



Meeting Date: 05/12/2009

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input checked="" type="checkbox"/> Public Hearing
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other

Prepared By: Juliette Dang <sup>NO FOR</sup> <sub>JD</sub> Agenda Item No. L-2  
 Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) \_\_\_\_\_

DATE: March 9, 2009

TO: City Council

FROM: Norma J. Owens, Grants Manager <sup>Norma J. Owens</sup>  
 Finance Department/Grants Management Division

**SUBJECT: Public Hearing to Consider Oxnard's Fiscal Year 2009-2010 Annual Action Plan Component of Fiscal Years 2008-2013 Consolidated Plan, Including Applications to the U.S. Department of Housing and Urban Development (HUD) and Projected Use of Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME) and Emergency Shelter Grant (ESG) Funds.**

**RECOMMENDATION**

That City Council:

1. Conduct a public hearing to receive comments and provide direction to staff regarding any changes to the Plan.
2. Authorize the City Manager to make changes to the Plan as directed by City Council.
3. Approve the Plan and the recommended proposed use of funds.
4. Authorize the City Manager to execute the required applications, certifications, and other pertinent documents and submit the Plan to HUD.
5. Authorize the City Manager to execute any agreements and other documents necessary to implement the Plan after approval of the Plan by HUD.

**DISCUSSION**

Background

In 1994, HUD required entitlement jurisdictions to complete a three to five year plan which consolidated the CDBG, HOME, and ESG formula grant programs into one application and implementation strategy process. For each year of the Consolidated Plan's existence, the City must submit the Plan, which is the annual application for these three grants. On June 24, 2008, the City Council approved the 2008-2013 Consolidated Plan. This item covers the second year of the 2008-2013 Consolidated Plan and includes the applications for FY 2009-2010.

**Community Involvement**

The Plan represents the culmination of a lengthy process that included consultation, collaboration, and involvement of residents and public and private agencies. The Plan is also the result of a well-coordinated effort by a City employee team representing various City Departments.

Prior to submitting the Plan for City Council's consideration, the City must afford the public the opportunity to review and comment on the priorities and strategies in the Annual Action Plan and the annual uses of the federal funds. An initial public hearing was held on January 13, 2009, to solicit comments from residents, public agencies and other interested parties on housing and community development unmet needs.

A public comment period of 30 days on the Draft of the Annual Action Plan (Attachment No. 1) began on March 30, 2009, and copies of the document were made available in the Main Oxnard Library, the Office of the City Clerk, and the Finance Department. In addition, the City will also submit the Plan to the State and the Southern California Association of Governments for area-wide clearinghouse compliance.

A summary of all public hearing testimonies and written materials received are included in the Plan.

**Annual Action Plan FY 2009-2010 Funding**

Effective July 1, 2009, the City is eligible to receive a total of \$4,014,752, representing an increase of \$145,614 from 2008-2009 as follows:

<b>FUND</b>	<b>FY 2008-2009</b>	<b>FY 2009-2010</b>	<b>CHANGE</b>
CDBG	\$2,708,769	\$2,738,447	\$29,678
HOME	\$1,033,211	\$1,155,701	\$122,490
ADDI	\$ 6,051	0	(\$6,051)
ESG	\$ 121,107	\$120,604	(\$503)
<b>TOTAL</b>	<b>\$3,869,138</b>	<b>\$4,014,752</b>	<b>\$145,614</b>

Additional funds are available from program income and balances from completed projects. Program income is received when loans, from such activities as housing rehabilitation and first-time homebuyer, are repaid to the City. The amount of program income from loan repayments and reprogrammed funds remaining from completed projects has been determined.

The following table summarizes FY 2009-2010 funding from the various sources:

<b>FUND</b>	<b>FY 2009-2010</b>	<b>PROGRAM INCOME</b>	<b>REPROGRAMMED FUNDS FROM COMPLETED PROJECTS</b>	<b>TOTAL</b>
CDBG	\$2,738,447	\$10,000	\$111,747	\$2,860,194
HOME	\$1,155,701	0	0	\$1,155,701
ESG	\$120,604	0	0	\$120,604
<b>Total</b>	<b>\$4,014,752</b>	<b>\$10,000</b>	<b>\$111,747</b>	<b>\$4,136,499</b>

**Proposed Projects and Activities**

The allowable uses of the three grants are outlined in Attachment No. 2. The proposed eligible activities and distribution mandates for all of the available funds are summarized in Attachment No. 1, Table 2. More detailed information on these proposed projects and activities contained in the Plan are in the section entitled Proposed Projects and Activities. The projects and activities are recommendations and may be amended by Council's direction at the close of this Public Hearing or at any time to include changes, additions or deletion of activities during the year, in accordance with the City's Citizen Participation Plan.

