



Meeting Date: 6/16/09

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Rick Shear Agenda Item No. I-7

Reviewed By: City Manager City Attorney Finance Other (Specify) _____

DATE: June 9, 2009

TO: Housing Authority of the City of Oxnard Board of Commissioners

FROM: William E. Wilkins, Housing Director
Oxnard Housing Authority

SUBJECT: **Amendment to the Housing Authority's Procurement Policy and Capital Fund Recovery/Competition (CFRC) Funding For Low Rent Public Housing.**

RECOMMENDATION

That the Board of Commissioners of the Housing Authority of the City of Oxnard adopt a resolution to (1) approve amendments to the Housing Authority's Procurement Policy as it relates to the Capital Fund Recovery Grant; and (2) authorize the Executive Director to submit an application for approximately \$ 1,950,000 of funding provided under the Capital Fund Recovery Competition and expend the funds as indicated in the 2009 Capital Fund Recovery Competition application

DISCUSSION

1. The U.S. Department of Housing and Urban Development has directed that Public Housing Agencies (PHA's) shall amend their procurement standards and policies in order to expedite and facilitate the use of the funds received by the Housing Authority from the Capital Fund Recovery Grant funding under the ARRA Act. This amended policy can be used only for procurement related to the Capital Fund Recovery Grant. Under this amendment; first, the procurement of goods and/or services arising under state and local laws and regulations shall not apply to the Capital Fund Recovery Grant; second, the small purchase limit shall be \$100,000.00; and third, the "Buy American requirements of Section 1605 of the Recovery Act" of 2009 shall be included as a part of any solicitation and award pertaining to American Reinvestment and Recovery Act monies.

2. The Housing Authority of the City of Oxnard received notification from the Department of Housing and Urban Development (HUD) that the Housing Authority can apply for up to \$1,950,000 under each eligible category of an additional \$995 Million of Capital Fund Recovery Competition monies from the American Recovery and Reinvestment Act (ARRA) signed into law by President Obama on February 17, 2009.

At this time, the only category under which the Housing Authority is eligible to apply for is the category 4 entitled Creation of Energy Efficient Green Communities and is applicable only to public housing units.

Under category 4, the proposed capital projects the Housing Authority would include in the application would be:

<u>Projects</u>	<u>Approx. Project Amount</u>
- Replace windows at 31-7 Scattered Sites for energy efficiency	\$354,720.00
- Replace windows at 31-8 Palm Vista for energy efficiency	81,400.00
- Install solar electric system at 31-5 Plaza Vista	150,000.00
- Install solar electric system at 31-8 Palm Vista	250,000.00
- Install energy efficient water heaters at 31-2, 31-3, and 31-7	428,192.00
- Upgrade boiler equipments at 31-8 Palm Vista for energy efficiency	100,000.00
- Upgrade boiler equipment 31-5 Plaza Vista for energy efficiency	100,000.00
- Upgrade Energy Star electrical fixtures at 31-2, 3,4,5,7, and 8	485,688.00
Maximum possible award	\$1,950,000.00

FINANCIAL IMPACT

This action will authorize Capital Fund Recovery Competition submittal and approve the use of potentially awarded funds of a \$1,950,000 million dollars.

Attachment #1 – Housing Authority Resolution to Approve the Capital Fund Recovery Grant (CFRG) Procurement Policy

HOUSING AUTHORITY OF THE CITY OF OXNARD
RESOLUTION NO.

**RESOLUTION AUTHORIZING AND APPROVING THE CAPITAL FUND
RECOVERY GRANT (CFRG) PROCUREMENT POLICY**

WHEREAS, The U.S. Department of Housing and Urban Development has directed that Public Housing Agencies (PHA's) shall amend their procurement standards and policies in order to expedite and facilitate the use of the funds. This amended policy can be used only for procurement related to the Capital Fund Recovery Grant.

WHEREAS, this must be done in writing and consistent with PHA policies and procedures and labeled as Capital Fund Recovery Grant Procurement Policy. Specifically, PHA's shall remove all procurement standards that are contrary to CFR 24 Part 85 or the Recovery Act of 2009.

WHEREAS, the Housing Authority of the City of Oxnard (HACO) pursuant to the above requirements desires to amend its Procurement Policy.

NOW THEREFORE, the Board of Commissioners of the Housing Authority of the City of Oxnard hereby resolves:

1. Except as provided for within the HUD Notice PIH 2009-12 as issued on March 12, 2009, all requirements listed within the current HACO procurement policy shall remain in effect for any procurements executed by HACO, with the following exceptions:
 - (a) Any requirements related to the procurement of goods and/or services arising under state and local laws and regulations shall not apply to Capital Fund Recovery Grant; the HACO shall instead follow the requirements of CFR 24 Part 85 requirements.
 - (b) The small purchase limit, below which the HACO will solicit and receive at least three quotes (advisement not required) and above which the HACO will solicit and receive form bids (advertisement required), shall be \$100,000.
 - (c) The "Buy American requirements of Section 1605 of the Recovery Act" of 2009 shall be included as a part of any solicitation and award pertaining to American Reinvestment and Recovery Act monies.
2. Consistent with the requirements of the above notice, this policy shall expire on March 13, 2010 (unless otherwise extended by the Board of Commissioners of the Housing Authority of the City of Oxnard).
3. The Housing Authority's Procurement Policy is amended as it relates to the Capital Fund Recovery Grant; and
4. The Executive Director is authorized to execute submission of Capital Fund Recovery Grant to expedite and facilitate the use of said funds.

APPROVED AND ADOPTED this 16th day of June 2009, by the following vote:

AYES:
NOES:
ABSENT:

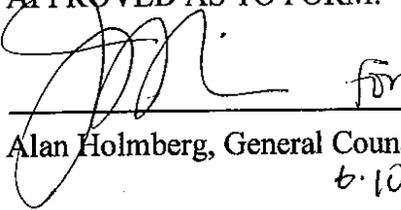
Dr. Thomas E. Holden, Chairman

Capital Fund Stimulus Grant Procurement Policy

ATTEST:

Daniel Martinez, Secretary Designate

APPROVED AS TO FORM:



for

Alan Holmberg, General Counsel
6.10.09

ATTACHMENT NO. 1
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