



Meeting Date: 10/18 /11

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Suzanne Bellah, Cultural Art Supervisor/Carnegie Art Museum Agenda Item No. **I-3**

Reviewed By: City Manager [Signature] City Attorney SMF Finance [Signature] Other (Specify) \_\_\_\_\_

**DATE:** October 7, 2011

**TO:** City Council

**FROM:** Suzanne Bellah, Carnegie Art Museum, Ex. Director

**SUBJECT:** Conflict of Interest Code for Carnegie Art Museum

**RECOMMENDATION**

That City Council: approve the Conflict of Interest Code adopted by the Board of Directors of the Carnegie Art Museum Cornerstones.

**DISCUSSION**

The Carnegie Art Museum Cornerstones Board of Directors, the contracted management entity for the Carnegie Art Museum, recently adopted a Conflict of Interest Code which conforms to the standards and requirements of the California Fair Political Practices Commission (FPPC). The Code is similar to the one adopted by the City of Oxnard pertaining to the City Council and City employees. State law requires that the City Council act to approve any FPPC-based conflict of interest code adopted by any organization within the city limits, hence the need for City Council action to endorse the adoption of this Code by the Carnegie Art Museum Cornerstones.

**FINANCIAL IMPACT**

None

Attachment #1 - Carnegie Art Museum Cornerstones Conflict of Interest Code with Appendix

**Conflict of Interest Code**  
**for the**  
**Carnegie Art Museum Cornerstones**

The Political Reform Act (Gov. Code, Secs. 81000 et seq.), requires state and local "public agencies" to adopt and promulgate Conflict of Interest Codes (Gov. Code, Sec. 87300). The Carnegie Art Museum Cornerstones determined at its Annual Meeting held on June 15, 2011, that it constitutes a "local public agency" within the meaning of the Political Reform Act (see *In Re Siegel* No. 76-054, 3 FPPC Op. 62, 1977), and therefore must adopt a Conflict of Interest Code forthwith.

The Fair Political Practices Commission has adopted a regulation (Cal. Code of Regs., tit. 2, Sec. 18730) which contains the terms of a standard Conflict of Interest Code which can be incorporated by reference in an agency's Code, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of California Code of Regulations, title 2, section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the duly adopted Conflict of Interest Code of the Carnegie Art Museum Cornerstones.

Members of the Board of Directors of the Carnegie Art Museum Cornerstones, and designated employees, shall file their Statements of Economic Interest (FPPC Form 700) with the Carnegie Art Museum, which shall make and retain one copy and forward the original to the Oxnard City Council, which shall be the filing officer (Gov. Code, Sec. 87500, subd. (j) & (o)).

**Appendix**  
**Conflict of Interest Code**  
**for the**  
**Carnegie Art Museum Cornerstones**

<u>Designated Employees</u>	<u>Disclosure Category</u>
Members, Board of Directors	I
Executive Director	I

**Disclosure Obligations Defined:**

Category 1.

- a. Any interests in real property located in the City of Oxnard.
- b. Any reportable income from real property, companies, businesses, or other investments located in or doing business in the City of Oxnard.
- c. Any reportable gifts from or on behalf of persons, companies or businesses located in or doing business in the City of Oxnard.