



BJA FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation 2010-H6965-CA-DJ



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Overview

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This handbook allows you to complete the application process for applying to the BJA FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

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*Type of Submission	<input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction	
*Type of Application	If Revision, select appropriate option If Other, specify	New ▼ Type of Revision ▼
*Is application subject to review by state executive order 12372 process?	<input type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on ▼ / ▼ / ▼ <input type="radio"/> No Program is not covered by E.O. 12372 <input checked="" type="radio"/> N/A Program has not been selected by state for review	

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ATTACHMENT NO. 2
PAGE 1 OF 27



BJA FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG)
Program Local Solicitation 2010-H6985-CA-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Applicant Information

[Overview](#)

Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

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[Assurances and Certifications](#)

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*Is the applicant delinquent on any federal debt	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	95 - 6000756
*Type of Applicant	Municipal <input type="button" value="v"/>
Type of Applicant (Other):	
*Organizational Unit	Oxnard Police Departm
*Legal Name (Legal Jurisdiction Name)	City of Oxnard
*Vendor Address 1	251 South C Street
Vendor Address 2	
*Vendor City	Oxnard
Vendor County/Parish	Ventura
*Vendor State	California <input type="button" value="v"/>
*Vendor ZIP	93030 - 5711 Need help for ZIP+4?
Please provide Point of Contact Information for matters involving this application	
*Contact Prefix:	Mrs. <input type="button" value="v"/>
Contact Prefix (Other):	
*Contact First Name:	Mary
Contact Middle Initial:	
*Contact Last Name:	Diamond
Contact Suffix:	Select a Suffix <input type="button" value="v"/>
Contact Suffix (Other) :	
*Contact Title:	Financial Manager
*Contact Address Line 1:	251 South C Street

Contact Address Line 2:			
*Contact City	Oxnard		
Contact County:	Ventura		
*Contact State:	California		
*Contact Zip Code:	93030	-	5711 <small>Need help for ZIP+4?</small>
*Contact Phone Number:	805	385	7612 Ext:
Contact Fax Number:	805	385	7739
*Contact E-mail Address:	mary.diamond@oxnardpd.org		

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ATTACHMENT NO. 2
 PAGE 3 OF 27



BJA FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation 2010-H6985-CA-DJ



[Application](#)

[Correspondence](#)

Switch to ... ▾

Application Handbook

Project Information

[Overview](#)

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

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[GMS Home](#)

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*Descriptive Title of Applicant's Project	
City of Oxnard Ventura County's Edward Byrne Memorial Justice Assistance Grant FY 2010 Local Solicitation	
*Areas Affected by Project	
Ventura County, CA	
Proposed Project	
*Start Date	July 01 2010
*End Date	June 30 2014
*Congressional Districts of	
Project	Congressional District 01, CA Congressional District 02, CA Congressional District 03, CA Congressional District 04, CA
*Estimated Funding	
Federal	\$ 222709 .00
Applicant	\$ 0 .00
State	\$ 0 .00
Local	\$ 0 .00
Other	\$ 0 .00
Program Income	\$ 0 .00
TOTAL	\$ 222709 .00

Save and Continue

ATTACHMENT NO. 2
PAGE 4 OF 27



BJA FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation 2010-H6985-CA-DJ



[Application](#)

[Correspondence](#)

Switch to ... ▾

Application Handbook

Assurances and Certifications

[Overview](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

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If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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*Prefix:	Mr. ▾
Prefix (Other):	
*First Name:	Edmund
Middle Initial:	
*Last Name:	Sotelo
Suffix	Suffix: ▾
Suffix (Other):	
*Title:	City Manager
*Address Line 1:	300 W. Third Street
Address Line 2:	
*City:	Oxnard
County:	Ventura
*State:	California ▾
*Zip Code:	93030 - 5738

*Phone:	805 - 385 - 7449	Ext :	
Fax:	805 - 385 - 7595		
*E-mail:	edmund.sotelo@ci.oxn:		
<p><input checked="" type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.</p>			

