



Meeting Date: 03 / 03 / 09

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input checked="" type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other

Prepared By: Tom Clock *to* Agenda Item No. 0-1

Reviewed By: City Manager *[Signature]* City Attorney *[Signature]* Finance *[Signature]* Other (Specify) \_\_\_\_\_

**DATE:** February 19, 2009

**TO:** City Council

**FROM:** Grace Magistrale Hoffman, Deputy City Manager  
Information Systems Division *Grace Hoffman*

**SUBJECT:** Adoption of the Information Technology Master Plan

**RECOMMENDATION**

That City Council approve and adopt the Information Technology Master Plan to manage how the City's technology infrastructure, applications and resources should be structured and allocated over a four-year period.

**DISCUSSION**

Along with many other cities in California, the City of Oxnard has experienced tremendous change over the last decade. Increasing constituent expectations have placed greater demands on City staff and resources. To address these demands, the City developed its first Information Technology (IT) Master Plan in FY 1999-2000. The Plan guided information technology investments since that time. As of today, the City has implemented nearly eighty-five percent of the projects identified in that IT Master Plan. The City continues to look to technology to meet those demands without growing the City staff.

Based on increasing pressures on technology resources and the completion of nearly the entire previous Plan, the City initiated the development of a follow-on Plan and hired a consulting firm to help them develop the next four-year IT Master Plan. This Plan is intended to prioritize needs and projects, and serve as the blueprint for the City's IT workplan.

The City hired eGov Consulting Services, a firm with over eighteen years experience in development of plans for municipalities like Oxnard. The consultants brought with them a structured methodology for developing such plans and developed the IT Master Plan. The IT Master Plan recommends how the City's infrastructure, applications and resources should be structured and allocated after the implementation of the four-year IT Master Plan, including identification of projects and associated capital and recurring costs required.

## **FINANCIAL IMPACT**

Approving the recommendation will not create a financial impact. Funding for projects contained in the IS Master Plan will be part of the FY 2009-2010 budget process.

TMC

Attachment #1 - Information Technology Master Plan  
#2 - Information Technology Master Plan Executive Summary

Note: The Information Technology Master Plan and the Information Technology Master Plan Executive Summary have been provided to the City Council. Copies are available for review at the Circulation Desk in the Library after 6:00 p.m. on the Thursday prior to the Council meeting and at the City Clerk's Office after 8:00 a.m. on Friday, February 27.