AGENDA ITEM NO. I-1

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Regular Meeting
September 13, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Regular Meeting
September 20, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Regular Meeting
September 27, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:11 p.m., the regular meeting of the Oxnard Community Development Commission convened in the Council Chambers, concurrently with the City Council. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, and Carmen Ramirez were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Director; Alan Holmberg, General Counsel; Karen Burnham, Assistant Executive Director; Curtis Cannon, Community Development Director; and Grace Magistrale Hoffman, Deputy Executive Director.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Comments were received from: Willliam Terry (I-2).

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meeting of the Community Development Commission for June 7, 14, 21 and 22, 2011, and July 12, 19 and 26, 2011. (001)
RECOMMENDATION: Approve.

Community Development Department

2. SUBJECT: ABx1 26 and ABx1 27 Redevelopment Legislation; Adoption of a Preliminary Draft of the initial Recognized Obligation Payment Schedule ("Preliminary Draft ROPS") Pursuant to the Provisions of ABx1 26. (015)

DRAFT

RECOMMENDATION That the Community Development Commission ("CDC") in accordance with the requirements of AB 1X 26 ("AB 26"), passed by the State legislature on June 15, 2011, and signed into law by the Governor on June 28, 2011, adopt **Resolution No. 152** approving a Preliminary Draft ROPS, setting forth a schedule of payments for obligations of the CDC, providing for the next six month fiscal period, commencing on January 1, 2012 through June 30, 2012, and that the CDC's adoption of the Preliminary Draft ROPS includes an express reservation of the agency's rights.
DISCUSSION: The Community Development Director reviewed the history of payments.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended, (Pinkard/Holden), Ayes: Pinkard, MacDonald, Flynn, Ramirez, and Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL

At 9:21 p.m. the joint meeting with the City Council concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 9:21 p.m., the Community Development Commission concurred to adjourn the meeting.

DRAFT

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Regular Meeting
October 4, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Regular Meeting
October 11, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Regular Meeting
October 18, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Regular Meeting
October 25, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Regular Meeting
November 1, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Adjourned Regular Meeting
August 2, 2011

A. ROLL CALL/POSTING OF AGENDA

At 8:15 p.m., the adjourned meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrent with the Oxnard City Council. Commissioners Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, and Carmen Ramirez were present. Chairman Thomas E. Holden was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairperson Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; and Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

C. INFORMATION/ CONSENT AGENDA

Community Development Department

1. SUBJECT: Ordinance No. 2849 authorizing the City to participate in a voluntary alternative redevelopment program under applicable provisions of Part 1.9 of the California Health and Safety Code, as amended. (001)
RECOMMENDATION: Second reading and adoption.
ACTION: Approved as recommended (MacDonald/Ramirez) Ayes: Flynn, Ramirez, Pinkard, and MacDonald. Absent: Mayor Holden.

CITY COUNCIL

At 8:16 p.m. the joint meeting with the City Council concluded.

D. ADJOURNMENT

At 8:16 p.m., the Community Development Commission concurred to adjourn.

DANIEL MARTINEZ
Secretary Designate

DR. IRENE G. PINKARD
Vice-Chairperson

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Special Meeting
August 2, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:03 p.m., the special meeting of the Oxnard Community Development Commission convened in the Council Chambers concurrent with the Oxnard City Council, Housing Authority and Parking Authority. Commissioners Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, and Carmen Ramirez were present. Chairman Thomas E. Holden was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairperson Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; and Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. PUBLIC COMMENTS

E. INFORMATION CONSENT AGENDA

F. REPORTS

Community Development

1. SUBJECT: Oxnard Downtown Management District (ODMD) Ballot. (005)
RECOMMENDATION: That City Council Community Development Commission, Housing Authority, and Oxnard Parking Authority approve and authorize the City Manager to sign, on behalf of the City of Oxnard, Oxnard Community Development Commission (CDC), Oxnard Housing Authority, and Oxnard Parking Authority, as owners of certain properties located in the Oxnard Downtown Management District (ODMD), the ballot in support of the renewal and boundary modification of the ODMD.
DISCUSSION: The Community Development Director reviewed the ODMC ballot process including the vote of the municipal. The General Counsel commented on minutes and process of collecting signatures.

