



Meeting Date: 1/25/2011

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Anthony Emmert, Water Resources Manager Agenda Item No. I-14  
 Reviewed By: City Manager KCP City Attorney SMF Finance JL Public Works

**DATE:** January 14, 2011

**TO:** City Council

**FROM:** Rob Roshanian, Interim Public Works Director  
Public Works

**SUBJECT:** 5<sup>th</sup> Street Utility Improvement Project, Recycled Water Retrofit Project and Recycled Water Distribution System Project Budgets

**RECOMMENDATION**

That City Council approve the transfer of appropriations in the amount of:

1. \$13,654,803 from Water-Backbone Phase 1 Project 096002 as follows:
  - \$3,702,099 to 5<sup>th</sup> Street Utility Improvement Project
  - \$5,336,291 to Recycled Water Retrofit Project
  - \$4,616,413 to Recycled Water Distribution System Project
2. \$130,877 from Wastewater Collection Fund Balance Fund 611 to 5<sup>th</sup> Street Utility Improvement Project.

**DISCUSSION**

The design and construction of a recycled water treatment facility, a recycled water distribution system, and the retrofits of customer's onsite water systems are essential parts of the City's Groundwater Recovery Enhancement and Treatment (GREAT) Program. In 2010, the United States Bureau of Reclamation (USBOR) awarded the City a \$20 million Title XVI grant for the design and construction of Phase 1 of the City's GREAT Program recycled water facilities. The City issued water revenue bonds to provide the local match for the Title XVI grant.

In early 2010, the City established budgets for the Advanced Water Purification Facility Project (recycled water treatment facility), the Ventura Road Utilities Improvement Project (includes a large recycled water distribution pipeline), and the Recycled Water Backbone Project (large recycled water distribution pipeline). At the time the initial budgets were established, design work for the necessary smaller piping to transport recycled water from the larger transmission lines to the customers had not yet been completed, and the budget needs were not yet known. Similarly, design work for retrofitting customer's onsite piping for recycled water was not yet completed, nor was the budgetary need known. Therefore, the City held the funding from the Title XVI grant and the water revenue bonds for this work in the Recycled Water Backbone Project budget.

In order to facilitate better tracking of the Title XVI grant funds, the USBOR has recently requested that the City establish separate, specific project budgets for the smaller recycled water piping and the customer retrofits. The three newer projects requiring the establishment of budgets include: 1) 5<sup>th</sup> Street Utility Improvement Project, which includes a smaller recycled water distribution pipeline, a water pipeline and a small section of wastewater pipeline on 5<sup>th</sup> Street, ahead of scheduled street repaving, 2) Recycled Water Retrofit Project, which includes smaller recycled water distribution pipelines and retrofits of customers' onsite piping to accommodate recycled water, and 3) Recycled Water Distribution System Project, which includes larger and smaller master-planned recycled water pipelines needing installation ahead of planned street pavement projects, at various locations. Establishing several specific project budgets will facilitate better tracking of the USBOR grant funds.

## **FINANCIAL IMPACT**

The Special Budget Appropriation will transfer appropriations as follows:

- \$3,702,099 from Water-Backbone Phase 1 Project 096002 and \$130,877 from Wastewater Collection Fund Balance Fund 611 to 5<sup>th</sup> Street Utility Improvement Project.
- \$5,336,291 from Water-Backbone Phase 1 Project 096002 to Recycled Water Retrofit Project.
- \$4,616,413 from Water-Backbone Phase 1 Project 096002 to Recycled Water Distribution System Project.

There are sufficient funds in Project 096002 to cover the cost of the transfers. There are sufficient funds in Wastewater Collection Fund Balance Fund 611 to cover the cost of the project.

AAE:joh

Attachment #1 - Special Budget Appropriation

# CITY OF OXNARD

## REQUEST FOR SPECIAL BUDGET ADJUSTMENT

To the City Council:

January 25, 2011

Request is hereby made for an appropriation of total . . . . .

\$ 130,877

Reason for budget appropriation: To establish and fund 5th Street Utility Improvement Project, Recycle Water Retrofit Project and Recycle Water Distribution Project

