



Meeting Date: 06/10/08

ACTION	TYPE OF ITEM
<input type="checkbox"/> Approved Recommendation	<input checked="" type="checkbox"/> Info/Consent
<input type="checkbox"/> Ord. No(s) _____	<input type="checkbox"/> Report
<input type="checkbox"/> Res. No(s) _____	<input type="checkbox"/> Public Hearing (Info/consent)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Prepared By: Scott Hebert Agenda Item No. I-13

Reviewed By: City Manager [Signature] City Attorney [Signature] Finance [Signature] Other (Specify) _____

DATE: May 20, 2008

TO: City Council

FROM: John Crombach, Chief of Police [Signature]

SUBJECT: Application for Gang Violence Suppression Grant Funding

RECOMMENDATION

That City Council adopt a resolution ratifying the City Manager’s submission of an application for \$353,250 in California Office of Emergency Services (OES) grant funds to be used for continued funding of the City’s Gang Violence Suppression (GVS) Project.

DISCUSSION

The City of Oxnard is one of four cities in California that receives State funding under a GVS Project grant. This is a result of a competitive application process in 2005. The purpose of the GVS Project is to reduce gang violence in communities and to divert potentially dangerous gang activity into more positive and constructive behavior. The Oxnard Police Department is the lead agency for the City’s GVS Project, which also includes the Ventura County District Attorney’s Office, the Ventura County Probation Agency, the Oxnard Elementary School District, the Oxnard Union High School District, and City Impact. The Oxnard GVS Project has developed a comprehensive model and the multi-component approach addresses the gang problem through prevention, intervention, and suppression efforts.

The current grant funding ends June 30, 2008. A Request for Application (RFA) was issued by OES for another competitive application process. The grant funding will be from July 1, 2008 to June 30, 2009. The deadline for submission of an application was May 30, 2008. The City Manager signed and submitted the application. Staff requests that City Council ratify the submission.

This is the fourth and final year of the project. Funding for the GVS Project is funded with Fiscal Year 2005/06 State General Funds. A total of \$353,250 in State funds is available for the Oxnard GVS Project. This is less than the Fiscal Year 2007/08 amount of \$392,500. The grant also has a ten percent local matching funds requirement of \$35,325 on the State General Fund allocation.

FINANCIAL IMPACT

Approval of this recommendation will not impact the General Fund Operating Reserve. Approval of this grant would ensure additional funding for the City's current GVS Project. The proposed agency distribution of the grant funds is depicted in Chart One.

**Chart One
 Agency Distribution of GVS grant funds**

Agency – Personnel/Program	Funding
City of Oxnard- Partial salary for one police officer, salary for one administrative secretary, audit costs, and presentation expenses	\$83,250
Ventura County District Attorney's Office- Partial salary for one senior deputy district attorney	\$77,400
Ventura County Probation Agency- Salary for one deputy probation officer	\$79,200
Oxnard Elementary School District- After school program at eleven elementary schools	\$56,700
City Impact- Partial salary for project director, partial salary for mentoring coordinator, partial salary for counselor, youth activities	\$56,700
Total	\$353,250

The grant requires a match of \$35,325. The match is currently being met by a percentage of the salary and benefits for a police officer assigned to the GVS Project. If the grant application is successful, the required match will continue to come from the Police Department's operating budget. Staff will return to Council for acceptance of the grant award and appropriation of the revenues.

- Attachment #1 - Council Resolution
- Attachment #2 - Gang Violence Suppression Project Application
- Attachment #3 - Operational Agreement

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING
SUBMITTAL OF GRANT APPLICATION.

WHEREAS, City Council Resolution No. 12,053 sets out the procedure by which City staff may submit grant applications, following approval by resolution of the City Council; and

WHEREAS, the Police Department is the lead agency for a four-year Gang Violence Suppression Project grant; and

WHEREAS, the third year of funding ends on June 30, 2008, and the Police Department has the opportunity to apply for the fourth year of funding; and

WHEREAS, additional grant funding to be shared among the five agencies participating in the Gang Violence Suppression Project will assist in the City's gang prevention, intervention, and enforcement efforts.