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APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION		
Legal Name	Organizational Unit	
City of Oxnard	Oxnard Police Department	
Address 251 South C Street Oxnard, California 93030-5711	Name and telephone number of the person to be contacted on matters involving this application Diamond, Mary (805) 385-7612	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 95-6000756	7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA EDWARD BYRNE MEMORIAL JUSTICE TITLE: ASSISTANCE GRANT PROGRAM	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT City of Oxnard Ventura County's Edward Byrne Memorial Justice Assistance Grant FY 2010 Local Solicitation	
12. AREAS AFFECTED BY PROJECT Ventura County, CA		
13. PROPOSED PROJECT Start Date: July 01, 2010 End Date: June 30, 2014	14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project CA23	
15. ESTIMATED FUNDING	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program has not been selected by	
Federal	\$222,709	
Applicant	\$0	
State	\$0	
Local	\$0	

Other	\$0	state for review
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
TOTAL	\$222,709	N
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

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**CITY OF OXNARD
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT FY 2010 LOCAL SOLICITATION
PROGRAM NARRATIVE
ATTACHMENT 1**

The eight (8) Ventura County agencies jointly applying for this grant will utilize the funding for enhancement items, including: portable remote digital surveillance cameras and mesh nodes, radio equipment, phones and computer for Emergency Management Vehicle, Tsunami siren, Crisis Intervention training, stop sticks, digital recorders, radio repeater system, Special Response Team training and travel, LED Corner Lights for patrol and detective vehicles, rifle racks, active shooter chest rigs, push to talk foot switch microphones, GPS instruments, vest carriers, digital cameras, plotter and supplies, and a CAD/RMS Maintenance Agreement. The various expenditures are needed to improve the safety and quality of life of the residents and visitors of Ventura County. The grant funding will be distributed as follows:

Jurisdiction Name	5% Fee	Travel	Equipment	Supplies	Consultants & Contracts	Total
VENTURA COUNTY	1,098		16,850	4,018		21,966
CAMARILLO CITY	517		9,831			10,348
OXNARD CITY	4,544				86,333	90,877
PORT HUENEME CITY	525		7,468	2,500		10,493
SAN BUENAVENTURA CITY	1,997		16,415	4,080	17,446	39,938
SANTA PAULA CITY	568	496	9,800		500	11,364
SIMI VALLEY CITY	1,022			19,419		20,441
THOUSAND OAKS CITY	864		11,000	5,418		17,282
TOTAL	11,135	496	71,364	35,435	104,279	222,709

TOTAL ALLOCATION 222,709

The City of Oxnard, as lead agency will be charging a 5% administrative fee.

The expenditures will be segregated by the City of Oxnard Finance Department with an assigned grant/project number and account numbers specifically allocated to this grant. The activities will begin upon approval of the grant application. The various agencies will track their performance and objectives and submit them to the City of Oxnard prior to each reporting requirement.

**CITY OF OXNARD
 VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
 GRANT FY 2010 LOCAL SOLICITATION
 BUDGET AND BUDGET NARRATIVE
 ATTACHMENT 2**

Budget Summary

Jurisdiction Name	5% Fee	Travel	Equipment	Supplies	Consultants & Contracts	Total
VENTURA COUNTY	1,098		16,850	4,018		21,966
CAMARILLO CITY	517		9,831			10,348
OXNARD CITY	4,544				86,333	90,877
PORT HUENEME CITY	525		7,468	2,500		10,493
SAN BUENAVENTURA CITY	1,997		16,415	4,080	17,446	39,938
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THOUSAND OAKS CITY	864		11,000	5,418		17,282
TOTAL	11,135	496	71,364	35,435	104,279	222,709

TOTAL ALLOCATION 222,709

Budget Narrative

The Ventura County agencies are requesting grant funding for the following items, described by category:

Travel

Santa Paula: Travel expenses for Special Response Team Support training

Equipment

County of Ventura: Electronic virtual briefing room suites, Power Tech Diesel Generator

Camarillo: Camera equipment for Special Enforcement/Surveillance Unit

Port Hueneme: Tsunami siren

San Buenaventura: Stop Sticks deflation devices

Santa Paula: Radio repeater system

Thousand Oaks: Large format plotter

Supplies

- County of Ventura: Satellite telephone, LIDAR speed enforcement unit, video cameras
- Port Hueneme: Radio equipment, phones and computer for Emergency Management Vehicle
- San Buenaventura: Digital recorders
- Simi Valley: LED corner lights, rifle racks, active shooter chest rigs, foot microphones, GPS devices, vest carriers
- Thousand Oaks: Camera and supplies, ink cartridges and print head replacements for Plotter

Consultants and Contracts

- Oxnard: CAD/RMS Maintenance Agreement
- San Buenaventura: Crisis Intervention Training
- Santa Paula: Special Response Team Training

Administrative Fee

The City of Oxnard shall receive 5% (\$11,135) of the total award amount to cover costs in administering the grant during the grant period.

