City Clerk Department**

1. **SUBJECT:** Minutes of the Regular Meeting of the Oxnard Community Development Successor Agency for February 28, 2012, March 6, 20 and 27, 2012, April 3, 10 and 17, 2012; and Minutes of the Special Meeting of the Oxnard Community Development Successor Agency for February 14, 2012. (001)
RECOMMENDATION: Removed from agenda.

City Manager Department

2. **SUBJECT:** Agreements for City Council Review. (015)
RECOMMENDATION: Pursuant to Ordinance 2835, approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.

City Treasurer Department

3. **SUBJECT:** Quarterly Investment Report for the Third Quarter F/Y 2011-2012. (017)
RECOMMENDATION: Accept the quarterly Investment Report for the Third Quarter F/Y 2011-2012.

Public Works Department

4. **SUBJECT:** Sewer Main Replacement at Driffill School. (025)
RECOMMENDATION: 1) Authorize Public Works staff to develop an agreement with the Oxnard School District for the City to pay the District for replacement of a City of Oxnard sewer main at Driffill Elementary School located at 910 South 'E' Street, such agreement to be brought back to Council for approval at a future date; and 2) Approve a Special Budget Appropriation of \$100,000 from the Wastewater Collection Operating Fund Balance to the Driffill Elementary School Sewer Line Replacement Project.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended with I-1 removed from the agenda. (Pinkard/Holden) Ayes: Pinkard, MacDonald, Flynn, Ramirez, and Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

ACTION: Mayor Holden declared the public hearing open.

DISCUSSION: The City Clerk reported on posting, publication and that there were no written communications received.

Development Services Department

1. SUBJECT: Tentative Map No. 5885 – Planning & Zoning Permit No. 10-300-05 (Tentative Subdivision Map) Located at 2600 Challenger Place and 150, 300, 350 & 400 Discovery Drive. Filed by Valerie Draeger, Triliad Development Inc., on behalf of PEGH Investments L.L.C.). (029)

RECOMMENDATION: Adopt **Resolution No. 14,149** approving the Tentative Subdivision Map for Tract No. 5885 (Planning & Zoning Permit No. 10-300-05), subject to the conditions set forth in Planning Commission Resolution No. 2012-03.

DISCUSSION: The Planning and Environmental Services Manager outlined the request to subdivide the property and zoning process.

The Council discussed the zoning of property and future parking concerns.

Comments were received from: Shirley Godwin.

Valerie Draeger, Triliad Development Inc., explained that the request would provide flexibility to the developer.

ACTION: Close the public hearing. (Holden/Ramirez) Approved as recommended. (Holden/MacDonald) Ayes: MacDonald, Flynn, Ramirez, Holden, and Pinkard.

L. PUBLIC HEARINGS

Mayor Holden opened the public hearing. The City Clerk reported on publication and that there were no written communications received.

City Treasurers Department

1. SUBJECT: Resolution Establishing Administrative Fees for Tobacco Retailer Permits. (049)
RECOMMENDATION: Adopt **Resolution No. 14,150** establishing administrative fees for the issuance of tobacco retailer permits by the City of Oxnard Treasury Department/License Division.

DISCUSSION: The Licensing Collector reviewed the proposed resolution regarding administrative fees, notifying vendors and enforcement.

Councilmembers discussed enforcement and notifying vendors.

ACTION: Close the public hearing. (Holden/Pinkard) Approved as recommended. (MacDonald/Pinkard) Ayes: Flynn, Ramirez, Holden, Pinkard, and MacDonald.

Development Services Department

2. **SUBJECT:** Planning and Zoning Permit Nos. 02-640-01 (Specific Plan), 02-570-04.
RECOMMENDATION: Continue to June 5, 2012.
ACTION: Approved as recommended. (Pinkard/Holden) unanimously.

M. REPORT OF CITY MANAGER

1. **SUBJECT:** Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.
RECOMMENDATION: Receive and consider report.
DISCUSSION: The Community Development Director stated that the Oversight Board would be meeting on Wednesday, April 25, 2012; commented on downtown development including theater project; and reviewed the proposed schedules to be submitted to the State. The City Attorney reviewed the authority of the Successor Agency and the Oversight Board.

The Council discussed downtown development and the effect of the RiverPark Collections development.

Received comments from William Terry, Pat Brown, Shirley Godwin, Jim Lavery, Dave Morse, Harold Ceja, Bert Perello, Vincent Daly, and Inez Tuttle.

ACTION: Provided comments to staff.

The Interim City Manager announced that the Police Department would be holding a free “no questions asked” medical prescription drop-off event on Saturday, April 28, 2012.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council commented on: Earth Day events, VCTC unmet transportation needs, Rescue Mission anniversary, Kiwanis Police Officer of the Year, activities of City Corps, the future of local naval bases, DA report (city ethics), and the upcoming Urban Water Management Plan.

R. STUDY SESSIONFinance Department

1. **SUBJECT:** Requests for Proposal, Qualifications, and Bids (059)
RECOMMENDATION: Receive a presentation on the use of Requests for Proposal (RFP), Qualifications, (RFQ) and Bids (RFB).
ACTION: Removed from agenda.

O. REPORTSCommunity Development Department

1. **SUBJECT:** Appointment to Oversight Board. (053)

RECOMMENDATION: 1) That the Mayor, with the approval of city council, appoint a member from the recognized employee organization representing the largest number of former Redevelopment Agency employees employed by the Successor Agency to the Oversight Board, pursuant to the provisions of Health and Safety Code section 34179(a)(7).

DISCUSSION: The Community Development Director reviewed the appointment process.

ACTION: Mayor Holden appointed Maria Herrera with the City Council approval.

COMMUNITY DEVELOPMENT SUCCESSOR AGENCY

At 10:05 p.m. the joint meeting with the Community Development Successor Agency concluded.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

S. PUBLIC COMMENTS ON STUDY SESSION

At 10:05 p.m., Mayor Holden left the meeting and Mayor Pro Tem Pinkard presided.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Comments received from: Bert Perello; Harold Ceja; Jean Johnsen; Jim Lavery; Jace Martin; and Pat Brown.