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
<b>Fifth Street Utility Improvement - Project 11xxxx</b>		
<b>276-6xxx</b>		
<b>AMERICAN RECOV. REINV ACT</b>		
(276)	821-8209 CONTRACTS AND SERVICES / SVCS- OTHER PROFESSIONAL	120,240
	821-8604 CAPITAL OUTLAY / IMPROVE NOT BLDG-NEW	<u>660,000</u>
	Net Estimated Change to AMERICAN RECOV. REINV ACT Fund	<u>780,240</u>
<b>Water Bonds 2010</b>		
<b>609-6xxx</b>		
(609)	821-8002 PERSONAL SERVICES / DIRECT LABOR - TEMPORARY	14,651
	821-8209 CONTRACTS AND SERVICES / SVCS- OTHER PROFESSIONAL	360,719
	821-8451 OTHER SERVICES / SVSC FROM OTHER DEPART'S	367,238
	821-8452 OTHER SERVICES / INDIRECT COST PLAN CHARGE	12,209
	821-8604 CAPITAL OUTLAY / IMPROVE NOT BLDG-NEW	1,980,000
	821-8610 CAPITAL OUTLAY / CONSTRUCTION OTHER	<u>187,042</u>
	Net Estimated Change to Water Bonds 2010 Fund	<u>2,921,859</u>
<b>WasteWater Collection</b>		
<b>611-6xxx</b>		
(611)	821-8002 PERSONAL SERVICES / DIRECT LABOR - TEMPORARY	350
	821-8209 CONTRACTS AND SERVICES / SVCS- OTHER PROFESSIONAL	11,475
	821-8451 OTHER SERVICES / SVSC FROM OTHER DEPART'S	8,761
	821-8452 OTHER SERVICES / INDIRECT COST PLAN CHARGE	291
	821-8610 CAPITAL OUTLAY / CONSTRUCTION OTHER	<u>110,000</u>
	Net Estimated Change to WasteWater Collection Fund	<u>(130,877)</u>
<b>Net Estimated Change to Fifth Street Utility Improvement Project</b>		<u><u>3,571,222</u></u>
<b>Recycle Water Retrofit - Project 11xxxx</b>		
<b>276-6xxx</b>		
<b>AMERICAN RECOV. REINV ACT</b>		
(276)	821-8209 CONTRACTS AND SERVICES / SVCS- OTHER PROFESSIONAL	6,250
	Net Estimated Change to AMERICAN RECOV. REINV ACT Fund	<u>6,250</u>
<b>Water Bonds 2010</b>		
<b>609-6xxx</b>		
(609)	821-8002 PERSONAL SERVICES / DIRECT LABOR - TEMPORARY	45,000
	821-8209 CONTRACTS AND SERVICES / SVCS- OTHER PROFESSIONAL	2,018,750
	821-8451 OTHER SERVICES / SVSC FROM OTHER DEPART'S	204,000
	821-8452 OTHER SERVICES / INDIRECT COST PLAN CHARGE	12,500
	821-8610 CAPITAL OUTLAY / CONSTRUCTION OTHER	<u>3,049,791</u>
	Net Estimated Change to Water Bonds 2010 Fund	<u>5,330,041</u>
<b>Net Estimated Change to Recycle Water Retrofit Project</b>		<u><u>5,336,291</u></u>
<b>Recycle Water Distribution System (Non Title XVI Funded) - (Project 11xxxx)</b>		
<b>609-6xxx</b>		
<b>Water Bonds 2010</b>		
(609)	821-8610 CAPITAL OUTLAY / CONSTRUCTION OTHER	4,616,413
	Net Estimated Change to Water Bonds 2010 Fund	<u>4,616,413</u>
<b>Net Estimated Change to Recycle Water Distribution System Project</b>		<u><u>4,616,413</u></u>
<b>Water-Backbone Phase 1 - Project 096002</b>		
<b>276-6xxx</b>		
<b>AMERICAN RECOV. REINV ACT</b>		
(276)	821-8209 CONTRACTS AND SERVICES / SVCS- OTHER PROFESSIONAL	(126,490)
	821-8604 CAPITAL OUTLAY / IMPROVE NOT BLDG-NEW	<u>(660,000)</u>
	Net Estimated Change to AMERICAN RECOV. REINV ACT Fund	<u>(786,490)</u>

# CITY OF OXNARD

## REQUEST FOR SPECIAL BUDGET ADJUSTMENT

To the City Council:

January 25, 2011

Request is hereby made for an appropriation of total . . . . .

\$ 130,877

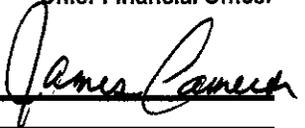
**Reason for budget appropriation:** To establish and fund 5th Street Utility Improvement Project, Recycle Water Retrofit Project and Recycle Water Distribution Project

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
Water Bonds 2010 (609)	609-6xxx	
	821-8604 CAPITAL OUTLAY / IMPROVE NOT BLDG-NEW	<u>(12,868,313)</u>
	Net Estimated Change to Water Bonds 2010 Fund	<u>(12,868,313)</u>
	<b>Net Estimated Change to Water-Backbone Phase 1 Project</b>	<b><u>(13,654,803)</u></b>

  
\_\_\_\_\_  
Manager

DOES NOT REQUIRE CITY COUNCIL APPROVAL

Chief Financial Officer

  
\_\_\_\_\_  
James Cameron

Disposition

Approved \_\_\_\_\_

Rejected \_\_\_\_\_

Transfer by Journal Voucher \_\_\_\_\_

\_\_\_\_\_  
City Manager