



ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input checked="" type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Marichu Maramba Agenda Item No. 0-2  
 Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) \_\_\_\_\_

DATE: December 3, 2009

TO: City Council

FROM: James Cameron, Chief Financial Officer  
Finance Department [Signature]

SUBJECT: Annual Report for Development, Connection and Improvement Fees for the Year Ended June 30, 2009

**RECOMMENDATION**

That City Council receive and file the Annual Report for Development, Connection and Improvement Fees for the year ended June 30, 2009 in accordance with Government Code Section 66006.

**DISCUSSION**

California Government Code Section 66006 requires that an accounting of developer impact fees be made public and the information reviewed in a regularly scheduled public meeting.

The park acquisition and development improvement fee, storm drain facility fee, circulation system improvement fee (traffic impact fee), capital growth fee (residential and non-residential), water system connection fee, wastewater collection connection fee, and wastewater treatment connection fee that the City of Oxnard collects, qualify as development impact fees. Therefore, these fees must comply with the above referenced Government Code section.

**Park Acquisition and Development Improvement Fee**

Ordinance No. 1421 enables the City to levy a tax which is a prerequisite to the issuance of a building permit per dwelling unit. Every person constructing a new dwelling within the City is taxed a fee for each new dwelling unit.

**Storm Drain Fees**

Resolution No. 10,274 enables the City to charge a storm drain fee for low density residential (single-family detached) and public land at \$10,645 per acre of gross area. All other land uses, including medium and high density residential (over 6 dwelling units per acre of gross area), commercial and industrial is \$14,637 per acre of gross area. Exemptions from the storm drain fee are Pacific Commerce Center (a.k.a. Northeast Industrial Assessment District), Rose/Santa Clara Specific Plan Area (a.k.a.

Auto Center), Oxnard Town Center, and Hueneme Road Assessment District No. 83-1 (Tracts 3406, 3504, 3544). When developers of new subdivisions or other developments are conditioned by the City to build or install master planned storm drain system improvements, the City will provide them full credit toward the Storm Drain Fee. Excess funds due the developer will be reimbursed per City of Oxnard Resolution No. 10,272. The fee is used for the installation of storm drain facilities.

**Traffic Impact Fee (Circulation System Improvement Fee)**

Resolution No. 10,673 enables the City to charge a traffic impact fee assessed for new development and redevelopment in the City which will generate additional average daily vehicular trips above that which can be reasonably associated with the current use of the property. The fee is used to provide an additional funding source necessary to meet the need for circulation system improvements.

**Capital Growth Fee – Residential**

Resolution No. 10,673 enables the City to collect a Growth Requirement Capital Fee for residential development projects. A fee of \$1.16 charged for each square foot of covered space constructed (including garage and accessory structures, but excluding patios); mobile home park development projects and mobile home pads. The fee is used to defray costs of constructing public facilities required to serve population growth and increased demand for public services attributable to development projects.

**Capital Growth Fee – Non Residential**

Resolution No. 10,275 enables the City to charge a Growth Requirement Capital Fee for commercial development projects, a fee of \$0.60 for each square foot of covered space constructed. The term “Commercial Development” includes, but is not limited to quasi-public facilities such as hospitals, day care centers, convalescent homes, and cemeteries, etc. For industrial development projects, a fee of \$0.60 for each square foot of office area constructed; and \$0.04 for each square foot of uncovered space provided. The fee is used to account for all development improvement in commercial and industrial areas.

**Water System Connection Fee**

Resolution No. 19,273 enables the City to collect a water system connection fee for new, expanded or additional service connections, based on the diameter of the meter installation, which is directly related to the volume of water, required for the new, expanded or additional service connection.

**Sewer Connection Fee**

Ordinance No. 2709 enables the City to collect a treatment facility infrastructure fee based upon the level of wastewater treatment required as represented by the three treatment elements: flow, biochemical oxygen demand (BOD), and suspended solids (SS). All fees shall be based upon a meter equivalency factor which provides an index to identify the service requirements.

**A. Treatment Facility Related Infrastructure Fee**

The treatment facility related infrastructure fee shall be paid based on the treatment facility.

(1) flow charges to all users meter equivalency factor is \$1,627.

(2) BOD charges for single-family residential is 1 x meter equivalency factor x \$1,235

(3) SS charges for restaurants/food preparation is 3.2 x meter equivalency factor x \$936.

**B. The Conveyance System Connection Fee**

For all connections to the wastewater conveyance system, the fee shall be determined by the size of the water meter needed to serve the facility, based on a charge of \$1,458 per water meter

equivalency factor.