At 10:12 p.m., Mayor Holden returned to the meeting and presided.

The following individuals asked the Council for support of the Oxnard College athletic programs: Robert Sweet; Gary Johnson; Jonas Crawford; Jim Gilmar; John Hatcher III; Juan Smith; and Byron K. Ward.

T. ADJOURNMENT

At 10:43 p.m. the City Council concurred to adjourn the meeting in honor of Rabbi John Sherwood.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Mayor

DR. IRENE G. PINKARD
Mayor Pro Tem

MINUTES

OXNARD CITY COUNCIL

Regular Meeting

May 1, 2012

A. ROLL CALL/POSTING OF AGENDA

At 6:03 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Alan Holmberg, City Attorney; James Cameron, Chief Financial Officer; and Grace Magistrale Hoffman, Deputy City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 6:04 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54956.9(c) based on existing facts and circumstances, the City Council shall decide whether to initiate litigation in one potential case.

At 6:57 p.m. the City Council reconvened and recessed to the evening session.

D. OPENING CEREMONIES

At 7:07 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers, concurrently with the Community Development Commission Successor Agency. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence for Mary Teresa Tappero. Mayor Holden presided. Additional staff members present were: Jeri Williams, Police Chief; William "Bill" Wilkins, Housing Director; Curtis P. Cannon, Community Development Director; Rob Roshanian, Interim Public Works Director; Michael O'Malia, Interim Fire Chief; Matthew Winegar, Development Services Director; Jason Benites, Assistant Police Chief; Michael Henderson, General Services Manager; Sue Martin, Planning and Environmental Services Manager; Martin Erickson, Special Assistant to the City Manager; Clifford Waer, Police Officer; and Karl Lawson, Compliance Services Manager.

E. CEREMONIAL CALENDAR

R. STUDY SESSION

Finance Department

1. SUBJECT: Requests for Proposal, Qualifications, and Bids (077)

RECOMMENDATION: Receive a presentation on the City's procedures and practices concerning use of Requests for Proposal (RFP), Requests for Qualifications, (RFQ) and Requests for Bids (RFB).

ACTION: The City Council concurred to continue this item.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: Inez Tuttle, Joe Avelar, Steve Nash, Dave Morse, Martin Jones, Gloria Roman, Larry Stein, Barbara Macri-Ortiz, Dan Lechliter, Jim Gilmar, Bert Perello, and Pat Brown.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The Assistant Police Chief reviewed the grant which the department would administrate for several other agencies (I-2, section 2). The Compliance Services Manager commented on affordable home loans and restrictions (I-3). The General Services Manager commented on the services provided by agreement (I-2, section 4). The Interim City Manager commented on the process of the Council reviewing agreement/contracts.

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Comments were received from: Barbara Marci-Ortiz (I-3); Bert Perello (I-2); and Martin Jones (I-2).

I. INFORMATION/CONSENT AGENDA**City Manager Department**

2. **SUBJECT:** Agreements for City Council Review. (015)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.

Housing Department

3. **SUBJECT:** Affordable Housing and Rehabilitation Division Loan Policies. (017)
RECOMMENDATION: Approve revisions to the Affordable Housing and Rehabilitation Division loan program policies.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Holden/Ramirez)
Ayes: Pinkard, MacDonald, Flynn, Ramirez, and Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

1. **SUBJECT:** Monthly Budget Status Report for the Period Ending March 31, 2012. (021)
RECOMMENDATION: Receive report.
DISCUSSION: The Chief Financial Officer reviewed the report

Comments from Larry Stein and Bert Perello.

ACTION: Received report.

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

Mayor Holden opened the public hearing. The City Clerk reported on publication and that there were no written communications received.

Development Services Department

1. **SUBJECT:** Appeal of the Planning Commission's denial of Planning & Zoning Permit No. 11-550-01 for Ruby's Café. Located at 348 and 350 South Oxnard Boulevard. Filed by designated agent David Mora Plascencia, Mora Entertainment Enterprises, Inc. (037)
RECOMMENDATION: Adopt a resolution denying the appeal and upholding the Planning Commission's denial of Planning and Zoning Permit No. 11-550-01.
DISCUSSION: The Planning and Environmental Services Manager outlined the requested changes to remove an interior wall.

Oscar Gonzalez, attorney for applicant, reviewed past history of the restaurant and the request for interior changes. Mike Sanchez, architect, commented on proposed movable interior wall and noted a parking study had been completed.

Police Officer Waer commented on security requirements, use of alcohol, and Police incidents at the location.

Comments were received from: Larry Stein, Janet Mendez, Saul Medina, Veronica Mendoza, Pat Brown, and Barbara Macri-Ortiz.

The Council commented on: site security, use of the facility, the Police recommendation, local litter, and being a neighbor to the transportation center.

ACTION: Close the public hearing. (Holden/Pinkard) Approved **Resolution No. 14,151** approving appeal with conditions. (MacDonald/ Pinkard) Ayes: MacDonald, Flynn, Ramirez, Holden, and Pinkard.

Mayor Holden opened the public hearing. The City Clerk reported on publication and that there were no written communications received.

Housing Department

2. **SUBJECT:** Public Hearing to Consider Oxnard's Fiscal Year 2012-2013 Annual Action Plan Component of Fiscal Years 2008-2013 Consolidated Plan, Including Applications to the U.S. Department of Housing and Urban Development (HUD) and Projected Use of Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME) and Emergency Solutions Grant (ESG) Funds. (063)
RECOMMENDATION: 1) Conduct a public hearing to receive comments and provide direction to the Housing Director regarding any changes to the Annual Plan; 2) Authorize the City Manager to make changes to the Annual Plan as directed by City Council; 3) Approve the

Annual Plan and the recommended proposed use of funds; 4) Authorize the City Manager to execute the required applications, certifications, and other pertinent documents and submit the Annual Plan to HUD; and 5) Authorize the City Manager to execute any agreements and other documents necessary to implement the Annual Plan after approval by HUD.

