



Meeting Date: 3/6/12

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input checked="" type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: William E. Wilkins

Agenda Item No. 0-3

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) _____

DATE: February 28, 2012

TO: Mayor & City Council

FROM: William E. Wilkins, Housing Director
Housing Department

SUBJECT: Establishment of Oxnard Safe Housing Collaborative Ad Hoc Committee

RECOMMENDATION

That the City Council:

- (1) Approve the establishment of the Oxnard Safe Housing Collaborative Ad Hoc Committee
- (2) Request participation by the following community stake holder organizations:
 - BUSINESS: Chamber of Commerce, Construction & Builders Association;
 - HOUSING RIGHTS ADVOCATES/COMMUNITY ORGANIZATIONS: : California Rural Legal Assistance (CRLA), Cabrillo Economic Development Corporation (CEDC), Mercy Housing, Farm Worker Housing/Bureau, Individual community housing advocates, League of United Latin American Citizens,(LULAC), El Concilio, El Centrito, Central Coast Alliance United for a Sustainable Economy (CAUSE), National Association for the Advancement of Colored People (NAACP);
 - NEIGHBORHOOD COUNCILS: Inter-Neighborhood Council Forum (INCF), Neighborhood Council Chairs, Members of Neighborhood Councils, Renters, Saviers Road Design Team;
 - PROPERTY MANAGERS/REALTORS: Board of Realtors, Property Management Companies;

DISCUSSION

This report is a result of the presentation made to City Council on September 20, 2011 regarding a need to establish a community stake holder organization that would begin the process of identifying unsafe/substandard housing in the City of Oxnard. The committee would be known as the Oxnard Safe Housing Collaborative Ad Hoc Committee and serve in an advisory capacity to the City Council with the focus on eliminating unsafe/substandard housing in Oxnard. The project shall be driven by the

community, through a process which permits each stakeholder to elect or appoint representation from their respective environments.

- Inter-Neighborhood Council Forum (INCF), Neighborhood Council Chairpersons, membership and renters, and Saviers Road Design Team, would vote to elect 3 members to the OSHC;
- Housing Advocates: CRLA, CEDC, Mercy Housing, Farm Worker Housing & Bureau, Board of Realtors, Property Management Companies, Construction & Builders Association, would have 3 members;
- Community Groups: LULAC, El Concilio, El Centrito, CAUSE, and NAACP would elect 3 members;
- as well as individual advocates, would select 3 members for the OSHC;
- City staff would only be available upon request of the Ad Hoc Committee.

Each group will have a set period of time from the time City Council approves the concept to meet and either elect or appoint their representatives to the Oxnard Safe Housing Collaborative Ad Hoc Committee. Upon completion of the election/selection process, the INCF representative will become the Chairperson of the Oxnard Safe Housing Collaborative Ad Hoc Committee.

Once the OSHC has identified the extent of the problem, it will then be their task to reach out to the community and make recommendations on how best to solve the problem of unsafe housing in the City of Oxnard. Possible suggestion on how the OSHC might determine extent of unsafe/substandard housing in Oxnard would be to review the 2010 U.S. Census report, interviews with Code Compliance and Building and Safety personnel, as well as realtors, property managers and affordable housing advocates. There should be an extensive effort to provide outreach to achieve the desired results, which would be determined by the Oxnard Safe Housing Collaborative. A possible means of outreach could be community meetings, and surveys. All meetings should be documented for future reference.

The City Council ultimately expects the Oxnard Safe Housing Collaborative Ad Hoc Committee to provide a final report and recommendation by September 1, 2012.

City Council shall determine if any financial support will be provided.

FINANCIAL IMPACT

None