The fees vary by type of use and water meter size equivalency factor. The fee is used to pay for the wastewater improvement facilities.

### **FINANCIAL IMPACT**

There is no fiscal impact with the filing of this report.

JC:MM:tr

Attachment #1 - Development, Connection and Improvement Fees, Statement of Revenues,  
Expenditures and Changes in Fund Balance for the Year Ended June 30, 2009

CITY OF OXNARD  
 PARK ACQUISITION & DEVELOPMENT IMPROVEMENT FEE  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2009

		<u>AMOUNT</u>
<b>REVENUES</b>		
Development and connection fees	\$	14,800
Interest income		<u>11,345</u>
Total revenues		<u>26,145</u>
<b>EXPENDITURES</b>		
Parks capital improvement projects:		
State Beach Park		<u>205,940</u>
Total expenditures		<u>205,940</u>
Excess of revenues over (under) expenditures		<u>(179,795)</u>
Net Change in fund balance		(179,795)
Fund balance, July 1, 2008		<u>504,195</u>
Fund balance, June 30, 2009	\$	<u><u>324,400</u></u>
Fund balance appropriated to current projects	\$	<u>324,400</u>
Fund balance unreserved - June 30, 2009	\$	<u><u>324,400</u></u>

CITY OF OXNARD  
 STORM DRAIN FACILITY FEE  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2009

	AMOUNT
<b>REVENUES</b>	
Development and connection fees	\$ 180,541
Interest income	244,694
Miscellaneous income	0
Total revenues	425,235
<b>EXPENDITURES</b>	
Storm Drain capital improvement projects:	
Storm drain non program improvement project	252,043
W Hemlock/Paterson storm drain project	116,934
Sanford Street storm drain	19,900
Pleasant Valley Widening	16,230
Storm drain project - various locations	26,059
Total expenditures	431,166
Excess of revenues over (under) expenditures	(5,931)
Net Change in fund balance	(5,931)
Fund balance, July 1, 2008	9,554,946
Fund balance, June 30, 2009	\$ 9,549,015
Fund balance appropriated to current projects	\$ 4,716,459
Available for future projects	4,832,556
Fund balance unreserved - June 30, 2009	\$ 9,549,015

CITY OF OXNARD  
 CIRCULATION SYSTEM IMPROVEMENT FEE  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2009

	AMOUNT
<b>REVENUES</b>	
Development and connection fees	\$ 2,047,421
Interest income	289,200
Miscellaneous Income	69,133
Total revenues	2,405,754
<b>EXPENDITURES</b>	
Circulation System capital improvement projects:	
Hi-way 101/Del Norte interchange	132,600
Traffic signal - Wooley and Offshore	
Traffic signal Power back	115,427
Traffic signal various locations	26,472
Traffic signal - Rose & Fifth	91,829
Traffic Calming	4,378
Camino Del Sol Extension	17,088
Interconnect Cables	91,313
Median improvements - FY 2005/06	267
Capital improvement projects - non program	235,835
Bard Road and Justin Way transportation improvement	
Vineyard Ramp/Highway 101 improvement project	
Oxnard intelligence transportation system project	875
Rose Ave Phase III	13,250
Highway 101/Rice interchange project	(150)
W 5th/Oxnard Airport Widening	4,470
Pleasant Valley widening project	
Citywide signal synchronization project	2,509
Hueneme Road improvement project	237,642
Circulation Element Update	11,714
Saviers Road medians	8,635
Total expenditures	994,154
Excess of revenues over (under) expenditures	1,411,600
Net Change in fund balance	1,411,600
Fund balance, July 1, 2008	8,371,145
Fund balance, June 30, 2009	\$ 9,782,745
Fund balance appropriated to current projects	
Fund balance appropriated to current projects	\$ 4,557,967
Available for future projects	5,224,778
Fund balance unreserved - June 30, 2009	\$ 9,782,745

CITY OF OXNARD  
 CAPITAL GROWTH FEE - RESIDENTIAL  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2009

	AMOUNT
<b>REVENUES</b>	
Development and connection fees	\$ 256,721
Interest income	2,438
Total revenues	259,159
<b>EXPENDITURES</b>	
Capital Growth - Residential improvements	
Non-program improvement project	20,076
Total expenditures	20,076
Excess of revenues over (under) expenditures	239,083
<b>OTHER FINANCING SOURCES &amp; (USES)</b>	
Transfers in	
Transfers out (to debt service fund)	(508,192)
Total other financing sources (uses)	(508,192)
Net Change in fund balance	(269,109)
Fund balance, July 1, 2008	(1,027,997)
Fund balance, June 30, 2009	\$ (1,297,106) A

A Represents liability for Civic Center capital outlay.