NOW, THEREFORE, the City Council of the City of Oxnard resolves to ratify the submittal of an application by the City Manager for a \$353,250 Gang Violence Suppression Multi-Component Project grant. The City Council further resolves that the City Manager or designee is authorized to execute a grant agreement; the Finance Director or designee is authorized to submit financial reports and grant claims and approve special budget appropriations for the use of grant funds; and the Chief of Police or designee is authorized to submit non-financial reports.

PASSED AND ADOPTED THIS _____ day of _____, 2008, by the following vote:

AYES:

NOES:

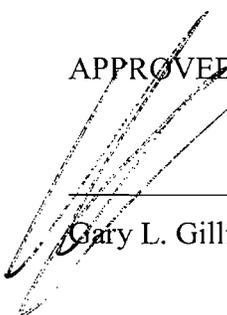
ABSENT:

Dr. Thomas E. Holden, Mayor

ATTEST:

APPROVED AS TO FORM:

Daniel Martinez, City Clerk



Gary L. Gillig, City Attorney

**GOVERNOR'S OFFICE OF EMERGENCY SERVICES
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION**

GRANT AWARD FACE SHEET (OES A301)

The Governor's Office of Emergency Services, hereafter designated OES, hereby makes a grant award of funds to the following:

1. **Grant Recipient:** City of Oxnard
 hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award.
2. **Implementing Agency:** Oxnard Police Department
3. **Project Title:** Gang Violence Suppression 4. **Grant Period:** 07/01/08 to 06/30/09

*Select the fund source(s) from the lists below and or type the appropriate acronym in box 8 or 9 and enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s) and enter total in Block 10G.

Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
5. GENFUND	353,250			\$35,325		\$35,325	
6. Fund Source							
7. Fund Source							
8.							
9.							
10. TOTALS	\$353,250			\$35,325		\$35,325	10G. Grand Total: \$388,575

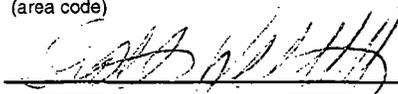
11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the OES Program Guidelines, the *OES Recipient Handbook*, the OES audit requirements, and the terms of the program as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. **Official Authorized to Sign for Applicant/Grant Recipient:** **Federal Employer ID Number:** 95-6000756

Name: Scott Hebert Title: Commander

Payment Mailing Address: 251 South C Street City: Oxnard Zip: 93030

Telephone: (805) 385-8290 FAX: (805) 247-0192 Email: scotthebert@oxnardpd.org
(area code) (area code)

Signature:  Date: 5-27-08

[FOR OES USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

 OES Fiscal Officer Date OES Director (or designee) Date

PROJECT CONTACT INFORMATION

Applicant _____ Grant Number _____

[FOR OES USE ONLY]

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. **If a section does not apply to your project, enter "N/A."** NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

1. The **Project Director** for the project:

Name: Scott Hebert Address: 251 South 'C' Street
Title: Commander City: Oxnard Zip: 93030
Telephone #: (805) 385-8290 Fax #: _____
(Area Code) (Area code)
E-Mail Address: scotthebert@oxnardpd.org

2. The **Financial Officer** for the project:

Name: Norma Owens Address: 300 West Third Street
Title: Grants Financial Manager City: Oxnard Zip: 93030
Telephone #: (805) 385-7477 Fax #: (805) 385-7466
(Area Code) (Area code)
E-Mail Address: norma.owens@ci.oxnard.ca.us

3. The **person** having **routine programmatic responsibility** for the project:

Name: N/A Address: _____
Title: _____ City: _____ Zip: _____
Telephone #: _____ Fax #: _____
(Area Code) (Area code)
E-Mail Address: _____

4. The **person** having **routine fiscal responsibility** for the project:

Name: N/A Address: _____
Title: _____ City: _____ Zip: _____
Telephone #: _____ Fax #: _____
(Area Code) (Area code)
E-Mail Address: _____

5. The **Executive Director** of a nonprofit organization or the **Chief Executive Officer** (e.g., chief of police, superintendent of schools) of the implementing agency:

