



Meeting Date: Jan. 11, 2011

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input checked="" type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Marichu Maramba Agenda Item No. 0-2

Reviewed By: City Manager [Signature] City Attorney SMF Finance [Signature] Other (Specify) \_\_\_\_\_

DATE: December 3, 2010

TO: City Council

FROM: James Cameron, Chief Financial Officer  
Finance Department [Signature]

SUBJECT: Annual Report for Development, Connection and Improvement Fees for the Year Ended June 30, 2010

**RECOMMENDATION**

That City Council receive and file the Annual Report for Development, Connection and Improvement Fees for the year ended June 30, 2010 in accordance with Government Code Section 66006.

**DISCUSSION**

California Government Code Section 66006 requires that an accounting of developer impact fees be made public and the information reviewed in a regularly scheduled public meeting.

The park acquisition and development improvement fee, storm drain facility fee, circulation system improvement fee (traffic impact fee), capital growth fee (residential and non-residential), water system connection fee, wastewater collection connection fee, and wastewater treatment connection fee that the City of Oxnard collects, qualify as development impact fees. Therefore, these fees must comply with the above referenced Government Code section.

**Park Acquisition and Development Improvement Fee**

Ordinance No. 1421 enables the City to levy a fee which is a prerequisite to the issuance of a building permit per dwelling unit. Every person constructing a new dwelling within the City is charged a fee for each new dwelling unit.

**Storm Drain Fees**

Resolution No. 10,274 enables the City to charge a storm drain fee. Exemptions from the storm drain fee are Pacific Commerce Center (a.k.a. Northeast Industrial Assessment District), Rose/Santa Clara Specific Plan Area (a.k.a. Auto Center), Oxnard Town Center, and Hueneme Road Assessment District No. 83-1 (Tracts 3406, 3504, 3544). When developers of new subdivisions or other developments are conditioned by the City to build or install master planned storm drain system improvements, the City

will provide them full credit toward the Storm Drain Fee. Excess funds due the developer are reimbursed per City of Oxnard Resolution No. 10,272. The fee is used for the installation of storm drain facilities.

**Traffic Impact Fee (Circulation System Improvement Fee)**

Resolution Nos. 13,328 and 13,600 enables the City to charge a traffic impact fee assessed for new development and redevelopment in the City which will generate additional average daily vehicular trips above that which can be reasonably associated with the current use of the property. The fee is used to provide an additional funding source necessary to meet the need for circulation system improvements.

**Capital Growth Fee – Residential**

Resolution No. 10,275 enables the City to collect a Growth Requirement Capital Fee for residential development projects. The fee is based on the square footage of covered space constructed (including garage and accessory structures, but excluding patios); mobile home park development projects and mobile home pads. This fee is used to defray costs of constructing public facilities required to serve population growth and increased demand for public services attributable to development projects.

**Capital Growth Fee – Non Residential**

Resolution No. 10,275 enables the City to charge a Growth Requirement Capital Fee for commercial and industrial development projects. The fee is based on the square footage of covered space constructed of commercial development, which includes, but is not limited to quasi-public facilities such as hospitals, day care centers, convalescent homes, and cemeteries, etc. The fee for Industrial development projects also includes a rate for uncovered space as well as the standard covered space rate.

**Water System Connection Fee**

Resolution No. 10,273 enables the City to collect a water system connection fee for new, expanded or additional service connections, based on the diameter of the meter installation, which is directly related to the volume of water, required for the new, expanded or additional service connection.

**Sewer Connection Fee**

Ordinance No. 2709 enables the City to collect a treatment facility infrastructure fee and a conveyance system connection fee. The treatment portion of the fee is based on the level of wastewater treatment required as represented by the three treatment elements: flow, biochemical oxygen demand (BOD), and suspended solids (SS) using a meter equivalency factor which provides an index to identify the service requirements. For all connections to the wastewater conveyance system, the fee is determined by the size of the water meter needed to serve the facility. The fee is used to pay for the wastewater improvement facilities.

