



Meeting Date: 05/08/12

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input checked="" type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Assistant Chief Jason Benites *JTB* Agenda Item No. K-1

Reviewed By: City Manager *JWB* City Attorney *J* Finance *JV* Other (Specify)

DATE: April 24, 2012

TO: City Council

FROM: Jeri Williams, Chief of Police *JW*
Police Department

**SUBJECT: Edward Byrne Memorial Justice Assistance Grant Formula Program (JAG):
FY 2012 Local Solicitation**

RECOMMENDATION

That City Council adopt a resolution:

1. Authorizing the City Manager to execute and submit an application for U.S. Department of Justice (DOJ) grant funds in the amount of \$123,162 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program's FY 2012 Local Solicitation.
2. Authorizing the City Manager to execute a Memorandum of Understanding (City of Oxnard Agreement A-7489) with the County of Ventura and the Cities of San Buenaventura, Thousand Oaks and Simi Valley, designating the City of Oxnard as the lead agency and fiscal agent for the JAG.
3. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award.
4. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve special budget appropriations for the use of JAG funds.
5. Authorizing the Chief of Police or designee to submit all program related progress or status reports.

DISCUSSION

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures. A recent JAG funding allocation list provided by the Bureau of Justice Statistics

Edward Byrne Memorial Justice Assistance Grant Formula Program (JAG)

April 24, 2012

Page 2

(BJS) announced that the combined award amounts for agencies within Ventura County totals \$123,162. Of this amount, the City of Oxnard is eligible to receive an award of \$58,270. No funding match is required.

BJS requires that a joint application be submitted by agencies within Ventura County. The City of Oxnard, whose award amount is 47% of the overall JAG award eligibility among Ventura County and its cities, will serve as the grant's lead agency. The lead agency will submit the application on behalf of all parties, and will receive the award and then disburse it to other grantees within Ventura County. The City of Oxnard intends to reallocate five percent (5%), or \$6,158 of the total countywide award eligibility to the City of Oxnard for costs related to administering the grant. Upon receipt of authorization from City Council, a Memorandum of Understanding will be circulated to participating agencies for signatures.

Of the \$123,162 in countywide JAG funding, the awards will be distributed as follows:

Agency	Base Award	5% Fee	Adjusted Award
County of Ventura	15,162	758	14,404
Oxnard	58,270	2,914	55,356
San Buenaventura	26,284	1,314	24,970
Simi Valley	11,940	597	11,343
Thousand Oaks	11,506	575	10,931
City of Oxnard - Administration Fee			6,158
Total	123,162	6,158	123,162

Funds from this grant can be used to improve or enhance law enforcement programs and preserve and/or create jobs, which may include equipment/supplies, training, personnel, and/or contractual support. Grantees may utilize JAG funds for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, as well as research and evaluation activities that will improve or enhance law enforcement programs related to criminal justice. The grant's monies may not supplant or replace funds that have been appropriated for the same purpose.

The Oxnard Police Department intends to apply its \$55,356 share of JAG funding towards the following program:

Patrol Portable Radios \$55,356

The application deadline for JAG grant funding is May 14, 2012.

FINANCIAL IMPACT

Approval of this recommendation will have no effect on the General Fund Operating Reserve. This grant does not require any matching contribution. The funding will serve to supplement public safety and will not supplant existing effort.

JB

Attachment #1 - Resolution Approving Submittal of Application

Attachment #2 – JAG Grant Application

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING SUBMITTAL OF GRANT APPLICATION AND APPROVING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING DESIGNATING THE CITY OF OXNARD AS THE LEAD AGENCY AND FISCAL AGENT FOR GRANT FUNDS

WHEREAS, City Council Resolution No. 12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, U.S. Department of Justice grant funds in the amount of \$123,162 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program has been allocated to law enforcement agencies within the County of Ventura; and

WHEREAS, a joint application for JAG funds must be submitted by law enforcement agencies within the County of Ventura; and

WHEREAS, the County of Ventura and the Cities of San Buenaventura, Thousand Oaks and Simi Valley have designated the City of Oxnard as the lead agency and fiscal agent for the JAG; and

WHEREAS, the Police Department has requested that City Council approve the submittal of a joint application to the U.S. Department of Justice for \$123,162 in JAG funds, with the City's portion to be used for patrol portable radios.