DISCUSSION: The Housing Director reviewed the objectives and priorities of the Action Plan. He reviewed the budget and needs of clients.
Comments were received from: Bert Perello and William "Bill" Terry.

ACTION: Close the public hearing (Holden/Pinkard). Approved as recommended.
(Holden/Pinkard) Ayes: Flynn, Ramirez, Holden, Pinkard, and MacDonald.

M. REPORT OF CITY MANAGER

SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities.

RECOMMENDATION: Received and consider report.

DISCUSSION: Mayor Holden commented on the first meeting of the Oversight Board meeting.

Comments received from: Pat Brown and Bert Perello.

ACTION: Received report from Mayor Holden.

The Interim City Manager stated the construction of Fire Station 8 would be discussed next week and would include information regarding boundaries of Oxnard College Park.

COMMUNITY DEVELOPMENT SUCCESSOR AGENCY

At 10:18 p.m. the joint meeting with the Community Development Successor Agency Commission concluded.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The Council requested staff to place a future item on the agenda to discuss a possible partnership with Oxnard College to use athletic facilities.

Councilmember Ramirez commented on her appointment and outlined the duties of the California Commission of State Mandates.

O. REPORTS

Community Development Department

1. SUBJECT: Oxnard Business Improvement Zone. (075)

RECOMMENDATION: 1) Set the date of May 15, 2012 at 7:15 p.m. for a Public Meeting on the proposed OBIZ; 2) Set the date of June 12, 2012 at 7:15 p.m. for a Public Meeting on the proposed OBIZ; and 3) Direct Staff to mail notice of the meetings and dates to all registered businesses in Oxnard.

DISCUSSION: Steve Kinney, EDCO, outlined the business improvement zone, reasons to be part, exception to membership, and annual renewal. The Community Development Director reviewed costs of the election for business improvement zone.

Comments were received from: William Bill Terry, Larry Stein, Dave Morse, Barbara Maci-Ortiz, Jim Gilmor, Pat Brown, and Nancy Lindholm.

ACTION: The City Council provided comments and directions to staff.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 11:28 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Mayor

MINUTES

OXNARD CITY COUNCIL

Regular Meeting

May 8, 2012

A. ROLL CALL/POSTING OF AGENDA

At 5:36 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers concurrently with the Community Development Commission Successor Agency. Councilmembers Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. Mayor Thomas E. Holden was absent. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Pro Tem Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Alan Holmberg, City Attorney; and Grace Magistrale Hoffman, Deputy City Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 5:37 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54956.9(a) to confer with its attorneys. The title and case number of the litigation being discussed was Senko, Marianne v. City of Oxnard, et al., Ventura County Superior Court Case No. 56-2011-00392819-CU-PO-VTA.

The City Council and Successor Agency also recessed to a closed session, pursuant to Government Code section 54956.9(b)(3)(C). Based on existing facts and circumstances, there was significant exposure to litigation against the City and the Successor Agency in one potential case based upon a receipt of a claim under the Tort Claims Act, filed with the City Clerk.

At 6:58 p.m. the City Council reconvened and recessed to the evening session.

D. OPENING CEREMONIES

At 7:02 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers, concurrently with the Community Development Commission Successor Agency. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Pro Tem Pinkard presided. Additional staff members present were: Jeri Williams, Police Chief; Curtis P. Cannon, Community Development Director; James Cameron, Chief Financial Officer; Matthew Winegar, Development Services Director; Martin Erickson, Special Assistant to the City Manager; and Karl Lawson, Compliance Services Manager

E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of Commendation to Donna Helms for 16 Years of Exemplary Service to the City of Oxnard.
DISCUSSION: Donna Helms thanked the Council, community members, and City staff for past support and the recognition.

2. **SUBJECT:** Presentation of 29th Annual Strawberry Festival Poster.
DISCUSSION: Daisy Tatum, Strawberry Festival Chairperson and Lisa Carny presented the Strawberry Festival poster to the Council and invited the community to the festival.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: Armando Vazquez, Larry Stein, Robert Thompson, Jim Hensley, Jan Thompson, Martin Jones, Peggy Rivera, Francine Castanon, Ed Ellis, Bert Perello, Donald Thibeault, Rebecca Ralph, Pat Brown, and Abel Magana.

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Manager Department

1. **SUBJECT:** Agreements for City Council Review. (001)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.

Public Works Department

2. **SUBJECT:** Agreement with Ventura County Railroad for Grade Crossing Improvements. (003)
RECOMMENDATION: Approve and authorize the Mayor to execute an agreement with Ventura County Railroad (VCRR) (A-7477) in the amount of \$580,000 to improve the existing grade crossings at Hueneme Road and the Ventura County Watershed Protection District Flood Control Channel.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended.
(MacDonald/Pinkard) unanimously Absent: Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

ACTION: Mayor Pro Tem Pinkard declared the public hearing open.

DISCUSSION: The City Clerk reported on posting, publication and that there were no written communications received.

Police Department

1. **SUBJECT:** Edward Byrne Memorial Justice Assistance Grant Formula Program (JAG): FY 2012 Local Solicitation. (009)

RECOMMENDATION: Adopt **Resolution No. 14,152:** 1) Authorizing the City Manager to execute and submit an application for U.S. Department of Justice (DOJ) grant funds in the amount of \$123,162 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program's FY 2012 Local Solicitation; 2) Authorizing the City Manager to execute a Memorandum of Understanding (A-7489) with the County of Ventura and the Cities of San Buenaventura, Thousand Oaks and Simi Valley, designating the City of Oxnard as the lead agency and fiscal agent for the JAG; 3) Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award; 4) Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve special budget appropriations for the use of JAG funds; and 5) Authorizing the Chief of Police or designee to submit all program related progress or status reports.

ACTION: Close the public hearing. (Ramirez/MacDonald) Approved as recommended. (Ramirez/MacDonald) Ayes: MacDonald, Flynn, Ramirez, and Pinkard. Absent: Holden.

L. PUBLIC HEARINGS

M. REPORT OF CITY MANAGER

1. **SUBJECT:** Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.

RECOMMENDATION: Receive and consider report.

