



ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). __	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Lou Balderrama, City Engineer Agenda Item No. I-8

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Public Works [Signature]

DATE: July 13, 2009

TO: City Council

FROM: Lou Balderrama, City Engineer
Public Works Department [Signature]

SUBJECT: Agreement with Kennedy/Jenks Consultants for
Recycled Water Master Plan Phase 2

RECOMMENDATION

That City Council:

1. Approve and authorize the Mayor to execute an agreement with Kennedy/Jenks Consultants in the amount of \$347,000 for the development and preparation of the Recycled Water Master Plan Phase 2A (Agreement No. A-7198).
2. Approve a special budget appropriation transferring \$347,000 from the Water Operating Fund (2006 Water Bond) to the Recycled Water Master Plan Project No. 106001.

BACKGROUND

On November 28, 2006, City Council adopted City Ordinance No. 2728 that established requirements for the use of recycled water. This ordinance mandates the preparation of a Recycled Water Master Plan (RWMP) and adoption by the City Manager. In October 2007, through a competitive bid process, the City awarded a contract to Kennedy/Jenks Consultants to prepare the RWMP Phase 1 (Phase 1), which was completed in January 2009. Phase 1 provided standards and guidelines consistent with local, state and federal laws, regulations and policies for the City to work with its existing and future customers to maximize the use of highly purified recycled water generated from the Advanced Water Purification Facility (AWPF).

Phase 1 provided information on the significant developments affecting recycled water sources, supplies, demands, users, and costs so that the City can determine how to develop a cost-effective recycled water system as part of the Groundwater Recovery Enhancement and Treatment (GREAT) Program. Phase 1 focused on the potential users, facilities, and infrastructure needs related to the production and distribution of recycled water through the Recycled Water Backbone System.

Phase 1 identified potential customers that can feasibly use recycled water from of the Recycled Water Backbone System. These customers include the Vineyard and Victoria Lake golf courses, International Paper, City of Port Hueneme, and several parks and schools.

DISCUSSION

On April 27, 2009, a Request for Proposal (RFP) package for Consulting Services for the development and preparation of the Recycled Water Master Plan Phase 2A was distributed to six regional consulting firms. One additional consulting firm obtained the RFP from the City's website. The closing date was May 12, 2009.

Two out of the seven firms responded to the RFP. Water Resources Division staff reviewed the submitted proposals and interviewed both firms. Based on the proposals and the interview, staff determined Kennedy/Jenks Consultants to be the most qualified candidate to perform the services due to the firm's extensive prior experience in recycled water system planning, design and modeling, detailed understanding of the City's master plan needs, and well-balance technical approach. Therefore, Water Resources staff recommends the City award the agreement to Kennedy/Jenks Consultants.

Phase 2A includes the following:

- 1) Market assessment of Phase 2 demands.
- 2) Hydraulic analysis/extended period model simulation.
- 3) Evaluation of storage needs for Phase 1 and Phase 2 AWP demands.
- 4) Preliminary assessment of recharge/extraction alternatives for recycled water.
- 5) Definition of alternatives for detailed evaluation in a future phase.
- 6) Preparation of an Operations Plan for submittal to California Department of Public Health.
- 7) Preparation of standard details for customer retrofits.

FINANCIAL IMPACT

The cost of services to complete Phase 2A of the RWMP is not to exceed \$347,000. The Public Works Department requests that \$347,000 be transferred from the Water Operating Fund (2006 Water Bond) Project 066011 Blending Station #3 Desalter Account No. 601-6554-821-8604 to the Recycled Water Master Plan Project No. 106001 Account No. 601-6571-821-8209.

Attachment #1 – Agreement No. A-7198

#2 – Special Budget Appropriation

Note: Attachment #1 has been provided to the City Council. Copies are available for review at the Help Desk in the Library after 6:00 p.m. on the Thursday prior to the Council meeting and at the City Clerk's Office after 8:00 a.m. on Friday.

CITY OF OXNARD
REQUEST FOR SPECIAL BUDGET APPROPRIATION

To the City Manager:

July 21, 2009

Request is hereby made for an appropriation of total

\$ 347,000

Reason for appropriation: To provide for consulting services for preparation of Phase 2 of the Recycled Water Master Plan

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
WATER OPERATING 2006 WATER BOND (601)	BLENDING STATION #3 DESALTER 601-6554-821-8604 (Project 066011) Improvements/ Not Building-New	(347,000)
WATER OPERATING (601)	RECYCLED WATER MASTER PLAN 601-6571-821-8209 (Project No. 106001) Contracts and Services / Architect / Engineer	347,000
Net Estimated Change to Water Operating Fund Balance		<u>0</u>

Miaue Romo

 Manager

DOES NOT REQUIRE CITY COUNCIL APPROVAL

CHIEF FINANCIAL OFFICER

James Cameron

Disposition	Approved _____
	Rejected _____
Transfer by Journal Voucher _____	City Manager _____