



Meeting Date: 1/12/10

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Anthony Emmert, Water Resources Manager Agenda Item No. I-13
 Reviewed By: City Manager City Attorney Finance Other (Specify)

DATE: January 4, 2010

TO: City Council

FROM: Mark S. Norris, Assistant Public Works Director
Public Works, Utilities Services Branch 

SUBJECT: Amendment No. 3 to Agreement with Kennedy/Jenks Consultants for Development of Water Supply Assessments

RECOMMENDATION

That City Council:

1. Approve and authorize the Mayor to execute the Third Amendment to the agreement with Kennedy/Jenks Consultants for \$150,000 for a total amount of \$275,000 to update existing water supply assessment (WSA) documents for existing developments and to develop WSA documents specific to new developments, and to extend the contract expiration date from June 30, 2010 to June 30, 2011 (Agreement No. 4444-08-PW).
2. Approve the appropriation of funds in the amount of \$150,000 from Water Operation Fund Balance to cover the cost of the contract.

DISCUSSION

Public Works Department Capital Projects Management Division staff continue to work closely with staff from Development Services Department Building and Engineering Division to review proposed development projects with respect to their potential impacts on the City's water systems. WSAs are required for environmental documents that are critical to the City's review of several proposed development projects. WSA documents are legally required for projects exceeding certain thresholds and provide the City with the ability to continuously update the City's overall water supply outlook and stay informed of changing conditions. Kennedy/Jenks Consultants ("Kennedy/Jenks") is the consulting firm that currently develops and updates the City's WSA documents.

To date, Kennedy/Jenks has developed WSAs for many of the City developments, including, but not limited to, Jones Ranch, Sakioka Farms, The Village, North Ormond Beach and South Ormond Beach. In addition, Kennedy/Jenks recently completed a City-wide water supply and demand technical

memorandum, which provides projections of water supply and demand for the 2010-2030 timeframe and were developed in support of the 2030 General Plan. This document summarizes the major water supply and demand issues currently facing the City, including changes to the Municipal and Industrial program, Calleguas allocation, GREAT Program, Ferro Pit allocation and others. The numbers produced as part of this water supply and demand technical memorandum provides the most recent comprehensive summary of water supply and demand within the City. This document further enhances the City's ability to accurately evaluate impacts of future City development on the water system.

Due to changes resulting from completion of the water supply and demand projections, several of the existing WSA documents need to be updated prior to proceeding with developer agreements. As several recently stalled developments begin to resume the entitlement process and new developments are identified, timely and accurate WSAs of these projects are essential to ensure the projects are properly conditioned to minimize negative impacts upon existing water customers.

FINANCIAL IMPACT

The Water Resources Division, Water Section is requesting the subject agreement be increased an additional \$150,000 to cover the cost of development of WSA documents through the term ending June 30, 2011. If approved, the Third Amendment would increase the total cost of the Agreement from \$125,000 to \$275,000. At the present time there is a sufficient fund balance available in the Water Operating Reserve. Funds will be appropriated from Water Operation Fund Balance to Account No. 601-6010-842-8201 to cover the cost of the amendment. Staff anticipates that a significant portion of these costs will be reimbursed by project proponents. The Division will work with the Development Services Department to secure reimbursement, where possible.

MSN:AAE:joh

Attachment #1 - Third Amendment to Agreement No. 4444-08-PW
#2 - Special Budget Appropriation

THIRD AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES

This Third Amendment ("Third Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 12th day of January, 2010, by and between the City of Oxnard, a municipal corporation ("City"), and Kennedy/Jenks Consultants ("Consultant"). This Third Amendment amends the Agreement entered into on May 20, 2008, by City and Consultant. The Agreement previously has been amended on May 4, 2009, by a First Amendment, and on December 8, 2009, by a Second Amendment.

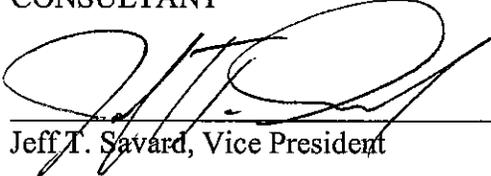
City and Consultant agree as follows:

- 1. In section 12 of the Agreement, the date "June 30, 2010" is deleted and replaced by the date "June 30, 2011."
- 2. In section 14a of the Agreement, the figure "\$125,000" is deleted and replaced with the figure "\$275,000."
- 3. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT

Dr. Thomas E. Holden, Mayor



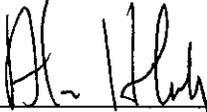
Jeff T. Savard, Vice President

ATTEST:

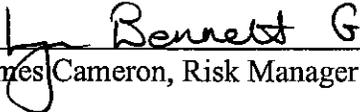
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:



Alan Holmberg, City Attorney

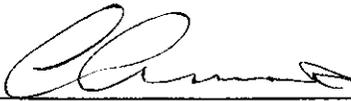


James Cameron, Risk Manager

APPROVED AS TO CONTENT:



Mark S. Norris, Assistant Public Works Director



Anthony Emmert, Water Resources Manager

CITY OF OXNARD
REQUEST FOR SPECIAL BUDGET APPROPRIATION

To the City Manager:

January 12, 2010

Request is hereby made for an appropriation of total \$ 150,000

Reason for appropriation: To fund the development of Water Supply Assesment documents

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
Water (601)	Services - Architect/Engineer 601-6010-842-8201	150,000

Net Estimated Change to Water Operating Fund Balance (150,000)



Manager

REQUIRES CITY COUNCIL APPROVAL

CHIEF FINANCIAL OFFICER



Disposition

Approved _____

Rejected _____

Transfer by Journal Voucher _____

City Manager