



Meeting Date: 03/20/2012

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input checked="" type="checkbox"/> Res. No(s). _____	<input checked="" type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Mary Gavia-Barajas, Public Housing Supervisor Agenda Item No. L-1

Reviewed By: Interim City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) \_\_\_\_\_

**DATE:** March 7, 2012

**TO:** Housing Authority Commission

**FROM:** William E. Wilkins, Housing Director [Signature]

**SUBJECT:** Five-Year/ Annual Agency Plan and Five-Year Capital Fund for Low Rent Public Housing

**RECOMMENDATION**

That the Board of Commissioners of the Housing Authority of the City of Oxnard:

- (1) Hold a public hearing to receive comments concerning the second year of the Five-Year Agency Plan and the 2012 Capital Fund Annual Statement and Five-Year Capital Fund Plan;
- (2) Adopt a resolution:
  - (a) Approving the Five-Year/Annual Agency Plan for the Housing Authority;
  - (b) Authorizing and directing the Chairman to execute the Department of Housing and Urban Development (HUD) Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures;
  - (c) Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with HUD's policies and procedures regarding the Five-Year Agency Plan;
  - (d) Approving the 2012 Capital Fund Annual Statement and Five-Year Capital Fund Plan; and
  - (e) Authorizing the Housing Director to accept and expend the funds as indicated in the revised 2012 Capital Fund Annual Statement and Five-Year Capital Fund Plan.

**SUMMARY**

The Oxnard Housing Authority (OHA) Agency Plan consists of a Five-Year Plan and an Annual Plan. The Five-Year Plan describes the mission of the Housing Authority and the long-range goals and objectives for achieving the mission over the course of the five-year period. The Annual Plan coincides with the fiscal year, and provides details about the OHA's immediate operations, program participants, programs, and services, as well as OHA strategies for handling operational and resident concerns in the upcoming fiscal year.

The two planning mechanisms (the Five-Year Plan and the Annual Plan) require the OHA to examine existing operations and needs, and to design long–and short-range strategies to address those needs. The proposed amendments for the 2012- 2016 Five Year Plan and the 2012-2013 Annual Plan are focused on policy changes, including proposed changes which affect Low-Income Public Housing and Section 8 Housing Choice Voucher program.

In addition to the Five-Year and Annual Plans, the OHA is required to adopt an annual budget for Capital and Management Activities for Low Rent Public Housing (“Capital Fund”) as part of the Annual and Five Year Plans.

## **DISCUSSION**

The requirement to develop a Five-Year/Annual Agency Plan is set forth in the Quality Housing and Work Responsibility Act of 1998 (the Act). The Five-Year/Annual Agency Plan must be consistent with the City’s Consolidated Plan, and its development involves consultation with affected groups.

The purpose of the Five-Year/Annual Agency Plan along with the Admissions and Continued Occupancy Policy and Administrative Plan is to provide a framework for local accountability, along with an easily-identifiable source document where public housing residents, participants in the Section 8 Program, and members of the public may locate basic information regarding a Housing Authority’s policies, rules and regulations and services provided by the agency.

Five-Year/Annual Agency Plan updates must be submitted to HUD at least seventy-five days prior to the beginning of each fiscal year, and must include certifications that the OHA Plan is consistent with the City’s Consolidated Plan, and in accordance with HUD requirements.

The proposed changes included in the OHA 2012-2013 Annual Agency Plan were made available for public review on January 19, 2012 and submitted to the Resident Advisory Board (RAB) for its review and input. The RAB, consisting of two Tenant Commissioners, twelve other public housing residents, and one Section 8 tenant, conducted public meetings to discuss the Plan on January 19, and February 2, 2012. Oxnard Housing Authority staff made presentations to the RAB at those meetings and responded to inquiries and suggestions from RAB members and others. A forty-five day period, running through March 5, 2012, was established for submission of written comments on the proposed changes to the Five-Year/Annual Agency Plan.

The recommended amendments to the Five-Year/Annual Plan include one change proposed for the Low-Income Public Housing Program, and no changes to the Section 8 Housing Choice Voucher Program, as specified in the following sections.

### **A. PROPOSED AMENDMENTS TO LOW-INCOME PUBLIC HOUSING POLICIES**

The First proposed change relates to accepting applications for the two high rise Senior Buildings.