NOW, THEREFORE, the City Council of the City of Oxnard resolves as follows:

1. The City Manager is authorized to execute and submit a grant application for the Edward Byrne Memorial Assistance Grant (JAG) Formula Program.
2. The City Manager is authorized to execute a Memorandum of Understanding with the County of Ventura and the Cities of San Buenaventura, Thousand Oaks and Simi Valley, designating the City of Oxnard as the lead agency and fiscal agent for the JAG.
3. The City Manager or designee is authorized to execute grant agreements.
4. The Chief Financial Officer or designee is authorized to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds.

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BJA FY 12 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation 2012-H1500-CA-DJ



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Application Handbook

Overview

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This handbook allows you to complete the application process for applying to the BJA FY 12 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

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*Type of Submission	<input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction
*Type of Application	New Type of Revision If Revision, select appropriate option If Other, specify
*Is application subject to review by state executive order 12372 process?	<input type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on <input type="radio"/> No Program is not covered by E.O. 12372 <input checked="" type="radio"/> N/A Program has not been selected by state for review

Save and Continue

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**BJA FY 12 Edward Byrne Memorial Justice Assistance Grant (JAG)
Program Local Solicitation 2012-H1500-CA-DJ**



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Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

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*Is the applicant delinquent on any federal debt	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	95 - 6000756
*Type of Applicant	Municipal
Type of Applicant (Other):	
*Organizational Unit	Oxnard Police Departm
*Legal Name (Legal Jurisdiction Name)	City of Oxnard
*Vendor Address 1	305 West 3rd Street
Vendor Address 2	
*Vendor City	Oxnard
Vendor County/Parish	
*Vendor State	California
*Vendor ZIP	93030 - 5790 Zip+4 Lookup
Please provide Point of Contact Information for matters involving this application	
*Contact Prefix:	Ms.
Contact Prefix (Other):	
*Contact First Name:	Amy
Contact Middle Initial:	
*Contact Last Name:	Van Atta
Contact Suffix:	Select a Suffix
Contact Suffix (Other) :	
*Contact Title:	Grants Manager
*Contact Address Line 1:	251 South C Street

Contact Address Line 2:	
*Contact City	Oxnard
Contact County:	
*Contact State:	California
*Contact Zip Code:	93030 - 5790 Zip+4 Lookup
*Contact Phone Number:	805 385 7653 Ext:
Contact Fax Number:	805 385 7466
*Contact E-mail Address:	amy.vanatta@oxnardpd.org Email Help

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BJA FY 12 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation 2012-H1500-CA-DJ



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*Descriptive Title of Applicant's Project	
Ventura County Edward Byrne Memorial JAG Program FY2012	
*Areas Affected by Project	
Ventura County, CA	
Proposed Project	
*Start Date	October 01 2011
*End Date	September 30 2015
*Congressional Districts of	
Project	Congressional District 01, CA Congressional District 02, CA Congressional District 03, CA Congressional District 04, CA
*Estimated Funding	
Federal	\$ 123162 .00
Applicant	\$ 0 .00
State	\$ 0 .00
Local	\$ 0 .00
Other	\$ 0 .00
Program Income	\$ 0 .00
TOTAL	\$ 123162 .00

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This form allows you to upload the Budget Detail Worksheet, Program Narrative and other Program attachments. Click the Attach button to continue.

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[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

Attachment 1 Program Narrative.docx	<input type="button" value="Delete"/>
Attachment 2 Budget and Narrative.docx	<input type="button" value="Delete"/>
Attachment 3 Review Narrative.docx	<input type="button" value="Delete"/>
Attachment 4 Abstract Narrative.docx	<input type="button" value="Delete"/>
Click on the Attach Button to upload an attachment	<input type="button" value="Attach"/>

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Your files have been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

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**CITY OF OXNARD
 VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
 GRANT FY2012 LOCAL SOLICITATION
 PROGRAM NARRATIVE
 ATTACHMENT 1**

The five (5) Ventura County agencies jointly applying for this grant will utilize the funding for enhancement items, including: Portable Radios, Supplies for Drug Recognition and Enforcement, Infrared Security Cameras, GPS Navigators, Labeling System, Jump Starters, Pocket Recorders, Digital Cameras, Children's Identification Cards, Junior Deputy Stickers, Phone Contact Cards, Rifle Rack, Vest Carriers, Televisions and Mounting Equipment, Puma Recorders, Flashlights, Binoculars, Crossroads Traffic GIS System Interface, Security Cameras, and Ballistic Helmets. The various expenditures are needed to improve the safety and quality of life of the residents and visitors of Ventura County. The grant funding will be distributed as follows:

Jurisdiction Name	5% Fee	Equipment	Supplies	Total
Ventura County	758		14,404	15,162
Oxnard City	2,914		55,356	58,270
San Buenaventura City	1,314	15,000	9,970	26,284
Simi Valley City	597		11,343	11,940
Thousand Oaks City	575		10,931	11,506
Total	6,158	15,000	102,004	123,162

Total Allocation \$123,162

The City of Oxnard, as lead agency, will be charging a 5% administrative fee.

