



ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input checked="" type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Martin R. Erickson Agenda Item No. 0-1

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) _____

DATE: February 22, 2010

TO: City Council

FROM: Edmund F. Sotelo
City Manager

SUBJECT: Measure O Citizen Oversight Committee Resolution and Appointment of Members

RECOMMENDATION

That City Council:

1. Adopt a resolution creating the nine-member Citizen Oversight Committee (COC) which will meet two times a year to conduct COC business.
2. Appoint five members at-large, one appointed by each member of the City Council to serve on the COC.
3. Appoint four members of the COC from the following categories:
 - a) One (1) member representing and/or active in a business organization representing the business community located in the City of Oxnard
 - b) One (1) member representing and/or active in a senior citizen organization providing senior services in the City of Oxnard.
 - c) One (1) member representing and/or active in a Neighborhood Council, or Neighborhood Association located in the City of Oxnard.
 - d) One (1) member representing and/or active in a City youth organization providing services to youth between the ages of 5 and 18 years of age in the City of Oxnard.

DISCUSSION

On October 6, 2009 City staff made a presentation to City Council on the proposed COC committee structure and application form. City staff has incorporated comments and refinements from the October 6th meeting into the resolution for City Council's consideration. Over twenty applications have come from the community from prospective members.

Creation of the COC is contained in the Measure O enabling Ordinance and "citizen oversight" was also listed as a provision in the ballot language, listed below:

"City of Oxnard Vital Services Measure: To protect, maintain, and enhance vital services including police, fire, emergency response, increasing street paving/pothole repair to improve traffic flow, expanding youth recreation, after school and anti gang prevention programs, acquiring property for parks/open space preservation, upgrading storm water drains, improving senior services, increasing code compliance, and other general services -- shall the sales tax be increased by one-half percent for twenty years only, with citizen oversight and independent financial audits?"

On November 4, 2008 Measure O was approved with a 65.10% by Oxnard voters (although it only required a 50% plus one as a general purpose sales tax). At the February 2009 City Council Strategic Planning Workshop, staff presented options to City Council for a Citizen Oversight Committee to review and discuss how revenue generated by Measure O was used.

While Measure O was approved by voters in November of 2008, it is important to remember that Measure O revenue collection did not begin until April 15, 2009. Therefore, one entire year of Measure O revenue collection has not occurred at this time. Moreover, the COC's function is to review and discuss how Measure O revenue was used; the City Council will determine how Measure O revenues are to be spent. At this time, no Measure O revenue has been allocated. It is anticipated that Council will discuss allocations later this month . A tentative timeline for the COC committee is as follows:

- March 2, 2010 -- City Council adopts COC resolution creating the committee and appoints COC members.
- May/June, 2010 -- COC holds its first meeting.
- November/December, 2010 -- COC holds its second meeting.

FINANCIAL IMPACT

There is no financial impact at this time.

Attachment No. 1 - COC resolution
Attachment No. 2 – List of COC Candidates

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD
RELATING TO THE ESTABLISHMENT OF A MEASURE O CITIZEN
OVERSIGHT COMMITTEE

WHEREAS, on November 4, 2008 Measure O was approved by Oxnard voters to provide for a local transaction and use tax; and

WHEREAS, the City of Oxnard is committed to citizen involvement as a fundamental principle of good government, specific citizen oversight and accountability provisions.

NOW, THEREFORE, the City Council of the City of Oxnard resolves as follows:

Section 1. Formation.

There is hereby established a Committee on Measure O, Citizen Oversight Committee (COC) composed of nine members. Members serve at the pleasure of the City Council and can be removed by the City Council at any time.

One (1) member active in a business organization representing the business community located in the City of Oxnard.

One (1) member active in a senior citizen's organization located in the City of Oxnard.

One (1) member active in a Neighborhood Council, or Neighborhood Association located in the City of Oxnard.

One (1) member active in a City youth organization located in the City of Oxnard

Five (5) members at-large of the public, one appointed by each member of the City Council.

Section 2. Appointment; terms; vacancy.

(a) The four members representing community groups will be appointed by the entire City Council; each of the five at-large members will be appointed by individual councilmembers. Members shall be appointed at the first meeting of the City Council in every January after a general election involving the office of the Mayor. Therefore, all initial members will need to re-apply for reappointment after the November, 2010 election.

(b) Members will not be compensated for their service on the COC.

(c) The term of office of a member of the COC shall be two years and shall begin in January

- (d) Proxy voting will not be permitted.
- (e) In the event of a vacancy, the City Council shall appoint a replacement to complete the term of the member creating the vacancy.
- (f) The COC shall meet two times in the calendar year with the exact dates of the meeting set by the COC.

Section 3. Secretary.

The City Manager shall designate a city staff member to serve as a nonvoting secretary to the COC.

Section 4. Rules of procedure; quorum; staffing; eligibility.

- (a) The COC shall follow rules of procedure approved by the City Council.
- (b) Five members shall constitute a quorum for the transaction of business by the COC.
- (c) The COC shall have meetings in the Oxnard Public Library, Library Room B.
- (d) The City Manager's office and members of the Finance Department will provide technical and administrative assistance to support and publicize the COC's activities.
- (e) A quorum will be no less than the majority of the members of the committee.
- (f) An action item of the COC may be approved by a simple majority of those present, if the number present exceeds the quorum requirement of (5).
- (g) City services and any necessary outside services will be paid using the City of Oxnard's Measure O Administrative Program Revenues.
- (h) Expert staff will be requested to provide information and make presentations to the COC, as needed.
- (i) COC members must be U.S. citizens, 18 years of age or older who reside in Oxnard.
- (j) Not an elected official at any level of government
- (k) Not a public employee at any State, County, or City agencies
- (l) Must submit an annual statement of financial disclosure consistent with the Fair Political Practices Commission (FPPC) rules and regulations and filed with the City Clerk.

Section 5. Powers and duties.

The powers and duties of the COC shall be as follows:

- (a) Review the use of Measure O revenues in conformance with allocations approved by the City Council.
- (b) Serve as a liaison between the City Council and the community in matters related to Measure O issues.
- (c) Receive, review and recommend action on independent financial audit related to Measure O.
- (d) Receive, review, and recommend action on periodic reports and studies on the collection and use of Measure O sales tax responsible agencies.
- (e) Present Committee recommendations, findings, and requests to the City Council and public in a formal audit report.

PASSED AND ADOPTED this _____ day of March, 2010 by the following vote:

AYES:

NOES:

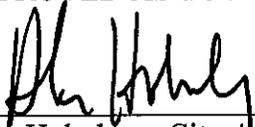
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

ATTACHMENT 1
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Measure O Citizen Oversight Committee

Business Organization

Vincent Behrens
Kimberley A. Gibas
Al Jones
Nancy Lindholm

Member at-large

Chris Bates
Nikki Chairez
Russell Dominy
Kimberley A. Gibas
Charles Hookstra
Joseph M. Munoz
Gloria M. Postel
Mary Ann Rooney
Frank Rydberg
Susan Cisneros Rydberg
Lawrence Paul Stein
Kenisha Amar

Neighborhood Council/Association

R. S. Cripps, Chairman of Cabrillo Neighborhood Council
Mario Quintana, Vice President of LULAC, Colonia Village Chapter
Alphe Shulman, Treasurer of Carriage Square Neighborhood Council

Senior Citizen Organization

Dr. Donald W. Thibeault

Youth Organization

Charles Hookstra, Police Activities League
Pete Rydberg, Santa Clara Youth Ministry
Archie Shum, American Youth Soccer Organization

ATTACHMENT 2
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