Name: John Crombach Address: 251 South 'C' Street
Title: Chief of Police City: Oxnard Zip: 93030
Telephone #: (805) 385-7624 Fax #: (805) 385-7790
(Area Code) (Area code)
E-Mail Address: johncrombach@oxnardpd.org

6. The **Chair** of the **governing body** of the implementing agency: (Provide contact information other than that of the implementing agency)

Name: N/A Address: _____
Title: _____ City: _____ Zip: _____
Telephone #: _____ Fax #: _____
(Area Code) (Area code)
E-Mail Address: _____

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SIGNATURE AUTHORIZATION

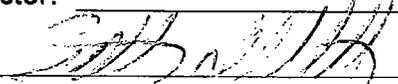
Grant Award #: _____

Grant Recipient: City of Oxnard

Implementing Agency: Oxnard Police Department

***The Project Director and Financial Officer are REQUIRED to sign this form.**

***Project Director:** Scott Hebert, Commander

Signature: 

Date: 5-2-13

***Financial Officer:** Norma Owens

Signature: 

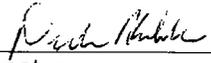
Date: 5/2/13

The following persons are authorized to sign for the
Project Director

Signature _____

Name _____

The following persons are authorized to sign for the
Financial Officer

Signature 

Name Diedre Kobke

Signature _____

Name _____

Signature _____

Name _____

Signature _____

Name _____

Signature _____

Name _____

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Edmund F. Sotelo hereby certify that
(official authorized to sign grant award: same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: City of Oxnard

IMPLEMENTING AGENCY: Oxnard Police Department

PROJECT TITLE: Gang Violence Suppression Multi-Component Program

is responsible for reviewing the Grant Recipient Handbook and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.

Please provide the following information:

Equal Employment Opportunity Officer: Lynn Hutton

Title: Human Resources Manager

Address: 300 West Third Street, Oxnard, CA 93030

Phone: (805) 385-7947

Email: lynn.hutton@ci.oxnard.ca.us

II. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

III. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

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All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: 

Authorized Official's Name: Edmund F. Sotelo

Authorized Official's Title: City Manager

Date Executed: May 22, 2008

Federal Employer ID Number: 95-6000756

Executed in the City/County of: City of Oxnard / County of Ventura

AUTHORIZED BY: *(not applicable to State agencies)*

- City/County Financial Officer or
- City/County Manager or
- Governing Board Chair

Signature: 

Name: Norma Owens

Title: Grants Financial Officer



NOTICE OF EXEMPTION

Project Description:

Gang Violence Suppression Grant – Acceptance of the fourth year of the California Office of Criminal Justice Planning for Gang Violence Suppression (GVS) grant (\$353,250.00 per year) which provides funding for two police officers, an administrative secretary, a dedicated prosecutor and other prosecution services related to the project, a dedicated deputy probation officer and other probation services, after school programs and intervention services from local districts and other support services.

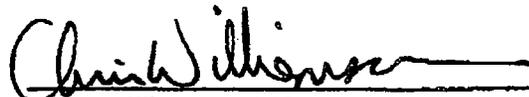
Finding:

The Planning Division of the Development Services Department of the City of Oxnard has reviewed the above proposed project and found it to be exempt from the provisions of the California Environmental Quality Act (CEQA).

- Ministerial Project
- Categorical Exemption
- Statutory Exemption
- Emergency Project
- Quick Disapproval [CEQA Guidelines, 14 Cal. Code of Regs. 15270]
- No Possibility of Significant Effect [CEQA Guidelines, 14 Cal. Code of Regs. 15061(b)(3)]

Supporting Reasons: In accordance with the California Environmental Quality Act Guidelines and Section 16061 of the California Code of Regulations, projects involving no possibility of direct or indirect physical impact on the environment may be found to be exempt from the requirements of CEQA. The proposed project involves gang suppression activities in an existing police force and related services. Therefore, staff has determined that there is no substantial evidence that the project may have a significant effect on the environment.