**FINANCIAL IMPACT**

There is no fiscal impact with the filing of this report.

JC:MM:tr

Attachment 1 - Development, Connection and Improvement Fees, Statement of Revenues, Expenditures and Changes in Fund Balance for the Year Ended June 30, 2010

CITY OF OXNARD  
 PARK ACQUISITION & DEVELOPMENT IMPROVEMENT FEE  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2010

		<u>AMOUNT</u>
<b>REVENUES</b>		
Development and connection fees	\$	4,200
Interest income		5,961
Total revenues		<u>10,161</u>
<b>EXPENDITURES</b>		
Parks capital improvement projects:		<u>0</u>
Total expenditures		<u>0</u>
Excess of revenues over (under) expenditures		<u>10,161</u>
Net Change in fund balance		10,161
Fund balance, July 1, 2009		<u>324,400</u>
Fund balance, June 30, 2010	\$	<u><u>334,561</u></u>
Fund balance appropriated to current projects	\$	331,906
Available for future projects		<u>2,655</u>
Fund balance, June 30, 2010	\$	<u><u>334,561</u></u>

CITY OF OXNARD  
 STORM DRAIN FACILITY FEE  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2010

	AMOUNT
<b>REVENUES</b>	
Development and connection fees	\$ 286,150
Interest income	176,825
Total revenues	462,975
<b>EXPENDITURES</b>	
Storm Drain capital improvement projects:	
Storm drain non program improvement project	180,176
Sanford Street storm drain	3,882
Pleasant Valley Widening	29,472
Storm drain project - various locations	14,436
Total expenditures	227,966
Excess of revenues over (under) expenditures	235,009
Net Change in fund balance	235,009
Fund balance, July 1, 2009	9,549,015
Fund balance, June 30, 2010	\$ 9,784,024

Fund balance appropriated to current projects	\$ 4,495,143
Available for future projects	5,288,881
Fund balance, June 30, 2010	\$ 9,784,024

CITY OF OXNARD  
 CIRCULATION SYSTEM IMPROVEMENT FEE  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2010

	AMOUNT
<b>REVENUES</b>	
Development and connection fees	\$ 1,051,574
Interest income	195,139
Miscellaneous Income	66,000
Total revenues	1,312,713
<b>EXPENDITURES</b>	
Circulation System capital improvement projects:	
Traffic signal Power back	261,762
Traffic signal - Rose & Fifth	44,907
Camino Del Sol Extension	61,393
Via Victoria Signal/Drain	10,076
Interconnect Cables	13,055
Saviers Road Improvement	177,431
Capital improvement projects - non program	625,163
Rose Ave Phase III	13,122
Highway 101/Rice interchange project	401,923
Citywide signal synchronization project	530
Hueneme Road improvement project	240,518
Saviers Road medians	2,948
Total expenditures	1,852,828
Excess of revenues over (under) expenditures	(540,115)
Net Change in fund balance	(540,115)
Fund balance, July 1, 2009	9,782,745
Fund balance, June 30, 2010	\$ 9,242,630
Fund balance appropriated to current projects	\$ 3,338,129
Available for future projects	5,904,501
Fund balance, June 30, 2010	\$ 9,242,630

CITY OF OXNARD  
 CAPITAL GROWTH FEE - RESIDENTIAL  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2010

		<u>AMOUNT</u>
<b>REVENUES</b>		
Development and connection fees	\$	327,736
Interest income		1,731
Total revenues		<u>329,467</u>
<b>EXPENDITURES</b>		
Capital Growth - Residential improvements		
Non-program improvement project		<u>68,875</u>
Total expenditures		<u>68,875</u>
Excess of revenues over (under) expenditures		<u>260,592</u>
<b>OTHER FINANCING SOURCES &amp; (USES)</b>		
Transfers out (to debt service fund)		<u>(1,407,296)</u>
Total other financing sources (uses)		<u>(1,407,296)</u>
Net Change in fund balance		(1,146,704)
Fund balance, July 1, 2009		<u>(1,297,106)</u>
Fund balance, June 30, 2010	\$	<u><u>(2,443,810)</u></u>

Note: The negative fund balance represents liability for Civic Center capital outlay.

