



Meeting Date: 11/17/09

<b>ACTION</b>	<b>TYPE OF ITEM</b>
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s).	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s).	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other	<input type="checkbox"/> Other _____

Prepared By: Jocelyn Peterson *J.P.* Agenda Item No. I-9

Reviewed By: City Manager *J.P.* City Attorney *J.P.* Finance *J.C.* Other (Specify) \_\_\_\_\_

**DATE:** 11-05-09

**TO:** City Council

**FROM:** Jocelyn Peterson, Senior Services Supervisor *J.P.*  
Senior Services and Special Populations

**SUBJECT:** Senior Service Grant Awards

**RECOMMENDATION**

That City Council:

1. Approve the Senior Services Commission's (SSC) recommended distribution of \$50,000 in Senior Services Grant Awards to thirteen agencies providing service to seniors.
2. Direct the Senior Services Supervisor to notify recipients of Senior Service Grant Awards.
3. Authorize the Senior Services Supervisor to execute a letter of agreement for each recipient in the format set forth in Attachment #2.
4. Authorize the Chief Financial Officer to make disbursements in accordance with the letter agreements.

**DISCUSSION**

A total of \$50,000 has been budgeted in the fiscal year 2009-2010 budget to be used for supportive services for City of Oxnard senior adults. Senior Service grant funding is provided on an annual basis and is contingent upon the review and recommendation of the SSC.

During the month of August 2009, the SSC invited requests for funding from local agencies serving senior adults in the Oxnard area. Thirteen agencies responded to the Requests for Proposals (RFP) with requests totaling \$80,808.00.

The SSC met on October 13, 2009 to discuss, review and make funding recommendations for City Council approval. In this regard, the SSC has recommended that the following thirteen community organizations receive funding in the following amounts:

1.	Alzheimers Association	\$2,000.00
2.	Bone Builders	\$3,000.00
3.	Camarillo Hospice	\$2,000.00
4.	Caregivers	\$3,000.00
5.	Catholic Charities/OASIS	\$3,000.00
6.	Food Share/Brown Bag	\$9,500.00
7.	Grey Law Legal Services	\$3,000.00
8.	Livingston Memorial	\$3,500.00
9.	Long Term Care/Ombudsman	\$6,500.00
10.	Oxnard Senior Garden Club	\$3,260.00
11.	Retired Senior Volunteer Program	\$3,500.00
12.	St. John's Regional Medical Center	\$5,740.00
13.	Ventura County Area Agency on Aging	\$2,000.00
	<b>TOTAL</b>	<b>\$50,000.00</b>

**FINANCIAL IMPACT**

Funds in the amount of \$50,000 were appropriated in the Senior Services/Senior Services Commission budget (101-5303-805-83-31) for the purpose of providing funds to agencies and/or organizations that render services to senior adults within the City of Oxnard.

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- Attachment #1 - SSC Minutes for October 13, 2009  
 #2 - Sample Letter of Agreement  
 #3 - Senior Services Grant Funding Record



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E. NEW BUSINESS

Senior Services Commissioners discussed the 2009-2010 grant applications that were received during the month of August, 2009. Thirteen applications were submitted for funding, with requests totaling \$80,808.00. A total of \$50,000 has been budgeted in the fiscal year 2009-2010 budget to be distributed amongst worthy agencies whom provide services to local seniors.

After lengthy discussion the following thirteen agencies were recommended to receive the amounts listed:

2009-2010

<u>Program Title</u>	<u>Amount of Funding Recommended</u>
Alzheimer Assoc.	\$2,000
Bone Builders	\$3,000
Camarillo Hospice	\$2,000
Caregivers	\$3,000
Catholic Charities	\$3,000
Food Share/Brown Bag	\$9,500
Grey Law	\$3,000
Livingston Memorial	\$3,500
Long Term Care/Ombudsman	\$6,500
Oxnard Senior Garden Club	\$3,260
Retired Senior Volunteer Program	\$3,500
St. John's Regional Medical Ctr.	\$5,740
Ventura County Area Agency on Aging	\$2,000

A motion was made and seconded to accept the above recommendations. Senior Services Staff will prepare an agenda item for City Council's approval to include the above recommendations.

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F. OLD BUSINESS

Commissioner Jacobs reported that due to health issues, Commissioner Rothwell will be resigning from the Senior Services Commission.

The Commissioners were updated on the following events: The Senior Summit will be held on Saturday, October 24 at CSUCI from 9:00-2:30p.m. Reservations are required and van transportation will be provided at the Wilson Senior Center. Commissioner Rowe spoke of the fun she had at the Luau held at SOC on September 29, 2009. Over 50 seniors enjoyed a catered lunch, entertainment and door prizes. Commissioner Rowe encouraged the other Commissioner's to attend any upcoming senior events and activities. The Senior Talent Show has been rescheduled for the end of January 2010.

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G. SUBCOMMITTEE REPORTS/COMMISSION BUSINESS

A motion was made and seconded to discontinue the birthday card program.

Commissioner Rowe encouraged the other Commissioners to attend the Senior Summit to be held on October 24, 2009 at CSUCI.

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H. ADJOURNMENT

The meeting was adjourned at 10:40a.m.

