



Meeting Date:

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Gregory D. Barnes *GD*

Agenda Item No. I-16

Reviewed By: City Manager *[Signature]*

City Attorney *[Signature]*

Finance *[Signature]*

Other (Specify)

DATE: November 4, 2010

TO: City Council

FROM: Efren Gorre, Community Services Manager
Recreation and Community Services

[Handwritten Signature]

SUBJECT: Senior Services Grant Awards

RECOMMENDATION

That City Council:

1. Approve the Senior Services Commission's (SSC) recommended distribution of \$50,000 in Senior Services Grant Awards to thirteen agencies providing service to seniors.
2. Direct the Community Services Manager to notify recipients of Senior Service Grant Awards.
3. Authorize the Community Services Manager to execute a letter of agreement for each recipient in the format set forth in Attachment #2.
4. Authorize the Chief Financial Officer to make disbursements in accordance with the letter agreements.

DISCUSSION

A total of \$50,000 has been budgeted in the fiscal year 2010-2011 budget to be used for supportive services for City of Oxnard senior adults. Senior Service grant funding is provided on an annual basis and is contingent upon the review and recommendation of the SSC.

During the month of August 2010, the SSC invited requests for funding from local agencies serving senior adults in the Oxnard area. Fourteen agencies responded to the Requests for Proposals (RFP) with requests totaling \$92,670.00

The SSC met on October 12, 2010 to discuss, review and make funding recommendations for City Council approval. In this regard, the SSC has recommended that the following thirteen community organizations receive funding in the following amounts:

1. Alzheimer's Association	\$3,000
2. Area Agency on Aging	\$5,000
3. Camarillo Hospice	\$5,000
4. Caregiver Volunteers Assisting the Elderly	\$5,000
5. Catholic Charities / OASIS	\$3,000
6. Food Share	\$10,000
7. Gold Coast Caregivers	\$2,000
8. Grey Law	\$4,000
9. Long Term Care Services of VC, Inc.	\$4,000
10. Oxnard Senior Garden Club	\$1,000
11. RSVP (Bone Builders)	\$2,000
12. Shop Ahoy	\$2,000
13. St. John's Regional Medical Center	\$4,000
TOTAL	\$50,000.00

FINANCIAL IMPACT

Funds in the amount of \$50,000 were appropriated in the Senior Services budget (101-5303-805-8331) for the purpose of providing funds to agencies and/or organizations that render services to senior adults with the City of Oxnard.

- Attachment #1 - SSC Minutes for October 12, 2010
#2 - Sample Letter of Agreement
#3 - Senior Services Grant Funding Record



SENIOR SERVICES COMMISSION

Minutes
Regular Meeting
October 12, 2010

A. CALL TO ORDER

The Senior Services Commission meeting was called to order by Chairperson Jacobs at 9:08 a.m.

B. ROLL CALL AND APPROVAL OF MINUTES

Commissioners present D. Thibeault, J. Jacobs, N. Kobashigawa, R. Fischer, , P. Davis and L. Villareal Yu

Commissioners absent: N. Rowe (excused)

Staff present: Efren Gorre, Community Services Manager
Julie Doi, Deputy City Attorney
Gregory Barnes, Recreation Coordinator
Marisue Eastlake, RSVP Director
Caroline Gambala, Office Manager

The minutes from the September 21, 2010 meeting were approved with the following corrections:

Chairperson Jacobs asked that Efren Gorre's title be corrected/changed to Community Services Manager and that the minutes approved reflect the correct meeting date of July 13, 2010. All voted in favor of the changes.

C. PUBLIC COMMENTS

Don Thibeault spoke about Measure O money and the oversight committee meeting that he attended. He was disappointed there was no money given to any senior programs besides a new floor at the South Oxnard Center. He also said he has surveyed seniors in Oxnard and they want Senior Services to become its own department and a new state of the art senior center to be built. He informed the commission that he would be attending that night's city council meeting to express his concerns during public comments. Following Dr. Thibeault's comments, Chairperson Jacobs asked that this topic be added to the next commission meeting agenda.