Briefly, the proposed projects and activities are reflective of priorities and objectives established in the Plan (Attachment No. 3). Also reflected in the CDBG funded projects and activities is the City's historic practice of expending the maximum allowable by HUD for Administration and Planning (20%), and Public Services (15%) of the annual grant. The City may expend the funds directly or may use private organizations or outside agencies to implement the public service activities. For FY 2009-2010, the proposed activities include the continued funding of primarily youth projects administered by the Recreation and Community Services Department.

**FINANCIAL IMPACT**

With HUD approval of the Plan, the City will be able to fund \$3,984,331 in eligible programs and projects. The HOME Program requires a 25% match for certain activities. The match will be met with the 20% housing set-aside required from redevelopment funds.

- Attachment #1 - Draft of the Annual Action Plan
- #2 - Program Funding Eligibility
- #3 - FY 2009-2010 Strategic Plan Goal Summary
- #4 - Certificate of Publication

NOTE: Copies of the Plan are available for public review at the Main Oxnard Public Library, City Clerk's Office, and Finance Department.

## PROGRAM FUNDING ELIGIBILITY

### ***Community Development Block Grant (CDBG):***

The primary purpose of CDBG funds is to assist communities with providing decent housing, a suitable living environment, and expanded economic development opportunities for persons with low incomes.

CDBG funds may be used for public facilities and improvements, urban infrastructure, housing programs, economic development programs, public services (up to 15% as defined by the Federal regulations) and program planning and administrative costs (up to 20% as defined by Federal regulations).

In addition, HUD requires that each year, 70 percent of the entitlement be used for activities benefiting low- and moderate-income persons. The City has historically met this requirement by only using CDBG for projects and activities which are located in low- and moderate-income areas and/or are directed at eligible persons or households.

### ***HOME Partnership Investment Act (HOME):***

The primary purpose of HOME funds is to increase the supply of affordable housing for low- and moderate-income persons. HOME funds can be utilized for construction of new housing units, rehabilitation/reconstruction of existing housing units, demolition prior to new construction of housing, homebuyer programs, land acquisition for new housing construction and development fees and rental assistance.

### ***Emergency Shelter Grant (ESG):***

The primary purpose of ESG funds is to assist homeless individuals and families with essential services and skills' development for independent living. ESG funds can be used for improvements to structures used or to be used for emergency shelters for the homeless, operation costs of emergency shelters, and provision of services to the homeless.

**ONE-YEAR STRATEGIC PLAN GOAL SUMMARY  
FY 2009-2010**

**Priority:        REHABILITATION**

Goal:            Rehabilitate the City's owner-occupied and mobilehome units through the City's home repair program.

Objectives:    Provide \$266,000 to rehabilitate 18 owner-occupied housing units.  
                  Provide \$299,131 to rehabilitate 15 mobilehomes.  
                  Provide \$150,000 to replace three mobilehomes.

**Priority:        HOMEBUYERS ASSISTANCE**

Goal:            Develop programs to assist developers, non-profit corporations, and public housing tenants with financing through a first-time homebuyer program.

Objectives:    Provide \$100,000 to assist ten units through a first-time homebuyers program.

**Priority:        NEW CONSTRUCTION**

Goal:            Construct new housing units for senior citizens, multi-families, and single families.

Objectives:    Reserve \$175,000 funding as CHDO Set-Asides to fulfill HUD requirements.

**Priority:        PUBLIC HOUSING AND RENTAL ASSISTANCE**

Goal:            Assist the City's residents with affordable rental housing through public housing and Section 8 rental subsidy assistance programs.

Objectives:    Administer 780 units of Public Housing per year.  
                  Preserve 780 rental units per year.  
                  Provide rental subsidy assistance to 1,659 families per year.

**Priority:        HOMELESS PERSONS AND FAMILIES/SUPPORT FACILITIES**

Goal:            Support non-profit agencies providing assisted housing, services and/or shelter to assist homeless persons/families or those at-risk of becoming homeless.