November 18, 2009

Applicant  
Inside Address

Dear \_\_\_\_\_,

On November 17, 2009 the Oxnard City Council approved the recommendation of the Senior Services Commission to provide a Senior Services Grant Award to your organization for \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ for service to City of Oxnard senior adults.

A warrant for these grant funds is being prepared and will be mailed to your organization after this office receives this signed letter of agreement. Please indicate your organization's acceptance of the grant funds by having an authorized representative of your organization sign this letter and return same to me. By your organization's acceptance of these grant funds, your organization agrees to use the funds for the purpose specified above as described in your proposal dated \_\_\_\_\_ and to make your organization's records related to the funding available to the City upon request for audit purposes. Failure to comply with the grant requirements and to be available for on-site monitoring visits may impact your organization's ability to receive future funding.

Additionally, your organization agrees to indemnify, hold harmless and defend the City, its City Council, and each member thereof, and every officer, employee representative or agent of City, from any and all liability, claims, demands, actions, damages, (whether in contract or tort including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this agreement performed by your organization or its agents, employees, subcontractors, subconsultants and other persons acting on your organization's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which your organization or its agents, employees, subcontractors, subconsultants and other persons acting on your organization's behalf would be held strictly liable.

Attachment No. 2  
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Please return this letter of agreement with the appropriate signature to the City of Oxnard Senior Services Office, 350 North "C" Street, Oxnard, CA 93030 no later than December 31, 2009.

If you have any questions or concern, please contact me at 385-8024.

Sincerely,

Jocelyn Peterson  
Senior Services Supervisor

Acceptance Signature: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Attachment No.2  
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SENIOR SERVICES COMMISSION  
SENIOR SERVICES GRANT FUNDS REQUEST 2009/2010

ORGANIZATION	PURPOSE OF REQUEST	2004/05 Request Awarded	2005/06 Request Awarded	2006/07 Request Awarded	2007/08 Request Awarded	2008/09 Request Awarded	2009/2010 Request SSC Recommended
Alzheimer's Association	Family Services Program for Seniors	\$8,000 \$2,000	\$8,000 0	N/A	\$10,000 \$ 2,000	\$ 7,500 \$ 2,000	\$3,000 \$2,000
Bone Builders	RSVP Bone Builders	N/A	N/A	N/A	N/A	N/A	\$4,000 \$3,000
Camarillo Hospice	Bereavement and Hospice Services	\$5,000 \$3,500	\$5,000 \$4,000	\$5,000 \$5,000	\$5,000 \$2,000	\$5,000 \$2,000	\$5,000 \$2,000
CareGivers Volunteers Assisting the Elderly	Volunteer Assistance for Homebound Frail	N/A	N/A	\$10,000 0	\$6,500 \$3,000	\$6,500 \$3,000	\$6,000 \$3,000
Catholic Charities/Oasis	OASIS/Case Management	\$7,000 \$3,000	\$8,000 \$3,500	\$6,000 \$5,370	\$6,000 \$3,000	\$6,000 \$3,000	\$6,000 \$3,000
FOODSHARE	Brown Bag Program	\$6,000 \$6,000	\$6,500 \$6,500	\$7,000 \$7,000	\$7,000 \$7,000	\$9,000 \$7,000	\$15,000 \$ 9,500
ORGANIZATION	PURPOSE OF REQUEST	2004/05 Request Awarded	2005/06 Request Awarded	2006/07 Request Awarded	2007/08 Request Awarded	2008/09 Request Awarded	2009/2010 Request SSC Recommended
Grey Law	Senior Legal Services	\$5,000 \$3,220	\$5,000 \$4,500	\$5,000 \$5,000	\$5,000 \$4,500	\$5,000 \$4,000	\$5,000 \$3,000
Livingston Memorial Visiting Nurse Assoc.	Caregiver Respite	\$10,000 \$3,000	\$7,000 0	\$10,000 \$ 6,370	\$10,000 \$ 4,500	\$10,000 \$ 3,000	\$10,000 \$ 3,500
Long Term Care/Ombudsman	Senior Advocacy	\$10,000 \$ 3,500	\$ 7,000 \$ 4,500	\$7,000 \$7,000	\$9,000 \$6,500	\$8,000 \$6,500	\$8,000 \$6,500
Oxnard Senior Garden	Garden supplies	\$2,780 \$2,780	\$2,858 \$2,858	\$3,260 \$3,260	\$3,260 \$3,260	\$3,808 \$3,260	\$3,808 \$3,260
Retired and Senior Volunteer Program	Mileage reimbursement	\$2,500 \$2,500	\$3,000 \$3,000	\$3,500 \$3,500	\$3,500 \$3,500	\$4,500 \$3,500	\$4,000 \$3,500
St. John's Medical	Senior Wellness Program	\$6,000 \$5,000	\$6,000 \$4,500	\$6,000 \$6,000	\$6,000 \$5,740	\$6,000 \$5,740	\$6,000 \$5,740
Ventura County Area Agency on Aging	Elderhelp Program	N/A	N/A	N/A	N/A	\$5,000 \$2,000	\$5,000 \$2,000

Attachment No.3

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