DISCUSSION: The Interim City Manager announced the second meeting of the Oxnard Oversight Committee would be on Wednesday, May 9, 2012.

The Interim City Manager announced community work shops to discuss energy conservation. She also stated the Finance Department was awarded a certificate of achievement for Excellence in Financial Reporting from Government Financial Officers Association.

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The Council discussed: the Downtown Assistant Plan; electric car charging stations; neighborhood gardens; the EPA would be touring the former Halaco site; the use of transit funds for streets; Police event honoring fallen officers; and development of Campus Park.

O. REPORTS

City Attorney Department

1. **SUBJECT:** Supplemental Post-Retirement Benefit. (037)

RECOMMENDATION: Terminate the \$300 per month Supplemental Post-Retirement Benefit ("SPRB") established pursuant to and contained in the Administrative Manual, at E.28.

DISCUSSION: The City Attorney reviewed the option of terminating the supplement post-retirement benefit.

Received public comments from: Steve Nash, Pat Brown, Bert Perello, Shirley Godwin, and Rebecca Ralph.

ACTION: Approved as recommended. (Flynn/Pinkard). Ayes: Flynn, Ramirez, and Pinkard, MacDonald. Absent: Holden.

RECESS

At 8:41 p.m., the City Council recessed when the Community Development Successor Agency held a meeting. At 9:54 p.m., the City Council meeting reconvened.

COMMUNITY DEVELOPMENT SUCCESSOR AGENCY

At 9:54 p.m. the joint meetings with the Community Development Successor Agency Commission concluded.

Fire Department

6. SUBJECT: Fire Station #8 Project Lease Financing Structure. (087)

RECOMMENDATION: Authorize the Fire Chief to negotiate a lease financing structure for the Fire Station #8 Project with Oxnard Fire Station, LLC.

DISCUSSION: The Interim Fire Chief compared the service and staffing of the Oxnard Fire Department to other similar size California Fire Departments. The Chief Financial Officer reviewed possible financing options including possible use of Measure O funds. The Interim City Manager commented on discussions with National Parks Service/California State Parks and Recreation Department regarding the boundaries of property of Oxnard College Park.

The Council discussed the possible financing of the building, staffing, selection process, and following Brown Act requirements.

Received comments from: Larry Stein, Steve Nash, Bert Perello, Shirley Godwin, Martin Jones, Pat Brown, and Rebecca Ralph.

ACTION: Approved as recommended. (MacDonald/Pinkard). Ayes: Pinkard, MacDonald, Flynn, and Ramirez. Absent: Holden.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

Finance Department

1. SUBJECT: Requests for Proposal, Qualifications, and Bids. (091)

RECOMMENDATION: Receive a presentation on the City's procedures and practices concerning use of Requests for Proposal (RFP), Requests for Qualifications, (RFQ) and Requests for Bids (RFB).

DISCUSSION: The Chief Financial Officer reviewed the different bid processes, request for qualifications, following State guidelines, and the selection process.

Comments received from Larry Godwin, Bert Perello, and Steven McTosh

The City Council commented on: bid procedures, purchasing policies, and new bidding policies.

ACTION: The City Council provided comments and directions to staff.

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 11:36 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

DR. IRENE G. PINKARD
Mayor Pro Tem

MINUTES

OXNARD CITY COUNCIL Regular Meeting May 15, 2012

A. ROLL CALL/POSTING OF AGENDA

At 6:17 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, and Carmen Ramirez were present. Councilmember Timothy B. Flynn was absent. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; and Alan Holmberg, City Attorney. At 6:19 p.m., Councilmember Flynn was present.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Comments were received from Torch Rivera, Jim Nelsen, Danny Carrillo and Bert Perello.

C. CLOSED SESSION

At 6:31 p.m. the City Council recessed to a closed session, pursuant to Government Code section 54959 and 54957.6, to give instructions to negotiators, Karen Burnham, Interim City Manager, and Michelle Tellez, Human Resources Director, regarding salaries, salary schedules and compensation paid in the form of fringe benefits for employees represented by the Service Employees International Union (SEIU), Local No. 721 and other matters within the scope of representation.

At 7:12 p.m. the City Council reconvened and recessed to the evening session.

D. OPENING CEREMONIES

At 7:17 p.m., the regular meeting of the Oxnard City Council reconvened in the Council Chambers, concurrently with the Community Development Commission Successor Agency. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Mayor Holden presided. Additional staff members present were: Jeri Williams, Police Chief; James Cameron, Chief Financial Officer; Rob Roshanian, Interim Public Works Director; Interim Fire Chief; Matt Winegar, Development Service Director; Grace Magistrale Hoffman, Deputy City Manager; Martin Erickson, Special Assistant to the City Manager; Anthony Emmert, Water Resources Manager; and Michael Henderson, General Services Manager.

E. CEREMONIAL CALENDAR

1. SUBJECT: Proclaim the week of May 20 to May 26 "Public Works Week" in the City of Oxnard.

DISCUSSION: Lou Balderrama, City Engineer, reviewed the proclamation and he commented on the services of Public Works.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Comments were received from: Jerald Honaker; Jim Hensley; Frank J. Soto; Larry Stein; Daniel Lechliter, and Steve Nash.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The Special Assistant to the City Manager briefly reviewed the use of TDA funds for local bus transportation (I-5). Councilman Flynn commented on having an acceptable service for landscape in the districts (I-2). The General Services Manager reviewed the use of gasoline at the golf course and cost savings of using the agreement (I-4).

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Received comments from: Bert Perello (I-2) and Steve Nash (I-4).

