



ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Anthony Emmert *AE* Agenda Item No. I-9  
 Reviewed By: City Manager *JLP* City Attorney *AA* Finance *JC* Police *(B)* Public Works *(B)*

**DATE:** March 16, 2009

**TO:** City Council

**FROM:** Mark S. Norris, Assistant Public Works Director  
Public Works Department, Utilities Services Branch *Mark S. Norris*

**SUBJECT:** **Fifth Amendment to Agreement with Parrent Security for Security Services at the Water Campus, located at 251 South Hayes Avenue**

**RECOMMENDATION**

That City Council:

1. Approve and authorize the Mayor to execute the Fifth Amendment to the Agreement with Parrent Security (Agreement No. 3302-04-PW) to increase the amount by \$150,000 for a total not to exceed \$1,050,062 and to extend the contract expiration date to November 30, 2009, for the purpose of providing security services at the Water Campus, located at 251 South Hayes Avenue.
2. Approve a Special Budget Appropriation in the amount of \$150,000 from Water Security-Contamination Prevention Fund Balance.

**DISCUSSION**

Several years ago, in response to direction from the U.S. Department of Homeland Security, the City conducted an evaluation of its water system and prepared a prioritized list of recommended security improvements. The Water Resources Division has worked to implement these security recommendations, including training staff, improving perimeter fencing, installing area lighting, incorporating security cameras into all facilities, establishing a computerized access control system, and initiating an identification system for visitors and vendors.

In addition, Water Resources Division staff concluded that it is necessary to utilize a private security firm to staff the entry gates, perform site and vehicle security checks, and monitor video feed from the recently installed security cameras. In 2004, staff conducted a Request for Bid (RFB) process and selected Parrent Security to control contractor and vendor access to the Water Campus during the day and to monitor the site after hours. The Agreement was executed in December 2004. The City has extended the Agreement four times prior, by amendment.

Over the past year, the Police and Public Works Departments have worked together to develop a security program for City facilities, including Water Resources Division facilities. A centralized security center was proposed that could monitor Water Resources Division facilities 24 hours per day by Police Department staff, reducing the need for contracted security staff after hours. Both departments are currently working to implement this idea; however, implementation is expected to take an additional six to eight months to complete in order to allow the Police Department to expand its existing security center and to hire additional staff or reassign existing staff. This work is currently in progress.

Because the centralized system will not be in place to provide in-house security services to the Water Campus before the agreement expires on March 31, 2009, a short-term extension of the current agreement is requested at this time. City Council had previously approved a time extension of the Agreement on June 12, 2008, to allow staff sufficient time to explore alternatives regarding recommended levels of security and to pursue the RFB process for continued outside security services, if necessary.

If approved, Parrent Security would continue to monitor the security cameras and Access Control System, and to perform site and vehicle security checks at Water Resources Division facilities through November 30, 2009. Thereafter, it is anticipated that limited private security services will be required on a continued basis to provide after-hours patrols in conjunction with the services provided by the Police Department.

## **FINANCIAL IMPACT**

The cost of the Fifth Amendment is an estimated \$150,000, bringing the total cost of the agreement to \$1,050,062. A special budget appropriation in the amount of \$150,000 from fund balance is requested to cover the contract amendment.

MSN:AE:mdt

Attachment #1 Fifth Amendment to Agreement No. 3302-04-PW  
Attachment #2 Special Budget Appropriation

G:\AdminSvcs\RFP & RFQ Project\Water\Parrent Security -- 3302-04-PW\Parrent Security -- 3302-04-PW (A5)\03-24-09 -- Parrent Security -- 3302-04-PW (A5) -- Agenda.doc

**FIFTH AMENDMENT TO AGREEMENT FOR TRADE SERVICES**

This Fifth Amendment ("Fifth Amendment") to the Agreement for Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 24<sup>th</sup> day of March, 2009, by and between the City of Oxnard, a municipal corporation ("City"), and Parrent Security ("Vendor"). This Fifth Amendment amends the Agreement entered into on December 29, 2004, by City and Vendor. The Agreement previously has been amended on July 5, 2005, by a First Amendment; June 26, 2006, by a Second Amendment; June 26, 2007, by a Third Amendment; and June 24, 2008, by a Fourth Amendment.

City and Vendor agree as follows:

- 1. In section 3 of the Agreement, the expiration date "March 31, 2009" is deleted and replaced with the date "November 30, 2009".
- 2. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

VENDOR

\_\_\_\_\_  
Dr. Thomas E. Holden, Mayor

  
\_\_\_\_\_  
Jerry P. Parrent, Owner  
Parrent Security

ATTEST:

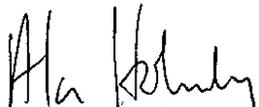
APPROVED AS TO INSURANCE:

\_\_\_\_\_  
Daniel Martinez, City Clerk

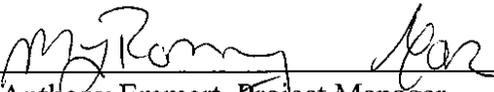
  
\_\_\_\_\_  
James Cameron, Risk Manager

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Alan Holmberg, City Attorney

  
\_\_\_\_\_  
Mark S. Norris, Assistant Public Works Director

  
\_\_\_\_\_  
Anthony Emmert, Project Manager

**CITY OF OXNARD**  
**REQUEST FOR SPECIAL BUDGET APPROPRIATION**

To the City Manager:

March 24, 2009

Request is hereby made for an appropriation of total . . . . .

\$ 150,000

Reason for appropriation: To provide security services at the Water Campus, located at 251 South Hayes Ave.

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
Water Security-Contamination Prevention Fund (608)	6015-842-8209 - Services-Other Prof/Contr	150,000

Net Estimated Change to Water Security-Contamination Prevention Fund Balance (150,000)

  
 \_\_\_\_\_  
 Manager

DOES NOT REQUIRE CITY COUNCIL APPROVAL

**CHIEF FINANCIAL OFFICER**  
  
 \_\_\_\_\_

Disposition	Approved _____
	Rejected _____
Transfer by Journal Voucher _____	_____ City Manager