

MINUTES

AGENDA ITEM NO.

I-1

OXNARD CITY COUNCIL
Regular Meeting
January 25, 2011

A. ROLL CALL/POSTING OF AGENDA

At 7:06 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers concurrently with the Housing Authority. Councilmembers Thomas E. Holden, Irene G. Pinkard, Bryan A. MacDonald, Timothy B. Flynn and Carmen Ramirez were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Holden presided and called the meeting to order. Staff members present were: Daniel Martinez, City Clerk; Edmund Sotelo, City Manager; Karen Burnham, Assistant City Manager; Alan Holmberg, City Attorney; Jason Benites, Acting Police Chief; Matthew Winegar, Development Services Director; James Cameron, Chief Financial Officer; Grace Magistrale Hoffman, Deputy City Manager; Michael Henderson, General Services Manager; Martin Erickson, Legislative Affairs Manager; Cynthia Daniels, Project Manager; and Kymberly Horner, Redevelopment Project Manager.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence for Sylvia Preston.

E. CEREMONIAL CALENDAR

1. **SUBJECT:** Presentation of Certificate of Appreciation from the U.S. Fish & Wildlife Service for the City's Support for the Western Snowy Plover and California Least Tern Conservation Programs at Ormond Beach.

DISCUSSION: Chris Dellith, Senior Biologist U.S. Fish & Wildlife Service thanked the City Council for past efforts to help protect local birds.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

William Bill Terry (Ormond Beach), Trisha Munro (Ormond Beach), Alan Sanders (Ormond Beach), Miguel Espinosa (Police incidents), Edgar A. Mohorko, Eileen Tracy, Ralph Valenzuela (bidding procedures), Martin Jones (EDCO), Larry Godwin (EDCO), Shirley Godwin (EDCO), Bert Perello (College Park), Larry Stein (Measure "O"), Kenny Smith, and Pat Brown (road conditions on Wooley Road).

G. REVIEW OF INFORMATION/CONSENT AGENDA

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Bert Perello (I-2, I-3, I-4, I-5).

I. INFORMATION/CONSENT AGENDACity Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of the City Council for November 9 and November 16, 2010. (001)
RECOMMENDATION: Approve.*

City Manager Department

2. SUBJECT: Agreements for City Council Review. (017)
RECOMMENDATION: Pursuant to Ordinance 2835, approve and authorize the City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.
3. SUBJECT: Allocation of Funds for River Ridge Golf Course Maintenance Facility Construction Modifications. (021)
RECOMMENDATION: Approve the appropriation and authorize the City Manager to appropriate funds in the amount of \$51,800 from the golf course fund balance for construction modifications at the River Ridge Golf Club located at 2401 Vineyard Avenue.
4. SUBJECT: Data Center Renovation Project GS09-05. (025)
RECOMMENDATION: Authorize staff to solicit bids for the Data Center Renovation Project located at 300 West Third St, 2nd Floor.

City Treasurer Department

5. SUBJECT: **Ordinance No. 2838**, Regarding Amending the Oxnard City Code to Reflect a Conversion in the Renewal Date for Businesses. (027)
RECOMMENDATION: Second reading and adoption.
6. SUBJECT: Quarterly Investment Report for the Second Quarter Fiscal Year (FY) 2010-2011. (057)
RECOMMENDATION: Accept the quarterly Investment Report for the Second Quarter FY 2010-2011

Development Services Department

7. SUBJECT: Request for Cooperative Work Agreement with the California Department of Finance (DOF) for the Oxnard Blvd. Bicycle & Pedestrian Path. (063)
RECOMMENDATION: Approve and authorize the Mayor to execute the request for a cooperative work agreement (CWA) with the California Department of Finance (DOF) in the amount of \$842,025.29 for the Oxnard Boulevard bicycle and pedestrian path between Vineyard Avenue and E. Fourth Street.

Finance Department

8. SUBJECT: Judicial Foreclosures – Properties with Delinquent Assessments or Special Taxes. (075)
RECOMMENDATION: That City Council, acting as the legislative body of various Community Facilities Districts and Assessment Districts, approve and authorize staff to proceed with judicial foreclosure on properties with delinquent special assessments and special taxes located within several Assessment Districts and Community Facilities District throughout the City.
9. SUBJECT: **Ordinance No. 2839**, Regarding Cancellation of Special Tax Lien for Property Within Community Facilities District No. 90-1. (079)
RECOMMENDATION: Second reading and adoption.
10. SUBJECT: Contract for Financial Advisory Services with First Southwest. (089)
RECOMMENDATION: Approve and authorize the Mayor to execute a three-year agreement with First Southwest (A-7374) in an amount not to exceed \$300,000 for financial advisory services.