I. INFORMATION/CONSENT AGENDA**City Manager Department**

1. **SUBJECT:** Agreements for City Council Review. (001)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.
2. **SUBJECT:** Scheduling of Public Hearing and Adoption of Resolutions to Declare Intent to Levy FY 2012-2013 Assessments for Landscape Maintenance District Nos. 1 through 3, and 7 through 26. (003)
RECOMMENDATION: 1) Adopt resolutions declaring City Council's intention to levy FY 2012-2013 assessments for Landscape Maintenance Districts Nos. 1 through 3, and 7 through 26 in the following tracts: • **Resolution No. 14,153;** Tract No. 2247, District No. 1 (Summerfield); • **Resolution No. 14,154;** Tract Nos. 4065, 4164, 4355 and 4225, District No. 2 (Channel Islands Business Park); • **Resolution No. 14,155;** Tract No. 3384, District No. 3 (River Ridge); • **Resolution No. 14,156;** Tract Nos. 4183 and 3943, District Nos. 7 and 8 (Northfield/Seagate Business Park); • **Resolution No. 14,157;** Tract Nos. 3051-2, 3051-3, and 4351, District No. 9 (Strawberry Fields); • **Resolution No. 14,158;** Tract No. 4405, District No. 10 (Country Club Estates); • **Resolution No. 14,159;** Tract No. 4376, District No. 11 (St. Tropez); • **Resolution No. 14,160;** Tract No. 4294, District No. 12 (Standard Pacific); • **Resolution No. 14,161;** Tract No. 4424, District No. 13 (Le Village); • **Resolution No. 14,162;** Tract No. 4492, District No. 14 (California Cove); • **Resolution No. 14,163;** Tract No. 4443, District No. 15 (Pelican Pointe); • **Resolution No. 14,164;** Tract No. 4810, District No. 16 (California Lighthouse); • **Resolution No. 14,165;** Tract No. 4702, District No. 17 (Village of San Miguel); • **Resolution No. 14,166;** Parcel Map Nos. 213-0-031-355, 375, 385, 405, 415, 425, District No. 18 (St. John's Regional Medical Center); • **Resolution No. 14,167;** Tract No. 4827, District No. 19 (Shopping at the Rose); • **Resolution No. 14,168;** Parcel Map Nos. 231-0-020-200, 210, 240, District No. 20

(Wallenius Vehicle Preparation Center); • **Resolution No. 14,169**; Tract Nos. 3384-7, 8, District No. 21 (Cypress Pointe); • **Resolution No. 14,170**; Tract No. 4611, District No. 22 (McDonald's Median); • **Resolution No. 14,171**; Tract No. 4529, District No. 23 (Greystone); • **Resolution No. 14,172**; Tract No. 4529, District No. 24 (Vineyards); • **Resolution No. 14,173**; Tract No. 4840, District No. 25 (The Pointe); and • **Resolution No. 14,174**; Parcel Map No. 202-0-010-685, District No. 26 (Albertson's); and 2) Set a public hearing for June 12, 2012, on the levy of the proposed assessments in Landscape Maintenance District Nos. 1 through 3, and 7 through 26.*

3. **SUBJECT:** Fourth Amendment to Agreement with Genuine Parts Company. (145)
RECOMMENDATION: Approve and authorize the Mayor to execute the Fourth Amendment to the Agreement with Genuine Parts Company (A-6801) in the amount of \$1,791,000, for a total contract amount of \$6,851,000 to provide on-site repair parts and tires to City for a final year, until June 30, 2013.
4. **SUBJECT:** Extension of Agreement with General Petroleum Corporation. (149)
RECOMMENDATION: Approve and authorize the Mayor to sign a blanket purchase order (No. 4021) with General Petroleum Corporation ("GP"), extending the agreement for an additional year to June 30, 2013, in an amount not to exceed \$250,000, for a total contract amount of \$500,000, for the bulk delivery of unleaded and diesel fuel to six Oxnard Fire Stations located at 491 South "K" Street, 531 East Pleasant Valley Road, 150 Hill Street, 230 West Vineyard Avenue, 1450 Colonia Road, 2601 Peninsula Road and to River Ridge Golf Course located at 2501 North Ventura Road, and for the bulk delivery of lubricants (oil, grease, and transmission fluid) to Fleet Services shops located at 1060 Pacific Avenue and 111 Del Norte Boulevard.
5. **SUBJECT:** Gold Coast Transit (GCT) FY 2012/13 Capital and Operating Budget. (153)
RECOMMENDATION: Support the GCT Fiscal Year 2012/13 proposed capital and operating budget in an amount not to exceed \$5,362,432 for fixed route service, senior and disabled paratransit service, and the capital program.

Development Services Department

6. **SUBJECT:** Change Order 49 for Security Paving Co. Inc. for Project Specification No. PW03-19 for Rice Ave/Santa Clara Ave Interchange Improvements at Highway 101, and Special Budget Appropriation for "Highway 101—Rice Interchange" (155)
RECOMMENDATION: 1) Approve and authorize the Mayor to execute Change Order 49 for Project Specification No. PW03-19 with Security Paving Co., Inc. to increase the amount by \$314,134 (a total of \$33,540,112.28) for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101 (A-7228); and 2) Approve the appropriation of funds for \$314,134 for Project Specification No. PW03-19 from the Water Operating Fund to the "Highway 101—Rice Avenue" project for the Rice Avenue/Santa Clara Avenue interchange improvements at U.S. Highway 101.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Pinkard/MacDonald) Ayes: Holden, Pinkard, MacDonald, Flynn, and Ramirez. *Abstain: Pinkard only on District 3 and 16 of I-2.

J. TRANSMITTAL OF INFORMATION ONLY ITEMSK. INFORMATION/CONSENT PUBLIC HEARINGSL. PUBLIC HEARINGSCity Manager Department

1. **SUBJECT:** Levy of 2012-2013 Assessments in Mandalay Beach Maintenance District. (167)
RECOMMENDATION: Continued to June 5, 2012.
ACTION: Concurred to continue.

ACTION: Mayor Holden declared the public hearing open.

DISCUSSION: The City Clerk reported on posting, publication and that there were two written communications received.

Public Works Department

2. **SUBJECT:** City of Oxnard 2010 Urban Water Management Plan. (177)
RECOMMENDATION: 1) Hold a Public Hearing regarding the 2010 Urban Water Management Plan; and 2) Adopt a resolution to approve the 2010 Urban Water Management Plan and authorize the Interim City Manager to file the Urban Water Management Plan with the State of California.
DISCUSSION: The Water Resources Manager reviewed the 2010 Urban Water Management Plan including water sources, master plan, water storage, water credits, water demands, costs of water, the GREAT Program, and State water resources.

