



Meeting Date: 06/22/2010

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Eden Alomeri, Asst. City Treasurer/Revenue Acctg. Manager Agenda Item No. I-2

Reviewed By: City Manager City Attorney Finance Other (Specify)

DATE: June 15, 2010

TO: City Council

FROM: Eden Alomeri, Assistant City Treasurer/Revenue Accounting Manager
City Treasurer's Office

SUBJECT: First Amendment to Agreement for Utility Bill Printing, Inserting and Mailing Services and Assignment of Agreement

RECOMMENDATION

That City Council approve and authorize the Mayor to execute an amendment to the agreement between the City of Oxnard and DataProse (Contract No. A-7192) for \$240,000 for utility bill printing, inserting and mailing services, resulting in a total contract amount of \$504,000.

DISCUSSION

DataProse, A CSG Company, is an Oxnard-based vendor that handles the printing, inserting and mailing of the City's utility bills. Bills are mailed daily, Monday-Thursday to approximately 40,000 customers each month. The current agreement expires on June 30, 2010. DataProse has agreed to extend the agreement for another year without changes to the cost of services and has assigned the agreement to CSG Systems, Inc.

FINANCIAL IMPACT

The estimated annual cost of printing and inserting is \$60,000 (Account # 725-1211-852-8216) and postage is \$ 180,000 (Account #725-1211-856-8101), totaling to \$ 240,000 which is included in the 2010-2011 approved budget.

EA

Attachment 1: Amendment to Contract No: A-7192

**FIRST AMENDMENT TO AGREEMENT FOR UTILITY BILL
PRINTING, INSERTING AND MAILING SERVICES AND ASSIGNMENT OF
AGREEMENT**

This First Amendment to the Agreement for Utility Bill Printing, Inserting and Mailing Services and Assignment ("First Amendment") is made and entered into this 8th day of June, 2010, by and between the City of Oxnard, a municipal corporation ("City"), DataProse, a CSG Company ("Contractor") and CSG Systems, Inc. ("CSG"). This First Amendment amends the Agreement for Utility Bill Printing, Inserting and Mailing Services and Assignment ("Agreement") entered into on June 23, 2009, by City and Contractor.

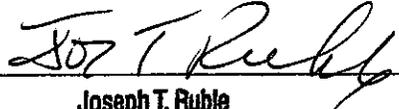
City, Contractor and CSG agree as follows:

1. In Section 3, the date "June 30, 2010" is deleted and replaced by the date "June 30, 2011".
2. In Section 4, the amount set forth is increased from \$249,999 to \$504,000.
3. Contractor hereby assigns the Agreement to CSG. CSG accepts the assignment and City hereby consents to this assignment.
4. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

DATAPROSE, A CSG COMPANY

Dr. Thomas E. Holden, Mayor



Joseph T. Ruble

Secretary

ATTEST:

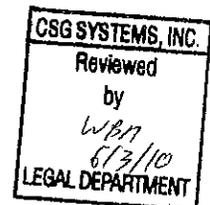
CSG SYSTEMS, INC.

Daniel Martinez, City Clerk

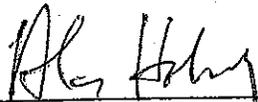


Damon O. Barry

Assistant Secretary

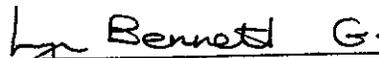


APPROVED AS TO FORM:



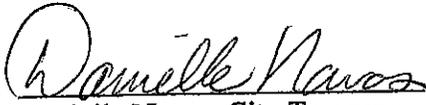
Alan Holmberg, City Attorney

APPROVED AS TO INSURANCE:



James Cameron, Risk Manager

APPROVED AS TO CONTENT:



Danielle Navas, City Treasurer