The OHA proposes to adopt a site-based waiting list for the Senior Buildings located at 401 South “C” Street and 801 South “C” Street. These buildings are designated for seniors that are 62 years of age or older or persons that are permanently disabled. The Department of Housing and Urban Development allows Housing Authorities to adopt a site-based waiting list to establish an adequate pool of applications to fill vacant units.

There are no proposed changes to the Section 8 Voucher Program Administrative Plan.

### **C. CAPITAL FUND PLAN**

The primary purpose of the Capital Fund Program is to preserve and maintain the integrity of the OHA's public housing stock and to fund necessary management improvements. For the coming fiscal year, the OHA is presenting a budget of \$1,482,306.00 for the Capital Fund Program activities. Those are set forth in Attachments #1 and #2 hereto. The final funding amount is yet to be determined and is based upon congressional appropriation.

### **FINANCIAL IMPACT**

The approval of the recommended action will enable the OHA to obtain various HUD funds, including approximately \$1.5 million under the Capital Fund. Adoption of an Agency Annual Plan is required for the OHA to receive the funds set forth in the Annual and Five-Year Plan of the Capital Fund Program.

- Attachment #1 - Proposed Capital Fund Annual Statement for 2012-2013  
#2 - Proposed Capital Fund Program Five-Year Action Plan  
#3 - Resolution Approving the Five-Year Capital Fund Plan and Authorizing the Housing Director to execute and submit the revised plan and budget.

Note: Due to the length of the Five-Year/Annual Agency Plan copies are available for review at the Circulation Desk in the Library after 6:00 p.m. on the Thursday prior to the Commissioners meeting and at the City Clerk's Office after 8:00 am on Friday prior to the Commissioners meeting.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

US Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary					
PHA Name: <b>Oxnard Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>CA16-P031-501-12</b> Replacement Housing Factor Grant No: Date of CFFP: <b>3/5/2012</b>			FFY of Grant: <b>2012</b>
Type of Grant: <input checked="" type="checkbox"/> Original annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (Revision no: ) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	\$ 296,069.25			
3	1408 Management Improvements	\$ 34,000.00			
4	1410 Management Fees (may not exceed 10% of line 20)	\$ 104,162.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 A & E Fees	\$ 40,000.00			
	1430 Advertising	\$ 5,000.00			
	1430 Planning Salaries/ Benefits	\$ 80,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 50,000.00			
10	1460 Dwelling Structures	\$ 342,398.00			
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment (Computer Hardware)	\$ 40,000.00			
	1475 Construction Vehicle	\$ -			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				
18a	1501 Collateralization or Debt Service paid by PHA	\$ 440,676.75			
18ba	9000 Collateralization or Dept. Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)	\$ 50,000.00			
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$ 1,482,306.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 compliance				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs	\$ 50,000.00			
25	Amount of line 20 Related to Energy Conservation Measures	\$ 114,398.00			

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

US Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>					
PHA Name: <b>Oxnard Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>CA16-P031-501-12</b> Replacement Housing Factor Grant No: Date of CFFP: <b>3/5/2012</b>			FFY of Grant: <b>2012</b> FFY of Grant Approval:
Type of Grant: <input checked="" type="checkbox"/> Original annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (Revision no: ) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director		Date		Signature of Public Housing Director	
				Date	

Part II: Supporting Pages								
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-12 CFFP (YES/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2012			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
CAL 31-0 PHA WIDE	Operations	1406		\$ 296,069.25				
	Professional Development/							
	PAPA Certification (PH grounds workers)	1408		\$ 500.00				
	NAHRO Conference/Training (PH staff)	1408		\$ -				
	PH Occupancy & Management Training (PH staff)	1408		\$ -				
	Financial Training (PH staff)	1408		\$ -				
	Compliance Monitoring	1408		\$ 3,000.00				
	Resident Services:							
	GED Classes	1408		\$ -				
	Teen parent program	1408		\$ -				
	ESL (English as Second Language) Classes	1408		\$ -				
	Youth Job Development	1408		\$ -				
	Consultants:							
	Physical Inspection Consultants	1408		\$ 5,000.00				
	IT Consultant	1408		\$ 10,000.00				
	PH Grant Writer	1408		\$ -				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.



