



Meeting Date: Dec. 13, 2011

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input checked="" type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Marichu Maramba Agenda Item No. 0-1

Reviewed By: City Manager [Signature] City Attorney SMF Finance [Signature] Other (Specify) _____

DATE: December 2, 2011

TO: City Council

FROM: James Cameron, Chief Financial Officer [Signature]
Finance Department

SUBJECT: Annual Report for Development, Connection and Improvement Fees for the Year Ended June 30, 2011

RECOMMENDATION

That City Council receive and file the Annual Report for Development, Connection and Improvement Fees for the year ended June 30, 2011 in accordance with Government Code Section 66006.

DISCUSSION

California Government Code Section 66006 requires that an accounting of developer impact fees be made public and the information reviewed in a regularly scheduled public meeting.

The park acquisition and development improvement fee, storm drain facility fee, circulation system improvement fee (traffic impact fee), capital growth fee (residential and non-residential), water system connection fee, wastewater collection connection fee, and wastewater treatment connection fee that the City of Oxnard collects, qualify as development impact fees. Therefore, these fees must comply with the above referenced Government Code section.

Park Acquisition and Development Improvement Fee

Ordinance No. 1421 enables the City to levy a fee which is a prerequisite to the issuance of a building permit per dwelling unit. Every person constructing a new dwelling within the City is charged a fee for each new dwelling unit.

Storm Drain Fees

Resolution No. 10,274 enables the City to charge a storm drain fee. Exemptions from the storm drain fee are Pacific Commerce Center (a.k.a. Northeast Industrial Assessment District), Rose/Santa Clara Specific Plan Area (a.k.a. Auto Center), Oxnard Town Center, and Hueneme Road Assessment District No. 83-1 (Tracts 3406, 3504, 3544). When developers of new subdivisions or other developments are conditioned by the City to build or install master planned storm drain system improvements, the City

will provide them full credit toward the Storm Drain Fee. Excess funds due the developer are reimbursed per City of Oxnard Resolution No. 10,272. The fee is used for the installation of storm drain facilities.

Traffic Impact Fee (Circulation System Improvement Fee)

Resolution Nos. 13,328 and 13,600 enables the City to charge a traffic impact fee assessed for new development and redevelopment in the City which will generate additional average daily vehicular trips above that which can be reasonably associated with the current use of the property. The fee is used to provide an additional funding source necessary to meet the need for circulation system improvements.

Capital Growth Fee – Residential

Resolution No. 10,275 enables the City to collect a Growth Requirement Capital Fee for residential development projects. The fee is based on the square footage of covered space constructed (including garage and accessory structures, but excluding patios); mobile home park development projects and mobile home pads. This fee is used to defray costs of constructing public facilities required to serve population growth and increased demand for public services attributable to development projects.

Capital Growth Fee – Non Residential

Resolution No. 10,275 enables the City to charge a Growth Requirement Capital Fee for commercial and industrial development projects. The fee is based on the square footage of covered space constructed of commercial development, which includes, but is not limited to quasi-public facilities such as hospitals, day care centers, convalescent homes, and cemeteries, etc. The fee for Industrial development projects also includes a rate for uncovered space as well as the standard covered space rate.

Water System Connection Fee

Resolution No. 10,273 enables the City to collect a water system connection fee for new, expanded or additional service connections, based on the diameter of the meter installation, which is directly related to the volume of water, required for the new, expanded or additional service connection.

Sewer Connection Fee

Ordinance No. 2709 enables the City to collect a treatment facility infrastructure fee and a conveyance system connection fee. The treatment portion of the fee is based on the level of wastewater treatment required as represented by the three treatment elements: flow, biochemical oxygen demand (BOD), and suspended solids (SS) using a meter equivalency factor which provides an index to identify the service requirements. For all connections to the wastewater conveyance system, the fee is determined by the size of the water meter needed to serve the facility. The fee is used to pay for the wastewater improvement facilities.

FINANCIAL IMPACT

There is no fiscal impact with the filing of this report.

JC:MM:tr

Attachment 1 - Development, Connection and Improvement Fees, Statement of Revenues, Expenditures and Changes in Fund Balance for the Year Ended June 30, 2011

CITY OF OXNARD
 PARK ACQUISITION & DEVELOPMENT IMPROVEMENT FEE
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE YEAR YEAR ENDED JUNE 30, 2011

		<u>AMOUNT</u>
REVENUES		
Development and connection fees	\$	6,400
Interest income		4,267
Total revenues		<u>10,667</u>
EXPENDITURES		
Parks capital improvement projects:		<u>0</u>
Total expenditures		<u>0</u>
Excess of revenues over (under) expenditures		<u>10,667</u>
Net Change in fund balance		10,667
Fund balance, July 1, 2010		334,561
Fund balance, June 30, 2011	\$	<u><u>345,228</u></u>
Fund balance appropriated to current projects	\$	337,806
Available for future projects		<u>7,422</u>
Fund balance, June 30, 2011	\$	<u><u>345,228</u></u>

CITY OF OXNARD
 STORM DRAIN FACILITY FEE
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE YEAR YEAR ENDED JUNE 30, 2011

	AMOUNT
REVENUES	
Development and connection fees	\$ 143,234
Interest income	123,271
Total revenues	266,505
EXPENDITURES	
Storm Drain capital improvement projects:	
Storm drain non program improvement project	108,775
Pleasant Valley Widening	5,848
Total expenditures	114,623
Excess of revenues over (under) expenditures	151,882
Net Change in fund balance	151,882
Fund balance, July 1, 2010	9,784,024
Fund balance, June 30, 2011	\$ 9,935,906

