



Meeting Date:

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s) _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s) _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Marisue Eastlake

Agenda Item No. I-17

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) \_\_\_\_\_

**DATE:** November 4, 2010

**TO:** City Council

**FROM:** Efren Gorre, Community Services Manager  
Recreation and Community Services

**SUBJECT:** Recognize Revenue and Appropriate Funds for the Retired and Senior Volunteer Program (RSVP), Fiscal Year 2010/2011

**RECOMMENDATION**

- 1) That City Council recognize revenue in the amount of \$84,721 and appropriate matching funds for the Retired and Senior Volunteer Program grant.
- 2) That the City Council authorize the City Manager or designee to execute grant agreements; the Finance Director or designee to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds.

**DISCUSSION**

For the past 33 years the City of Oxnard has successfully operated the Retired and Senior Volunteer Program (RSVP) which last year served over 600 volunteers age 55 and older. In 2009, RSVP volunteers assisted at 60 non-profit or public agencies, serving 72,481 hours and providing \$1.69 million of time and talent to our community. The largest priorities are addressing hunger through food collection and distribution and helping seniors living independently.

The RSVP grant is funded by the federal Corporation for National and Community Service (CNCS). The dual purpose is to engage older adults in volunteer services to meet critical community needs and to provide a high quality experience that will enrich the lives of the volunteers. Grant agreements with CNCS are awarded on a three-year basis, with FY 2010/11 being the first year of this cycle. For FY 2010/11 the grant award is \$84,721. This sum includes a Program of National Significance grant augmentation of \$30,000 to help expand the RSVP Bone Builders program.

Special projects operated by RSVP include the successful RSVP Bone Builders program, with 18 exercise classes and about 220 weekly participants; the CarFit program, which checks that seniors are using their car's safety devices correctly; and Seniors With Aptitude, Talent & Time (SWATT), which

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provides one-time volunteers for special events or bulk mailings.

**FINANCIAL IMPACT**

For FY 2010/11 this grant requires a match of \$104,697 which is available as part of the operating budget of the Retired and Senior Volunteer Program.

EG:mse

Attachment #1 - Special Budget Appropriation

# CITY OF OXNARD

## REQUEST FOR SPECIAL BUDGET APPROPRIATION

To the City Manager:

11/16/2010

Request is hereby made for an appropriation of total . . . . .

\$ 189,418

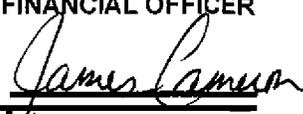
Reason for appropri. To recognize \$84,721 of RSVP Grant which is funded by the Corp for National and Community Services under grant number 10SR120275 and a City Match of \$104,697 from Senior/Special Population

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
<b>GENERAL FUND</b>	<b>"GENERAL FUND - SENIOR/SPECIAL POPULATION" - 101-5303</b>	
101	805-8802 - RESERVES / FOR CONTINGENCIES	(100,000)
	805-8209 - CONTRACTS & SERVICES / SVCS-OTHER PROF/CONTRACT	(4,697)
	805-8733 - TRANSFERS / TSFR TO OTHER FUNDS-MATCH	104,697
	<b>Net Estimated Change to General Fund (101)</b>	<b><u>0</u></b>
<b>RSVP</b>	<b>"RSVP31 GRANT FY10-11" - 263-4806 /Project 774800</b>	
263	534-7285 - SHARED/GRANT REVENUES / COUNTY GRANT REVENUE	84,721
	805.80-01 - PERSONAL SERVICES / DIRECT LABOR REGULAR	28,287
	805.80-02 - PERSONAL SERVICES / DIRECT LABOR-TEMPORARY	13,500
	805.80-41 - PERSONAL SERVICES / EMPLOYEE BENEFITS	17,039
	805.81-01 - MATERIALS AND SUPPLIES / POSTAGE	1,000
	805.81-02 - MATERIALS AND SUPPLIES / SUPPLIES - OFFICE	1,700
	805.81-09 - MATERIALS AND SUPPLIES / SUPPLIES - OTHER	2,240
	805.82-09 - CONTRACTS & SERVICES / SVCS-OTHER PROF/CONTRACT	1,460
	805.82-16 - CONTRACTS & SERVICES / SERVICES-PRINTING & BIND	1,000
	805.82-42 - CONTRACTS & SERVICES / GENERAL LIABILITY INSUR.	2,555
	805.83-43 - MAINTENANCE SERVICES / TRAINING/WORKSHOPS/MTNGS	3,500
	805.83-41 - MAINTENANCE SERVICES / RECOGNITION OF PUB GUESTS	7,585
	805.83-45 - MAINTENANCE SERVICES / MILEAGE REIMBURSEMENT	505
	805.83-72 - MAINTENANCE SERVICES / EXPENSE REIMBURSEMENTS	3,600
	805.84-02 - OTHER SERVICES / PHOTOCOPY CHARGES	750
	<b>"RSVP - GENERAL FUND MATCH" - 263-4856 / Project 774800</b>	
	531-7220 - FEDERAL & STATE SOURCES / GENERAL FUND MATCH-FED.GR	104,697
	805.80-01 - PERSONAL SERVICES / DIRECT LABOR REGULAR	55,639
	805.80-41 - PERSONAL SERVICES / EMPLOYEE BENEFITS	35,508
	805.81-01 - MATERIALS AND SUPPLIES / POSTAGE	1,800
	805.81-02 - MATERIALS AND SUPPLIES / SUPPLIES - OFFICE	2,100
	805.82-16 - CONTRACTS & SERVICES / SERVICES-PRINTING & BIND	2,200
	805.83-43 - MAINTENANCE SERVICES / TRAINING/WORKSHOPS/MTNGS	860
	805.83-41 - MAINTENANCE SERVICES / RECOGNITION OF PUB GUESTS	2,340
	805.83-72 - MAINTENANCE SERVICES / EXPENSE REIMBURSEMENTS	3,000
	805.84-02 - OTHER SERVICES / PHOTOCOPY CHARGES	1,000
	805.83-57 - MAINTENANCE SERVICES / MEMBERSHIPS-OTHER	250
	<b>Net Estimated Change to RSVP (Fund 263)</b>	<b><u>0</u></b>

  
\_\_\_\_\_  
Manager

CHIEF FINANCIAL OFFICER

REQUIRES CITY COUNCIL APPROVAL

  
\_\_\_\_\_  
City Manager

Disposition	Approved	
Transfer by Journal Voucher	Rejected	
	City Manager	