Public Works Department

12. SUBJECT: Resolution to Commend Dennis Scala for over 21 Years of Service. (107)
RECOMMENDATION: Adopt the **Resolution No. 13, 948**.
13. SUBJECT: Change Order No. 13 to Contract No. A-7259 with McCarthy Building Companies, Incorporated for the Advanced Water Purification Facility. (109)
RECOMMENDATION: Approve and authorize the Mayor to execute Change Order No. 13 to Public Works Contract with McCarthy Building Companies, Inc. (A-7259) in the amount of \$475,358 for the costs associated with accelerating the construction of the Advanced Water Purification Facility (AWPF) Administration/Visitor's Building for the completion and production of recycled water by September 30, 2011 in compliance with requirements to receive \$20 million in federal grant monies from the United States Bureau of Reclamation (BOR) Water Reclamation and Reuse Program Grant under Title XVI.
14. SUBJECT: 5th Street Utility Improvement Project; Recycled Water Retrofit Project and Recycled Water Distribution System Project Budgets. (111)
RECOMMENDATION: Approve the transfer of appropriations in the amount of: 1) \$13,654,803 from Water-Backbone Phase 1 Project 096002 as follows: a) \$3,702,099 to 5th Street Utility Improvement Project 11XXXX; b) \$5,336,291 to Recycled Water Retrofit Project 11XXXX; c) \$4,616,413 to Recycled Water Distribution System Project 11XXXX; and 2) \$130,877 from Wastewater Collection Fund Balance Fund 611 to 5th Street Utility Improvement Project 11XXXX.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Pinkard/MacDonald) Ayes: Holden, Pinkard, MacDonald, Flynn, and Ramirez. Abstain: Flynn and Ramirez only for item one.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

1. SUBJECT: Monthly Budget Status Report for the Period Ending December 31, 2010. (115)
DISCUSSION: Larry Stein and Bert Perello.
ACTION: Received and filed

K. INFORMATION/CONSENT PUBLIC HEARINGS

1. **SUBJECT:** The Anacapa Townhomes Project – Planning & Zoning Permit Nos. 08-400-04 (Coastal Development Permit), 09-300-01 (Tentative Subdivision Map), and 09-590-01 (Coastal Zone Variance) Located at the Northeast Corner of Harbor Boulevard and Wooley Road. Filed by Oxnard Shores Co., LLC.
RECOMMENDATION: Continued to 02/08/11.
ACTION: Approved as recommended. (Pinkard/Holden) Unanimously.

L. PUBLIC HEARINGS

Mayor Holden opened the public hearing. The City Clerk reported on publication and that there were no written communications received.

Housing Department

1. **SUBJECT:** Low and Moderate Income Needs Assessment – FY 2011-2012 Annual Action Plan, Fourth Annual Plan Component of the FY 2008-2013 Consolidated Plan. (129)
RECOMMENDATION: Conduct a public hearing to receive comments and provide direction to staff concerning unmet needs of low and moderate income persons for housing, public facilities and economic development.
DISCUSSION: The Grants Manager reviewed the Annual Action Plan and the Consolidated Plan including priorities, objectives, funding and need assessments.

The following individuals provided comments: Eileen Tracy, Bert Perello, Angelic Valdivia, Jill Martinez, and Karol Schulkin.

ACTION: Close the public hearing. (Holden/Pinkard) Approved as recommended. (Holden/Pinkard) Unanimously.

M. REPORT OF CITY MANAGER

The City Manager commented on the new Police Chief, recent printing of Emergency Preparedness booklet, and a local crime report rate.

N. CITY COUNCIL BUSINESS COMMITTEE REPORTS

Councilmember Ramirez reported on attending a recent League of California Cities Conference.

HOUSING AUTHORITY

At 9:06 p.m. the joint meetings with the Housing Authority concluded.