Part II: Supporting Pages								
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-12 CFFP (YES/ No):Yes Replacement Housing Factor Grant No:				Federal FFY of Grant: 2012		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
OHA Wide	Security System ( C )	1460		\$	50,000.00			
CAL 31-2	Concrete Repairs( C )	1450		\$	50,000.00			
Felcia Ct.	Occupancy Rehab ( C )	1460		\$	2,000.00			
	<b>Total 31-2:</b>			\$	<b>52,000.00</b>			
CAL 31-3	Vinyl Fencing ( C )	1450		\$	-			
	Water Heaters @	1460		\$	70,000.00			
Colonia Road	Occupancy Rehab ( C )	1460		\$	2,000.00			
	<b>Total 31-3:</b>			\$	<b>72,000.00</b>			
CAL 31-4	Occupancy Rehab ( C )	1460		\$	2,000.00			
Pleasant Valley	<b>Total 31-4:</b>			\$	<b>2,000.00</b>			
CAL 31-5	Plumbing /Angle Stops ( C )	1460		\$	15,000.00			
Plaza Vista	Shower Mixer Valves ( C )	1460		\$	29,398.00			
	Tub Surrounds ( C )	1460		\$	28,000.00			
	Occupancy Rehab ( C )	1460		\$	2,000.00			
	<b>Total 31-5:</b>			\$	<b>74,398.00</b>			
CAL31-7	Entry & Storage Doors ( C )	1460		\$	88,000.00			
Scattered Sites	Closet Doors ( C )	1460		\$	50,000.00			
	Occupancy Rehab ( C )	1460		\$	2,000.00			
	<b>Total 31-7:</b>			\$	<b>140,000.00</b>			
CAL 31-8	Kitchen Cabinets ( C )	1460		\$	-			
Palm Vista	Occupancy Rehab ( C )	1460		\$	2,000.00			
	<b>Total 31-8:</b>			\$	<b>2,000.00</b>			
	<b>CA16-P031-501-09 Total:</b>			\$	<b>1,482,306.00</b>			

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages								
PHA Name: Oxnard Housing Authority		Grant Type and Number Capital Fund Program Grant No: CA16-P031-501-12 CFFP (YES/ No):Yes Replacement Housing Factor Grant No:			Federal FFY of Grant: 2012			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	CFFP Bond			5,745,000	5,745,000			
	Total CFFP Bond:			5,745,000	5,745,000			
	Usage							
	CFFP Underwriters Discount			86,175	86,175			
	CFFP Issuance Cost			52,428	52,428			
	CFFP Debt Service Reserve			456,138	456,138			
	CFFP Capitalization Interest			130,693	130,693			
	CFFP Project Construction			5,016,663	5,016,663			
	CFFP Rounding Amount			2,903	2,903			
	Total CFFP Usage:			5,745,000	5,745,000			
	CFFP Project Construction Usage Details							
	CFFP Administration 31-0			362,743	362,743			
	CFFP Vacancy Cost 31-0			68,014	68,014			
	CFFP Maintenance Cost 31-0			27,205	27,205			
	CFFP Contingency 31-0			158,701	158,701			
	Total 31-0:			616,663	616,663			
	CFFP Construction Cost 31-3			3,000,000	3,000,000			
	Total 31-3:			3,000,000	3,000,000			
	CFFP Construction Cost 31-4			1,400,000	1,400,000			
	Total 31-4:			1,400,000	1,400,000			
	CFFP Total Project Construction Cost:			5,016,663	5,016,663			

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: <b>Oxnard Housing Authority</b>				Federal FY of Grant: <b>2011</b>	
Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reason for Revised target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
CAL 31-0 PHA-Wide	3/11/2014		3/11/2016		
CAL 31-1 The Courts	3/11/2014		3/11/2016		
CAL 31-2 Felicia Court	3/11/2014		3/11/2016		
CAL 31-3 Colonia Road	3/11/2014		3/11/2016		
CAL 31-4 Pleasant Valley	3/11/2014		3/11/2016		
CAL 31-5 Plaza Vista	3/11/2014		3/11/2016		
CAL 31-7 Scattered Sites	3/11/2014		3/11/2016		
CAL 31-8 Palm Vista	3/11/2014		3/11/2016		