May 21, 2008
(Date)


Chris Williamson, AICP
SENIOR PLANNER

Planning Division
214 South C Street, Oxnard, CA 93030 ♦ (805) 385-7858 ♦ FAX (805) 385-7417

ATTACHMENT #2
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000122



February 29, 1996

TO: All City Employees
FROM: Lino Corona, Human Resources Manager
SUBJECT: *City of Oxnard Drug-Free Workplace Policy*

Employee health and safety is extremely important to the City of Oxnard. Therefore, it is vital that all City employees be provided a drug-free workplace so that they can perform their required job duties in a safe and efficient manner.

The Oxnard City Council has adopted a resolution establishing the City of Oxnard as a drug-free workplace in compliance with the Federal Drug Free Workplace Act of 1988. The resolution states that employees are prohibited from the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the workplace. It further provides that an employee convicted of a violation of a criminal drug statute occurring in the workplace must notify the Human Resources Manager within five days of the conviction. At the option of the City, employees so convicted shall be subjected to appropriate disciplinary action or shall be required to satisfactorily participate in an appropriate drug rehabilitation program.

In order to avoid harsh penalties, employees who may have a drug abuse problem are encouraged to seek *confidential* assistance from the Human Resources Manager.

The adopted resolution is printed on the reverse side of this memorandum.

Rev. 12/00

000123

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
OXNARD ESTABLISHING A DRUG-FREE WORKPLACE POLICY IN
COMPLIANCE WITH THE FEDERAL DRUG-FREE WORKPLACE ACT
OF 1988

WHEREAS, the City Council of the City of Oxnard desires to provide a drug-free workplace by eliminating substance abuse and its effect in the workplace; and

WHEREAS, the Drug-Free Workplace Act of 1988 requires that the City prohibit the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the workplace; and

WHEREAS, the City Council desires to comply with the Drug-Free Workplace Act of 1988.

NOW, THEREFORE, the City Council of the City of Oxnard hereby resolves to adopt a Drug-Free Workplace Policy as follows:

DRUG-FREE WORKPLACE POLICY

Section 1. Purpose.

This policy is intended to eliminate drug abuse and its effects in the workplace. While the City of Oxnard has no intention of intruding into the private lives of its employees, the City Council is concerned that employees are in a condition to perform their duties safely and efficiently, in the interest of their co-workers and the public as well as themselves.

Section 2. Policy.

- A. Employees are prohibited from the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the workplace.
- B. An employee shall notify the Personnel and Employee Relations Director if such employee is convicted of a violation of a criminal drug statute occurring in the workplace, no later than five days after such conviction.
- C. An employee so convicted shall be subject to appropriate disciplinary action, up to and including termination, or shall be required to satisfactorily participate in an appropriate drug rehabilitation program, at the option of the City Manager as designee.

Section 3. Drug-Free Awareness Program.

Staff is directed to develop and implement a Drug-Free Awareness Program to inform employees of the dangers and penalties of controlled substance abuse.

Section 4. Consequences of Abuse

The City Council encourages employees who may have a drug abuse problem to seek confidential assistance from the Personnel and Employee Relations Director. The City Council supports those who seek help voluntarily, however, those employees violating this policy shall be sought out and dealt with firmly.

Section 5. Copies of Policy.

Staff is directed to ensure that all employees receive a copy of the Drug-Free Workplace Policy.

PASSED AND ADOPTED THIS 6th DAY OF June, 1989, by the following

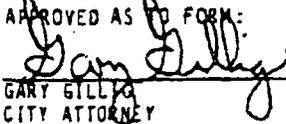
vote:

AYES: Johns, Lopez, Maron, Takasugi and Furr
NOES: None
ABSENT: None


NAOU TAKASUGI
MAYOR

ATTEST:


MABI PLISKY
CITY CLERK

APPROVED AS TO FORM:
 5-26-89
GARY GILL
CITY ATTORNEY

OPERATIONAL AGREEMENT

**CITY OF OXNARD
GANG VIOLENCE SUPPRESSION MULTI-COMPONENT PROJECT**

**OXNARD POLICE DEPARTMENT
VENTURA COUNTY DISTRICT ATTORNEY
VENTURA COUNTY PROBATION AGENCY
CITY IMPACT, INC.
OXNARD UNION HIGH SCHOOL DISTRICT
OXNARD SCHOOL DISTRICT**

This Operational Agreement stands as evidence that the Oxnard Police Department; the Ventura County District Attorney; the Ventura County Probation Agency; City Impact, Inc.; the Oxnard Union High School District; and the Oxnard School District intend to work together to ensure the success of the Gang Violence Suppression (GVS) Project in the city of Oxnard. This operational agreement will be effective between July 1, 2008 and June 30, 2009.