City Clerk Department

1. **SUBJECT:** Appointments to Citizen Advisory Boards (CAGs). (133)
RECOMMENDATION: 1) That the Mayor, with approval of the City Council, appoint: a) Eleven members to the Commission on Homelessness; b) Five members to the Library Board;

c) Seven members to the Parks and Recreation Commission; and d) Nine members to the Senior Services Commission; and 2) That the City Council appoint: a) Seven members to the Commission on Community Relations; b) One member to the Planning Commission to a two year term; c) Four members to the Planning Commission to four year terms; and d) Appoint two Resident Commissioners to Oxnard Housing Authority.

ACTION: That the Mayor, with approval of the City Council, appoint: a) Maria Collier, Jennifer Scott Gomez, Salvador "Sal" Gonzalez, Carolyn Hedgepeth, Al Jones, Loren Morgan, Frank J. Perez, Peggy Rivera, and Rose "Leslye" Stern to the Commission on Homelessness; b) Lorraine Chaparro, Jean Gentry, Yvette Stein, Louie W. Tejada, and Norma Van Riper to the Library Board; c) Johnnie Barber, Edgar Leroy Cobb, Armando Garcia, Paul Lemos, Bedford Pinkard, Gloria Postel, and Dale Summersille to the Parks and Recreation Commission; and d) Preston Davis, Adameria Esparza, Ron Fischer, Nancy Kobashigawa, Nancy Rowe, Donald Thibeault, and Lourdes V. Yu to the Senior Services Commission; and 2) That the City Council appoint: a) Mike Baxter, Tiffany Lopez, Bruce Mitchell, Steven M. Ramirez, Margaret Reyes, Kenneth Robinson, and John Sherwood to the Commission on Community Relations; b) Steven Wayne Nash to the Planning Commission for a two year term; c) Gilbert Guevara, Stephen H. Huber, Anthony R. Murguia, and Vincent Stewart to the Planning Commission to four year terms; and d) Appoint Jose Andrade and Francisco Vega, two Resident Commissioners, to Oxnard Housing Authority.

City Manager Department

2. SUBJECT: U.S. Postal Service Area Mail Processing Study.

RECOMMENDATION: Consider a verbal report and provide direction to staff concerning an Area Mail Processing (AMP) proposal by the U.S. Postal Service to evaluate the transfer of mail processing operations from the Oxnard Processing and Distribution Facility to the Santa Barbara Processing and Distribution Center.

DISCUSSION: The Legislative Affairs Manager briefly reviewed proposed consolidation of mail services and the loss of local jobs.

The following individuals provided comments: Harold Ceja, Pat Brown, and Bert Perello.

ACTION: Provided comments to staff.

3. SUBJECT: Verbal Report on Big League Dreams

RECOMMENDATION: Consider a verbal report on the proposed Big League Dreams project at Oxnard College Park (3250 South Rose Avenue) and provide direction to the City Manger.

DISCUSSION: The General Services Manager outlined phases of construction and options of City maintenance and use of Big League Dreams. The City Attorney reviewed the contract with Big League Dreams.

The following individuals opposed use of Big League Dreams: Ed Ellis, Larry Godwin, Shirley Godwin, Bert Perello and Pat Brown.

Nash Gomez supported building a Big League Dreams facility.

ACTION: Provided comments and direction to staff.

O. REPORTSFinance Department:

1. SUBJECT: Fiscal Year 2009-10 Annual Financial Reports for the City and Community Development. (145)

RECOMMENDATION: Receive and file the FY 2009-10 Comprehensive Annual Financial Reports (CAFRs) for the City and Community Development (CDC).

DISCUSSION: The Chief Financial Officer reviewed General Fund Activities and Revenues of the comprehensive financial report. He also reviewed balance sheet and tax increment revenue of the CDC CAFR. The Redevelopment Project Manager commented on an Ormond Beach account for wetland restoration.

Shirley Godwin, road maintenance of Bartolo South and Ormond Beach.

ACTION: Received and filed report. (Holden/Pinkard) Unanimously.

Public Works Department:

2. SUBJECT: Water Conservation Master Plan. (147)

RECOMMENDATION: Approve and adopt a resolution approving the City of Oxnard Water Conservation Master Plan.

ACTION: Continue to future date.

P. PUBLIC COMMENTS ON REPORTSQ. APPOINTMENT ITEMSR. STUDY SESSIONS. PUBLIC COMMENTS ON STUDY SESSIONT. ADJOURNMENT

At 11:22 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

DR. THOMAS E. HOLDEN
Mayor