



Meeting Date: 6/24/2008

ACTION	TYPE OF ITEM
Approved Recommendation	Info/Consent
Ord. No(s).	Report
Res. No(s).	Public Hearing (Info/consent)
Other	Other _____

Prepared By: Daniel Martinez, City Clerk Agenda Item No. I-2

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) N/A

DATE: June 17, 2008

TO: City Council

FROM: Daniel Martinez, City Clerk [Signature]  
City Clerk Department

SUBJECT: Resolutions to Call November 4, 2008 Regular Municipal Election

**RECOMMENDATION**

That City Council:

1. Adopt a resolution calling a regular municipal election for November 4, 2008, for the purpose of electing municipal officers; requesting consolidation with the Statewide general election on November 4, 2008; requesting the County Clerk to render services and supplies; and authorizing the Board of Supervisors to canvass the returns.
2. Adopt a resolution establishing rules to govern submission of candidates' statements.

**DISCUSSION**

The City is scheduled to hold a regular municipal election on November 4, 2008, for the purpose of electing a Mayor for a term of two years, two Councilmembers, each for terms of four years, City Clerk for a term of four years, and City Treasurer for a term of four years. The nomination period will open on July 14 and close August 8, 2008. However, in the event no incumbent files for office by the close of the nomination period, the nomination period will be extended to August 13, 2008.

**FINANCIAL IMPACT**

The County Elections Division has calculated that the cost of the election will be approximately \$36,000 (Contract Elections Expense Account No. 101-1302-801-8477) and has estimated that a candidate statement will cost \$1,100. Staff recommends the City collect a deposit of \$1,100 from each candidate desiring a candidate statement. In the event of an overpayment, the excess amount will be refunded to the candidate.

- Attachment #1 - Resolution Calling for Regular Municipal Election
- #2 - Resolution Establishing Rules to Govern Submission of Candidates' Statements

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD  
CALLING MUNICIPAL ELECTION, REQUESTING CONSOLIDATION WITH  
STATEWIDE GENERAL ELECTION, REQUESTING COUNTY CLERK  
TO RENDER SERVICES AND SUPPLIES, AND AUTHORIZING  
THE BOARD OF SUPERVISORS TO CANVASS THE RETURNS

The City Council of the City of Oxnard resolves:

1. That a regular municipal election is hereby called to be held in the City of Oxnard on November 4, 2008, the day of the statewide general election, for the purpose of electing a mayor to a two-year term, two members of the City Council to four-year terms, one City Clerk to a four-year term, and one City Treasurer to a four-year term. The exact form of the candidates to be voted upon at the election and as the same are to appear on the ballot are as follows:

**ONE MAYOR – Vote for one**

**TWO MEMBERS OF THE CITY COUNCIL – Vote for two**

**ONE CITY CLERK – Vote for one**

**ONE CITY TREASURER – Vote for one**

2. That this resolution is adopted pursuant to Elections Code section 10403 requesting that the Board of Supervisors of Ventura County, pursuant Elections Code section 10401, order that this regular municipal election be consolidated with the statewide general election to be held on November 4, 2008.

3. That pursuant to Elections Code section 10411, the Board of Supervisors is authorized to canvass the returns of the regular municipal election to be held in the City of Oxnard on November 4, 2008.

4. That pursuant to Elections Code section 10002, the Board of Supervisors is requested to permit the County Clerk to render the services and supplies as shown on Exhibit A, attached hereto and made a part hereof, and any and all other services and supplies necessary to complete the regular municipal election on November 4, 2008.

5. That the City of Oxnard agrees to pay the reasonable cost of the services and supplies rendered by the County Clerk.

6. That pursuant to Elections Code section 9285(b), the City Council of the City of Oxnard adopts the provisions of Elections Code section 9285(a).

Resolution No.

Page 2

7. That the City Clerk is directed to forward to the Board of Supervisors and to the County Clerk a certified copy of this resolution.

8. That the City Clerk shall certify to the adoption of this resolution and cause the same to be posted as required by law.