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
SUB-TOTAL		\$0.00

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
SUB-TOTAL		\$0.00
Total Personnel & Fringe Benefits		\$0.00

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Santa Paula travel for training				\$496.00
TOTAL				\$496.00

D. Equipment - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
See Equipment Detail list (attachment 2)		\$71,364.00
TOTAL		\$71,364.00

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
See Consultant/Contracts Detail list (attach 2)			\$104,279.00
<i>Subtotal</i>			\$104,279.00

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
<i>Subtotal</i>			\$0.00

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost	
<i>Subtotal</i>		\$0.00
TOTAL		\$104,279.00

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
5% Administrative Fee to City of Oxnard		\$11,135.00
TOTAL		\$11,135.00

I. Indirect Costs - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
TOTAL		\$0.00

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A. Personnel	<u>\$0.00</u>
B. Fringe Benefits	<u>\$0.00</u>
C. Travel	<u>\$496.00</u>
D. Equipment	<u>\$71,364.00</u>
E. Supplies	<u>\$35,435.00</u>
F. Construction	<u>\$0.00</u>
G. Consultants/Contracts	<u>\$104,279.00</u>
H. Other	<u>\$11,135.00</u>
Total Direct Costs	<u>\$222,709.00</u>
I. Indirect Costs	<u>\$0.00</u>
TOTAL PROJECT COSTS	<u>\$222,709.00</u>
Federal Request	<u>\$222,709.00</u>
Non-Federal Amount	<u> </u>

**CITY OF OXNARD
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT FY 2010 LOCAL SOLICITATION
REVIEW NARRATIVE
ATTACHMENT 3**

A notice of public hearing was published in the Ventura County Star on June 13, 2010 to announce the public hearing relative to this grant application. Copies of the grant application were made available for public review on the City of Oxnard's website: www.ci.oxnard.ca.us and hardcopies were made available at both the Oxnard Library's Help Desk and the City Clerk's Office on June 17, 2010. The grant application was made available to the public and was heard before the Oxnard City Council on Tuesday, June 22, 2010.

The signed Memorandum of Understanding is attached to this application.

Client:

CITY OF OXN/POLICE DEPARTMENT

Account # 128556 Ad # 242086

Phone: (805) 385-7612

Fax: (805) 385-7790

Address: 251 S C ST

OXNARD, CA 93030

Sales Rep.:

Phone: (805) 437-0352

Fax: (805) 987-2698

Email: Mrodriguez@venturacountystar.com

Entry date: 06/03/2010 12:28 PM

Class.: 1299 Other Public Notices

Requested By:

MARY DIAMOND

PO #:

Entered By: 147412

Printed By: 147412

Start Date: 06/13/2010

End Date: 06/13/2010

Nb. of 2

Publications: Ventura County Star

Web

Total Price: \$83.30

Paid Amount: \$0.00

Page 1 of 1



NOTICE OF PUBLIC HEARING

The Oxnard City Council will conduct a public hearing to consider the following matter on Tuesday, June 22, 2010, at 7:15 p.m., or as soon thereafter as the matter may be heard, in the Council Chambers, 305 West Third Street, Oxnard:

The City Council will adopt a resolution authorizing the submission of an application for U.S. Department of Justice (DOJ) grant funds from the Edward Byrne Memorial Assistance Grant (JAG) Program FY 2010 Local Solicitation.

At the public hearing you may appear and be heard or you may write to the City Clerk's Office at 305 West Third Street, Oxnard, California, 93030, in support of or in opposition to this matter. If you plan to attend the hearing, staff suggests that you contact the City Clerk's Office at 385-7803 the Thursday prior to the scheduled date to confirm that the hearing has not been re-scheduled.

If you challenge this matter in court, you may be limited to raising only those issues that were raised at this public hearing or in written correspondence delivered to the City Clerk at or before the hearing.

