Meeting Date: 10/18 /11

ACTION	TYPE OF ITEM
☐ Approved Recommendation	☒ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Janet Sederquist, Convention and Visitors Bureau Agenda Item I-2

Reviewed By: City Manager City Attorney Finance Other *(Specify)*

DATE: October 7, 2011

TO: City Council

FROM: Daniel Martinez, City Clerk

SUBJECT: **Conflict of Interest Codes for Convention & Visitors Bureau**

RECOMMENDATION

That City Council: 1) approve the Conflict of Interest Code adopted by the Oxnard Convention & Visitors Bureau (OCVB).

DISCUSSION

The Oxnard CVB Board of Directors recently adopted an updated Conflict of Interest Code which conforms to the standards and requirements of the California Fair Political Practices Commission (FPPC). Each code is similar to the one adopted by the City of Oxnard which pertains to the City Council and City employees. State law requires that the City Council act to approve any FPPC-based conflict of interest code adopted by any organization within the city limits, hence the need for City Council action to endorse the adoption of the code by the Oxnard Convention & Visitors Bureau.

FINANCIAL IMPACT

None

Attachment #1 - Oxnard CVB Conflict of Interest Code

Conflict of Interest Code
for the
Oxnard Convention & Visitors Bureau

The Political Reform Act (Gov. Code, § 81000 et seq.), requires state and local "public agencies" to adopt and promulgate Conflict of Interest Codes (Gov. Code, § 87300). The Oxnard Convention & Visitors Bureau determined at its Annual Meeting held on June 22, 2011, that it constitutes a local "public agency" within the meaning of the Political Reform Act (see *In Re Siegel* No. 76-054, 3 FPPC Op. 62, 1977), and therefore must adopt a Conflict of Interest Code forthwith.

The Fair Political Practices Commission has adopted a regulation (Cal. Code of Regs., tit. 2, § 18730) which contains the terms of a standard Conflict of Interest Code which can be incorporated by reference in an agency's Code, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of California Code of Regulations, title 2, section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the duly adopted Conflict of Interest Code of the Oxnard Convention & Visitors Bureau.

Members of the Board of Directors of the Oxnard Convention & Visitors Bureau shall file their Statements of Economic Interest (FPPC Form 700) with the Oxnard Convention & Visitors Bureau, which shall make and retain one copy and forward the original to the Oxnard City Council, which shall be the filing officer (Gov. Code, § 87500, subd. (j)). Designated employees of the Oxnard Convention & Visitors Bureau shall file their Statements of Economic Interest (FPPC Form 700) with the Oxnard Convention & Visitors Bureau which will make the statements available for public inspection and reproduction (Gov. Code, §§ 87500, subd. (o) & 81008).

Appendix
Conflict of Interest Code
for the
Oxnard Convention & Visitors Bureau

Designated Employees	**Disclosure Category**
Members, Board of Directors	I
President & CEO	I

Disclosure Obligations Defined:

Category 1.

a. Any interests in real property located in the City of Oxnard.
b. Any reportable income from real property, companies, businesses, or other investments located in or doing business in the City of Oxnard.
c. Any reportable gifts from or on behalf of persons, companies or businesses located in or doing business in the City of Oxnard.