The GVS Project focuses on developing an interagency and collaborative response to the problem of gang violence in the city of Oxnard. The project will target youth who are at-risk of gang involvement, gang members, and gang leaders. The project will educate youth about the pitfalls of gang involvement and will divert youth who are at-risk of gang involvement into positive activities and constructive behaviors. Gang members who, despite intervention efforts, choose to be involved in gangs will be identified, arrested, prosecuted, and intensely supervised. Gang leaders, through an intensive surveillance process, will be identified, arrested, and prosecuted. The project is a multi-agency, multi-component collaborative endeavor that will gather and share information in a comprehensive and cohesive manner. This will result in more informed decision-making processes regarding gang violence, which will enhance the likelihood of project success.

Each of the signers of this Operational Agreement agrees to meet four (4) times per year (quarterly) to discuss gang violence suppression efforts and the status of the GVS Project, including: gang violence suppression strategies, progress of project goals and objectives, implementation of project services, and areas of concern in the implementation of the project.

Each of the agencies/organizations agrees that the implementation of the GVS Project in the city of Oxnard, as detailed herein, will result in increased gang violence suppression efforts and decreased gang activity in the city of Oxnard. To this end, each of the agencies/organizations agrees to participate in the project and to follow the guidelines set out in this Operational Agreement.

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OXNARD POLICE DEPARTMENT

The Oxnard Police Department will support and participate in the GVS Project through the following actions.

1. The Chief of Police or his designee will participate in the quarterly Local Coordinating Committee meetings.
2. The Commander of Special Operations (the grant manager) will serve as the chairperson of the monthly Operational Coordinating Committee meetings.
3. The appropriate individual(s) will participate in the monthly Operational Coordinating Committee meetings.
4. The Oxnard Police Department will assign two full-time police officers to the GVS Project that are highly trained and responsible for identifying gang members, investigating gang activity, apprehending gang offenders, and assisting the Ventura County District Attorney in the prosecution of apprehended gang offenders.
5. The Oxnard Police Department will hire an administrative secretary, who will assist with the day-to-day operations of the project.
6. The Oxnard Police Department will support the Ventura County District Attorney in the prosecution of individuals, who are identified as criminal street gang members, by ensuring that the proper documentation pursuant to PC 186.22 is completed.
7. The Oxnard Police Department will provide assistance to victims, witnesses, and the Ventura County District Attorney in order to protect cooperating victims and witnesses from acts of intimidation and/or retribution by gang members and/or associates.
8. The Oxnard Police Department will support the Ventura County Probation Agency in enforcing the court-ordered conditions of probation of gang-involved probationers.
9. The Oxnard Police Department will support the Ventura County Probation Agency in the on-campus supervision of the gang-involved probationers at the high schools on an ongoing basis.
10. The Oxnard Police Department, with City Impact, Inc., will provide gang awareness trainings to school personnel, parents, community members, and religious leaders.
11. The Oxnard Police Department, with City Impact, Inc., will identify and connect community assets for referrals of at-risk youth.
12. The Oxnard Police Department, with City Impact, Inc., and with the Oxnard School District, will provide gang awareness trainings to school staff members.

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13. The Oxnard Police Department, with City Impact, Inc. and with the Oxnard Union High School District, will provide gang awareness trainings to school staff members.
14. The Oxnard Police Department, with City Impact Inc. and with the Oxnard School District, will provide annual gang prevention presentations to students.
15. The Oxnard Police Department, with the Oxnard School District, will provide an officer to teach the GREAT social skills and gang prevention curriculum targeted at 5th and 6th grade students.
16. The Oxnard Police Department will work closely with the Ventura County District Attorney in the enforcement of the civil gang injunction.
17. The Oxnard Police Department will support the GVS Project evaluation efforts by providing all necessary data, information, and documentation to the Local Coordinating Committee.
18. The Oxnard Police Department will encourage and support coordination with other individuals, agencies, and organizations that work in the areas of gang involvement and gang violence.
19. The Oxnard Police Department will provide assistance with any public relations' activities associated with the GVS Project.