Objectives:    Assist service provider to provide essential services to 670 people and homeless prevention services to 35 households.  
                  Assist service providers to provide transitional housing for an additional 50 persons.  
                  Provide 20 Section 8 vouchers available for emergency placements of homeless families/persons.

Assist service provider to provide emergency shelter to 430 homeless people and 260 mentally ill adults.

**Priority:** **SUITABLE LIVING ENVIRONMENT**

**Goal:** Enhance suitable living environment through new or improved public facility, infrastructure, and Code Compliance.

**Objectives:** Provide \$500,000 funding to reconstruct Bartolo Square North Neighborhood Street Reconstruction including compliance with ADA Standards.

Provide \$500,000 funding to rehabilitate Phase II of Campus Park Bannister Gym, located at 937 West 5<sup>th</sup> Street.

Provide \$116,737 funding to install a concrete sidewalk around the new playground with all current safety guidelines including compliance with ADA Standards at Colonia Park, located at 195 North Marquita Street.

Provide \$245,000 funding to Code Compliance Division to pay for salaries and related expenses of officers that will be assigned to the targeted areas, the Appeals Hearing Officer and legal proceedings.

**Priority:** **OTHER SPECIAL NEEDS**

**Goal:** Provide supportive services and housing for persons with special needs and persons/families with HIV/AIDS.

**Objectives:** Provide allocation of public housing and Section 8 rental assistance to 20 special needs persons.

Provide support services for 100 frail elderly persons.

Provide \$380,767 funding to assist 5,625 youth in diversified area of support services.

Provide \$30,000 funding to assist 26 homeless persons to find employment.

Provide support services for 11 disabled persons.

Provide support services for 7 persons with HIV/AIDS.

**Priority:** **ECONOMIC DEVELOPMENT**

**Goal:** Retain and expand the City's economic opportunities and provide a suitable living environment for businesses and persons, especially low-income persons, through job creation and retention, stabilization and business expansion opportunities.

**Objectives:** Provide \$75,000 funding to assist 3 small businesses, resulting in the creation of 7 new jobs for Oxnard residents.

Provide long-term, low-payment, below-mark-priced financing for new and existing businesses, by providing loans to finance fixed assets, working capital, leasehold improvements and debt restructuring. Loans are from \$10,000 to \$250,000, for a maximum loan term of 84 months at favorable rates and out-of-pocket expenses. Also provide a Business Enhancement Program that provides employers access to the latest business resources to sustain jobs and improve companies' economic stability.

# Certificate of Publication

I.O. # 1107970

In Matter of Publication of:

Public Notice

State of California)

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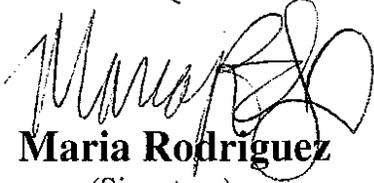
County of Ventura)

I, **Maria Rodriguez**, hereby certify that the **Ventura Star, Thousand Oaks Star, Oxnard Star, Simi Valley Star, Moorpark Star, Camarillo Star** has been adjudged a newspaper of general circulation by the Superior Court of California, County of Ventura within the provisions of the Government Code of the State of California, printed and published in the City of Camarillo, County of Ventura, State of California; that I am a clerk of the printer of said paper; that the annexed clipping is a true printed copy and publishing in said newspaper on the following dates to wit:

March 29, 2009

I, **Maria Rodriguez** certify under penalty of perjury, that the foregoing is true and correct.

Dated this March 30, 2009, in Camarillo, California, County of Ventura.

  
**Maria Rodriguez**  
 (Signature)



**CITY OF OXNARD**  
**NOTICE OF 30-DAY PUBLIC REVIEW**  
**DRAFT ONE YEAR ACTION PLAN (FY 2009-2010),**  
**SECOND YEAR COMPONENT OF THE FIVE YEAR**  
**CONSOLIDATED PLAN (FY 2008-2013)**

NOTICE IS HEREBY GIVEN that the City of Oxnard has prepared its draft One-Year Action Plan (FY 2009-2010). The publication of this notice is the beginning of the 30-day public review period required under Federal Regulation 24 CFR 91.105(b)(2). The public review and written comment period begins March 29, 2009, and concludes on April 28, 2009.