Fund balance appropriated to current projects	\$ 4,489,295
Available for future projects	5,446,611
Fund balance, June 30, 2011	\$ 9,935,906

CITY OF OXNARD
 CIRCULATION SYSTEM IMPROVEMENT FEE
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE YEAR YEAR ENDED JUNE 30, 2011

	AMOUNT
REVENUES	
Development and connection fees	\$ 1,507,005
Interest income	122,660
Total revenues	1,629,665
EXPENDITURES	
Circulation System capital improvement projects:	
Traffic signal Power back	23,864
Traffic signal - Rose & Fifth	1,412
Camino Del Sol Extension	9,460
Via Victoria Signal/Drain	41,300
West 5th/Oxnard Airport Widening	1,540
Interconnect Cables	442,873
Great Recycled Water Distribution	79,968
Highway 101/Rice interchange project	2,039,125
Traffic Signal Various locations	107,087
Capital improvement projects - non program	632,318
Citywide signal synchronization project	1,500
Street Corridor improvement	5,708
Hueneme Road improvement	110,054
Saviers Road medians	1,462
Total expenditures	3,497,671
Excess of revenues over (under) expenditures	(1,868,006)
Net Change in fund balance	(1,868,006)
Fund balance, July 1, 2011	9,242,631
Fund balance, June 30, 2011	\$ 7,374,625
Fund balance appropriated to current projects	\$ 5,350,775
Available for future projects	2,023,850
Fund balance, June 30, 2011	\$ 7,374,625

CITY OF OXNARD
 CAPITAL GROWTH FEE - RESIDENTIAL
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE YEAR YEAR ENDED JUNE 30, 2011

		<u>AMOUNT</u>
REVENUES		
Development and connection fees	\$	125,493
Total revenues		<u>125,493</u>
EXPENDITURES		
Capital Growth - Residential improvements		
Non-program improvement project		<u>70,280</u>
Total expenditures		<u>70,280</u>
Excess of revenues over (under) expenditures		<u>55,213</u>
OTHER FINANCING SOURCES & (USES)		
Transfers out (to debt service fund)		<u>(1,404,987)</u>
Total other financing sources (uses)		<u>(1,404,987)</u>
Net Change in fund balance		(1,349,774)
Fund balance, July 1, 2010		<u>(2,443,810)</u>
Fund balance, June 30, 2011	\$	<u><u>(3,793,584)</u></u>

Note: The negative fund balance represents liability for Civic Center capital outlay.

CITY OF OXNARD
 CAPITAL GROWTH FEE - NON RESIDENTIAL
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 FOR THE YEAR YEAR ENDED JUNE 30, 2011

	AMOUNT
REVENUES	
Development and connection fees	\$ 174,787
Interest income	356
Total revenues	175,143
EXPENDITURES	
Capital Growth - Residential improvements	
Non program capital improvement projects	20,491
Total expenditures	20,491
Excess of revenues over (under) expenditures	154,652
OTHER FINANCING SOURCES & (USES)	
Transfers out (to debt service fund)	(376,574)
Total other financing sources (uses)	(376,574)
Net Change in fund balance	(221,922)
Fund balance, July 1, 2010	(610,593)
Fund balance, June 30, 2011	\$ (832,515)

Note: The negative fund balance represents liability for Civic Center capital outlay.

CITY OF OXNARD
WATER SYSTEM CONNECTION FEE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR YEAR ENDED JUNE 30, 2011

		<u>AMOUNT</u>
REVENUES		
Development and connection fees	\$	737,610
Interest income		335,747
Total revenues		<u>1,073,357</u>
EXPENDITURES		
Water System connection improvement projects:		
Ventura Road & Gonzales Recycled Water System		29,932
Recycled Water Backbone		24,875
Total expenditures		<u>54,807</u>
Excess of revenues over (under) expenditures		<u>1,018,550</u>
Net Change in fund balance		1,018,550
Fund balance, July 1, 2010		13,546,036
Fund balance, June 30, 2011	\$	<u><u>14,564,586</u></u>
Fund balance appropriated to current projects	\$	2,547,557
Available for future projects		<u>12,017,029</u>
Fund balance, June 30, 2011	\$	<u><u>14,564,586</u></u>

CITY OF OXNARD
WASTEWATER COLLECTION CONNECTION FEE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR YEAR ENDED JUNE 30, 2011

		AMOUNT
REVENUES		
Development and connection fees	\$	116,480
Interest income		7,844
Total revenues		124,324
EXPENDITURES		
Wastewater Collection connection improvement project:		
Developer's reimbursement		191,196
Septic to sewer		30,751
Total expenditures		221,947
Excess of revenues over (under) expenditures		(97,623)
Net Change in fund balance		(97,623)
Fund balance, July 1, 2010		4,202,552
Fund balance, June 30, 2011	\$	4,104,929
Fund balance appropriated to current projects	\$	59,252
WW Treatment Connection Fee Offset		1,629,721
Available for future projects		2,415,956
Fund balance, June 30, 2011	\$	4,104,929

CITY OF OXNARD
WASTEWATER TREATMENT CONNECTION FEE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR YEAR ENDED JUNE 30, 2011

	AMOUNT
REVENUES	
Development and connection fees	\$ 311,114
Total revenues	311,114
EXPENDITURES	
Wastewater Collection connection improvement project:	0
Total expenditures	0
Excess of revenues over (under) expenditures	311,114
OTHER FINANCING SOURCES & (USES)	
Transfers out (to debt service fund)	(1,200,000)
Total other financing sources (uses)	(1,200,000)
Net Change in fund balance	(888,886)
Fund balance, July 1, 2010	(740,835)
Fund balance, June 30, 2011	\$ (1,629,721)

Note: Negative fund balance offset by WW Collection Connection Fee.