Meeting Date: 11/18/08

ACTION	TYPE OF ITEM
☐ Approved Recommendation	✓ Info/Consent
☐ Ord. No(s). _____	☐ Report
☐ Res. No(s). _____	☐ Public Hearing (Info/consent)
☐ Other _____	☐ Other _____

Prepared By: Jocelyn Peterson _____ Agenda Item No. I-17

Reviewed By: City Manager _____ City Attorney _____ Finance _____ Other *(Specify)*

DATE: November 7, 2008

TO: City Council

FROM: Jocelyn Peterson, Senior Services Supervisor
Senior Services and Special Populations

SUBJECT: **Senior Services Grant Awards**

RECOMMENDATION

That City Council:

1) Approve the Senior Services Commission's (SSC) recommended distribution of $50,000 in Senior Services Grant Awards to thirteen agencies providing services to seniors.

2) Direct the Senior Services Supervisor to notify recipients of Senior Services Grant Awards.

3) Authorize the Senior Services Supervisor to execute a letter of agreement for each recipient in the format set forth in Attachment #2.

4) Authorize the Chief Financial Officer to make disbursements in accordance with the letter agreements.

DISCUSSION

A total of $50,000 has been budgeted in the fiscal year 2008-2009 budget to be used for supportive services for City of Oxnard senior adults. Senior Services grant funding is provided on an annual basis and is contingent upon the review and recommendation of the SSC.

During the month of August 2008, the SSC invited requests for funding from local agencies serving senior adults in the Oxnard area. Thirteen agencies responded to the Requests for Proposals (RFP) with requests totaling $ 81,308.00.

The SSC met on October 14, 2008 to discuss, review and make funding recommendations for City Council approval. In this regard, the SSC has recommended that the following thirteen community organizations receive funding in the following amounts:

1.	Alzheimers Association	$2,000.00
2.	Camarillo Hospice	$2,000.00
3.	Caregivers	$3,000.00
4.	Catholic Charities/OASIS	$3,000.00
5.	ElderPride/Shop Ahoy	$5,000.00
6.	Food Share/Brown Bag	$7,000.00
7.	Grey Law Legal Services	$4,000.00
8.	Livingston Memorial	$3,000.00
9.	Long Term Care/Ombudsman	$6,500.00
10.	Oxnard Senior Garden Club	$3,260.00
11.	Retired Senior Volunteer Program	$3,500.00
12.	St. John's Regional Center	$5,740.00
13.	Ventura County Area Agency on Aging	$2,000.00
	TOTAL	**$50,000.00**

FINANCIAL IMPACT

Funds in the amount of $50,000 were appropriated in the Senior Services/Senior Services Commission budget (101-5303-805-83-31) for the purpose of providing funds to agencies and/or organizations that render services to senior adults within the City of Oxnard.

cg

Attachment #1 - SSC Minutes for October 14, 2008
#2 - Sample Letter of Agreement
#3 - Senior Services Grant Funding Record

Senior Services and Special Populations Program
350 North C Street • Oxnard, CA 93030 • (805) 385-8019 • Fax (805) 385-7494

SENIOR SERVICES COMMISSION
Minutes
Regular Meeting
October 14, 2008

A. CALL TO ORDER

Chairperson Jacobs called the meeting to order at 9:10a.m. at the Wilson Senior Center.

B. ROLL CALL AND APPROVAL OF MINUTES

Commissioners present: J. Jacobs, D. Thibeault, N. Rowe, J. Pinkard, P.Gulati

Commissioners absent: M.Rothwell,

Staff present: Jocelyn Peterson, Senior Services Supervisor
Susan Miller, Senior Services Coordinator
Caroline Gambala, Senior Services Office Manager
Julie Doi, Deputy City Attorney

A motion was made, seconded and approved to accept the minutes as presented.

C. PUBLIC COMMENTS

There were no public comments.

D. PRESENTATION

There was no presentation.

E. NEW BUSINESS

There was no new business.

F. OLD BUSINESS

Senior Services Commissioners discussed the 2008-2009 grant applications that were received during the month of August. Thirteen applications were submitted for funding, with requests totaling, $81,308.00. A total of $50,000 has been budgeted in the fiscal year 2008-2009 budget to be distributed amongst worthy agencies whom provide services to local seniors.

After lengthy discussion the following thirteen agencies were recommended to receive the amounts listed:

2008-2009

Program Title	Amount of Funding Recommended
Alzheimer's Association	$2,000
Camarillo Hospice	$2,000
Caregivers	$3,000
Catholic Charities/Oasis	$3,000
Elderpride/Shop Ahoy	$5,000
Food Share	$7,000
Grey Law	$4,000
Livingston Memorial	$3,000
Long Term Care/Ombudsman	$6,500
Oxnard Senior Vegetable Garden	$3,260
Retired Senior Volunteer Program	$3,500
St. John's Medical	$5,740
Ventura County Area Agency on Aging	$2,000

A motion was made and seconded to accept the above recommendations. Senior Services staff will prepare an agenda item for City Councils approval to include the above recommendations.

Susan Miller, Senior Services Coordinator thanked the Commissioners who were in attendance at the second annual Senior Talent show. She spoke of the upcoming holiday and special events that will take place at the senior centers.

Senior Nutrition sponsorship letters will be sent out to the Commissioners with next months Commission agenda.