Beginning at 7:00 p.m., Channel 10 will televise and broadcast the meeting at which the public hearing will be conducted. For further information, contact Mary Diamond in the Police Department, 251 South C Street, Oxnard, at (805) 385-7612.

Daniel Martinez, City Clerk
Publish: June 13, 2010 Ad No.242086

**CITY OF OXNARD
VENTURA COUNTY'S EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT FY 2010 LOCAL SOLICITATION
ABSTRACT NARRATIVE
ATTACHMENT 4**

The City of Oxnard shall serve as the lead agency for the following Ventura County agencies: County of Ventura; cities of: Camarillo, Oxnard, Port Hueneme, San Buenaventura, Santa Paula, Simi Valley and Thousand Oaks. The agencies are submitting this Byrne Justice Assistance Grant (JAG) FY 2010 Local Solicitation application to enhance local funds by utilizing the grant opportunity with various expenditures needed to improve local law enforcement efforts. The agencies share the goals of using the requested grant funding to avoid reductions and eliminations of vital training and equipment purchases to enhance public safety. The goal of addressing crime in the community will be assisted with the various equipment and training expenditures proposed. The strategies used are having each participating agency assess its needs and submit them to the City of Oxnard, who will act as the lead agency. The major deliverables are the timely purchases and payments necessary to enhance each agency. The coordination plans are each agencies timely submission for reimbursement of their approved expenditures to the City of Oxnard. The agencies will be given deadlines for their submissions to the City of Oxnard so the necessary reporting requirements will be adhered to in a timely manner through the Grants staff.

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF OXNARD, CALIFORNIA, ON ONE HAND,
AND THE COUNTY OF VENTURA, CALIFORNIA, WHICH ALSO INCLUDES THE CITIES
OF THOUSAND OAKS AND CAMARILLO; AND THE CITIES OF SAN BUENAVENTURA,
SIMI VALLEY, SANTA PAULA, AND PORT HUENEME, CALIFORNIA, ON THE OTHER
HAND**

**Edward Byrne Memorial Justice Assistance Grant Formula Program ("JAG"):
FY 2010 Local Solicitation**

This Agreement ("Agreement") is made and entered into on this ___ day of June, 2010, in the County of Ventura by and between the City of Oxnard ("Oxnard"), on one hand; and on the other hand: the County of Ventura ("County"), in conjunction with the County's law enforcement contract agencies of Thousand Oaks and Camarillo; and the law enforcement agencies in the Cities of San Buenaventura, Simi Valley, Santa Paula, and Port Hueneme ("Cities"), all entities within the County of Ventura, California .

WHEREAS, each party to this Agreement, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each party to this Agreement finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement: and

WHEREAS, all parties to this Agreement believe it to be in their best interests to procure JAG funds.

NOW THEREFORE, the parties listed in this Agreement stipulate / agree as follows:

Section 1.

All parties stipulate that Oxnard shall serve as the lead agency for this grant project. The lead agency shall serve as the fiscal agent for this grant and will submit a joint application on behalf of the parties to this Agreement. Oxnard shall assume the role of coordinating the application and administration of the grant.

Section 2.

The JAG allocation list is established by the Bureau of Justice Statistics (BJS) and indicates the amount for which each unit of local government is eligible to apply. The amounts prescribed in this allocation list shall be referred to hereinafter as agency "Base Award Eligibility." The Base Award Eligibility figures are listed in the table in Section 3, below.

Oxnard shall apply a fee of five percent (5%) to all agency's' Base Award Eligibility. This percentage shall be applied to costs related to administering the grant during its four year reporting period. Five percent shall be deducted from each party's Base Award Eligibility amounts and allocated to Oxnard. The modified agency award amounts are reflected in the "Adjusted Award" portion of the table in Section 3, below.

Section 3.