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

**Capital Fund Program Five-Year Action Plan**

**Part I: Summary**

PHA Name: <b>Oxnard Housing Authority</b>						<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision no:
Development Number/Name/HA-Wide	Year 1 2012	Work Statement for Year 2 FFY Grant: 2013 PHA FY: 2014	Work Statement for Year 3 FFY Grant: 2014 PHA FY: 2015	Work Statement for Year 4 FFY Grant: 2015 PHA FY: 2016	Work Statement for Year 5 FFY Grant: 2016 PHA FY: 2017	
	Annual Statement					
CAL 31-0 OHA-Wide		\$ 1,302,768.75	\$ 1,300,558.75	\$ 1,303,273.75	\$ 1,305,045.00	
OHA Wide Security System		\$ 50,000.00	\$ 75,000.00	\$ 100,000.00	\$ 25,000.00	
CAL 31-1 The Courts						
CAL 31-2 Felicia Court		\$ 220,000.00	\$ 227,000.00	\$ 600,000.00	\$ 80,000.00	
CAL 31-3 Colonia Road		\$ 2,000.00	\$ 172,000.00	\$ 2,000.00	\$ 65,000.00	
CAL 31-4 Pleasant Valley		\$ 250,000.00	\$ 2,000.00	\$ 2,000.00	\$ 80,000.00	
CAL 31-5 Plaza Vista		\$ 108,000.00	\$ 148,000.00	\$ 2,000.00	\$ 2,000.00	
CAL 31-7 Scattered Sites		\$ 50,000.00	\$ 2,000.00	\$ 2,000.00	\$ 425,000.00	
CAL 31-8 Palm Vista		\$ 180,000.00	\$ 75,000.00	\$ 2,000.00	\$ 18,000.00	
<b>CFP Funds Listed for 5-year planning</b>		<b>\$ 2,162,768.75</b>	<b>\$ 2,001,558.75</b>	<b>\$ 2,013,273.75</b>	<b>\$ 2,000,045.00</b>	
Replacement Housing Factor Funds						