D. PRESENTATION

There was no presentation scheduled.
Chairperson Jacobs asked that the St. John's Wellness Program be added to next month's agenda under presentation.

E. NEW BUSINESS

Greg Barnes gave an update on Senior Services programs and activities which included: the Wii Bowling tournament at the Pleasant Valley Recreation & Parks District Senior Center, Wilson Senior Center Costume Party on October 29, 1:30p.m.-3:30p.m., and the Holiday Party schedule for the centers: Wilson December 10, Colonia December 17 and SOC TBA. Greg and Marisue also reminded the commissioners of the upcoming "Our Golden Springs" event at PAL for the Colonia Senior Center on Saturday, October 16. Commissioner Fischer reminded the commission that at 10:15a.m. at SOC there would be a showing of the film "Oxnard 1961".

F. OLD BUSINESS

Marisue Eastlake excused herself from the meeting at 9:29a.m due to the discussion of Senior Services Grants.

Senior Services Commissioners continued their discussion of the 2010-2011 grant applications that were received during the month of August, 2010. Fourteen applications were submitted for funding, with requests totaling \$92,670.00. A total of \$50,000 has been budgeted in the fiscal year 2010-2011 budget to be distributed amongst agencies providing services to local seniors. After lengthy discussion the following thirteen agencies were recommended to receive the amounts listed:

<u>Program Title</u>	<u>Amount of Funding Recommended</u>
Alzheimer Assoc.	\$ 3,000
Area Agency on Aging	\$ 5,000
Camarillo Hospice	\$ 5,000
Caregivers Volunteers Assisting the Elderly	\$ 5,000
Catholic Charities/OASIS	\$ 3,000
Food Share	\$10,000
Gold Coast Caregivers	\$ 2,000
Grey Law	\$ 4,000
Long Term Care Services of VC, Inc.	\$ 4,000
Oxnard Senior Garden Club	\$ 1,000
RSVP (Bone Builders)	\$ 2,000
Shop Ahoy (Elderpride)	\$ 2,000
St. John's Regional Medical Ctr.	\$ 4,000

A motion was made and seconded to accept the above recommendations. All voted in favor.

Staff will prepare an agenda item for City Council's approval of the above recommendations.

The commission continued their discussion concerning the Senior Vegetable Garden. Commissioner Kobashigawa will write a letter to the fire chief and bring it to the next meeting. Staff was asked to talk to parks about the status of starting a new garden at the Wilson Park. The commission also asked staff to give an update on the Senior Vegetable Garden on Pleasant Valley Road. Commissioner Davis asked that a discussion about forming a senior garden committee be added to next month's agenda.

G. SUBCOMMITTEE REPORTS/COMMISSION BUSINESS

There was no report given.

H. ADJOURNMENT

The meeting was adjourned at 10:08 a.m.

Date

Agency name
Address
City, State, Zip Code

Dear ,

On November 16, 2010 the Oxnard City Council approved the recommendation of the Senior Services Commission to provide a Senior Services Grant Award to your organization for _____ in the amount of \$_____ for service to City of Oxnard senior adults.

A warrant for these grant funds is being prepared and will be mailed to your organization after this office receives this signed letter of agreement. Please indicate your organization's acceptance of the grant funds by having an authorized representative of your organization sign this letter and return same to me. By your organization's acceptance of these grant funds, your organization agrees to use the funds for the purpose specified above as described in your proposal dated _____ and to make your organization's records related to the funding available to the City upon request for audit purposes. Failure to comply with the grant requirements and to be available for on-site monitoring visits may impact your organization's ability to receive future funding.

Additionally, your organization agrees to indemnify, hold harmless and defend the City, its City Council, and each member thereof, and every officer, employee representative or agent of City, from any and all liability, claims, demands, actions, damages, (whether in contract or tort including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this agreement performed by your organization or its agents, employees, subcontractors, subconsultants and other persons acting on your organization's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which your organization or its agents, employees, subcontractors, subconsultants and other persons acting on your organization's behalf would be held strictly liable.

Attachement No. 2
Page 1 of 2

Please return this letter of agreement with the appropriate signature to the City of Oxnard Senior Services Office, 350 North "C" Street, Oxnard, CA 93030 no later than December 31, 2010.