The following individuals provided comments: Pat Brown; Bert Perello; and Alejandro Rivera.

ACTION: Moved to support the renewal and boundary modification of ODMD (Pinkard/ MacDonald) Ayes: MacDonald, Flynn, Ramirez, Andrade, Vega and Pinkard. Absent: Holden.

G. PUBLIC HEARING

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION/PARKING AUTHORITY

At 8:15 p.m. the joint meetings with the City Council, Community Development Commission and Parking Authority concluded.

H. PUBLIC COMMENTS ON REPORTS

I. ADJOURNMENT

At 8:15 p.m. the Community Development Commission concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. IRENE G. PINKARD
Vice-Chairperson

MINUTES

OXNARD COMMUNITY DEVELOPMENT COMMISSION
Special Meeting
August 25, 2011

A. ROLL CALL/POSTING OF AGENDA

At 6:31 p.m., the special meeting of the Oxnard Community Development Commission convened in the Council Chambers. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. The City Clerk stated that the agenda was posted on Wednesday in the Library and City Clerk's Office. Chairman Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Karen Burnham, Assistant Executive Director; Alan Holmberg, General Counsel; Curtis Cannon, Community Development Director; and Grace Magistrale Hoffman, Deputy Executive Director.

B. PUBLIC COMMENTS ON REPORT

C. REPORTS

Community Development Commission

1. SUBJECT: ABx1 26 and ABx1 27 Redevelopment Legislation; Adoption of an Enforceable Obligation Payment Schedule ("EOPS") Pursuant to the Provisions of ABx1 26
RECOMMENDATION: That the Commissioners in accordance with the requirements of ABx1 26, passed by the State legislature on June 15, 2011, and signed into law by the Governor on June 28, 2011, adopt **Resolution No. 151** approving an EOPS, setting forth a schedule of payments for obligations of the Community Development Commission ("CDC").
DISCUSSION: The Community Development Director reviewed actions of State redevelopment legislation, payment schedule and rights of enforcement of agreements.

The City Council commented on the existing payment schedule and enforcement of current agreements.

ACTION: Approve the recommendation, (Holden/Pinkard). Ayes: Pinkard, MacDonald, Flynn, Ramirez, and Holden.

D. ADJOURNMENT

At 6:50 p.m., the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

Dr. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
July 12, 2011

A. ROLL CALL/POSTING OF AGENDA

At 5:36 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers, concurrently with the City Council and Community Development Commission. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, Carmen Ramirez were present. Commissioners Jose Andrade and Francisco Vega were absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; Grace Magistrale Hoffman, Deputy Executive Secretary. At 5:58 p.m., Commissioners Jose Andrade and Francisco Vega were present.

L. PUBLIC HEARING

ACTION: Chairman Holden declared the public hearing open.
DISCUSSION: The Secretary Designate reported on posting, publication and that there were no written communications received.

City Manager

1. SUBJECT: Presentation and Adoption of the Fiscal Year (FY) 2011-2012 Housing Authority Operating and Capital Improvement Budgets. (001)
RECOMMENDATION: 1) Conduct a public hearing on the FY 2011-2012 operating and capital improvement budgets for the Housing Authority, and 4) At the conclusion of the public hearing, at the discretion of the Commissioners, adopt a resolution approving the Housing Authority's Operating Budget for FY 2011-2012.
DISCUSSION: The Chief Financial Officer reviewed the proposed budget with changes due to State budget, property taxes, development fees, Measure "O", ERIP program. The Human Resources Director commented on the ERIP program (placement of technical positions and unfilled management positions); the effect of a retired (Cal PERS) employee; and use of library volunteers.