The expenditures will be segregated by the City of Oxnard Grants Division with an assigned grant/project number and account numbers specifically allocated to this grant. The activities will begin upon approval of the grant application. The various agencies will track their performance objectives and submit them to the City of Oxnard prior to each reporting period.

**CITY OF OXNARD
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT FY2012 LOCAL SOLICITATION
BUDGET AND BUDGET NARRATIVE
ATTACHMENT 2**

Budget Summary

Jurisdiction Name	5% Fee	Equipment	Supplies	Total
Ventura County	758		14,404	15,162
Oxnard City	2,914		55,356	58,270
San Buenaventura City	1,314	15,000	9,970	26,284
Simi Valley City	597		11,343	11,940
Thousand Oaks City	575		10,931	11,506
Total	6,158	15,000	102,004	123,162

Total Allocation \$123,162

Budget Narrative

The Ventura County agencies are requesting grant funding for the following items, described by category:

Equipment

San Buenaventura: Crossroads Traffic GIS System Interface

Supplies

County of Ventura: Pen Lights with Pupil Gauge
Qwik Code CA Penal Code Field Reference Guides
Qwick Code CA Vehicle Code Field Reference Guides
Physician Desk Reference
The Pill Book
Detecto PS6A Portion Control Digital Weight Narcotic Scale
Escali Primo Digital Multifunction Weight Scales
NIK Public Safety Inc Drug Testers
Infrared Security Cameras
GPS Navigators
Labeling Systems with Case and Labeling Tape
12-Volt Jump Starters
Digital Pocket Recorders
Digital Cameras plus Data Storage Cards and Cases
“My Print” Children’s Identification Cards
Junior Deputy Stickers
Phone Contact Cards
Night Vision Binoculars
Traffic Cones

San Buenaventura: Citywide Security Cameras
Oxnard: Patrol Portable Radios
Simi Valley: Ballistic Helmets
Thousand Oaks: QUAD AR Rifle Rack and Stand
Vest Carriers
Two Televisions, Mounting Equipment and Service Plans
Digital Cameras, Memory Cards and Cases
PUMA III Recorders
LED Rechargeable Flashlights

Administrative Fee

The City of Oxnard shall receive 5% (\$6,158) of the total award amount to cover costs in administering the grant during the grant period.

**CITY OF OXNARD
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT FY2012 LOCAL SOLICITATION
REVIEW NARRATIVE
ATTACHMENT 3**

A notice of public hearing was published in the Ventura County Star on April 29, 2012 to announce the public hearing relative to this grant application. Copies of the grant application were made available for public review on the City of Oxnard's website: www.ci.oxnard.ca.us and hardcopies were made available at both the Oxnard Library's Help Desk and the City Clerk's Office on May 3, 2012. The grant application was made available to the public and was heard before the Oxnard City Council on Tuesday, May 8, 2012.

The signed Memorandum of Understanding is attached to this application.

**CITY OF OXNARD
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT FY2012 LOCAL SOLICITATION
ABSTRACT NARRATIVE
ATTACHMENT 4**

The City of Oxnard shall serve as the lead agency for the following Ventura County agencies: County of Ventura; cities of: Oxnard, San Buenaventura, Simi Valley and Thousand Oaks. The agencies are submitting this Byrne Justice Assistance Grant (JAG) FY 2012 Local Solicitation application to enhance local funds by utilizing the grant opportunity with various expenditures needed to improve local law enforcement efforts. The agencies share the goals of using the requested grant funding to avoid reductions and eliminations of vital equipment and supply purchases to enhance public safety. The goal of addressing crime in the community will be assisted with the various equipment and supplies expenditures proposed. The strategies used are having each participating agency assess its needs and submit them to the City of Oxnard. The major deliverables are the timely purchases and payments necessary to enhance each agency. The coordination plans are each agencies timely submission for reimbursement of their approved expenditures to the City of Oxnard. The agencies will be given deadlines for their submissions to the City of Oxnard so the necessary reporting requirements will be adhered to in a timely manner through the Grants staff.

