

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Regular Meeting

March 3, 2009

A. ROLL CALL/POSTING OF AGENDA

At 7:04 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers, concurrently with the City Council. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, Irene G. Pinkard and Bryan A. MacDonald were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Director; Alan Holmberg, General Counsel; Grace Magistrale Hoffman, Deputy Executive Director; and Jill Beaty, Assistant Secretary Designate.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States by members of the 2008 U-14 & U-19 AYSO Region 304 National soccer teams, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of the Community Development Commission for January 6, 13, and 27, and February 3 and 10, 2009. (001)  
RECOMMENDATION: Approve.

Community Development Department

6. **SUBJECT:** South Oxnard Median Improvements Project, Saviers Road Groups 6, 7, and 8. (051)  
**RECOMMENDATION:** That Community Development Commission approve and adopt the attached **Resolution No. 132** entitled, "A Resolution Of The Oxnard Community Development Commission agreeing to pay or reimburse costs related to certain public improvements in the Historic Enhancement And Revitalization Of Oxnard (HERO) project area, Ormond Beach Redevelopment project area, and Southwinds Redevelopment project area, authorizing the City to administer and expend funds on behalf of the Commission, and making certain determinations and findings (South Oxnard Median Improvements Project)".

**INFORMATION/CONSENT AGENDA ACTION:** Approved as recommended. (Herrera/Maulhardt)  
**Ayes:** Herrera, Maulhardt, Pinkard, MacDonald, and Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL

At 8:14 p.m. the joint meeting with the City Council concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:14 p.m., the Community Development Commission concurred to adjourn the meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION

Regular Meeting

March 10, 2009

A. ROLL CALL/POSTING OF AGENDA

At 7:04 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers, concurrently with the City Council. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, Irene G. Pinkard and Bryan A. MacDonald were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Director; Karen Burnham, Assistant Executive Director; and Alan Holmberg, General Counsel.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States by baseball players of the Northside Little League, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

Community Development Department

6. **SUBJECT:** Application for State Enterprise Zone (Zone) Designation. (017)  
**RECOMMENDATION:** That Community Development Commission: (1) Adopt **Resolution No. 133** authorizing the submittal of the City's application for an Enterprise Zone designation to the State of California; (2) Approve the commitment of a staff position to be devoted to Enterprise Zone administration, and part-time equivalent positions for the functions of Deputy Zone Manager, Vouchering Agent, and support staff; and (3) Approve the proposed Local Incentives to be offered to businesses located within the Zone.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Maulhardt/Holden);  
Ayes: Holden, Herrera, Maulhardt, Pinkard, and MacDonald.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL

At 8:22 p.m. the joint meeting with the City Council concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:22 p.m., the Community Development Commission concurred to adjourn the meeting.

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DANIEL MARTINEZ  
Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman

MINUTES  
OXNARD COMMUNITY DEVELOPMENT COMMISSION  
Regular Meeting  
March 24, 2009

A. ROLL CALL/POSTING OF AGENDA

At 6:07 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrently with the City Council and Housing Authority. Commissioners Thomas E. Holden, Andres Herrera, Dean Maulhardt, Irene G. Pinkard and Bryan A. MacDonald were present. The Assistant Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Edmund Sotelo, Executive Director; Karen Burnham, Assistant Executive Director; James Cameron, Chief Financial Officer; Alan Holmberg, General Counsel; and Jill A. Beaty, Assistant Secretary Designate.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

APPOINTMENT ITEM

City Manager Department/Finance Department

1. SUBJECT: Mid-Year Budget Fiscal Year (FY) 2008-09. (001)

RECOMMENDATION: Consider a report on the Mid-Year Budget and discuss: (1) One-time savings options for FY 2008-09; and (2) List of employee savings suggestions.

DISCUSSION: The Chief Financial Officer provided a review of the revenue shortfall from falling retail sales, residential construction, and interest rates. He outlined present savings options for this fiscal year. Total general fund savings options from such things as vacancies management, equipment savings, and capital projects, are \$10.6 million. Non-general fund savings options from water and wastewater funds, environmental resources funds is \$5.3 million. Of this overall \$16 million total, staff's recommendation is for a one-time \$6.4 million savings to support long-term savings while minimizing the impact of services to the community consistent with the City's vision and priorities. Last year's reserves of \$18 million are not affected. Staff continues to gather suggestions for savings from departments to continue the savings into the next fiscal year.

The Community Development Commission discussed 1) funds set aside for College Park development; 2) addressing structural deficits and funds spent in overtime issues when discussing future years' budgets; 3) the importance of reviewing employee suggestions for potential savings; 4) and reviewing and readjusting contracts for the purpose of obtaining appropriate or reduced bids reflecting today's economy.

CITY COUNCIL

At 6:27 p.m. the concurrent meeting with the City Council concluded.

- D. OPENING CEREMONIES.
- E. CEREMONIAL CALENDAR
- F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA
- G. REVIEW OF INFORMATION/CONSENT AGENDA
- H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA
- I. INFORMATION/CONSENT AGENDA
- J. TRANSMITTAL OF INFORMATION ONLY ITEMS
- K. INFORMATION/CONSENT PUBLIC HEARINGS
- L. PUBLIC HEARINGS
- M. REPORT OF CITY MANAGER
- O. REPORTS
- P. PUBLIC COMMENTS ON REPORTS
- Q. APPOINTMENT ITEMS
- R. STUDY SESSION
- S. PUBLIC COMMENTS ON STUDY SESSION
- T. ADJOURNMENT

At 6:27 p.m. the Community Development Commission concurred to adjourn the meeting.

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JILL A. BEATY  
Assistant Secretary Designate

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DR. THOMAS E. HOLDEN  
Chairman