The Commissioners discussed: property tax, ERIP program, the filling of vacate positions positions, the City debt ratio compared to other cities, and next budget review.

The following individuals provided comments: Shirley Godwin, Jim Lavery, Larry Stein, and Pat Brown

ACTION: The City Council concurred to continue this item to July 19, 2011.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Attorney Department

1. SUBJECT: Resolutions Amending Rules of Procedure Regarding Meeting Adjournment. (057)
RECOMMENDATION: Adopt **Resolution No. 1252** to amend their respective Rules of Procedure to provide that no new items on a meeting agenda shall be considered after 11:00 p.m, and the meeting shall be adjourned upon conclusion of the item under consideration at 11:00 p.m., unless a motion is passed to extend the meeting.

City Clerk Department

2. SUBJECT: Minutes of the Regular Meeting of the Oxnard Housing Authority for May 3 and 10, 2011. (065)
RECOMMENDATION: Approve.

Housing Department

7. SUBJECT: Revision to the Utility Allowances for Public Housing Residents and Section 8 Housing Choice Voucher Participants. (123)
RECOMMENDATION: Adopt **Resolution No. 1253** to adopt the revised utility allowance schedules for the Section 8 Housing Choice Voucher program and the Public Housing program.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Andrade/Holden)
Ayes: Holden, Pinkard, MacDonald, Flynn, Ramirez, Andrade and Vega.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. HOUSING AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION

At 8:14 p.m. the joint meetings with the City Council and Community Development Commission concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:14 p.m. the Housing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
July 19, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:06 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers, concurrently with the City Council and Community Development Commission. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Tim Flynn, Carmen Ramirez, Jose Andrade and Francisco Vega were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; Grace Magistrale Hoffman, Deputy Executive Secretary

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

Housing Department

3. SUBJECT: Award of Contract for the Retrofit Replacement of Windows in Public Housing Units. (011)
RECOMMENDATION: Approve and authorize the Chairman to execute a firm-fixed price contract in the amount of $269,921with Quality Windows (A-7427), using funds previously appropriated from the 2010 Capital Fund grant for the retrofit replacement of windows in 100 public housing units at 6 housing sites scattered throughout Oxnard.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Andrade/Vega)
Ayes: Pinkard, MacDonald, Flynn, Ramirez, Andrade, Vega, and Holden.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

ACTION: Chairman Holden declared the public hearing open.
DISCUSSION: The Secretary Designate reported on posting, publication and that there were no written communications received.

Finance Department

1. SUBJECT: Presentation and Adoption of the Fiscal Year (FY) 2011-2012 City, Community Development Commission, and Housing Authority Operating and Capital Improvement Budgets. (053)
RECOMMENDATION: 1) Conduct a public hearing on the FY 2011-2012 operating and capital improvement budgets for the Housing Authority, 4) At the conclusion of the public hearing, at the discretion of the Commissioners, adopt **Resolution No. 1254** approving the Housing Authority's Operating Budget for FY 2011-2012.
ACTION: Close the public hearing. (Pinkard/Holden) Approved as recommended. (Andrade/Vega) Ayes: Holden, Pinkard, MacDonald, Ramirez, Andrade and Vega. Noes: Flynn.

CITY COUNCIL/COMMUNITY DEVELOPMENT

At 10:11 p.m. the joint meetings with the City Council and Community Development Commission concluded.

M. REPORT OF SECRETARY

N. HOUSING AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 10:11 p.m. the Housing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
July 26, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:07 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers, concurrently with the City Council and Community Development Commission. Commissioners Thomas E. Holden, Bryan A. MacDonald, Carmen Ramirez, Jose Andrade and Francisco Vega were present. Commissioners Irene G. Pinkard and Timothy B. Flynn were absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; Grace Magistrale Hoffman, Deputy Executive Secretary

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

Councilmember Ramirez requested details regarding I-8. The Housing Director reviewed the need to complete the document before submitting (I-8).

