

MINUTES
 OXNARD HOUSING AUTHORITY
 Regular Meeting
 March 24, 2009

A. ROLL CALL/POSTING OF AGENDA

At 6:07 p.m. the regular meeting of the Housing Authority convened a meeting in Council Chambers, concurrently with the City Council and Community Development Commission. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, Irene Pinkard, Bryan MacDonald, Jose Andrade, and Francisco Vega were present. Staff members present were Edmund F. Sotelo, Secretary; Karen Burnham, Assistant Secretary; Alan Holmberg, General Counsel; James Cameron, Chief Accounting Officer; and Jill A. Beaty, Assistant Secretary Designate. Chairman Holden presided and called the meeting to order.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

APPOINTMENT ITEM

City Manager Department/Finance Department

1. SUBJECT: Mid-Year Budget Fiscal Year (FY) 2008-09. (001)
RECOMMENDATION: Consider a report on the Mid-Year Budget and discuss: (1) One-time savings options for FY 2008-09; and (2) List of employee savings suggestions.
DISCUSSION: The Chief Accounting Officer provided a review of the revenue shortfall from falling retail sales, residential construction, and interest rates. He presented savings options for this fiscal year. Total general fund savings options from such things as vacancies management, equipment savings, and capital projects, are \$10.6 million. Non-general fund savings options from water and wastewater funds, environmental resources funds is \$5.3 million. Of this overall \$16 million total, staff's recommendation is for a one-time \$6.4 million savings to support long-term savings while minimizing the impact of services to the community consistent with the City's vision and priorities. Last year's reserves of \$18 million are not affected. Staff continues to gather suggestions for savings from departments to continue the savings into the next fiscal year.

The Housing Authority discussed 1) funds set aside for College Park development; 2) addressing structural deficits and funds spent in overtime issues when discussing future years' budgets; 3) the importance of reviewing employee suggestions for potential savings; and 4) reviewing and readjusting contracts for the purpose of obtaining appropriate or reduced bids reflecting today's economy.

COMMUNITY DEVELOPMENT COMMISSION

At 6:27 p.m. the Housing Authority recessed to the 7:00 p.m. regular session.

D. OPENING CEREMONIES.

At 7:11 p.m. the meeting opened with the pledge of allegiance to the flag of the United States led by Commissioner Maulhardt, followed by a moment of in memory of Thomas Hearne, son of Robert Hearne, Civil Engineer.

E. CEREMONIAL CALENDAR

1. SUBJECT: 2010 Census Complete Count Year.

RECOMMENDATION: Presentation of proclamation designating the year beginning April 1, 2009 as Census 2010 Complete Count Year.

DISCUSSION: Presented to David Rodriguez, Complete Count Committee Project and Partnership Specialist for the Census Bureau, Ventura County. Karl Lawson, Compliance Services Manager, gave assurance of the City's assistance to get an accurate count.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDAG. REVIEW OF INFORMATION/CONSENT AGENDAH. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDAI. INFORMATION/CONSENT AGENDACity Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of the Oxnard Housing Authority for February 3 and 10, and March 3 and 10, 2009. (033)

RECOMMENDATION: Approve.

Housing Department

3. SUBJECT: Housing Authority General Depository Agreement. (043)

RECOMMENDATION: Approve and authorize the Chairman to execute a general depository agreement with Bank of America (A-7150).

4. SUBJECT: American Recovery and Reinvestment Act (ARRA) of 2009 Allocation of \$2.3 Million Dollars for Capital and Management Activities for Low Rent Public Housing. (047)

RECOMMENDATION: Adopt **Resolution No. 1227** to: (1) Approve the revision to the 2009 Capital Fund Budget and 5-year Capital Fund Plan; and (2) Authorize the Executive Director to accept the funds provided under ARRA and expend the funds as indicated in the revised 2009 Capital Fund Budget and 5-year Capital Fund Plan.

