



Meeting Date: 01/25/11

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s).	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s).	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other <i>Public Hearing</i>

Prepared By: Norma J. Owens <sup>NJO</sup> Agenda Item No. L-1

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other: *(Specify)*

DATE: January 12, 2010

TO: City Council

FROM: William E. Wilkins, Housing Director *(Signature) for WEW*

SUBJECT: **Low and Moderate Income Needs Assessment – FY 2011-2012 Annual Action Plan, Fourth Annual Plan Component of the FY 2008-2013 Consolidated Plan**

**RECOMMENDATION**

That the City Council conduct a public hearing to receive comments and provide direction to staff concerning unmet needs of low and moderate income persons for housing, public facilities and economic development.

**DISCUSSION**

**Background**

In June 2008, the City Council adopted the 2008-2013 Consolidated Plan (Plan), as required by the U.S. Department of Housing and Urban Development (HUD) for submission of goals for HUD’s community planning and development, as well as, housing and homelessness programs. The Plan, approved by HUD, serves as a planning document (comprehensive housing affordability strategy and community development plan) for the City, and as an application for funding under the Community Planning and Development formula grant programs, i.e., Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME) and Emergency Shelter Grant (ESG). In addition, for each year of the Plan’s existence, the City must submit an Annual Action Plan (Annual Plan), which is also the annual application for the three grants. The City is required to submit the Annual Plan to HUD by May 15, 2011, for FY 2011-2012, which will begin on July 1, 2011.

**HUD’s Formula Grant Programs**

The City has been receiving community and development CDBG funding for approximately 36 years, since 1975; HOME funding for approximately 19 years, since 1992, and ESG funding for approximately 21 years since 1990.

The City has used the CDBG funds for neighborhood street improvements, parks improvements, public facility improvements, homeownership assistance, mobilehome replacements, housing rehabilitation, and public service activities targeted to youth and homeless persons. HOME funding has assisted first-time buyers with down-payment assistance. In addition, HOME funds have assisted low- and moderate-income families and individuals with the rehabilitation of single-family homes and mobilehomes, as well as, the construction of new housing units for sale or for rent through the partnership with several Community Development Housing Organizations. ESG funding has provided funding for homeless prevention, essential services, and the operation of emergency shelters. Specifically, the City has provided emergency food, shelter, counseling and homeless prevention annually for approximately 1,500 people. Attachment No. 1 is a five-year historical summary and tentative allocation for FY 2011-2012, as of January 2011.

### **Overall Goals**

The overall goals of HUD's community planning and development programs are to develop viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate-income persons. The primary means toward these ends is to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations.

### **Plan Content**

The Plan contents must include: housing and homeless needs assessments; a housing market analysis; a strategic plan indicating priorities for allocating investments for affordable housing; homelessness needs assessment; analysis of the supportive needs of the non-homeless; and, a non-housing community development plan, with specific long-term and short-term community development objectives such as economic development activities with jobs creation. In addition, the priorities within the Plan must: describe the basis for assigning the priority; identify obstacles to meet underserved needs; describe how funds that are reasonably expected will be used to address identified needs; and, identify proposed accomplishments the City plans to achieve over the five years.

The Annual Action Plan must contain: the applications for CDBG, HOME and ESG grant funds; homeless and other special needs; a proposed projects summary; annual objectives that will assist in meeting the five-year Plan goals; and, the citizen participation process.

### **Citizen Participation Process**

In October 1994, the City adopted a Citizen Participation Plan (CPP) and an update in July 2000. The CPP encourages citizens to participate in the development of both the Consolidated and the Annual Action Plan. The City is required to hold a minimum of two public hearings during the preparation of the documents. The purpose of this first hearing is to obtain citizen's comments on unmet housing and community development needs. The second hearing will be held prior to the adoption of the FY 2011-2012 Annual Action Plan, and is tentatively scheduled for May 3, 2011.

The City is required to consult with other public and private agencies that provide assisted housing, health services, and social services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless families) during the preparation of the Annual Plan. The City must also notify adjacent units of general local government, to the extent practicable, when preparing the description of priority non-housing community development needs.

The general intent of the consolidated planning process is a collaborative effort whereby the community establishes a unified and comprehensive vision for housing and community development. It also facilitates “bottom up” planning, which renews commitment and generates citizen involvement. The comprehensive vision of the Plan and the Annual Plan should include affordable housing, adequate infrastructure, measures to overcome impediments to fair housing, and economic growth coordinated with human development.

### **FINANCIAL IMPACT**

There is no financial impact to conduct the public hearing.

Attachment 1 – HUD Formula Grant Programs

HUD FORMULA GRANT PROGRAMS  
FIVE-YEAR ENTITLEMENT SUMMARY

	2007	2008	2009	2010	2011*
Community Development Block Grant (CDBG)	\$2,810,804	\$2,708,769	\$2,738,283	\$2,961,698	\$2,961,698
HOME Investment Partnerships Act (HOME)	\$1,068,452	\$1,033,211	\$1,155,701	\$1,147,134	\$1,147,134
American Dream Downpayment Initiative (ADDI)	\$14,975	\$6,051	\$0.00	\$0.00	\$0.00
Emergency Shelter Grant (ESG)	\$121,660	\$121,107	\$120,604	\$120,297	\$120,297

Note: \* Estimated Amounts Only