CITY OF OXNARD  
 CAPITAL GROWTH FEE - NON RESIDENTIAL  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2010

		<u>AMOUNT</u>
<b>REVENUES</b>		
Development and connection fees	\$	86,222
Interest income		792
Total revenues		<u>87,014</u>
<b>EXPENDITURES</b>		
Capital Growth - Residential improvements		
Non program capital improvement projects		<u>20,616</u>
Total expenditures		<u>20,616</u>
Excess of revenues over (under) expenditures		<u>66,398</u>
<b>OTHER FINANCING SOURCES &amp; (USES)</b>		
Transfers out (to debt service fund)		<u>(377,331)</u>
Total other financing sources (uses)		<u>(377,331)</u>
Net Change in fund balance		(310,933)
Fund balance, July 1, 2009		<u>(299,661)</u>
Fund balance, June 30, 2010	\$	<u><u>(610,594)</u></u>

Note: The negative fund balance represents liability for Civic Center capital outlay.

CITY OF OXNARD  
 WATER SYSTEM CONNECTION FEE  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 FOR THE YEAR YEAR ENDED JUNE 30, 2010

		<u>AMOUNT</u>
<b>REVENUES</b>		
Development and connection fees	\$	979,454
Total revenues		<u>979,454</u>
<b>EXPENDITURES</b>		
Water System connection improvement projects:		
Ventura Road & Gonzales Recycled Water System		420,568
Recycled Water Backbone		515
Blending station improvements		14,014
Great recycled water system		14,725
Total expenditures		<u>449,822</u>
Excess of revenues over (under) expenditures		<u>529,632</u>
Net Change in fund balance		529,632
Fund balance, July 1, 2009		13,016,404
Fund balance, June 30, 2010	\$	<u><u>13,546,036</u></u>
Fund balance appropriated to current projects	\$	1,702,364
Available for future projects		11,843,672
Fund balance, June 30, 2010	\$	<u><u>13,546,036</u></u>

CITY OF OXNARD  
WASTEWATER COLLECTION CONNECTION FEE  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR YEAR ENDED JUNE 30, 2010

		AMOUNT
<b>REVENUES</b>		
Development and connection fees	\$	539,416
Total revenues		539,416
<b>EXPENDITURES</b>		
Wastewater Collection connection improvement project:		
Developer's reimbursement		199,965
Redwood trunk - phase II		321,660
Total expenditures		521,625
Excess of revenues over (under) expenditures		17,791
<b>OTHER FINANCING SOURCES &amp; (USES)</b>		
Transfers out (to debt service fund)		(3,950,000)
Total other financing sources (uses)		(3,950,000)
Net Change in fund balance		(3,932,209)
Fund balance, July 1, 2009		8,134,761
Fund balance, June 30, 2010	\$	4,202,552
Fund balance appropriated to current projects	\$	90,003
WW Treatment Connection Fee Offset		740,835
Available for future projects		3,371,714
Fund balance, June 30, 2010	\$	4,202,552

CITY OF OXNARD  
WASTEWATER TREATMENT CONNECTION FEE  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR YEAR ENDED JUNE 30, 2010

	AMOUNT
<b>REVENUES</b>	
Development and connection fees	\$ 629,007
Total revenues	629,007
<b>EXPENDITURES</b>	
Wastewater Collection connection improvement project:	0
Total expenditures	0
Excess of revenues over (under) expenditures	629,007
Net Change in fund balance	629,007
Fund balance, July 1, 2009	(1,369,842)
Fund balance, June 30, 2010	\$ (740,835)

Note: Negative fund balance offset by WW Collection Connection Fee.