NOTICE IS HEREBY FURTHER GIVEN that the One-Year Action Plan will be presented to the City Council for approval on the following date:

**DATE:** April 28, 2009  
**LOCATION:** 305 West Third Street, Oxnard, California 93030  
 City Council Chambers  
**TIME:** 7:00 PM

At this meeting, the City Council will receive public comments on the draft One-Year Action Plan and consider the submission of the One-Year Action Plan to the U.S. Department of Housing and Urban Development (HUD).

**BACKGROUND**

Each year, the City of Oxnard has participated in grant programs sponsored by HUD. The programs have included the Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), and Emergency Shelter Grant (ESG) Programs. The City of Oxnard anticipates receiving the following estimated amounts for FY 2009-2010 for these programs:

CDBG	\$2,708,769
HOME	\$1,033,211
ESG	\$120,604 *

**\*EXCEPT FOR THE ESG GRANT AWARD, HUD HAD NOT RELEASED THE 2009 ALLOCATION FOR CDBG AND HOME GRANTS AS OF THE DATE OF THIS PUBLICATION.**

**SUMMARY OF CONSOLIDATED PLAN**

To receive these funds, the City of Oxnard is required to submit to HUD a Consolidated Plan every three to five years and an annual Action Plan. The Consolidated Plan provides detailed information regarding the priorities and expenditures of federal grants such as CDBG, HOME and ESG. The Consolidated Plan consists of the following areas:

- Consultations with other public and private agencies regarding housing and non-housing issues;
- Housing and Market Analysis describing the City's population, demographics and condition of existing housing stock, facilities and services for the homeless and non-homeless persons with special needs;
- Assessment of Housing and Non-Housing Community Development Needs for the City of Oxnard; and,
- Multi-Year Strategies such as the (1) Affordable Housing and Homeless Strategy; (2) Non-housing Community Development Strategy; and (3) Anti-poverty Strategy.

**ONE-YEAR ACTION PLAN**

For the fiscal year beginning July 1, 2009 and ending June 30, 2010, the City of Oxnard proposes the utilization of grant funds to implement the programs and activities listed below:

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**Funding Available**

- Fiscal Year 2009-2010 Estimated Award \$2,708,769
- Program Income \$10,000
- Remaining from Completed Projects \$111,747

**TOTAL CDBG AVAILABLE: \$2,830,516**

**PROPOSED CDBG ACTIVITIES**

- Administrative Activities \$541,754
- Public Service Projects \$406,315
- Capital Improvement Projects \$1,882,447

**TOTAL PROPOSED CDBG ACTIVITIES/ PROJECTS: \$2,830,516**

**HOME INVESTMENT PARTNERSHIPS ACT**

**Funding Available**

- Fiscal Year 2009-2010 Estimated Award \$1,033,211
- TOTAL HOME AVAILABLE: \$1,033,211**

**PROPOSED HOME ACTIVITIES**

- Program Administration \$103,321
- Community Housing Development \$160,000
- Organization Set Aside \$50,000
- Community Housing Development Organization Operating Costs \$719,890

**TOTAL PROPOSED HOME ACTIVITIES: \$1,033,211**

**EMERGENCY SHELTER GRANT**

**Funding Available**

- Fiscal Year 2009-2010 Award \$120,604
- TOTAL ESG AVAILABLE: \$120,604**

**PROPOSED ESG ACTIVITIES**

- Program Administration \$6,030
- Direct Benefit Projects \$114,574

**TOTAL PROPOSED ESG ACTIVITIES: \$120,604**

**PUBLIC COMMENTS**

Copies of the draft of this document will be available for public review at the following locations:

- City of Oxnard Main Library  
251 South "A" Street
- City of Oxnard City Clerk's Office  
305 West Third Street, First Floor
- City of Oxnard Finance Department  
300 West Third Street, Suite 302

The public is invited to submit written comments on the housing, community and economic development needs, and proposed projects as articulated in the draft One-Year Action Plan (FY 2009-2010). All comments relative to the Draft One-Year Action Plan are to be submitted to the Grants Management Division of the Finance Department no later than 5:00 p.m., April 28, 2009.

Questions and written comments, as well as requests for copies of the draft One-Year Action Plan may be addressed to the following:

- Norma Owens, Grants Manager  
City of Oxnard Finance Department  
300 West Third Street, Suite 302  
Oxnard, CA 93030  
(805) 385-7477

ATTACHMENT NO. 4  
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