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Received comments from Bert Perello (I-8).

I. INFORMATION/CONSENT AGENDA

8. SUBJECT: Section 8 Management Assessment Program Certification. (055)
RECOMMENDATION: Adopt **Resolution No. 1255**: 1) That the data contained in the Section 8 Management Assessment Program (SEMAP) Certification for the fiscal year ending June 30, 2011, is accurate; 2) Authorizing the Chairman of the Board of Commissioners to sign the Resolution and Certification; and 3) Directing the Housing Director to submit the Certification form to the U.S. Department of Housing and Urban Development (HUD).

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Andrade/Vega)
Ayes: Holden, MacDonald, Ramirez, Andrade and Vega. Absent: Pinkard and Flynn.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. HOUSING AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION

At 8:22 p.m., the joint meetings with the City Council and Community Development Commission concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 8:22 p.m. the Housing Authority concurred to adjourn the meeting.

DRAFT

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
September 13, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:08 p.m., the regular meeting of the Oxnard Housing Authority convened in the Council Chambers concurrently with the City Council. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, Carmen Ramirez, and Jose Andrade were present. Commissioner Francisco Vega was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; Grace Magistrale Hoffman, Deputy Executive Secretary

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

2. SUBJECT: Minutes of the Regular Meeting of the Oxnard Housing Authority for June 7, 14, 21 and June 28, 2011. (007)
RECOMMENDATION: Approve.

Housing Department

10. SUBJECT: Award of Contract for the Replacement of Flooring in Public Housing Units and Common Areas. (097)
RECOMMENDATION: Approve and authorize the Chairman to execute a firm-fixed price contract in the amount of $374,891 with Continental Flooring Company (A-7439), using funds previously appropriated from the 2009 Capital Fund grant, for the replacement of the existing flooring in 150 public housing units and the common areas at two senior housing developments located at 401 and 801 South C Street.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended, (Andrade/Holden), Ayes: MacDonald, Flynn, Ramirez, Andrade, Holden, and Pinkard. Absent: Vega.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. HOUSING AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL

At 10:08 p.m. the joint meetings with the City Council and Community Development Commission/ Redevelopment Agency concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 10:08 p.m., the Housing Authority concurred to adjourn the meeting.

DRAFT

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
September 20, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

RAF

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
September 27, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

RAF

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
October 4, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

RAF

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
October 11, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

RAF

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
October 18, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

RAF

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
October 25, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

RAF

MINUTES

OXNARD HOUSING AUTHORITY
Regular Meeting
November 1, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

RAF

MINUTES

OXNARD HOUSING AUTHORITY
Special Meeting
August 2, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:03 p.m., the special meeting of the Oxnard Housing Authority convened in the Council Chambers concurrent with the City Council, Community Development Commission, and Parking Authority. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn, Carmen Ramirez, Francisco Vega and Jose Andrade were present. Chairman Thomas E. Holden was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairperson Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; and Grace Magistrale Hoffman, Deputy Executive Secretary.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. PUBLIC COMMENTS

E. INFORMATION CONSENT AGENDA

F. REPORTS

Community Development

1. SUBJECT: Oxnard Downtown Management District (ODMD) Ballot. (005)
RECOMMENDATION: That City Council Community Development Commission, Housing Authority, and Oxnard Parking Authority approve and authorize the City Manager to sign, on behalf of the City of Oxnard, Oxnard Community Development Commission (CDC), Oxnard Housing Authority, and Oxnard Parking Authority, as owners of certain properties located in the Oxnard Downtown Management District (ODMD), the ballot in support of the renewal and boundary modification of the ODMD.
DISCUSSION: The Community Development Director reviewed the ODMC ballot process including the vote of the municipal. The General Counsel commented on minutes and process of collecting signatures.

The following individuals provided comments: Pat Brown; Bert Perello; and Alejandro Rivera.

