



Meeting Date: 06 / 14 / 11

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s) _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s) _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Michael Henderson *MA* Agenda Item No. **I-12**

Reviewed By: City Manager *MB* City Attorney *MS* Finance *JL* Other \_\_\_\_\_

**DATE:** June 3, 2011

**TO:** City Council

**FROM:** Michael Henderson, General Services Superintendent  
City Manager's Office *MA*

**SUBJECT:** Third Amendment to Agreement No. 4734-09-CM -On-Call Landscape Architect Services

**RECOMMENDATION**

That City Council approve and authorize the Mayor to execute the Third Amendment to Agreement No. 4734-09-CM for On-Call Landscape Architect Services provided by Jordan, Gilbert & Bain Landscape Architects, Inc.

**DISCUSSION**

It was determined that many small projects within the City required the services of a licensed landscape architect to allow a set of plans be approved through the City's plan check process. In 2009 the City General Services Division issued an RFP to select an on-call landscape architect service for the City. The City received and reviewed nineteen firms and Jordan, Gilbert Bain Landscape Architects, Inc. was selected. A multi-year agreement with options to renew and a not to exceed \$220,000 amount was issued to them in February, 2009. The first amendment was issued to revise the original agreement expiration date from June 30, 2010 to June 30, 2011. The second amendment was issued to revise the not to exceed amount from \$220,000 to \$320,000. This third amendment is a request to revise the expiration date from June 30, 2011 to June 30, 2012 and to revise the not to exceed amount from \$320,000 to \$420,000.

**FINANCIAL IMPACT**

This is a City wide use agreement and funds are allocated by various departments for the services on a project by project basis.

- Attachment #1 – Third Amendment
- #2 - Second Amendment
- #3- First Amendment
- #4 – Original Agreement

Note: Attachment#4 has been provided to the City Council under separate cover. Copies for review are available at the Help Desk in the Library after 6:00 p.m. on Thursday prior to the Council meeting and in the City Clerk's Office after 8:00 a.m. on Monday prior to the Council meeting.

**THIRD AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES**

This Third Amendment ("Third Amendment") to the Agreement for Professional Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 30<sup>th</sup> day of June, 2011, by and between the City of Oxnard, a municipal corporation ("City"), and Jordan, Gilbert & Bain Landscape Architects, Inc. ("Consultant"). This Third Amendment amends the Agreement entered into on February 11, 2009, by City and Consultant. The Agreement previously has been amended on June 30, 2010, by a First Amendment and on November 3, 2010, by a Second Amendment.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the term 'will expire on June 30, 2011' is deleted and replaced with 'will expire on June 30, 2012'.
2. In Section 14 of the Agreement, the amount not to exceed "\$320,000.00" is deleted and replaced with "\$420,000.00."
3. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT/CONTRACTOR

\_\_\_\_\_  
Dr. Thomas E. Holden, Mayor

  
\_\_\_\_\_  
Paul Jordan  
Jordan, Gilbert & Bain Landscape Architects

ATTEST:

\_\_\_\_\_  
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

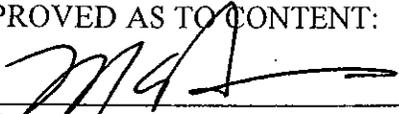
APPROVED AS TO INSURANCE:

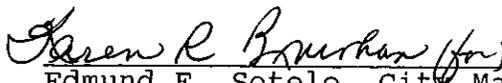
  
\_\_\_\_\_  
Alan Holmberg, City Attorney

  
\_\_\_\_\_  
James Cameron, Risk Manager

APPROVED AS TO CONTENT:

APPROVED AS TO AMOUNT:

  
\_\_\_\_\_  
Michael Henderson, Superintendent  
General Services

  
\_\_\_\_\_  
Edmund F. Sotelo, City Manager

**SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES**

This Second Amendment ("Second Amendment") to the Agreement for Professional Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 3rd day of November, 2010, by and between the City of Oxnard, a municipal corporation ("City"), and Jordan, Gilbert & Bain Landscape Architects, Inc. ("Consultant"). This Second Amendment amends the Agreement entered into on February 11, 2009, by City and Consultant. The Agreement previously has been amended on June 30, 2010, by a First Amendment.

City and Consultant agree as follows:

1. In Section 14 of the Agreement, the amount not to exceed "\$220,000.00" is deleted and replaced with "\$320,000.00."
2. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

CONSULTANT/CONTRACTOR

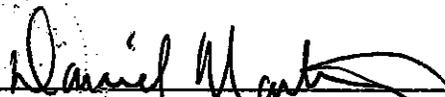


Dr. Thomas E. Holden, Mayor



Paul Jordan  
Jordan, Gilbert & Bain Landscape Architects

ATTEST:



Daniel Martinez, City Clerk

APPROVED AS TO FORM:



Alan Holmberg, City Attorney

APPROVED AS TO INSURANCE:



James Cameron, Risk Manager

APPROVED AS TO CONTENT:



Michael Henderson, Superintendent  
General Services

ATTACHMENT NO. 2

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**FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES**

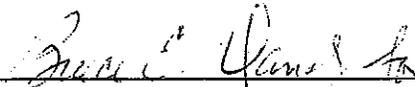
This First Amendment ("First Amendment") to the Agreement for Professional Consulting Services ("Agreement") is made and entered into in the County of Ventura, State of California, this 30th day of June, 2010, by and between the City of Oxnard, a municipal corporation ("City"), and Jordan, Gilbert & Bain Landscape Architects, Inc. ("Consultant"). This First Amendment amends the Agreement entered into on 11<sup>th</sup> day of February, 2009, by City and Consultant.

City and Consultant agree as follows:

1. In Section 12 of the Agreement, the date "June 30, 2010" is deleted and replaced with "June 30, 2011."
2. As so amended, the Agreement remains in full force and effect.

CITY OF OXNARD

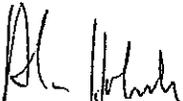
CONSULTANT/CONTRACTOR

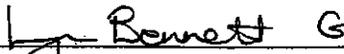
  
 \_\_\_\_\_  
 James Cameron, Purchasing Agent

  
 \_\_\_\_\_  
 Paul Jordan  
 Jordan, Gilbert & Bain Landscape Architects

APPROVED AS TO FORM:

APPROVED AS TO INSURANCE:

  
 \_\_\_\_\_  
 Alan Holmberg, City Attorney

  
 \_\_\_\_\_  
 James Cameron, Risk Manager

APPROVED AS TO CONTENT:

  
 \_\_\_\_\_  
 Ralph Alamillo, Project Manager

  
 \_\_\_\_\_  
 Michael Henderson, Superintendent /  
 Purchasing Agent, General Services

APPROVED AS TO AMOUNT

  
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 Edmund F. Steelo, City Manager

ATTACHMENT NO. 3

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