Councilmembers discussed: water credits, future water supply, water planning, recycled water, possible local water regulations, GREAT Program water use, and State water resources.

Comments were received from: Bert Perello, Pat Brown, Larry Stein and Daniel Lechliter.

ACTION: Close the public hearing. (Holden/Pinkard) Approved as recommended. (Pinkard/Holden) Ayes: MacDonald, Flynn, Ramirez, Holden, and Pinkard.

Q. APPOINTMENT ITEMSCity Manager Department

1. **SUBJECT:** Measure "O" Half-Cent Sales Tax Review, Project Discussion, and Consideration of Additional Appropriations. (221)
RECOMMENDATION: 1) Receive the Draft Measure O Community Report; 2) Approve Measure O funding for \$4,300,000 for projects identified in the staff report and authorize the City Manager to make the required budget appropriations; and 3) Discuss and provide direction for new Measure O project funding options and authorize the City Manager to establish appropriate budgets for the approved projects and programs.

DISCUSSION: The Special Assistant to the City Manager commented on the challenges and opportunities. He outlined enhancement Measure O funds assigned by the Council which included parks projects, street improvements, and public safety services. The Chief Financial Officer reviewed the financial status, senior projects, youth projects, street repairs, and Fire Department training costs. The Interim City Manager commented on the on-going projects and the annual funding process.

Comments were received from: Juan Smith, George Ortega, Andres Orozco, Larry Stein, Andrea Baltazar, Arturo Reyes, Jim Hensley, and Bert Perello.

The City Council discussed: street improvements; senior services projects; possible Oxnard College assistance; park services; Ormond Beach wetlands/park; Heritage Farm Park; possible swimming program; river levy issue; and applications process for organizations.

ACTION: Approve funding identified projects and provide directions to staff (Holden/Pinkard)
Ayes: Flynn, Ramirez, Holden, Pinkard, and MacDonald.

M. REPORT OF CITY MANAGER

1. **SUBJECT:** Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.

RECOMMENDATION: Receive and consider report.

DISCUSSION: Chairperson Holden commented on the actions of a special meeting of the Oversight Board held on May 9, 2012.

Comments were received from: Pat Brown and Bert Perello.

ACTION: Received report.

The Interim City Manager reported that National Park's Service recognized the boundaries of the Oxnard College Park allowing the placement of a fire station at the corner of Channel Islands and Rose Avenue.

COMMUNITY DEVELOPMENT SUCCESSOR AGENCY

At 10:09 p.m. the joint meeting with the Community Development Successor Agency concluded.

N. CITY COUNCIL/BUSINESS/COMMITTEE REPORTS

City Managers Department

1. **SUBJECT:** Draft City Council Procedures Manual. (183)

RECOMMENDATION: 1) Receive a report and draft copy of the City of Oxnard City Council Procedures Manual; 2) Establish a 14-day comment period to receive comments from the public and Councilmembers, and provide direction to staff.

DISCUSSION: The Special Assistant to the City Manager reviewed the proposed City Council Procedures Manual including time period for review/comments of the proposal, communications with the public, interaction with/within Councilmembers and having a bi-annual review by the Council.

Comments were received from: Pat Brown, Steve Nash, Martin Jones, Bert Perello, and Daniel Lechliter.

The City Council discussed: reference materials to review, ethics classes, and the 14 day comment period.

ACTION: Received the report and establish a 14 day review period. (Holden/Pinkard) Ayes: Ramirez, Holden, Pinkard, MacDonald and Flynn.

N. CITY COUNCIL/BUSINESS/COMMITTEE REPORTS

3. **SUBJECT:** Verbal Discussion of AB 1778, Local Transportation Funds (Assemblymember Williams) (Mayor Pro Tem Pinkard).

ACTION: Continue to future date.

O. REPORTS

Community Development Department

1. **SUBJECT:** Approval of Estoppel Certificate Under RiverPark Development Agreement Related to the Admission of New Member, RiverPark CenterCal, LLC, to SOCM I, LLC, the Developer of the Collections at RiverPark, Filed by SOCM I, LLC, Located in the RiverPark Development Which is Adjacent to and North of the Highway 101 Freeway, East of Santa Clara River Drive, and West of Vineyard Avenue. (211)

RECOMMENDATION: Approve and authorize the Mayor to execute the Acknowledgment and Estoppel - Development Agreement ("DA") (A-7496) submitted by SOCM I, LLC pursuant to the RiverPark Development Agreement related to the admission of a new member to SOCM I, LLC, the developer of the Collections at RiverPark.

DISCUSSION: The Development Service Director briefly reviewed the request of the developer to add a new investor.

Comments were received from Bert Perello.

ACTION: Approved as recommended. (Holden/MacDonald). Ayes: Holden, Pinkard, MacDonald, Flynn, and Ramirez.

N. CITY COUNCIL/BUSINESS/COMMITTEE REPORTS

City Managers Department

4. **SUBJECT:** Preliminary Verbal Discussion of Downtown Assistance Plan (Councilman Flynn).
DISCUSSION: Councilmember Flynn expressed concern regarding Downtown Assistant Plan and requested issues be discussed to the future including the effect of development of the RiverPark theaters.

Mayor Holden stated that staff is waiting for response from State Department of Finance regarding list of assets and liabilities.

Comments received by: William Paterson, Heritage Partners; and Pat Brown.

ACTION: Place on future agenda for discussion.

2. SUBJECT: Verbal Discussion on Ethics Procurement Policies from the City of San Jose (Councilman Flynn).

DISCUSSION: Councilman Flynn commented on ethics policies of other cities, Request for Qualifications (ROQ) procedures; information to be provided by applicants; and need to made changes.

At 11:07 p.m., Mayor Holden left the meeting and Mayor Pro Tem Pinkard presided.

Comments were received by: Pat Brown

The Council discussed: having information available for discussion; the RFP/RFQ process; labor issues; bid process; conflict of interest; and policies of other cities.

ACTION: Provided comments to staff.