CITY OF OXNARD  
 CAPITAL GROWTH FEE - NON RESIDENTIAL  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2009

		<u>AMOUNT</u>
<b>REVENUES</b>		
Development and connection fees	\$	264,442
Interest income		3,204
Miscellaneous Income		<u>31,450</u>
Total revenues		<u>299,096</u>
<b>EXPENDITURES</b>		
Capital Growth - Residential improvements		2,926
Non program capital improvement projects		8,699
Public assembly and conference/civic center upgrade		<u>8,699</u>
Total expenditures		<u>11,625</u>
Excess of revenues over (under) expenditures		<u>287,471</u>
<b>OTHER FINANCING SOURCES &amp; (USES)</b>		
Transfers in		
Transfers out (to debt service fund)		<u>(376,590)</u>
Total other financing sources (uses)		<u>(376,590)</u>
Net Change in fund balance		(89,119)
Fund balance, July 1, 2008		<u>(210,542)</u>
Fund balance, June 30, 2009	\$	<u><u>(299,661) A</u></u>

A Represents liability for Civic Center capital outlay.

CITY OF OXNARD  
 WATER SYSTEM CONNECTION FEE  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2009

		<u>AMOUNT</u>
<b>REVENUES</b>		
Development and connection fees	\$	<u>1,205,329</u>
Total revenues		<u>1,205,329</u>
<b>EXPENDITURES</b>		
Water System connection improvement projects:		
Vetura Road & Gonzales		164,907
Blending station improvements		17,908
Great recycled water district		<u>18,655</u>
Total expenditures		<u>201,470</u>
Excess of revenues over (under) expenditures		<u>1,003,859</u>
Net Change in fund balance		1,003,859
Fund balance, July 1, 2008		<u>11,562,723</u>
Fund balance, June 30, 2009	\$	<u><u>12,566,582</u></u>
Fund balance appropriated to current projects	\$	4,783,348
Available for future projects		<u>7,783,234</u>
Fund balance unreserved - June 30, 2009	\$	<u><u>12,566,582</u></u>

CITY OF OXNARD  
WASTEWATER COLLECTION CONNECTION FEE  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR YEAR ENDED JUNE 30, 2009

	AMOUNT
<b>REVENUES</b>	
Development and connection fees	\$ 418,791
Interest income	0
Total revenues	418,791
<b>EXPENDITURES</b>	
Wastewater Collection connection improvement project:	
Developer's reimbursement	198,782
Septic to sewer	19,964
Redwood trunk - phase II	11,992
Total expenditures	230,738
Excess of revenues over (under) expenditures	188,053
<b>OTHER FINANCING SOURCES &amp; (USES)</b>	
Transfers in	
Transfers out (to debt service fund)	(2,414,400)
Total other financing sources (uses)	(2,414,400)
Net Change in fund balance	(2,226,347)
Fund balance, July 1, 2008	10,039,446
Fund balance, June 30, 2009	\$ 7,813,099
Fund balance appropriated to current projects	
Available for future projects	\$ 474,827
Fund balance unreserved - June 30, 2009	\$ 7,813,099

CITY OF OXNARD  
WASTEWATER TREATMENT CONNECTION FEE  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR YEAR ENDED JUNE 30, 2009

	AMOUNT
<b>REVENUES</b>	
Development and connection fees	\$ <u>1,214,677</u>
Total revenues	<u>1,214,677</u>
<b>EXPENDITURES</b>	
Wastewater Collection connection improvement project:	
Electric/Fire System Upgrade	6,700
Headworks	<u>87,091</u>
Total expenditures	<u>93,791</u>
Excess of revenues over (under) expenditures	<u>1,120,886</u>
<b>OTHER FINANCING SOURCES &amp; (USES)</b>	
Transfers in	
Transfers out (to debt service fund)	<u>(4,468,900)</u>
Total other financing sources (uses)	<u>(4,468,900)</u>
Net Change in fund balance	(3,348,014)
Fund balance, July 1, 2008	<u>1,978,172</u>
Fund balance, June 30, 2009	\$ <u><u>(1,369,842)</u></u>
Fund balance appropriated to current projects	\$ 0
Available for future projects	<u>(1,369,842)</u>
Fund balance unreserved - June 30, 2009	\$ <u><u>(1,369,842)</u></u>