**Capital Fund Program Five-Year Action Plan**  
**Part II: Supporting Pages - Work Activities**

Activities for Year 1 2012	Activities for Year: 2 FFY Grant: 2013 PHA FY: 2014			Activities for Year: 3 FFY Grant: 2014 PHA FY: 2015		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See Annual Statement	PHA-Wide Cal 31-0	Operations	\$ 400,000.00	PHA-Wide Cal 31-0	Operations	\$ 400,000.00
		Management Improvement	\$ 91,760.00		Management Improvement	\$ 91,760.00
		Management Fees	\$ 155,800.00		Management Fees	\$ 155,000.00
		A&E Fees	\$ 40,000.00		A&E Fees	\$ 40,000.00
		Advertising	\$ 5,000.00		Advertising	\$ 5,000.00
		Planning Salaries/ Benefits	\$ 80,000.00		Planning Salaries/ Benefits	\$ 80,000.00
		Computer Hardware	\$ 40,000.00		Computer Hardware	\$ 40,000.00
		CFFP Bond Payment	\$ 440,208.75		CFFP Bond Payment	\$ 438,798.75
		Contingency	\$ 50,000.00		Contingency	\$ 50,000.00
	Cal 31-0 Subtotal:		\$ 1,302,768.75	Cal 31-0 Subtotal:		\$ 1,300,558.75
	<b>Total CFP Estimated Cost</b>					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1 2012	Activities for Year: 2 FFY Grant: 2013 PHA FY: 2014			Activities for Year: 3 FFY Grant: 2014 PHA FY: 2015		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
	OHA Wide	Security System	\$ 50,000.00	OHA Wide	Security System	\$ 75,000.00
See Annual Statement	Felicia Court			Felicia Court		
	CAL 31-2	Kitchen Cabinets	\$ 218,000.00	CAL 31-2	504 Compliance	\$ 184,000.00
		Occupancy Rehab	\$ 2,000.00		A & E Fees	\$ 20,000.00
	<b>CAL 31-2 Subtotal:</b>		<b>\$ 220,000.00</b>		Relocation	\$ 21,000.00
	Colonia Village				Occupancy Rehab	\$ 2,000.00
	CAL 31-3	Occupancy Rehab	\$ 2,000.00	<b>CAL 31-2 Subtotal:</b>		<b>\$ 227,000.00</b>
				Colonia Village		
	<b>CAL 31-3 Subtotal</b>		<b>\$ 2,000.00</b>	CAL 31-3	504 Compliance	\$ 135,000.00
	Pleasant Valley				A & E Fees	\$ 20,000.00
	CAL 31-4	Roofs & Fascia Boards	\$ 248,000.00		Relocation	\$ 15,000.00
		Occupancy Rehab	\$ 2,000.00		Occupancy Rehab	\$ 2,000.00
	<b>CAL 31-4 Subtotal</b>		<b>\$ 250,000.00</b>	<b>CAL 31-3 Subtotal</b>		<b>\$ 172,000.00</b>
	Plaza Vista			Pleasant Valley		
	CAL 31-5	Kitchen Cabinets	\$ 106,000.00	CAL 31-4	Occupancy Rehab	\$ 2,000.00
		Occupancy Rehab	\$ 2,000.00	<b>CAL 31-4 Subtotal:</b>		<b>\$ 2,000.00</b>
				Plaza Vista		
				CAL 31-5	504 Compliance	\$ 50,000.00
					A & E Fees	\$ 20,000.00
	<b>CAL 31-5 Subtotal:</b>		<b>\$ 108,000.00</b>		Relocation	\$ 6,000.00
	Scattered Sites				Parking Concrete	\$ 70,000.00
	CAL 31-7	Closet Doors	\$ 50,000.00		Occupancy Rehab	\$ 2,000.00
		Occupancy Rehab	\$ 2,000.00	<b>CAL 31-5 Subtotal:</b>		<b>\$ 148,000.00</b>
	<b>CAL 31-7 Subtotal:</b>		<b>\$ 50,000.00</b>	Scattered Sites		
	Palm Vista			CAL 31-7	Occupancy Rehab	\$ 2,000.00
	CAL 31-8	Re-roofing	\$ 90,000.00	<b>CAL 31-7 Subtotal:</b>		<b>\$ 2,000.00</b>
		Roof Re-piping	\$ 88,000.00	Palm Vista		
		Occupancy Rehab	\$ 2,000.00	CAL 31-8	Parking Concrete	\$ 73,000.00
	<b>CAL 31-8 Subtotal:</b>		<b>\$ 180,000.00</b>		Occupancy Rehab	\$ 2,000.00
	<b>Total CFP Estimated Cost</b>		<b>\$ 2,162,768.75</b>	<b>CAL 31-8 Subtotal:</b>		<b>\$ 75,000.00</b>
						<b>\$ 2,001,558.75</b>

Capital Fund Program Five-Year Action Plan					
Part II: Supporting Pages --- Work activities					
Activities for Year: 4 FFY Grant: 2015 PHA FY: 2016			Activities for Year: 5 FFY Grant: 2016 PHA FY: 2017		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
PHA-Wide	Operations	\$ 400,000.00	PHA-Wide	Operations	\$ 400,000.00
Cal 31-0			Cal 31-0		
	Management Improvement	\$ 91,760.00		Management Improvement	\$ 91,760.00
	Management Fees	\$ 155,000.00		Management Fees	\$ 155,000.00
	A&E Fees	\$ 40,000.00		A&E Fees	\$ 40,000.00
	Advertising	\$ 5,000.00		Advertising	\$ 5,000.00
	Planning Salaries/ Benefits	\$ 80,000.00		Planning Salaries/ Benefits	\$ 80,000.00
	Computer Hardware	\$ 40,000.00		Computer Hardware	\$ 40,000.00
	CFFP Bond Payment	\$ 441,513.75		CFFP Bond Payment	\$ 443,285.00
	Contingency	\$ 50,000.00		Contingency	\$ 50,000.00
Cal 31-0 Subtotal:		\$ 1,303,273.75	Cal 31-0 Subtotal:		\$ 1,305,045.00
Total CFP Estimated Cost					