VENTURA COUNTY DISTRICT ATTORNEY

The Ventura County District Attorney will support and participate in the GVS Project through the following actions.

1. The District Attorney or his designee will participate in the quarterly Local Coordinating Committee meetings.
2. The appropriate individual(s) will participate in the monthly Operational Coordinating Committee meetings.
3. The Ventura County District Attorney will assign one (1) full-time deputy district attorney to the project, with investigative support, who will be highly qualified to prosecute gang-related cases and will be specialized in PC 186.22 cases.
4. The Ventura County District Attorney will reduce the caseload of the assigned Deputy District Attorney to one half of the standard felony caseload.
5. The Ventura County District Attorney will provide vertical prosecution with the assigned Deputy District Attorney handling each court appearance until the conclusion of a case.
6. The Ventura County District Attorney will support a reduction in plea-bargaining.

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7. The Ventura County District Attorney will provide assistance to victims, witnesses, and the Oxnard Police Department in order to protect cooperating victims and witnesses from acts of intimidation and/or retribution by gang members and/or associates.
8. The Ventura County District Attorney will work closely with the Oxnard Police Department in the prosecution of cases related to the civil gang injunction.
9. The Ventura County District Attorney will support the GVS Project evaluation efforts by providing all necessary data, information, and documentation to the Local Coordinating Committee.
10. The Ventura County District Attorney will encourage and support coordination with other individuals, agencies, and organizations that work in the areas of gang involvement and gang violence.
11. The Ventura County District Attorney will provide assistance with any public relations' activities associated with the Gang Violence Suppression Project.

VENTURA COUNTY PROBATION AGENCY

The Ventura County Probation Agency will support and participate in the GVS Project through the following actions.

1. The Director/Chief Probation Officer or her designee will participate in the quarterly Local Coordinating Committee meetings.
2. The appropriate individual(s) will participate in the monthly Operational Coordinating Committee meetings.
3. The Ventura County Probation Agency will assign one full-time probation officer, who will be assigned to the Intensive Supervision Services Juvenile Unit and assigned an intensive-level probation caseload of gang-involved probationers, who are residing in the city of Oxnard.
4. The Ventura County Probation Agency will reduce the caseload of the assigned probation officer to no more than fifty cases.
5. The GVS probation officer will be responsible for intensively supervising these gang-involved probationers and consistently enforcing their court-ordered conditions of probation.
6. The GVS probation officer will work in the field with the GVS police officers to enforce court ordered, gang-oriented terms of probation.
7. The GVS probation officer will actively coordinate with the prosecution component to enact escalating punitive measures for GVS probationers that violate probation.

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8. The GVS probation officer will provide on-campus supervision of the gang-involved probationers at the high schools on an ongoing basis.
9. The Ventura County Probation Agency will support the GVS Project evaluation efforts by providing all necessary data, information, and documentation to the Local Coordinating Committee.
10. The Ventura County Probation Agency will encourage and support coordination with other individuals, agencies, and organizations that work in the areas of gang involvement and gang violence.
11. The Ventura County Probation Agency will provide assistance with any public relations' activities associated with the GVS Project.

CITY IMPACT, INC.

City Impact, Inc. will support and participate in the GVS Project through the following actions.

1. The President or her designee will participate in the quarterly Local Coordinating Committee meetings.
2. The appropriate individual(s) will participate in the monthly Operational Coordinating Committee meetings.
3. City Impact, Inc., with the Oxnard Police Department, will provide gang awareness trainings to school personnel, parents, and religious leaders.
4. City Impact, Inc. will conduct an asset based needs assessment for at-risk youth referred to the REAL LIFE and Boyz to Men comprehensive mentoring programs.
5. City Impact, Inc. will compile an inventory of the key assets and existing resources of the community.
6. City Impact, Inc. will assist in building strong, mutually beneficial partnerships amongst the current GVS members and other community leaders, associations and service providers.
7. City Impact, Inc. will provide counseling and mediation services to referred, at-risk youth.
8. City Impact, Inc. will provide a mentoring program for referred, at-risk youth.
9. City Impact, Inc. will support the GVS Project evaluation efforts by providing all necessary data, information, and documentation to the Local Coordinating Committee.

