



Meeting Date: 06 /22 / 10

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input checked="" type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Assistant Chief Jason Benites *JB* Agenda Item No. K-1

Reviewed By: City Manager *[Signature]* City Attorney *[Signature]* Finance *[Signature]* Other (Specify)

**DATE:** June 3, 2010

**TO:** City Council

**FROM:** John Crombach, Chief of Police *Jason Benites For*  
Police Department

**SUBJECT:** Edward Byrne Memorial Justice Assistance Grant Formula Program (JAG):  
FY 2010 Local Solicitation

**RECOMMENDATION**

That City Council adopt a resolution:

1. Authorizing the City Manager to execute and submit an application for U.S. Department of Justice (DOJ) grant funds in the amount of \$222,709 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program's FY 2010 Local Solicitation.
2. Authorizing the City Manager to execute a Memorandum of Understanding (City of Oxnard Agreement A-7298) with the County of Ventura and the Cities of San Buenaventura, Simi Valley, Santa Paula, and Port Hueneme, designating the City of Oxnard as the lead agency and fiscal agent for the JAG.
3. Authorizing the City Manager or designee to execute grant agreements and appropriate funds upon notification of grant award.
4. Authorizing the Chief Financial Officer or designee to submit financial reports and grant claims and approve special budget appropriations for the use of JAG funds.
5. Authorizing the Chief of Police or designee to submit all program related progress or status reports.

**DISCUSSION**

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures. A recent JAG funding allocation list provided by the Bureau of Justice Statistics

(BJS) announced that the combined award amounts for agencies within Ventura County totals \$222,709. Of this amount, the City of Oxnard is eligible to receive an award of \$90,877. No funding match is required.

BJS requires that a joint application be submitted by agencies within Ventura County. The City of Oxnard, whose award amount is 41% of the overall JAG award eligibility among Ventura County and its cities, will serve as the grant's lead agency. The lead agency will submit the application on behalf of all parties, and will receive the award and then disburse it to other grantees within Ventura County. The City of Oxnard intends to reallocate five percent (5%), or \$11,135 of the total countywide award eligibility to the City of Oxnard for costs related to administering the grant. Upon receipt of authorization from City Council, a Memorandum of Understanding will be circulated to participating agencies for signatures.

Of the \$222,709 in countywide JAG funding, the awards will be distributed as follows:

<b>Agency</b>	<b>Base Award</b>	<b>5% Fee</b>	<b>Adjusted Award</b>
County of Ventura	21,966	1,098	20,868
Camarillo	10,348	517	9,831
Oxnard	90,877	4,544	86,333
Port Hueneme	10,493	525	9,968
San Buenaventura	39,938	1,997	37,941
Santa Paula	11,364	568	10,796
Simi Valley	20,441	1,022	19,419
Thousand Oaks	17,282	864	16,418
City of Oxnard - Administration Fee			11,135
<b>Total</b>	<b>222,709</b>	<b>11,135</b>	<b>222,709</b>

Funds from this grant can be used to improve or enhance law enforcement programs and preserve and/or create jobs, which may include equipment/supplies, training, personnel, and/or contractual support. Grantees may utilize JAG funds for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, as well as research and evaluation activities that will improve or enhance law enforcement programs related to criminal justice. The grant's monies may not supplant or replace funds that have been appropriated for the same purpose.

The Oxnard Police Department intends to apply its \$86,333 share of JAG funding towards the following program:

CAD/RMS Maintenance Agreement for FY 2010-2011                      \$86,333

The application deadline for JAG grant funding is June 30, 2010.

**FINANCIAL IMPACT**

Approval of this recommendation will have no effect on the General Fund Operating Reserve. This grant does not require any matching contribution. The funding will serve to supplement public safety and will not supplant existing effort.

Upon notification of the grant award, the Police Department will request approval for appropriation of grant funds from the City Manager.

JB

**Attachment #1 - Resolution Approving Submittal of Application**

**Attachment #2 – JAG Grant Application**

Note: Attachments #2, has been provided to City Council under separate cover. Copies for review are available at the Help Desk in the Library after 6:00 p.m. on Thursday prior to the Council meeting and in the City Clerk's Office after 8:00 a.m. on Friday prior to the Council meeting.

**CITY COUNCIL OF THE CITY OF OXNARD**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING SUBMITTAL OF GRANT APPLICATION AND APPROVING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING DESIGNATING THE CITY OF OXNARD AS THE LEAD AGENCY AND FISCAL AGENT FOR GRANT FUNDS**

WHEREAS, City Council Resolution No. 12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, U.S. Department of Justice grant funds in the amount of \$222,709 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program has been allocated to law enforcement agencies within the County of Ventura; and

WHEREAS, a joint application for JAG funds must be submitted by law enforcement agencies within the County of Ventura; and

WHEREAS, the County of Ventura and the Cities of San Buenaventura, Simi Valley, Santa Paula, and Port Hueneme have designated the City of Oxnard as the lead agency and fiscal agent for the JAG; and

WHEREAS, the Police Department has requested that City Council approve the submittal of a joint application to the U.S. Department of Justice for \$222,709 in JAG funds, with the City's portion to be used for CAD/RMS Maintenance.

NOW, THEREFORE, the City Council of the City of Oxnard resolves as follows:

1. The City Manager is authorized to execute and submit a grant application for the Edward Byrne Memorial Assistance Grant (JAG) Formula Program.
2. The City Manager is authorized to execute a Memorandum of Understanding with the County of Ventura and the Cities of San Buenaventura, Simi Valley, Santa Paula, and Port Hueneme, designating the City of Oxnard as the lead agency and fiscal agent for the JAG.
3. The City Manager or designee is authorized to execute grant agreements.
4. The Chief Financial Officer or designee is authorized to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds.

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