If you have any questions or concern, please contact me at 385-8019.

Sincerely,

Efren Gorre
Community Services Manager

Acceptance Signature: _____

Agency Name: _____

**SENIOR SERVICES COMMISSION
SENIOR SERVICES GRANT FUNDS REQUEST 2010/2011**

ORGANIZATION	PURPOSE OF REQUEST	2005/06 Request Awarded	2006/07 Request Awarded	2007/08 Request Awarded	2008/09 Request Awarded	2009/10 Request Awarded	2010/2011 Request SSC Recommended
Alzheimer's Association	Family Services Program for Seniors	\$8,000 0	N/A	\$10,000 \$ 2,000	\$7,500 \$ 2,000	\$ 3,000 \$ 2,000	\$4,000 \$3,000
Area Agency on Aging	Elderhelp Program	N/A	N/A	N/A	\$5,000 \$2,000	\$5,000 \$3,000	\$10,000 \$ 5,000
Camarillo Hospice	Bereavement and Hospice Services	\$5,000 \$4,000	\$5,000 \$5,000	\$5,000 \$2,000	\$5,000 \$2,000	\$5,000 \$2,000	\$5,000 \$5,000
Caregivers Volunteers Assisting the Elderly	Volunteer Assistance for Homebound Frail	N/A	\$10,000 0	\$6,500 \$3,000	\$6,500 \$3,000	\$6,000 \$3,000	\$10,000 \$ 5,000
Catholic Charities/Oasis	OASIS/Case Management	\$7,000 \$3,500	\$6,000 \$5,370	\$6,000 \$3,000	\$6,000 \$3,000	\$6,000 \$3,000	\$6,000 \$3,000
FOODSHARE	Brown Bag Program	\$6,500 \$6,500	\$7,000 \$7,000	\$7,000 \$7,000	\$9,000 \$7,000	\$15,000 \$ 9,500	\$10,000 \$10,000

**SENIOR SERVICES COMMISSION
SENIOR SERVICES GRANT FUNDS REQUEST 2010/2011**

ORGANIZATION	PURPOSE OF REQUEST	2005/06 Request Awarded	2006/07 Request Awarded	2007/08 Request Awarded	2008/09 Request Awarded	2009/10 Request Awarded	2010/2011 Request SSC Recommended
Gold Coast Caregivers (Livingston Memorial VNA Health Corp.)	Caregiver Respite	\$7,000 0	\$10,000 \$ 6,370	\$10,000 \$ 4,500	\$10,000 \$ 3,000	\$10,000 \$ 3,500	\$8,000 \$2,000
Grey Law	Senior Legal Services	\$5,000 \$4,500	\$5,000 \$5,000	\$5,000 \$4,500	\$5,000 \$4,000	\$5,000 \$3,000	\$5,000 \$4,000
Long Term Care/Ombudsman	Senior Advocacy	\$7,000 \$4,500	\$ 7,000 \$ 7,000	\$9,000 \$6,500	\$8,000 \$6,500	\$8,000 \$6,500	\$4,000 \$4,000
Oxnard Senior Garden	Garden supplies	\$2,858 \$2,858	\$3,260 \$3,260	\$3,260 \$3,260	\$3,808 \$3,260	\$3,808 \$3,260	\$4,170 \$1,000
Retired and Senior Volunteer Program	Bone Builders	N/A	N/A	N/A	N/A	\$4,000 \$3,000	\$4,170 \$2,000
Retired and Senior Volunteer Program	Mileage Reimbursement	\$3,000 \$3,000	\$3,500 \$3,500	\$3,500 \$3,500	\$4,500 \$3,500	\$4,000 \$3,500	\$4,000 0
St. John's Medical	Senior Wellness Program	\$6,000 \$4,500	\$6,000 \$6,000	\$6,000 \$5,740	\$6,000 \$5,740	\$6,000 \$5,740	\$7,500 \$4,000
Shop Ahoy	Elderpride	N/A	N/A	N/A	N/A	N/A	\$5,000 \$2,000