ACTION: Moved to support the renewal and boundary modification of ODMD (Pinkard/ MacDonald) Ayes: MacDonald, Flynn, Ramirez, Andrade, Vega and Pinkard. Absent: Holden.

G. PUBLIC HEARING

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION/PARKING AUTHORITY

At 8:15 p.m. the joint meetings with the City Council, Community Development Commission and Parking Authority concluded.

H. PUBLIC COMMENTS ON REPORTS

I. ADJOURNMENT

At 8:15 p.m. the Housing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. IRENE G. PINKARD
Vice-Chairperson

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
April 12, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:06 p.m., the regular meeting of the Oxnard Finance Authority convened in the Council Chambers, concurrently with the City Council and Community Development Commission. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; James Cameron, Chief Financial Officer; Curtis Cannon, Community Development Director; Grace Magistrale Hoffman, Deputy Executive Secretary; Michael Henderson, General Services Manager; and Michael More, Financial Services Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meeting of the Financing Authority for March 22 and April 5, 2011. (001)
   RECOMMENDATION: Approve.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended (Pinkard/Holden)
Ayes: Holden, Pinkard, MacDonald, Flynn and Ramirez.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

DRAFT

L. PUBLIC HEARINGS

ACTION: Chairperson Holden declared the public hearing open.
DISCUSSION: The Secretary Designate reported on posting, publication and that there were no written communications received.

Finance Department

1 SUBJECT: City of Oxnard Financing Authority Tax Allocation Bonds, Series 2011 (RiverPark Maintenance Facility). (019)
RECOMMENDATION: That the City of Oxnard Financing Authority adopt a resolution authorizing the execution and delivery of a contract of purchase with respect to Oxnard Community Development Commission Historic Enhancement and Revitalization of Oxnard (HERO) Project Area Tax Allocation Bonds, Series 2011, and authorizing certain actions in connection therewith.
DISCUSSION: The Financial Services Manager reviewed the funding of the bonds and the pay back schedule of bonds. Bill Reynolds, Financial Advisor from Southwest, commented on the rating of the City. The Chief Financial Officer commented on bond insurance, consultant costs and effects of State actions. Bruce Graham, bond consultant.

Comments were received by: William Terry; Martin Jones; Pat Brown; Jean Joneson; Shirley Godwin; Dan Lechliter; Bert Perello; and Larry Stein.

ACTION: Close the public hearing (Pinkard/Holden) approved unanimously.

DISCUSSION: The General Services Manager and Community Development Director reviewed the reasons for the building of the structure.

The City Council commented on the need for structure, funding of the structure, comparison funding of other developments, and need for more information.

ACTION: Provided comments to staff and move to continue to this item. (Holden/Pinkard) unanimously

M. REPORT OF SECRETARY

N. FINANCING AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION

At 10:50 p.m. the joint meetings with the City Council and Community Development Commission concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

DRAFT

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 10:50 p.m. the Financing Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
April 19, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
April 26, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

LYN BENNETT
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
May 03, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. IRENE G. PINKARD
Vice-Chairman

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
May 10, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. IRENE G. PINKARD
Vice-Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
May 17, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:38 p.m., the regular meeting of the Oxnard Finance Authority convened in the Council Chambers, concurrently with the City Council, Community Development Commission and Housing Authority. Commissioners Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. Chairman Thomas E. Holden was absent. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Vice-Chairperson Pinkard presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; Grace Magistrale Hoffman, Deputy Executive Secretary

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States by Deborah Martinez, Distinguished Teacher of the Year, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

L. PUBLIC HEARINGS

M. REPORT OF SECRETARY

N. FINANCE AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

1. SUBJECT: Cancellation of the Regular Meeting Scheduled for June 7, 2011. (125)
RECOMMENDATION: Cancel their regular meeting scheduled for June 7, 2011.
ACTION: Approved as recommended. (Ramirez/Flynn) Ayes: Pinkard, MacDonald Flynn, and Ramirez. Absent: Holden.

