



Meeting Date: 06 /23/ 2009

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s) _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s) _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other Study Session _____

Prepared By: Lou Balderrama, City Engineer

Agenda Item No. I-7

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Fire [Signature] Public Works [Signature]

DATE: June 11, 2008

TO: City Council

FROM: Lou Balderrama, City Engineer [Signature]

Joe Milligan, Fire Chief [Signature]

SUBJECT: Special Budget Appropriation for Landscape Project for Fire Station Nos. 1 and 4

RECOMMENDATION

That City Council approve a special budget appropriation in the amount of \$88,400 from the Water Enterprise Fund for Landscaping Project Specification PW07-17 for Fire Station No. 1, located at 491 South "K" Street and Fire Station No. 4, located at 230 West Vineyard Avenue.

DISCUSSION

The Fire Department partnered with the City Water Resources Division to provide a xeriscape demonstration garden to save water costs, complement building architecture, and provide a more accessible and visible showcase for the Water Resources Division to extol the benefits of a xeriscape garden to the community.

On September 16, 2008 the City Council approved Landscape Improvement Project Specification PW 07-17 for Fire Station Nos. 1 and 4. The Project consists of furnishing and installing an automatic irrigation system, trees, plants mulch, low voltage lighting system, and boulders. A synthetic lawn at Fire Station No. 1 and a retaining wall at Fire Station #4 will also be furnished and installed. The Project scope provides landscape maintenance for a period of 120 working days following installation.

Among seven companies that responded with bid proposals, Tropical Creations, Incorporated submitted the most responsive low-bid proposal at \$179,257. Currently, \$139,500 is appropriated to the project. Additional funding is needed to meet Tropical Creations construction bid amount, project management and contingencies. A Special Budget Appropriation is requested to provide funding necessary to complete the project.

FINANCIAL IMPACT

A Special Budget Appropriation will appropriate \$88,400 from the Water Operating Reserve to Fire Station No. 1 Landscape Improvement Project No. 096501 for \$29,600 and to Fire Station No. 4

Subject: Special Budget Appropriation for Fire Station No. 1 and No. 4 Landscaping Project

June 23, 2009

Page 2 of 2

Landscape Improvement Project No. 096502 for \$54,100. At the present time there is a sufficient fund balance available in the Water Operating Reserve. The amount of \$4,700 will be transferred from the Fire Department's general operating fund to Fire Station No. 4 Landscape Improvement Project.

Attachment No.1 Special Budget Appropriation

CITY OF OXNARD
REQUEST FOR SPECIAL BUDGET APPROPRIATION

To the City Manager:

June 23, 2009

Request is hereby made for an appropriation of total \$ 88,400

Reason for appropriation: To provide funding for landscape improvements at Fire Station No. 1 and No. 4.

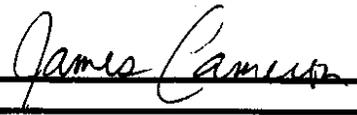
<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
Water (601)	601-6585-826-8451 (096501) Landscape Rehab. Fire Station No. 1	9,800
	601-6585-826-8605 (096501) Landscape Rehab. Fire Station No. 1	19,800
	601-6586-826-8451 (096502) Landscape Rehab. Fire Station No. 4	6,200
	601-6586-826-8605 (096502) Landscape Rehab. Fire Station No. 4	47,900
	601-6586-826-8606 (096502) Landscape Rehab. Fire Station No. 4	4,700
	601-6586-581-7522 Landscape Rehab. Fire Station No. 4	(4,700)
	Net Effect on Water Fund Balance	<u>(83,700)</u>
General (101)	101-2201-802-8606 Gen Fd/Fire Dept/Fire Supp/Mach&Equip	(4,700)
	Net Effect on General Fund Balance	<u>(4,700)</u>



 Program Leader

REQUIRES CITY COUNCIL APPROVAL

CHIEF FINANCIAL OFFICER



Disposition	Approved _____
	Rejected _____
	City Manager _____
Transfer by Journal Voucher _____	