Parties agree that Oxnard shall allocate the \$222,709 JAG award in the following manner to participating agencies as follows:

Agency	Agency Base Award Eligibility	Lead Agency Administration Fee (5%)	Agency Adjusted Award Amount
VENTURA COUNTY	\$21,966	\$1,098	\$20,868
CAMARILLO CITY	\$10,348	\$ 517	\$ 9,831
OXNARD CITY	\$90,877	\$4,544	\$86,333
PORT HUENEME CITY	\$10,493	\$ 525	\$ 9,968
SAN BUENAVENTURA CITY	\$39,938	\$1,997	\$37,941
SANTA PAULA CITY	\$11,364	\$ 568	\$10,796
SIMI VALLEY CITY	\$20,441	\$1,022	\$19,419
THOUSAND OAKS CITY	\$17,282	\$ 864	\$16,418
OXNARD CITY ADMINISTRATION FEE			\$11,135
	\$222,709	\$11,135	\$222,709

Section 4.

JAG funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, information systems for criminal justice, and criminal justice-related research and evaluation activities that will improve or enhance:

1. Law enforcement programs
2. Prosecution and court programs
3. Prevention and education programs
4. Corrections and community corrections programs
5. Drug treatment and enforcement programs
6. Planning, evaluation, and technology improvement programs
7. Crime victim and witness programs (other than compensation)

Section 5.

All parties to this Agreement shall develop individualized spending plans as to each party's respective grant allocation. JAG funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose.

Section 6.

Awards are made in the first fiscal year of the appropriation and may be expended during the following three (3) years, for a total of four (4) grant period years.

All parties to this Agreement should anticipate that awards under this grant are one-time awards and accordingly should propose project activities and deliverables that can be accomplished without additional Department of Justice funding.

Section 7.

Parties to this Agreement are aware that each unit of local government may draw down any or all JAG funds after acceptance of the award. To do so, a trust fund must be established in which to deposit the funds. The trust fund may or may not be an interest-bearing account. If

parties to this Agreement draw down JAG funds in advance, they also must establish a trust fund in which to deposit funds.

Parties to this Agreement understand that recipients of funds, however, should be aware that the authority to retain such advance funding may be withdrawn should the recipient persistently remain delinquent in meeting reporting requirements.

Section 8.

No JAG funds may be expended outside of the JAG purpose areas. Even within the purpose areas, however, JAG funds may not be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Nor may JAG funds be used directly or indirectly to provide for any of the following matters unless BJA certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order:

1. Vehicles (excluding police cruisers), vessels (excluding police boats), or aircraft (excluding police helicopters)
2. Luxury items
3. Real estate
4. Construction projects (other than penal or correctional institutions)
5. Any similar matters

Section 9.

All parties to this Agreement shall designate a point of contact for matters pertaining to the JAG grant, and shall notify Oxnard in the event of any changes. A list of contact persons is attached to this agreement as Exhibit A.

Section 10.

All parties to this Agreement shall provide financial reporting documentation, as prescribed in the terms of the JAG grant, to Oxnard in a timely manner.

All parties to this Agreement must certify that they will satisfy reporting requirements, which requires detailed reporting (including reporting on sub-awards) not later than ten calendar days after the end of each calendar quarter. In order for the lead agency (Oxnard) to meet this demand, subgrantees must submit their quarterly reports to Oxnard within four days after the end of each calendar quarter, beginning in October of 2010.

Section 11.

Nothing in the performance of this Agreement shall impose any liability for claims against Oxnard other than claims for which liability may be imposed by the California Tort Claims Act.

Section 12.

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by any other party.

Section 13.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 14.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 15.

All parties agree that this Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

Agreed to on this _____ day of June, 2010.

CITY OF OXNARD

Edmund Sotelo
City Manager

John Crombach
Chief of Police

COUNTY OF VENTURA

CITY OF SAN BUENAVENTURA

Marty Robinson
County Executive Officer

Rick Cole
City Manager

CITY OF SIMI VALLEY

CITY OF PORT HUENEME

Mike Sedell
City Manager

Dave Norman
City Manager

CITY OF SANTA PAULA

CITY OF THOUSAND OAKS

Jaime Fontes
City Manager

Scott Mitnick
City Manager

APPROVED AS TO FORM

Alan Holmberg
Oxnard City Attorney

Jim Cameron
Oxnard Chief Financial Officer

EXHIBIT "A"
CONTACT LIST FOR: JUSTICE ASSISTANCE GRANT PROGRAM AWARD ("JAG"):
FY 2010 LOCAL SOLICITATION

CITY OF OXNARD

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COUNTY OF VENTURA

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Ventura County Sheriff's Department

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EXHIBIT "A"
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FY 2010 LOCAL SOLICITATION

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