COMMUNITY DEVELOPMENT COMMISSION/HOUSING AUTHORITY

At 9:34 p.m. the joint meetings with the Community Development Commission and Housing Authority concluded.

O. REPORTS

Finance Department

1. SUBJECT: Issuance of Lease Revenue Refunding Bonds Series 2011. (127)
RECOMMENDATION: Adopt **Resolution No. 40** authorizing the sale, issuance, and delivery of not more than $25 million in principal amount of its Lease Revenue Refunding Bonds, Series 2011, and approving certain documents and authorizing certain actions in connection therewith.
DISCUSSION: The Chief Financial Officer reviewed

Comments were received from Larry Stein, Bert Perello, and Martin Jones.

ACTION: Approved as recommended. (MacDonald/Pinkard). Ayes: Pinkard, MacDonald, Flynn, and Ramirez. Absent: Holden.

CITY COUNCIL

At 10:26 p.m. the joint meeting with the City Council concluded.

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 10:26 p.m. the Finance Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. IRENE G. PINKARD
Vice-Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
June 7, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
June 14, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
June 21, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:09 p.m., the regular meeting of the Oxnard Finance Authority convened in the Council Chambers, concurrently with the City Council, Community Development Commission and Housing Authority. Commissioners Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. The Secretary Designate stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Chairperson Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, Secretary Designate; Edmund F. Sotelo, Executive Secretary; Karen Burnham, Assistant Executive Secretary; Alan Holmberg, General Counsel; James Cameron, Chief Financial Officer; Grace Magistrale Hoffman, Deputy Executive Secretary; and Michael Henderson, General Services Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

I. INFORMATION/CONSENT AGENDA

HOUSING AUTHORITY

At 12:41 a.m. the joint meetings with the Housing Authority concluded.

At 12:41 a.m., Chairman Holden left the meeting and Vice-Chairman Pinkard presided.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

At 1:17 a.m., Commissioner MacDonald left the meeting due to possible conflict of interest

L. PUBLIC HEARINGS

Finance Department

1. SUBJECT: City of Oxnard Financing Authority Tax Allocation Bonds, Series 2011 (Campus Park Project). (129)
RECOMMENDATION: Adopt **Resolution No. 41** authorizing the execution and delivery of a contract of purchase with respect to Oxnard Community Development Commission Historic Enhancement and Revitalization of Oxnard (HERO) Project Area Tax Allocation Bonds, Series 2011, and authorizing certain actions in connection therewith.
DISCUSSION: The Chief Financial Officer outlined the proposed financing and the financial rating of the City. The General Services Manager stated that community comments were received from the local neighborhood and ability for future Council and community input.

Comments were received from Bert Perello.

ACTION: Close the public hearing, (Ramirez/Pinkard) unanimously. Approved as recommended. (Ramirez/Pinkard) Ayes: Ramirez Pinkard, and Flynn. Absent: Holden and MacDonald.

M. REPORT OF SECRETARY

N. FINANCE AUTHORITY COMMISSION BUSINESS/COMMITTEE REPORTS

CITY COUNCIL/COMMUNITY DEVELOPMENT COMMISSION

At 1:41 a.m. the joint meetings with the City Council and Community Development Commission concluded.

O. REPORTS

P. PUBLIC COMMENTS ON REPORTS

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 1:41 a.m. the Finance Authority concurred to adjourn the meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DR. IRENE G. PINKARD
Vice-Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
June 28, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
July 12, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
July 19, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
July 26, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
September 13, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
September 20, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
September 27, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
October 4, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

DRAFT

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
October 11, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
October 18, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
October 25, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman

MINUTES

OXNARD FINANCING AUTHORITY
Regular Meeting
November 1, 2011

Because there were no items requiring consideration on this date, there was no regular meeting.

DANIEL MARTINEZ
Secretary Designate

DR. THOMAS E. HOLDEN
Chairman