**Capital Fund Program Five-Year Action Plan  
Part II: Supporting Pages --- Work activities**

Activities for Year: 4 FFY Grant: 2015 PHA FY: 2016			Activities for Year: 5 FFY Grant: 2016 PHA FY: 2017		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
OHA Wide	Security System	\$ 100,000.00	OHA Wide	Security System	\$ 25,000.00
Felicia Court			Felicia Court		
CAL 31-2	Bathrooms	\$ 598,000.00	CAL 31-2	Exterior Walls Repair	\$ 78,000.00
	Occupancy Rehab	\$ 2,000.00		Occupancy Rehab	\$ 2,000.00
<b>CAL 31-2 Subtotal:</b>		<b>\$ 600,000.00</b>	<b>CAL 31-2 Subtotal:</b>		<b>\$ 80,000.00</b>
Colonia Village			Colonia Village		
CAL 31-3	Occupancy Rehab	\$ 2,000.00	CAL 31-3	Stove	\$ 30,000.00
				Refrigerators	\$ 33,000.00
				Occupancy Rehab	\$ 2,000.00
			<b>CAL 31-3 Subtotal</b>		<b>\$ 65,000.00</b>
<b>CAL 31-3 Subtotal</b>		<b>\$ 2,000.00</b>			
			Pleasant Valley		
Pleasant Valley			CAL 31-4	Community Center Roofing	\$ 30,000.00
CAL 31-4	Occupancy Rehab	\$ 2,000.00		Rehab Recreation Room	\$ 48,000.00
<b>CAL 31-4 Subtotal:</b>		<b>\$ 2,000.00</b>		Occupancy Rehab	\$ 2,000.00
Plaza Vista			<b>CAL 31-4 Subtotal:</b>		<b>\$ 80,000.00</b>
CAL 31-5	Occupancy Rehab	\$ 2,000.00	Plaza Vista		
			CAL 31-5	Occupancy Rehab	\$ 2,000.00
			<b>CAL 31-5 Subtotal:</b>		<b>\$ 2,000.00</b>
			Scattered Sites		
			CAL 31-7	504 Compliance	\$ 172,000.00
<b>CAL 31-5 Subtotal:</b>		<b>\$ 2,000.00</b>		A & E Fees	\$ 10,000.00
Scattered Sites				Relocation	\$ 21,000.00
CAL 31-7	Occupancy Rehab	\$ 2,000.00		Kitchen Cabinets	\$ 220,000.00
<b>CAL 31-7 Subtotal:</b>		<b>\$ 2,000.00</b>		Occupancy Rehab	\$ 2,000.00
Palm Vista			<b>CAL 31-7 Subtotal:</b>		<b>\$ 425,000.00</b>
CAL 31-8	Occupancy Rehab	\$ 2,000.00	Palm Vista	Wrought Iron Fencing	\$ 16,000.00
			CAL 31-8	Occupancy Rehab	\$ 2,000.00
<b>CAL 31-8 Subtotal:</b>		<b>\$ 2,000.00</b>	<b>CAL 31-8 Subtotal:</b>		<b>\$ 18,000.00</b>
<b>Total CFP Estimated Cost</b>		<b>\$ 2,013,273.75</b>			<b>\$ 2,000,045.00</b>

HOUSING AUTHORITY OF THE CITY OF OXNARD

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING THE FIVE-YEAR AND ANNUAL AGENCY PLANS AND THE 2012-2013 CAPITAL FUND ANNUAL STATEMENT AND FIVE-YEAR CAPITAL FUND PLAN AND AUTHORIZING THE HOUSING DIRECTOR TO EXECUTE AND SUBMIT THE PLANS AND CAPITAL FUNDS STATEMENT

WHEREAS, the Housing Authority of the City of Oxnard (OHA) is required by the U.S. Department of Housing and Urban Development (HUD) to develop and adopt a Five-Year Agency Plan, update the same with an Annual Plan (the plan), and submit the second year of the Five-Year and Annual Plans for HUD's review and approval in order to be eligible to receive HUD funding utilized for the OHA's operation; and

WHEREAS, the Housing Authority of the City of Oxnard adopted a Five-Year Plan in 2011; and

WHEREAS, on January 19, 2012, the OHA conducted a public hearing on the proposed second year of the 2011-2016 Five-Year Plan and the 2012-2013 Annual Plan update and on the proposed 2012-2013 Capital Fund Annual Statement and second year of the Five-Year Capital Fund Plan;

WHEREAS, the OHA wishes to update its plan by adoption of the second year of the 2011-2016 Five-Year Plan, the 2012-2013 Annual Plan and the 2012-2013 Capital Fund Annual Statement and second year of the Five-Year Capital Fund Plan;

NOW THEREFORE, the Board of Commissioners of the Housing Authority of the City of Oxnard resolves as follows:

1. The Commission hereby approves the second year of the 2011-2016 Five-Year Plan, the 2012-2013 Annual Agency Plan and the 2012-2013 Capital Fund Annual Statement and second year of the Five-Year Capital Fund Plan, as presented to the Commission on March 20, 2012; and
2. The Commission authorizes and directs the Chairman to execute the Department of Housing and Urban Development (HUD) Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures; and
3. The Commission authorizes the Housing Director to execute and submit all reports and documents required to comply with HUD's policies and procedures regarding the Agency Plan; and

4. The Commission authorizes the Housing Director to accept and expend the funds as indicated in the revised 2012-2013 Capital Fund Annual Statement and second year of the Five-Year Capital Fund Plan.