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10. City Impact, Inc. will encourage and support coordination with other individuals, agencies, and organizations that work in the areas of gang involvement and gang violence.
11. City Impact, Inc. will provide assistance with any public relations' activities associated with the GVS Project.

OXNARD UNION HIGH SCHOOL DISTRICT

The Oxnard Union High School District will support and participate in the GVS Project through the following actions.

1. The Superintendent or his designee will participate in the quarterly Local Coordinating Committee meetings.
2. The Oxnard Union High School District will facilitate the Oxnard Police Department and City Impact, Inc. in providing gang awareness trainings to school staff members.
3. The Oxnard Union High School District will support the on-campus supervision of the gang-involved probationers by the Ventura County Probation Agency at the high schools on an ongoing basis.
4. The Oxnard Union High School District will support the GVS Project evaluation efforts by providing all necessary data, information, and documentation to the Local Coordinating Committee.
5. The Oxnard Union High School District will encourage and support coordination with other individuals, agencies, and organizations that work in the areas of gang involvement and gang violence.
6. The Oxnard Union High School District will provide assistance with any public relations' activities associated with the Gang Violence Suppression Project.

OXNARD SCHOOL DISTRICT

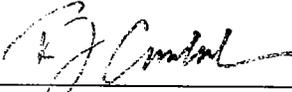
The Oxnard School District will support and participate in the GVS Project through the following actions.

1. The Superintendent or his designee will participate in the quarterly Local Coordinating Committee meetings.
2. The appropriate individual(s) will participate in the monthly Operational Coordinating Committee meetings.
3. The Oxnard School District will implement an after-school drama program at thirteen of the elementary schools in the Oxnard School District.

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4. The Oxnard School District will facilitate the Oxnard Police Department and City Impact, Inc. in providing gang awareness trainings to school staff members.
5. The Oxnard School District will facilitate the Oxnard Police Department and City Impact, Inc. in providing gang prevention classes to students at the three junior high schools in the Oxnard School District.
6. The Oxnard School District, with the Oxnard Police Department, will teach the GREAT social skills and gang prevention curriculum targeted at 5th and 6th grade students.
7. The Oxnard School District will provide referrals to the City Impact Inc. counseling and mentoring programs.
8. The Oxnard School District will support the GVS Project evaluation efforts by providing all necessary data, information, and documentation to the Local Coordinating Committee.
9. The Oxnard School District will encourage and support coordination with other individuals, agencies, and organizations that work in the areas of gang involvement and gang violence.
10. The Oxnard School District will provide assistance with any public relations' activities associated with the GVS Project.

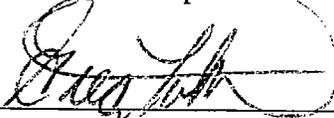
We, the undersigned, do hereby approve this Operational Agreement.



 John Crombach
 Chief of Police
 Oxnard Police Department

5-21-08

 Date



 Gregory D. Totten
 District Attorney
 Ventura County District Attorney

5/21/08

 Date



 Karen Staples
 Director/Chief Probation Officer
 Ventura County Probation Agency

5-22-08

 Date

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Betty Alvarez Ham
Betty Alvarez Ham
President
City Impact, Inc.

5/21/08
Date

Jody Dunlap
Dr. Jody Dunlap
Superintendent
Oxnard Union High School District

5/22/08
Date

Ruthy Green (for Dr. Richard Miller)
Dr. Richard Miller
Superintendent
Oxnard School District

5/22/08
Date

*DR. GREEN
ASSISTANT SUPERINTENDENT,
EDUCATIONAL SERVICES
OXNARD SCHOOL DISTRICT*

ATTACHMENT #3
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