INFORMATION/CONSENT AGENDA ACTION: Approved (Vega/Andrade); Ayes: Holden, Herrera, Maulhardt, Pinkard, MacDonald, Andrade, and Vega.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

Housing Department

- 1. SUBJECT: Annual Agency Plan.
RECOMMENDATION: Continue to April 7, 2009.
ACTION: Unanimously approved.

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

At 8:33 p.m. the concurrent meeting with the City Council concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:33 p.m. the Housing Authority concurred to adjourn the meeting.

JILL A. BEATY
Assistant Secretary

DR. THOMAS E. HOLDEN
Chairman

MINUTES
OXNARD HOUSING AUTHORITY
Regular Meeting
April 7, 2009

A. ROLL CALL/POSTING OF AGENDA

At 7:05 p.m. the regular meeting of the Housing Authority convened a meeting in Council Chambers, concurrently with the City Council. Commissioners Thomas E. Holden, Andres Herrera, Irene Pinkard, Bryan MacDonald, and Jose Andrade were present. Commissioners Dean Maulhardt and Francisco Vega were absent. Staff members present were Daniel Martinez, Designate Secretary; Edmund F. Sotelo, Secretary; Alan Holmberg, General Counsel; William Wilkins, Housing Director; and Grace Magistrale Hoffman, Deputy Secretary. Chairman Holden presided and called the meeting to order. At 7:06 p.m. Commissioner Francisco Vega was present.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

Housing Department

3. SUBJECT: Annual Agency Plan. (053)

RECOMMENDATION: (1) Hold a public hearing to receive comments concerning the proposed Agency Plan; and (2) Adopt **Resolution No. 1,228:** (a) approving the Annual Agency Plan for the Housing Authority; (b) authorizing and directing the Chairman to execute the Department of Housing and Urban Development (HUD) Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures; and (c) authorizing the Housing Director to execute and submit all reports and documents required to comply with HUD's policies and procedures regarding the Agency Plan.

DISCUSSION: Ed Ellis, questioned why the rents have not been raised in several years and the annual income of tenants.

Juan Rangel, effect of the proposed rents to families and living condition.

Maria Fernandez, effect of raising rent costs, provided pictures of a housing unit and presented petition signed by tenants.

Bert Perello questioned the time period to raise rents and the need to raise rents in a timely manner.

Ron Perry, California Rural Legal Assistance, good working relations with the Oxnard Housing Authority and need for documents to translated in Spanish.

ACTION: Close the public hearing. (Holden/Herrera)

DISCUSSION: The Housing Director reviewed the proposed rate increases, past increases, options of tenants choosing a rent schedule, the appearance of new fencing, and placing information in Spanish.

The Commissioners commented on past rate schedules for services, option of rate schedules by tenants, and placing information in Spanish.

ACTION: Approved as recommended. (MacDonald/Pinkard) Ayes: Pinkard, MacDonald, Andrade, Vega, Holden, and Herrera. Absent: Maulhardt.

L. PUBLIC HEARINGS

J. REPORT OF SECRETARY

N. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

CITY COUNCIL

At 8:16 p.m. the concurrent meeting with the City Council concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:16 p.m. the Housing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Designate Secretary

DR. THOMAS E. HOLDEN
Chairman

OXNARD HOUSING AUTHORITY
Regular Meeting
April 14, 2009

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

OXNARD HOUSING AUTHORITY
Regular Meeting
April 21, 2009

Because there were no items requiring consideration on this date, there was no regular meeting.

JILL A. BEATY
Assistant Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

OXNARD HOUSING AUTHORITY
Regular Meeting
April 28, 2009

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

OXNARD HOUSING AUTHORITY
Regular Meeting
May 5, 2009

Because there were no items requiring consideration on this date, there was no regular meeting.

JILL A. BEATY
Assistant Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

OXNARD HOUSING AUTHORITY
Regular Meeting
May 12, 2009

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

OXNARD HOUSING AUTHORITY
Regular Meeting
June 2, 2009

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

OXNARD HOUSING AUTHORITY
Regular Meeting
June 9, 2009

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT