Meeting Date: 06/08/2010

| ACTION | TYPE OF ITEM |
|---|---|
| ☐ Approved Recommendation | ■ Info/Consent |
| ☐ Ord. No(s). _____ | ☐ Report |
| ☐ Res. No(s). _____ | ☐ Public Hearing (Info/consent) |
| ☐ Other _____ | ☐ Other _____ |

Prepared By: Daniel Martinez DM Agenda Item No. I-2

Reviewed By: City Manager City Attorney Finance Other *(Specify)* *N/A*

**DATE:** May 27, 2010

**TO:** City Council

**FROM:** Daniel Martinez, City Clerk
City Clerk's Office

**SUBJECT:** **Resolutions to Call November 2, 2010 Regular Municipal Election**

## RECOMMENDATION

That City Council:

1. Adopt a resolution calling a regular municipal election for November 2, 2010, for the purpose of electing municipal officers; requesting consolidation with the Statewide general election on November 2, 2010; requesting the County Clerk to render services and supplies; and authorizing the Board of Supervisors to canvass the returns.

2. Adopt a resolution establishing rules to govern submission of candidates' statements.

## DISCUSSION

The City is scheduled to hold a regular municipal election on November 2, 2010, for the purpose of electing a Mayor for a term of two years and two Councilmembers, each for terms of four years. The nomination period will open on July 12 and close August 6, 2010. However, in the event no incumbent files nomination papers for office by the close of the nomination period, the nomination period will be extended to August 11, 2010.

## FINANCIAL IMPACT

The County Elections Division has calculated that the cost of the election will be approximately $35,000 (Contract Elections Expense Account No. 101-1302-801-8477) and has estimated that a candidate statement will cost $1,200. Staff recommends the City collect a deposit of $1,200 from each candidate desiring a candidate statement. In the event of an overpayment, the excess amount will be refunded to the candidate.

Attachment #1 - Resolution Calling for Regular Municipal Election
#2 - Resolution Establishing Rules to Govern Submission of Candidates' Statements

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD CALLING MUNICIPAL ELECTION, REQUESTING CONSOLIDATION WITH STATEWIDE GENERAL ELECTION, REQUESTING COUNTY CLERK TO RENDER SERVICES AND SUPPLIES, AND AUTHORIZING THE BOARD OF SUPERVISORS TO CANVASS THE RETURNS

The City Council of the City of Oxnard resolves:

1. That a regular municipal election is hereby called to be held in the City of Oxnard on November 2, 2010, the day of the statewide general election, for the purpose of electing a mayor to a two-year term, two members of the City Council to four-year terms, one City Clerk to a four-year term, and one City Treasurer to a four-year term. The exact form of the candidates to be voted upon at the election and as the same are to appear on the ballot are as follows:

**ONE MAYOR – Vote for one**

**TWO MEMBERS OF THE CITY COUNCIL – Vote for two**

2. That this resolution is adopted pursuant to Elections Code section 10403 requesting that the Board of Supervisors of Ventura County, pursuant to Elections Code section 10401, order that this regular municipal election be consolidated with the statewide general election to be held on November 2, 2010.

3. That pursuant to Elections Code section 10411, the Board of Supervisors is authorized to canvass the returns of the regular municipal election to be held in the City of Oxnard on November 2, 2010.

4. That pursuant to Elections Code section 10002, the Board of Supervisors is requested to permit the County Clerk to render the services and supplies as shown on Exhibit A, attached hereto and made a part hereof, and any and all other services and supplies necessary to complete the regular municipal election on November 2, 2010.

5. That the City of Oxnard agrees to pay the reasonable cost of the services and supplies rendered by the County Clerk.

6. That pursuant to Elections Code section 9285(b), the City Council of the City of Oxnard adopts the provisions of Elections Code section 9285(a).

7. That the City Clerk is directed to forward to the Board of Supervisors and to the County Clerk a certified copy of this resolution.

8. That the City Clerk shall certify to the adoption of this resolution and cause the same to be posted as required by law.

PASSED AND ADOPTED this _____ day of June, 2010, by the following vote:

AYES:

NOES:

ABSENT:

_____
Dr. Thomas E. Holden, Mayor

ATTEST:

_____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

_____
Alan Holmberg, City Attorney

# Exhibit A

## VENTURA COUNTY
## REQUEST FOR SPECIFIED ELECTION SERVICES

TO: JAMES B. BECKER, Assistant County Clerk and Recorder

FROM: Oxnard (City Name) _____ (Signature of Authorization)

ELECTION: November 2, 2010 DATE: May 27, 2010

**ITEM #1 PUBLICATIONS**

X A. County elections official is requested to publish: Notice of Election Offices, Nominees, Election Officers and Polling Places.

____ B. City will publish.

**ITEM #2 CANDIDATE FORMS**

X County elections to provide one master set for copying.

**ITEM #3 CANDIDATE FILINGS**

X County elections will check nomination petition signatures.

**ITEM #4 CANDIDATE STATEMENT**

Maximum number of words permitted for the Candidate's Statement will be 200 words.

X A. City to be billed for pro-rata cost of handling and printing Candidate Statements. Pursuant to Elections Code Section 10002, City agrees to reimburse county elections official in full for the services performed upon presentation of a bill.

**ITEM #5 CAMPAIGN REPORTING MATERIALS**

X County elections official to furnish one master set for copying.

**ITEM #6 CANDIDATE CERTIFICATES AND OATHS OF OFFICE**

__X__ A. County elections official is requested to furnish Certificates and Oaths of Office.
1. __X__ Blank forms only - number requested ___.
2. ___ Forms filled in appropriately - number requested ___.

_____ B. City will furnish Certificates and Oaths of Office.

**ITEM #7 ELECTION DAY VOTER INFORMATION**

__X__ CD of registered voters and a list of polling places.

**ITEM #8 ELECTION NIGHT RESULTS**

__X__ On-line results

_____ FAX to _____
Fax number to be used

Listed below are additional services provided only by the County for each election:

**SPANISH TRANSLATIONS** - County elections official will arrange for all translations pursuant to Elections Code Section 13307.

**PRINTING OF SAMPLE BALLOTS** - County elections official will arrange for all printing of Candidates' Statements and arguments/analyses in the Sample Ballot for each election.

**VOTE BY MAIL BALLOTS** - County elections official will handle all Vote By Mail ballots, including the checking of applications and ballot mailing. Applications and envelopes will be provided to City Clerks.

**POLLING PLACES/PRECINCTS ASSIGNMENTS** - County elections official will determine the number of polling places.

The undersigned requests the above election services to be performed by the County Elections Official and pursuant to Elections Code Section 10002, agrees to reimburse the County in full for services requested upon presentation of a bill.

Name of City: Oxnard

Signature & Title: City Clerk

Date: _____

Attachment No. 1
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CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD ESTABLISHING RULES TO GOVERN SUBMISSION BY CANDIDATES OF CANDIDATE STATEMENTS

The City Council of the City of Oxnard resolves:

In accordance with Elections Code section 13307, should a candidate request a candidate statement, the following rules will govern the request, submission, and handling of the candidate's statement:

(a) The maximum number of words permitted in the candidate statement shall be 200;

(b) A candidate statement shall be on the form provided by the City Clerk;

(c) A candidate statement shall not include the party affiliation of the candidate, nor the candidate's membership or activity in partisan political organizations, nor comments on opponents;

(d) A candidate statement shall be filed in the Office of the City Clerk when the candidate's nomination papers are submitted for filing;

(e) The candidate's estimated pro-rata share of the cost of printing, handling, and mailing of a candidate statement is $1,200. The candidate shall deposit this estimated cost with the City Clerk at the time of submission of the candidate statement. Should the cost exceed the amount deposited, the candidate will be billed for the difference. Should the cost be less than the deposit, the balance will be refunded to the candidate.

(f) A candidate statement may be withdrawn, but not changed, during the period for filing nomination papers and until 6:00 p.m. of the next working day after the close of the nomination period;

(g) A candidate statement shall remain confidential until the expiration of the filing deadline; and

(h) If a candidate statement is not filed, the candidate shall file a waiver form with the nomination papers.

PASSED AND ADOPTED this _____ day of June, 2010, by the following vote:

AYES:

NOES:

ABSENT:

_____
Dr. Thomas E. Holden, Mayor

ATTEST:

_____
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

_____
Alan Holmberg, City Attorney