The top five project identifiers associated with this grant funding are the following:

1. Investigation supplies – security and digital cameras, drug recognition tools
2. Equipment – Interface for GIS System
3. Supplies – Communication improvements; radios, televisions
4. Officer Safety
5. Community Outreach



BJA FY 12 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation 2012-H1500-CA-DJ



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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

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[Assurances and Certifications](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

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If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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*Prefix:	Ms.
Prefix (Other):	
*First Name:	Karen
Middle Initial:	R
*Last Name:	Burnham
Suffix	Suffix:
Suffix (Other):	
*Title:	Interim City Manager
*Address Line 1:	305 West 3rd Street
Address Line 2:	
*City:	Oxnard
County:	
*State:	California
*Zip Code:	93030 - 5790 Zip+4 Lookup

*Phone:	805 - 385 - 7479 Ext :
Fax:	805 - 385 - 7595
*E-mail:	karen.burnham@ci.oxn Email Help
<p><input type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.</p>	

Save and Continue

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE		State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier
5. APPLICANT INFORMATION			
Legal Name		Organizational Unit	
City of Oxnard		Oxnard Police Department	
Address 305 West 3rd Street Oxnard, California 93030-5790		Name and telephone number of the person to be contacted on matters involving this application Van Atta, Amy (805) 385-7653	
6. EMPLOYER IDENTIFICATION NUMBER (EIN)		7. TYPE OF APPLICANT	
95-6000756		Municipal	
8. TYPE OF APPLICATION		9. NAME OF FEDERAL AGENCY	
New		Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT	
NUMBER: 16.738 CFDA EDWARD BYRNE MEMORIAL JUSTICE TITLE: ASSISTANCE GRANT PROGRAM		Ventura County Edward Byrne Memorial JAG Program FY2012	
12. AREAS AFFECTED BY PROJECT			
Ventura County, CA			
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF	
Start Date: October 01, 2011 End Date: September 30, 2015		a. Applicant b. Project CA23	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
Federal	\$123,162	Program has not been selected by state for review	
Applicant	\$0		
State	\$0		
Local	\$0		

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4/25/2012

Other	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N
Program Income	\$0	
TOTAL	\$123,162	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

Close Window

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**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF OXNARD, CALIFORNIA, ON ONE HAND, AND THE COUNTY OF VENTURA,
CALIFORNIA, AND THE CITIES OF THOUSAND OAKS, SAN BUENAVENTURA AND SIMI VALLEY,
CALIFORNIA, ON THE OTHER HAND**

**Edward Byrne Memorial Justice Assistance Grant Formula Program ("JAG"):
FY 2012 Local Solicitation**

This Agreement ("Agreement") is made and entered into on this ___ day of _____, 2012, in the State of California, County of Ventura, by and between the City of Oxnard ("Oxnard"), on one hand; and on the other hand: the County of Ventura ("County"), and the Cities of Thousand Oaks, San Buenaventura and Simi Valley, all entities within the County of Ventura, California.

WHEREAS, each party to this Agreement, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each party to this Agreement finds that the performance of this Agreement is in the best interest of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under the Agreement: and

WHEREAS, all parties to this Agreement believe it to be in their best interests to procure JAG funds.

NOW THEREFORE, the parties entering into this Agreement stipulate/agree as follows:

Section 1.

All parties stipulate that Oxnard shall serve as the lead agency for this grant project. The lead agency shall serve as the fiscal agent for this grant and will submit a joint application on behalf of the parties to this Agreement. Oxnard shall assume the role of coordinating the application and administration of the grant.

Section 2.

The JAG allocation list is established by the Bureau of Justice Statistics (BJS) and indicates the amount for which each unit of local government is eligible to apply. The amounts prescribed in this allocation list shall be referred to hereinafter as agency "Base Award Eligibility". The Base Award Eligibility figures are listed in the table in Section 3, below.

Oxnard shall apply a fee of five percent (5%) to all agency's' Base Award Eligibility. This percentage shall be applied to costs related to administering the grant during its four year reporting period. Five percent shall be deducted from each party's Base Award Eligibility amount and allocated to Oxnard. The modified agency award amounts are reflected in the "Adjusted Award" portion of the table in Section 3, below.

Section 3.