PASSED AND ADOPTED this \_\_\_\_\_ day of June, 2008, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Dr. Thomas E. Holden, Mayor

ATTEST:

\_\_\_\_\_  
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

Gary L. Gillig 06-17-08  
Gary L. Gillig, City Attorney

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Attachment 1  
Page 2 of 4

# VENTURA COUNTY REQUEST FOR SPECIFIED ELECTION SERVICES

TO: PHILIP J. SCHMIT, Ventura County Clerk and Recorder

FROM: Oxnard Daniel Martinez  
City, School District or Special District Name Signature of Authorization

ELECTION: General Municipal DATE: 4 November 2008

**ITEM #1 PUBLICATIONS**

- X  
 \_\_\_\_\_  
 \_\_\_\_\_
- A. County elections official is requested to publish: Notice of Election of Measure, Offices, Nominees, Election Officers and Polling Places.
  - B. City/District will publish.

**ITEM #2 CANDIDATE & MEASURE FORMS**

\_\_\_\_\_ County elections to provide one master set for copying.

**ITEM #3 CANDIDATE & MEASURE/INITIATIVE PROPONENT FILINGS**

- \_\_\_\_\_ County elections will check nomination petition signatures.  
 \_\_\_\_\_ County elections to serve as filing official for all Measure document filings, i.e. deadline filing dates, maximum number of words, forms, and format.
- X  
 \_\_\_\_\_
- A. City/District to be billed for costs of handling and printing of all measure materials. Pursuant to Elections Code Section 10002, City agrees to reimburse county elections official in full for the services performed upon presentation of a bill.
- \_\_\_\_\_ County elections to prepare the set-up and verification of signatures submitted on an initiative, recall or referendum attempting to qualify for the ballot.
- A. Random sample of 500 signatures.
  - B. Full check of all signatures submitted.

**ITEM #4 CANDIDATE STATEMENT**

- X  
 \_\_\_\_\_
- X  
 \_\_\_\_\_
- \_\_\_\_\_
- A. Maximum number of words permitted for the Candidate's Statement will be 200 words.
  - B. City/District to be billed for pro-rata cost of handling and printing Candidate Statements. Pursuant to Elections Code Section 10002, City/District agrees to reimburse county elections official in full for the services performed upon presentation of a bill.
  - C. District candidates to pay pro-rata cost of handling and printing of Candidate Statements.

**Attachment** 1  
 Page 3 of 4



CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF OXNARD ESTABLISHING RULES TO GOVERN SUBMISSION  
BY CANDIDATES OF CANDIDATE STATEMENTS

The City Council of the City of Oxnard resolves:

In accordance with Elections Code section 13307, should a candidate request a candidate statement, the following rules will govern the request, submission, and handling of the candidate's statement:

- (a) The maximum number of words permitted in the candidate statement shall be 200;
- (b) A candidate statement shall be on the form provided by the City Clerk;
- (c) A candidate statement shall not include the party affiliation of the candidate, nor the candidate's membership or activity in partisan political organizations, nor comments on opponents;
- (d) A candidate statement shall be filed in the Office of the City Clerk when the candidate's nomination papers are submitted for filing;
- (e) The candidate's estimated pro-rata share of the cost of printing, handling, and mailing of a candidate statement is \$1,100. The candidate shall deposit this estimated cost with the City Clerk at the time of submission of the candidate statement. Should the cost exceed the amount deposited, the candidate will be billed for the difference. Should the cost be less than the deposit, the balance will be refunded to the candidate.
- (f) A candidate statement may be withdrawn, but not changed, during the period for filing nomination papers and until 6:00 p.m. of the next working day after the close of the nomination period;
- (g) A candidate statement shall remain confidential until the expiration of the filing deadline; and
- (h) If a candidate statement is not filed, the candidate shall file a waiver form with the nomination papers.

Resolution No.  
Page 2

PASSED AND ADOPTED this \_\_\_\_\_ day of June, 2008, by the following vote:

AYES:

NOES:

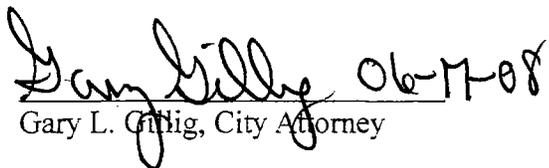
ABSENT:

\_\_\_\_\_  
Dr. Thomas E. Holden, Mayor

ATTEST:

\_\_\_\_\_  
Daniel Martinez, City Clerk

APPROVED AS TO FORM:

 06-17-08  
\_\_\_\_\_  
Gary L. Gillig, City Attorney

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Attachment 2  
Page 2 of 2