



Meeting Date: 11/18/08

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s). _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s). _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Maureen Hooper, Redevelopment Project Manager *M. Hooper* Agenda Item No. I-7

Reviewed By: City Manager *YRB* City Attorney *JD* Finance *J.C.* Public Works

DATE: November 5, 2008

TO: City Council

FROM: Curtis P. Cannon, Director  
Community Development Department *Curtis P. Cannon*

**SUBJECT: Special Budget Appropriation to Cover Final Payment for the Phase II Lighting Improvements project in the Meta District**

**RECOMMENDATION**

That City Council approve the transfer of Community Development Block Grant ("CDBG") funds in the amount of \$16,035 from the Downtown Parking Lot and Alley Improvement Project Phase II to the Downtown Lighting Project for lighting improvements in the Meta District area between Fifth Street, Wooley Road, Oxnard Boulevard, and the Railroad Crossing East of Meta Street.

That Community Development Commission ("CDC") approve a Special Budget Appropriation in the amount of \$2,708 from the Central City Revitalization Project Area ("CCRP") Fund Balance to the Downtown Lighting Project for lighting improvements in the Meta District area between Fifth Street, Wooley Road, Oxnard Boulevard, and the Railroad Crossing East of Meta Street.

**DISCUSSION**

On February 7, 2007, City Council approved specifications for lighting improvements to the Meta District. Phase II of this project added 77 Nostalgic street lights, lighting improvements to two public parking lots and lighting enhancements to several existing alley lights. Due to minor changes in the project requirements, an additional \$18,743 is required to cover the final costs of the improvements. Both Phases I and II provided a total investment of \$1.1 million from CDBG and CCRP funds.

Phase II of the Downtown Parking Lot and Alley Project, completed in September 2007, has CDBG funds remaining that could be transferred to the Lighting Improvement Project. Staff is seeking approval to transfer CDBG funds in the amount of \$16,035 from the Downtown Parking Lot and Alley project to the Downtown Lighting Project, and an additional \$2,708 from the fund balance of the CCRP Project Area. Final payment for the work in place will complete the project.

Transfer of Funds to Downtown Lighting Improvements Project  
November 5, 2008  
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## **FINANCIAL IMPACT**

The Special Budget Appropriation (Attachment 1) will transfer funds in the amount of \$16,035 from CDBG Downtown Parking Lot (Project No. 003106, Account No. 285-9542-804.82-08) to Downtown Lighting (Project No. 018201, Account No. 285-9911-827.xx-xx) and appropriate funds in the amount of \$2,708 from the CDC fund balance (Account No. 401-0000-xxx.xx-xx) to the Downtown Lighting Project (Project No. 018201, Account No. 401-9911-827.84-51).

Attachment #1 - Budget Appropriation Form to transfer funds from Downtown Parking Lot and Alleys to Downtown Lighting

**000040**

# CITY OF OXNARD

## REQUEST FOR SPECIAL BUDGET APPROPRIATION

To the City Manager:

November 18, 2008

Request is hereby made for an appropriation of total . . . . .

\$ 18,743

Reason for appropriation:

Budget Adjustment for Phase II Lighting Improvement Project in the Meta District

<u>FUND</u>	<u>DESCRIPTION/ACCOUNT</u>	<u>AMOUNT</u>
CDBG Entitlement (285)	Downtown Parking Lot 285-9542- (003106)	
	804.82-08 Services-Construction	(16,035)
CDC Fund (401)	Fund Balance 401-0000-	
	xxx.xx-xx	(2,708)
	Downtown Lighting Project 285-9911- (018201)	
	827.82-09 Services-Other	1,901
	827.86-04 Improv Not Building-New	1,360
	827.84-51 Services from other Departments	12,774
	401-9911- (018201)	
	827.84-51 Services from other Departments	2,708
<b>Net Estimated Change to CDBG Entitlement Fund Balance</b>		<u><u>-0-</u></u>

*Kennedy Hanna* (for)  
\_\_\_\_\_  
Manager

REQUIRES CITY COUNCIL APPROVAL

CHIEF FINANCIAL OFFICER

*James Carver*  
\_\_\_\_\_

Disposition

Approved \_\_\_\_\_

Rejected \_\_\_\_\_

Transfer by Journal Voucher \_\_\_\_\_

\_\_\_\_\_  
City Manager

ATTACHMENT 1

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