G. SUBCOMMITTEE REPORTS/COMMISSION BUSINESS

Commissioners Gulati and Pinkard spoke of the funding cuts experienced by the Ventura County Area Agency on Aging.

H. ADJOURNMENT

The meeting was adjourned at 10:30a.m.

Senior Services and Special Populations Program
350 North C Street • Oxnard, CA 93030 • (805) 385-8019 • Fax (805) 385-7494

November 19, 2008

Applicant
Inside Address

Dear _____,

On November 18, 2008 the Oxnard City Council approved the recommendation of the Senior Services Commission to provide a Senior Services Grant Award to your organization for _____in the amount of $_____for service to City of Oxnard senior adults.

A warrant for these grant funds is being prepared and will be mailed to your organization after this office receives this signed letter of agreement. Please indicate your organization's acceptance of the grant funds by having an authorized representative of your organization sign this letter and return same to me. By your organization's acceptance of these grant funds, your organization agrees to use the funds for the purpose specified above as described in your proposal dated _____and to make your organization's records related to the funding available to the City upon request for audit purposes. Failure to comply with the grant requirements and to be available for on-site monitoring visits may impact your organization's ability to receive future funding.

Additionally, your organization agrees to indemnify, hold harmless and defend the City, its City Council, and each member thereof, and every officer, employee, representative or agent of City, from any and all liability, claims, demands, actions, damages, (whether in contract or tort, including personal injury, death at any time, or property damage), costs and financial loss, including all costs and expenses and fees of litigation or arbitration, that arise directly or indirectly from any acts or omissions related to this Agreement performed by your organization or its agents, employees, subcontractors, subconsultants and other persons acting on your organization's behalf. This agreement to indemnify, hold harmless and defend shall apply whether such acts or omissions are the product of active negligence, passive negligence, willfulness or acts for which your organization or its agents, employees, subcontractors, subconsultants and other persons acting on your organization's behalf would be held strictly liable.

Please return this letter of agreement with the appropriate signature to the City of Oxnard Senior Services Office, 350 North "C" Street, Oxnard CA 93030 no later than **December 31, 2008**.

If you have any questions or concern, please contact me at 385-8019.

Sincerely,

Jocelyn Peterson
Senior Services Supervisor

Acceptance Signature: _____

Attachment No.2
Page 2 of 2

SENIOR SERVICES COMMISSION
SENIOR SERVICES GRANT FUNDS REQUEST 2008/09

ORGANIZATION	*PURPOSE OF REQUEST*	2003/04 Request Awarded	2004/05 Request Awarded	2005/06 Request Awarded	2006/07 Request Awarded	2007/08 Request Awarded	2008/09 Request SSC Recommended
Alzheimer's Association	Family Services Program for Seniors	$8,000 $2,500	$8,000 $2,000	$8,000 0	N/A	$10,000 $ 2,000	$7,500 $2,000
Camarillo Hospice	Bereavement and Hospice Services	$5,000 $4,000	$5,000 $3,500	$5,000 $4,500	$5,000 $5,000	$5,000 $2,000	$5,000 $2,000
CareGivers Volunteers Assisting the Elderly	Volunteer Assistance for Homebound Frail	N/A	N/A	N/A	$10,000 0	$6,500 $3,000	$6,500. $3,000
Catholic Charities/Oasis	OASIS/Case Management	$7,000 $4,000	$7,000 $3,000	$8,000 $3,500	$6,000 $5,370	$6,000 $3,000	$6,000 $3,000
Elderpride, Inc.	Shop Ahoy	$2,500 $2,500	$4,104 $3,500	$4,747 $4,500	N/A	$5,000 $5,000	$5,000 $5,000
FOODSHARE	Brown Bag Program	$8,000 $5,000	$6,000 $6,000	$6,500 $6,500	$7,000 $7,000	$7,000 $7,000	$9,000 $7,000
Grey Law	Senior Legal Services	$5,000 $3,000	$5,000 $3,220	$5,000 $4,500	$5,000 $5,000	$5,000 $4,500	$5,000 $4,000
Livingston Memorial Visiting Nurse Assoc.	Caregiver Respite	$7,500 $4,000	$10,000 $ 3,000	$7,000 0	$10,000 $ 6,370	$10,000 $ 4,500	$10,000 $ 3,000
Long Term Care/Ombudsman	Senior Advocacy	$8,000 $4,000	$10,000 $ 3,500	$7,000 $4,500	$7,000 $7,000	$9,000 $6,500	$8,000 $6,500
Oxnard Senior Garden	Garden supplies	N/A	$2,780 $2,780	$2,858 $2,858	$3,260 $3,260	$3,260 $3,260	$3,808 $3,260
Retired and Senior Volunteer Program	Mileage reimbursement	$2,000 $2,000	$2,500 $2,500	$3,000 $3,000	$3,500 $3,500	$3,500 $3,500	$4,500 $3,500
St. John's Medical	Senior Wellness Program	$9,927 $4,000	$6,000 $5,000	$6,000 $4,500	$6,000 $6,000	$6,000 $5,740	$6,000 $5,740
Ventura County Area Agency on Aging	Elderhelp Program	N/A	N/A	N/A	N/A	N/A	$5,000 $2,000

Attachment No.3
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