The City Council discussed: placing the City Manager's contract on a future close session agenda, RFP for cultural arts grants, and upcoming census work shop at Library, May 30, 2012.

P. PUBLIC COMMENTS ON REPORTS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 11:15 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Mayor

DR. IRENE G. PINKARD
Mayor Pro Tem

MINUTES

OXNARD CITY COUNCIL

Special Meeting

May 9, 2012

A. ROLL CALL/POSTING OF AGENDA

At 12:16 p.m., the special meeting of the Oxnard City Council at the former Halaco Site, 6200 Perkins Road, Oxnard. Councilmembers Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. Mayor Thomas E. Holden was absent. The agenda was posted at the Library and City Clerk's Office. Mayor Pro Tem Pinkard presided and called the meeting to order. Staff members present were: Matt Winegar, Development Services Director; Chris Williamson, Senior Planner; Martin R. Erickson, Special Assistant to the City Manager. Also present were Supervisor Kathy Long; Lauren Bianchi-Klemann, Field Representative to Supervisor Long; Rachel Konder, District Representative for Congresswoman Lois Capps; Jim Woolford, Director, Office of Superfund Remediation and Technology Innovation, EPA HQ; Barnes Johnson, Deputy Director, Office of Superfund Remediation and Technology Innovation, EPA HQ; Jeff Heimerman, Acting Director, Superfund Technology Innovation and Field Services Division, EPA HQ; Jared Blumenfeld, Regional Administrator, EPA Region 9; Jane Diamond, Director, Superfund Division, EPA Region 9; Kelly Manheimer, Section Chief, EPA Region 9; and Wayne Praskins, Project Manager, EPA Region 9.

B. PUBLIC COMMENTS

C. CITY COUNCIL BUSINESS

1. SUBJECT: Tour of Halaco Facilities

RECOMMENDATION: Tour the Halaco facilities with Environmental Protection Agency (EPA) officials.

DISCUSSION: Members of the public and press discussed the status of the former Halaco site with EPA officials during the tour.

ACTION: Received a briefing from EPA officials and viewed the site from the outside.

D. ADJOURNMENT

At 12:59 p.m., the City Council concurred to adjourn the meeting.

MARTIN ERICKSON
Special Assistant to the City Manager

IRENE G. PINKARD
Mayor Pro Tem

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

Regular Meeting

April 24, 2012

A. ROLL CALL/POSTING OF AGENDA

At 7:11 p.m., the regular meeting of the Oxnard Community Development Commission Successor Agency convened in the Council Chambers concurrently with the City Council. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, and Carmen Ramirez were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Karen Burnham, Interim Executive Director; Alan Holmberg, General Counsel; Curtis Cannon, Community Development Director; Grace Magistrale Hoffman, Deputy Executive Secretary; and Kymberly Horner, Redevelopment Project Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meeting of the Oxnard Community Development Successor Agency for February 28, 2012, March 6, 20 and 27, 2012, April 3, 10 and 17, 2012; and Minutes of the Special Meeting of the Oxnard Community Development Successor Agency for February 14, 2012. (001)

INFORMATION/CONSENT AGENDA ACTION: Removed from agenda.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

1. SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.

RECOMMENDATION: Receive and consider report.

DISCUSSION: The Community Development Director stated that the Oversight Board would be meeting on Wednesday, April 25, 2012; commented on downtown development including theater project; and reviewed the proposed schedules to be submitted to the State. The City Attorney reviewed the authority of the Successor Agency and the Oversight Board.

The Council discussed downtown development and the effect of the RiverPark Collections development.

Received comments from William Terry, Pat Brown, Shirley Godwin, Jim Lavery, Dave Morse, Harold Ceja, Bert Perello, Vincent Daly, and Inez Tuttle.

ACTION: Provided comments to staff.

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

O. REPORTS

Community Development Department

1. SUBJECT: Appointment to Oversight Board. (053)

RECOMMENDATION: That the Community Development Commission Successor Agency ("Successor Agency"), adopt **Resolution No. 2** approving an administrative budget for the period February 1, 2012 through June 30, 2012.

DISCUSSION: The Community Development Director reviewed the action to take place at the Oversight Board Meeting.

ACTION: Approved as recommended. (Holden/MacDonald). Ayes: Ramirez, Holden, Pinkard, MacDonald, and Flynn.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

CITY COUNCIL

At 10:05 p.m. the joint meeting with the City Council concluded.

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 10:05 p.m., the Community Development Commission Successor Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

Regular Meeting

May 1, 2012

A. ROLL CALL/POSTING OF AGENDA

At 7:07 p.m., the regular meeting of the Oxnard Community Development Commission Successor Agency convened in the Council Chambers concurrently with the City Council. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, and Carmen Ramirez were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Karen Burnham, Interim Executive Director; Alan Holmberg, General Counsel; Curtis Cannon, Community Development Director; and Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence for Mary Teresa Tappero.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meeting of the Oxnard Community Development Successor Agency for February 28, 2012, March 6, 20 and 27, 2012, April 3, 10 and 17, 2012; and Minutes of the Special Meeting of the Oxnard Community Development Successor Agency for February 14, 2012. (001)

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Holden/Ramirez)
Ayes: Pinkard, MacDonald, Flynn, Ramirez, and Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMSK. INFORMATION/CONSENT PUBLIC HEARINGSL. PUBLIC HEARINGSM. REPORT OF SECRETARY

1. SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.

RECOMMENDATION: Receive and consider report.

DISCUSSION: Chairperson Holden commented on the first meeting of the Oversight Board meeting.

Comments received from: Pat Brown and Bert Perello.

ACTION: Received report from Chairperson Holden.

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTSO. REPORTSP. PUBLIC COMMENTS ON REPORTSQ. APPOINTMENT ITEMSCITY COUNCIL

At 10:18 p.m. the joint meeting with the City Council concluded.

