



Meeting Date: 09/13/11

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input checked="" type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Norma Owens, Grants Manager *AWO* Agenda Item No. **K-1**
 Reviewed By: City Manager *[Signature]* Holmberg *[Signature]* City Attorney *[Signature]* Finance *[Signature]* Other (Specify)

DATE: August 23, 2011

TO: City Council

FROM: William E. Wilkins, Housing Director
 Housing Department *[Signature]*

SUBJECT: The City of Oxnard's Consolidated Annual Performance and Evaluation Report (CAPER) for the Fiscal Year 2010-2011

RECOMMENDATION

That City Council accepts the City of Oxnard's CAPER for FY 2010-2011.

DISCUSSION

On an annual basis, jurisdictions receiving Community Planning and Development (CPD) formula grant funds from the U.S. Department of Housing and Urban Development (HUD) are required to prepare a Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER provides a complete accounting of the use of certain grant funding and an assessment of the accomplishments of the goals established in the FY 2008-2013 Consolidated Plan.

For the fiscal year, which ended on June 30, 2011, the City received grant awards in the amount of \$2,961,698 in Community Development Block Grant (CDBG), \$1,147,134 in HOME Investment Partnerships Act (HOME), and \$120,297 in Emergency Shelter Grant (ESG) funds.

The FY 2010-2011 CAPER contains narratives of performance results, and reports on expenditures generated by the Integrated Disbursement and Information System (IDIS), which documents program accomplishments and beneficiaries related to the goals and objectives identified in the Consolidated Plan.

The CAPER provides information as follows:

1. Part I of the Report presents general narratives related to the consolidated assessment of the five year goals and the one year objectives of the three entitlement grant programs (CDBG, HOME, and ESG), the Fair Housing issues, other actions to overcome obstacles to meeting underserved needs as well as public policies and efforts to foster and maintain affordable housing, the leveraging of resources and a comparison of the established goals, priorities and objectives versus the accomplishments;
2. Parts II, III and IV address detailed programmatic narratives for the three grant programs; and,
3. Part V includes the various reports required by HUD.

In general, the City has been successful in the implementation of the grants in compliance with the National Objectives as well as the three programs' requirements. Tables I, II, VI and VII provide useful summaries of the expenditures and accomplishments realized during FY 2010-2011.

The availability of the CAPER document for public review was published in the Ventura County Star Newspaper on August 28, 2011, and was made available for 15 days in the Main Public Library, the City Clerk's Office and the Housing Department, as required by the City's Citizen Participation Plan.

FINANCIAL IMPACT

There is no financial impact.

Attachment #1 – The CAPER Report

Note: Attachment #1 has been provided to City Council under separate cover. Copies for review are available at the Help Desk in the Library after 6:00 p.m. on Thursday prior to the Council meeting and in the City Clerk's Office after 8:00 a.m. on Monday prior to the Council meeting.