APPROVED AND ADOPTED THIS 20<sup>TH</sup> Day of March 2012 by the following vote:

AYES:

NOES:

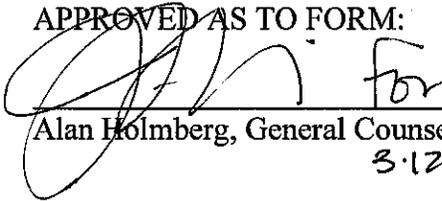
ABSENT:

Dr. Thomas E. Holden, Chairman

ATTEST:

Daniel Martinez, Secretary-Designate

APPROVED AS TO FORM:

 for  
Alan Holmberg, General Counsel  
3.12.12

# HOUSING AUTHORITY OF THE CITY OF OXNARD

## RESOLUTION NO. \_\_\_\_\_

### RESOLUTION APPROVING THE FIVE-YEAR AND ANNUAL AGENCY PLANS AND THE 2012-2013 CAPITAL FUND ANNUAL STATEMENT AND FIVE-YEAR CAPITAL FUND PLAN AND AUTHORIZING THE HOUSING DIRECTOR TO EXECUTE AND SUBMIT THE PLANS AND CAPITAL FUNDS STATEMENT

WHEREAS, the Housing Authority of the City of Oxnard (OHA) is required by the U.S. Department of Housing and Urban Development (HUD) to develop and adopt a Five-Year Agency Plan, update the same with an Annual Plan (the plan), and submit the second year of the Five-Year and Annual Plans for HUD's review and approval in order to be eligible to receive HUD funding utilized for the OHA's operation; and

WHEREAS, the Housing Authority of the City of Oxnard adopted a Five-Year Plan in 2011; and

WHEREAS, on January 19, 2012, the OHA conducted a public hearing on the proposed second year of the 2011-2016 Five-Year Plan and the 2012-2013 Annual Plan update and on the proposed 2012-2013 Capital Fund Annual Statement and second year of the Five-Year Capital Fund Plan;

WHEREAS, the OHA wishes to update its plan by adoption of the second year of the 2011-2016 Five-Year Plan, the 2012-2013 Annual Plan and the 2012-2013 Capital Fund Annual Statement and second year of the Five-Year Capital Fund Plan;

NOW THEREFORE, the Board of Commissioners of the Housing Authority of the City of Oxnard resolves as follows:

1. The Commission hereby approves the second year of the 2011-2016 Five-Year Plan, the 2012-2013 Annual Agency Plan and the 2012-2013 Capital Fund Annual Statement and second year of the Five-Year Capital Fund Plan, as presented to the Commission on March 20, 2012; and
2. The Commission authorizes and directs the Chairman to execute the Department of Housing and Urban Development (HUD) Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures; and
3. The Commission authorizes the Housing Director to execute and submit all reports and documents required to comply with HUD's policies and procedures regarding the Agency Plan; and

4. The Commission authorizes the Housing Director to accept and expend the funds as indicated in the revised 2012-2013 Capital Fund Annual Statement and second year of the Five-Year Capital Fund Plan.

APPROVED AND ADOPTED THIS 20<sup>TH</sup> Day of March 2012 by the following vote:

AYES:

NOES:

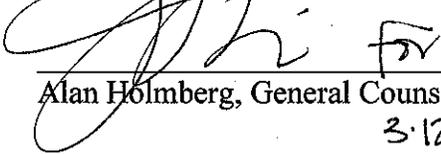
ABSENT:

Dr. Thomas E. Holden, Chairman

ATTEST:

Daniel Martinez, Secretary-Designate

APPROVED AS TO FORM:

 Alan Holmberg, General Counsel  
3.12.12