



Meeting Date: 03 / 03 /09

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Lou Balderrama, City Engineer Agenda Item No. I-12

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Public Works [Signature]

DATE: February 23, 2009

TO: City Council

FROM: Lou Balderrama, City Engineer [Signature]
Public Works Department

SUBJECT: **Agreement for Professional Services between the City of Oxnard and Penfield and Smith for the Design and Pre-Construction Work of Ventura Road Utility Improvement Project**

RECOMMENDATION

That City Council:

1. Approve and authorize the Mayor to execute an Agreement for Professional Services between the City of Oxnard and Penfield and Smith in the amount of not to exceed \$845,888 for the design and pre-construction work of the Ventura Road Utility Improvement Project (Agreement No. A-7133).
2. Approve a special budget appropriation of \$600,000 from the Water Connection Fee Reserves to the Ventura Road & Gonzales Road Project No. 083132 for design and pre-construction work of the Ventura Road Utility Improvement Project.

DISCUSSION

The Ventura Road Utility Improvement Project (Project) provides for the construction and installation of five major sewer and water lines and resurfacing along Ventura Road from Gonzales Road to Wagon Wheel Road. The Project will be completed in three phases due to the coordination of the Casden Properties and Oxnard Village/Wagon Wheel developments and the master plans for sewer, water, recycled water and road resurfacing.

Phase I design is for the northbound corridor between Gonzales Road and Vineyard Avenue and is projected to be completed by March 2009 with construction completed by January 2010. Phase II design is for the northbound corridor between Vineyard Avenue and Wagon Wheel Road and is projected to be completed by May 2009 with construction completed by May 2010. Phase III design is for the southbound corridor between Gonzales Avenue and Wagon Wheel Road and projected to be completed by December 2009 with construction completed by December 2010.

**Agreement for the Professional Services between the City of Oxnard and Penfield and Smith
for the Ventura Road Utility Improvement Project**

February 23, 2009

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The estimated overall cost of the Project is \$18,000,000 that includes \$845,888 for design and pre-construction work. Funding sources for the Project will come from developer payments as specified in development agreements with Casden Properties and Oxnard Village that have planned residential developments in the subject area, Water Connection Fees, Wastewater Collection Connection Fees and Gas Tax Certificates of Participation (COPs) for street resurfacing.

On July 28, 2008, staff issued a Request for Qualifications RFQ for utility research, alignment study, design, plans, specifications and costs estimates for Phases I, II and III of the Ventura Road Utility Improvement Project. In response to the RFQ, staff evaluated qualifications and interviewed several companies and determined that Penfield and Smith is the best overall company qualified for this project.

The Agreement (Attachment No. 1) provides pre-construction services to include utility line research, alignment study of utility lines, design, preparation of plans, specifications and cost estimates for the Project. The initial term of the Agreement is from February 3, 2009 to June 30, 2011. Thereafter, the Agreement may be extended for a one-year term at the City's option. Penfield and Smith meets all required City provisions in the Agreement including the possession of a business license and appropriate certificates of insurance.

FINANCIAL IMPACT

The total contract of \$845,888 is to be funded with \$245,888 of COPs already budgeted in this project and \$600,000 from Water Connection Fees. A Special Budget Appropriation in the amount of \$600,000 is requested (Attachment No. 2).

GD

Attachment #1 Agreement No. 7133 for Professional Services between the City of Oxnard and Penfield and Smith for the design and pre-construction work of the Ventura Road Utility Improvement Project

Attachment #2 Special Budget Appropriation

Note: The Agreement for Professional Services between the City of Oxnard and Penfield and Smith for the Ventura Road Utility Improvement Project has been provided to the City Council. Copies are available for review at the Circulation Desk in the Library after 6:00 p.m. on the Thursday prior to the Council meeting and at the City Clerk's Office after 8:00 a.m. on Friday.

CITY OF OXNARD

REQUEST FOR SPECIAL BUDGET APPROPRIATION

To the City Manager:

March 3, 2009

Request is hereby made for an appropriation of total

\$ 600,000

Reason for appropriation: To provide for design and pre-construction services for the Ventura Road Utility Improvement Project

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
WATER CONNECTION FEE (603)	WATER CONNECTION FEE - VENTURA ROAD & GONZALES 603-3051 (Project 083132) 821-8201 - Contracts and Services / Architecture / Engineering	<u>600,000</u>
	Net Estimated Change to Water Connection Fee Fund Balance	<u>(600,000)</u>



Manager

DOES NOT REQUIRE CITY COUNCIL APPROVAL

CHIEF FINANCIAL OFFICER



Disposition	Approved _____
Transfer by Journal Voucher _____	Rejected _____
	_____ City Manager