Parties agree that Oxnard shall allocate the \$123,162 JAG award in the following manner to the parties entering into this Agreement as follows:

Agency	Agency Base Award Eligibility	Lead Agency Administration Fee (5%)	Agency Adjusted Award Amount
VENTURA COUNTY	\$15,162	\$758	\$14,404
OXNARD CITY	\$58,270	\$2,914	\$55,356
SAN BUENAVENTURA CITY	\$26,284	\$1,314	\$24,970
SIMI VALLEY CITY	\$11,940	\$597	\$11,343
THOUSAND OAKS CITY	\$11,506	\$575	\$10,931
CITY OF OXNARD ADMINISTRATION FEE			\$ 6,158
	\$123,162	\$6,158	\$123,162

Section 4.

JAG funds may be used for state and local initiatives, technical assistance, strategic planning, research and evaluation, data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support, and criminal justice information systems that will improve or enhance such areas as:

1. Law enforcement programs
2. Prosecution and court programs
3. Prevention and education programs
4. Corrections and community corrections programs
5. Drug treatment and enforcement programs
6. Planning, evaluation, and technology improvement programs
7. Crime victim and witness programs (other than compensation)

Section 5.

All parties to this Agreement shall develop individualized spending plans as to each party's respective grant allocation. JAG funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose.

Section 6.

Awards are made in the first fiscal year of the appropriation and may be expended during the following three (3) years, for a total of four (4) grant period years.

All parties to this Agreement should anticipate that awards under this grant are one-time awards and accordingly should propose project activities and deliverables that can be accomplished without additional Department of Justice funding.

Section 7.

Parties to this Agreement are aware that each unit of local government may draw down any or all JAG funds after acceptance of the award. To do so, a trust fund must be established in which to deposit the funds. The trust fund may or may not be an interest-bearing account. If parties to this Agreement draw down JAG funds in advance, they also must establish a trust fund in which to deposit funds.

Parties to this Agreement understand that recipients of funds, however, should be aware that the authority to retain such advance funding may be withdrawn should the recipient persistently remain delinquent in meeting reporting requirements.

Section 8.

No JAG funds may be expended outside of the JAG purpose areas. Even within the purpose areas, however, JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Nor may JAG funds be used directly or indirectly to provide for any of the following matters unless BJA certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order:

1. Vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters)
2. Luxury items
3. Real estate
4. Construction projects (other than penal or correctional institutions)
5. Any similar matters

Section 9.

All parties to this Agreement shall designate a point of contact for matters pertaining to the JAG grant, and shall notify Oxnard in the event of any changes. A list of contact persons is attached to this Agreement as Exhibit A.

Section 10.

All parties to this Agreement shall provide financial reporting documentation, as prescribed in the terms of the JAG grant, to Oxnard in a timely manner.

All parties to this Agreement must certify that they will satisfy reporting requirement, which requires detailed reporting (including reporting on sub-awards) not later than ten calendar days after the end of each calendar quarter. In order for the lead agency (Oxnard) to meet this demand, all parties must submit their quarterly reports to Oxnard within four days after the end of each calendar quarter beginning October of 2012.

Section 11.

Nothing in the performance of this Agreement shall impose any liability for claims against Oxnard other than claims for which liability may be imposed by the California Tort Claims Act.

Section 12.

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by any other party.

Section 13.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 14.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 15.

All parties agree that this Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

Agreed to on this ____ of _____, 2012.

CITY OF OXNARD

COUNTY OF VENTURA

Karen R. Burnham, Interim City Manager

Michael Powers, County Executive Officer

CITY OF SAN BUENAVENTURA

CITY OF SIMI VALLEY

Rick Cole, City Manager

Mike Sedell, City Manager

CITY OF THOUSAND OAKS

Scott Mitnick, City Manager

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:

Alan Holmberg, City Attorney

James Cameron, Risk Manager

APPROVED AS TO CONTENT:

Jeri Williams, Oxnard Chief of Police

EXHIBIT "A"
CONTACT LIST FOR: JUSTICE ASSISTANCE GRANT PROGRAM AWARD ("JAG"):
FY 2012 LOCAL SOLICITATION

CITY OF OXNARD

Mary Diamond
Financial Services Manager
Oxnard Police Department

251 South "C" Street
Oxnard, CA 93030

(805) 385-7612
mary.diamond@oxnardpd.org

Jason Benites
Assistant Police Chief
Oxnard Police Department

251 South "C" Street
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FY 2012 LOCAL SOLICITATION

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