R. STUDY SESSIONS. PUBLIC COMMENTS ON STUDY SESSIONT. ADJOURNMENT

At 10:18 p.m., the Community Development Commission Successor Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

Regular Meeting

May 8, 2012

A. ROLL CALL/POSTING OF AGENDA

At 5:36 p.m., the regular meeting of the Oxnard Community Development Commission Successor Agency with the City Council convened in the Council Chambers concurrently with the City Council. Commissioners Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, and Carmen Ramirez were present. Chairperson Thomas E. Holden was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Karen Burnham, Interim Executive Director; Alan Holmberg, General Counsel; Curtis Cannon, Community Development Director; and Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

At 5:37 p.m. the Community Development Commission Successor recessed to a closed session, pursuant to Government Code section 54956.9(b)(3)(C). Based on existing facts and circumstances, there was significant exposure to litigation against the City and the Successor Agency in one potential case based upon a receipt of a claim under the Tort Claims Act, filed with the City Clerk.

At 6:58 p.m. the Community Development Commission Successor Agency reconvened and recessed to the evening session.

D. OPENING CEREMONIES

At 7:02 p.m., the regular meeting of the Community Development Commission Successor Agency reconvened in the Council Chambers, concurrently with the City Council. The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Vice-Chairperson Pinkard presided. Additional staff members present were: Jeri Williams, Police Chief; Curtis P. Cannon, Community Development Director; James Cameron, Chief Financial Officer; Matthew Winegar, Development Services Director; Martin Erickson, Special Assistant to the City Manager; and Karl Lawson, Compliance Services Manager.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

1. SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.
RECOMMENDATION: Receive and consider report.
DISCUSSION: The Interim Executive Director announced the second meeting of the Oxnard Oversight Committee would be on Wednesday, May 9, 2012.

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

O. REPORTS

Community Development Department

2. SUBJECT: Adoption of Revised Recognized Obligation Payment Schedule ("ROPS") for the Period February 1, 2012, Through June 30, 2012. (039)
RECOMMENDATION: That the Community Development Commission Successor Agency ("Successor Agency"), in accordance with the requirements of ABx1 26, adopt **Resolution No. 3** approving a Revised ROPS, setting forth a schedule of payments for obligations of the Successor Agency, for the period of February 1, 2012, through June 30, 2012.
DISCUSSION: The Community Development Director commented on: minor changes to the schedules, list of memberships (CRA, League of California Cities membership), Oversight Board meeting, formatting changes of schedule, administrative cost adjustments, maintenance of buildings, use of sale of property funds (Ormond Beach), set-a-side housing funds, and reasons to place item(s) on the schedule. (*Discussion was for items O-2, O-3, O- 4 and O-5.)

The Chief Financial Officer stated that the auditor for the downtown theater was solely for annual financial statements and the contract had one year remaining.

The Development Services Director stated the Colonia House property was a tax credit project.

The Compliance Services Manager reviewed the affordable housing issues.

The City Councilmembers commented on: the revised schedule(s), documentation of payments and loans, auditor of the downtown theater, tax credit project (Colonia House property), and affordable housing issues.

The City Attorney reviewed the liability of the Successor Agency and the ROPS schedule(s).

Comments were received from: Larry Stein, Larry Godwin, Steve Nash, Pat Brown, and Bert Perello. *Comments were for items O-2, O-3, O-4, and O-5.

ACTION: Approved as recommended. (Pinkard/Ramirez). Ayes: Ramirez, Pinkard, MacDonald, and Flynn. Absent: Holden.

3. **SUBJECT:** Successor Agency Amended Administrative Budget for the Period of February 1, 2012, Through June 30, 2012. (059)
RECOMMENDATION: That the Community Development Commission Successor Agency ("Successor Agency"), adopt **Resolution No. 4** approving an amended administrative budget for the period of February 1, 2012, through June 30, 2012.
DISCUSSION: Discussion and comments was the same as O-2.
ACTION: Approved as recommended. (Pinkard/Ramirez). Ayes: Ramirez, Pinkard, MacDonald, and Flynn. Absent: Holden.
4. **SUBJECT:** Adoption of the Recognized Obligation Payment Schedule ("ROPS") for the period July 1, 2012, Through December 31, 2012. (065)
RECOMMENDATION: That the Community Development Commission Successor Agency ("Successor Agency") in accordance with the requirements of ABx1 26, adopt **Resolution No. 5** approving a ROPS, setting forth a schedule of payments for obligations of the Successor Agency, for the period July 1, 2012, through December 31, 2012.
DISCUSSION: Discussion and comments was the same as O-2.
ACTION: Approved as recommended. (Pinkard/Ramirez). Ayes: Ramirez, Pinkard, MacDonald, and Flynn. Absent: Holden.
5. **SUBJECT:** Successor Agency Administrative Budget for the Period of July 1, 2012, Through December 31, 2012. (081)
RECOMMENDATION: That the Community Development Commission Successor Agency ("Successor Agency"), adopt **Resolution No. 6** approving an administrative budget for the period July 1, 2012, through December 31, 2012.
DISCUSSION: Discussion and comments was the same as O-2.
ACTION: Approved as recommended. (Pinkard/Ramirez). Ayes: Ramirez, Pinkard, MacDonald, and Flynn. Absent: Holden.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

CITY COUNCIL

At 9:54 p.m. the joint meeting with the City Council concluded.

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 9:54 p.m., the Community Development Commission Successor Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

Regular Meeting

May 15, 2012

A. ROLL CALL/POSTING OF AGENDA

At 7:17 p.m., the regular meeting of the Oxnard Community Development Commission Successor Agency with the City Council convened in the Council Chambers concurrently with the City Council. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, and Carmen Ramirez were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Karen Burnham, Interim Executive Director; Alan Holmberg, General Counsel; Curtis Cannon, Community Development Director; and Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

1. SUBJECT: Verbal Report on Oxnard Community Development Commission Successor Agency and Status of Redevelopment Activities in the City of Oxnard.

RECOMMENDATION: Receive and consider report.

DISCUSSION: Chairperson Holden commented on the actions of a special meeting of the Oversight Board held on May 9, 2012.

Comments were received from: Pat Brown and Bert Perello.

ACTION: Received report.

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

CITY COUNCIL

At 10:09 p.m. the joint meeting with the City Council concluded.

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 10:09 p.m., the Community Development Commission Successor Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman